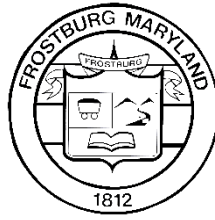


City of Frostburg
Monthly Reports



For the month of May 2025
Reports from the Departments of:

Community Development
Finance
Parks and Recreation
Street
Water
Police

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: May 2025

Submitted by: Bethany Fife, Director of Community Development; Jamie Klink, Planner; Mary Gracie, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer

Permits

Please see attached permit report.

Rental Housing

- RH Coordinator assisted property owners with general zoning inquiries.
- Working on emailing copies of rental license and receipts for 2025 to property owners.
- Spoke with several tenants due to tenant landlord issues and referred tenants to Tenant/Landlord helpline with successful help for issues for tenants. Also handled issues through emails to tenants and landlords with great success.
- Owner and Agent information was provided to the Frostburg Police Department when requested. Updated spreadsheet sent to both Police Department and Fire Department
- Mailing address and email addresses updates were made for property owners who needed them.
- Updating IWORQ and Rental Housing Spreadsheet in reference to tri- yearly inspections.
- Sent several emails to owners in reference to completing owner's agent form and providing a copy of their driver's license
- Newly owner-occupied properties have been updated from rental status. responsibilities.
- Attended monthly Landlord Tenant Meeting HRDC
- New rental properties brought into program and property owners and provided RH welcoming materials.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Combined effort for compliance was made with Code Enforcement with non-compliant properties.
- Confirmation of outstanding registration issues were given by RH and CE per our Finance Department's request.
- uest a copy of the most current lead licenses for their rental properties.

- Updated emails, property agents, phone numbers in IWORQ system.
- Sent citations to owners that have not registered properties.
- Posted written citations on properties that were returned undeliverable to Rental Housing Program.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission met on May 12 to review the proposal for alterations to the property at 2 E. Main Street. The proposal was for the installation of new windows throughout a majority of the structure. The proposed project was unanimously approved. Additionally, Hayden Lindsey and Emily Weber of the Frostburg Public Works Department discussed the proposed demolition of the Nickel Building at 86 E. Main Street, and the proposed future use of the property. Staff also discussed the staff approval for a project that was issued since the previous Historic District Commission meeting in April.
- *Planning Commission* – The Frostburg Planning Commission did not meet in May due to a lack of applications received.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did meet on May 15 for a hearing regarding a request for a Special Exception Use in the T-LI Technology/Light Industrial District for a Storage Unit Facility to be located at 12 Village Parkway. After presentation by Rick Neilson, one of the owners of the property and business, the Board voted unanimously to approve the Special Exception Use.
- *Green Team* – The Green Team met on May 28. The agenda was light, but discussion included a recap of the Buy Nothing, Give Freely event, potential collaboration with FrostburgFirst's First Friday summer event series, and dealing with poison ivy at the Edible Arboretum.

Director's Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- May 1 – Radio interviews with WQZ-K and WCBC

- May 3 – Beautify the Burg (site supervisor at Depot area)
- May 7 – Solid Waste Management Board meeting
- May 9 – Edible Arboretum Work Day
- May 12 – RHO Workshop with Michael Cohen
- May 13-16 – Flood Relief Efforts
- May 14 – Mayor & City Council Work Session
- May 15 – Buy Nothing Event Drop Offs Day 1
- May 16 – Buy Nothing Event Drop Offs Day 2
- May 17-18 – Buy Nothing Event
- May 19-20 – Buy Nothing Event Leftovers Distribution
- May 20 – AllCo EcoDev PR Interview (stabilization grant program)
- May 20 – Mayor & City Council meeting
- May 21-27 – Off for vacation
- May 28 – Green Team meeting
- May 29 – Comp Plan consultant check-in

Director's Current Project Updates:

- *Rental Housing Program Revamp* – The full text amendment has been prepared and was presented to the Mayor and Council for first reading in May. Second reading will take place in June, and, if approved, the revised Ordinance will go into effect 20 days after the June meeting.
- *Comprehensive Plan Re-Write* – We have received a public engagement report from the Consulting team and are awaiting a “homework” exercise for the Steering Committee. We will be scheduling a meeting with the Steering Committee soon to review the survey results and participate in the exercise.
- *Edible Arboretum Enhancements* – We have met with Amie Armstrong of ACA Design Group to discuss improvements at the Edible Arboretum. Amie expects to have a finalized plan completed soon.
- *N. Water Street Townhouse Pre-Development* – As of June 11, our SDF award agreement was finally approved. We have not yet been able to provide proof of site control for 36 N. Water Street due to advertising mishaps with the local newspaper; however, DHCD has agreed to move our award forward with the stipulation that proof of site control must be produced before any reimbursements can be requested.
- *Glendening Signage Project* – Several sign mock-ups have been received from the designer, and we expect to send these to production sometime in June. The project will be complete no later than June 30.

- *Stabilization Grant Program* – An MOU has been drafted between the City and the County, which is awaiting legal review.



Case Detail Report

05/01/2025 - 05/31/2025

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
5/30/2025		134 BOWERY ST	High Grass	First Warning
5/29/2025			Several pallets, refrigerators, hot water tanks, tires, mattresses, trash have been sitting in front of the garage for nearly two years. Beyond being an eyesore, this poses a safety risk to the children who live and play in that area.. I appreciate your attention to this matter. Photos are attached	

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
5/29/2025		319 BRADDOCK ST	There are old appliances (including freon-based appliances), scrap metal, old furniture, and trash scattered all over the front of the property in view of the street. It is an eyesore, it is blatantly against city code, and it is probably drawing animals. Please address it ASAP. It has been this way for MONTHS. I have attached a photo.	
5/28/2025		108 WOOD ST	High grass	First Warning
5/28/2025	06/11/2025	178 W MAIN ST	Rodent harborage	First Warning
5/28/2025	06/05/2025	143 W MAIN ST	High Grass	First Warning
5/23/2025	05/30/2025	35 MOUNT PLEASANT ST	High grass	
5/23/2025	05/30/2025	14 LEE ST	High grass	Resolved
5/23/2025	05/30/2025	145 MAPLE ST	High Grass	Resolved
5/17/2025	05/26/2025	141 MAPLE ST	Unmoved lawn grass is waist high	First Warning

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
5/16/2025		24 STANDISH DR	construction without permit; bulldozing trees, land without permit	No CE Action Necessary
5/9/2025	05/16/2025	206 WELSH HILL ROAD	High grass	Resolved
5/9/2025	05/16/2025	197 WELSH HILL ROAD	High Grass	First Warning
5/7/2025	05/14/2025	159 W MAIN ST	High Grass	Resolved
5/7/2025	05/14/2025	198 E MAIN ST	High grass	First Warning
5/5/2025	05/14/2025	14 WASHINGTON ST	High Grass	First Warning
5/5/2025	05/12/2025		High grass	Resolved
5/5/2025	05/12/2025	164 E COLLEGE AVE	High grass	Resolved
5/5/2025	05/12/2025	157 MOUNT PLEASANT ST	High grass and weeds	Resolved
5/5/2025		123 W MAIN ST	aggressive dogs constantly barking making children and pedestrians feel unsafe; parking large trucks on Frost Lawn blocking Main St traffic view from High St	First Warning
5/2/2025	05/09/2025	204 E MAIN ST	High grass	Resolved
5/2/2025	05/23/2025	319 BRADDOCK ST	Multiple refrigerators in front of garage	First Warning

Total Records: 22

6/2/2025



Case Activity Report

05/01/2025 - 05/31/2025

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Door Hanger

5/27/2025	05/26/2025	141 MAPLE ST	Unmoved lawn grass is waist high	Door Hanger	First Warning

Group Total: 1

Group: Inspection

5/5/2025		123 W MAIN ST	aggressive dogs constantly barking making children and pedestrians feel unsafe; parking large trucks on Frost Lawn blocking Main St traffic view from High St	Inspection	First Warning

Group Total: 1

Group: Issue Citation

5/29/2025	03/10/2025	127 CENTER ST	Loose trash/improper storage	Issue Citation	Monitoring
5/7/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	Issue Citation	Citation Issued

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
5/7/2025	04/28/2025	122 CENTER ST	Unregistered/disabled vehicle	Issue Citation	Citation Issued

Group Total: 3

Group: Phone Call/Email

5/28/2025	05/30/2025	14 LEE ST	High grass	Phone Call/Email	Resolved
5/27/2025	05/23/2025	319 BRADDOCK ST	Multiple refrigerators in front of garage	Phone Call/Email	First Warning
5/19/2025	05/26/2025	141 MAPLE ST	Unmoved lawn grass is waist high	Phone Call/Email	First Warning

Group Total: 3

Group: Re-Inspection

5/30/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	Re-Inspection	Citation Issued
5/28/2025	05/30/2025	14 LEE ST	High grass	Re-Inspection	Resolved
5/19/2025	05/14/2025	198 E MAIN ST	High grass	Re-Inspection	First Warning
5/19/2025	05/16/2025	206 WELSH HILL ROAD	High grass	Re-Inspection	Resolved
5/9/2025	05/23/2025	319 BRADDOCK ST	Multiple refrigerators in front of garage	Re-Inspection	First Warning
5/7/2025	04/28/2025	122 CENTER ST	Unregistered/disabled vehicle	Re-Inspection	Citation Issued
5/2/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	Re-Inspection	Citation Issued

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
5/7/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	Re-Inspection	Citation Issued
5/5/2025	05/05/2025	57 CEMETERY ROAD	Unregistered/disabled vehicle	Re-Inspection	Resolved

Group Total: 9

Group: Send Letter

5/28/2025	05/05/2025	247 SHAW ST	Unregistered/disabled vehicle	Send Letter	First Warning
5/28/2025	04/28/2025	122 CENTER ST	Unregistered/disabled vehicle	Send Letter	Citation Issued

Group Total: 2

Group: Verbal Warning

5/30/2025	05/26/2025	141 MAPLE ST	Unmoved lawn grass is waist high	Verbal Warning	First Warning

Group Total: 1

Group: Walk-In

5/19/2025	05/05/2025	247 SHAW ST	Unregistered/disabled vehicle	Walk-In	First Warning

Group Total: 1

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Total Records: 21

6/2/2025



05/01/2025 - 05/31/2025

Case Date	Owner Name	Parcel Address	Payment Date	Payment Amount	Payment Type Description	Payment Type
4/16/2025	Joseph Crawford	45 MCCULLOH ST	5/21/2025	500.00		Cash
4/16/2025	Adam Smith	149 BOWERY ST	5/8/2025	500.00		Card
				1,000.00		

Total Records: 2

Case Payment Report

Receipt #
11
10

6/2/2025



Permit Report

05/01/2025 - 05/31/2025

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Certificate of Appropriateness		2 E MAIN ST	Window Replacement	Closed
Building	Accessory Structure	24 STANDISH DR	Construction of a 10' x 20' Wooden Storage Shed	Closed
Building	Accessory Structure	222 ARMSTRONG AVE	Construction of a 12' x 12' Metal Shed	Closed
Building	Accessory Structure	151 FROST AVE	Construction of a 16' x 14' x 12" Wooden/Trex Deck	Closed
Building	Retaining Wall	18 STANDISH ST	Construction of a 47" Tiered Retaining Wall	Open
Fence		55 LINDEN ST	Installation of a 4' Chain Link Fence	Closed
Grading	Minor Grading	107 MCCULLOH ST	Grading of a 14' x 26' Area	Closed
Use & Occupancy		46 E COLLEGE AVE	Commercial Use and Occupancy	Closed
Burning		36 GREEN ST	Burning Brush	Closed
Burning		245 TALCOTT AVE	Burning Brush	Closed
Fence		188 W MECHANIC ST	Installation of 5' Chain Link Fence	Closed
Burning		101 PAUL ST	Burning Brush	Closed
Burning		28 UHL ST	Burning Brush	Closed
Burning		38 W COLLEGE AVE	Burning Brush	Closed

Total Records: 14

6/12/2025

**CITY OF FROSTBURG
MAY 2025 BUDGET REPORT**

Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4000	TAXES-REAL ESTATE	2,908,000.00	64.26	2,928,805.32	100.7
01-000-4001	PERSONAL PROPERTY TAXES	7,000.00	-	7,081.05	101.2
01-000-4002	PUBLIC UTILITY TAXES	220,000.00	-	221,842.35	100.8
01-000-4003	CORPORATION TAXES	95,000.00	1,055.55	89,422.35	94.1
01-000-4004	PRIOR YEAR TAXES	1,000.00	-	-	-
01-000-4005	TRAILER TAX	1,600.00	-	1,260.00	78.8
01-000-4010	INTEREST ON TAXES	50,000.00	5,479.72	43,833.69	87.7
01-000-4011	TAX CREDITS	(32,400.00)	-	(35,331.80)	109.0
01-000-4012	TAX ABATEMENTS	(3,000.00)	-	(2,801.94)	93.4
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,200.00	-	-	-
01-000-4020	MARYLAND INCOME TAXES	640,000.00	151,842.05	579,454.10	90.5
01-000-4021	ADMISSION TAXES	24,000.00	-	10,355.81	43.2
01-000-4022	HOTEL MOTEL TAX	155,000.00	15,133.08	128,497.33	82.9
01-000-4023	HIGHWAY USE TAX	510,000.00	69,399.95	288,954.37	56.7
01-000-4024	COAL TAX	2,600.00	-	-	-
01-000-4025	HOUSING AUTHORITY	14,000.00	-	-	-
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900.00	-	-	-
01-000-4031	LIQUOR LICENSES	10,000.00	-	66.50	0.7
01-000-4032	TRADERS LICENSES	10,000.00	7,327.36	9,423.91	94.2
01-000-4040	POLICE GRANTS	40,000.00	577.40	28,261.04	70.7
01-000-4041	PARKING REVENUE	1,000.00	0.61	1,488.98	148.9
01-000-4043	POLICE PROTECTION GRANTS	135,000.00	-	91,905.00	68.1
01-000-4045	FINES & FORFEITURES	15,000.00	990.00	5,705.00	38.0
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000.00	-	10,000.00	100.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000.00	7,500.00	30,000.00	100.0
01-000-4050	PERMITS, PLANNING, ETC	2,000.00	350.00	2,610.00	130.5
01-000-4051	BUILDING PERMITS	1,500.00	4,639.00	9,284.00	618.9
01-000-4052	RENTAL REGISTRATION	74,000.00	320.00	78,430.00	106.0
01-000-4054	CONSTRUCTION INSPECTIONS	17,750.00	505.00	20,510.00	115.6
01-000-4055	CODE ENFORCEMENT CITATIONS	750.00	1,000.00	1,600.00	213.3
01-000-4056	COMM DEV GRANT REVENUE	50,000.00	-	62,507.00	125.0
01-000-4060	SWIMMING POOL	60,000.00	12,829.25	42,620.75	71.0
01-000-4062	DAY CAMP REGISTRATIONS	18,000.00	3,035.00	21,510.00	119.5
01-000-4063	RECREATION ACTIVITIES	22,000.00	1,700.00	20,566.00	93.5
01-000-4200	OPERATING TRANSFER - WATER FUND	95,600.00	7,967.00	87,637.00	91.7
01-000-4201	OPERATING TRANSFER - SEWER FUND	241,750.00	20,146.00	221,606.00	91.7
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	18,175.00	1,515.00	16,665.00	91.7
01-000-4250	NSF FEES	-	240.00	1,850.00	-
01-000-4301	RENTS	111,000.00	9,249.86	101,103.46	91.1
01-000-4302	HRD APPROPRIATION	10,700.00	-	10,761.00	100.6
01-000-4303	FRANCHISES - GAS, TV, ETC	72,000.00	18,633.53	57,759.36	80.2
01-000-4304	MISCELLANEOUS REVENUE	4,000.00	(45.00)	4,895.87	122.4
01-000-4306	PROJECT REIMBURSEMENT	88,000.00	-	499,841.13	568.0
01-000-4315	PROCEEDS FROM FUND BALANCE	173,870.00	-	-	-
01-000-4317	SPECIAL REVENUE	2,103,000.00	-	1,951,499.59	92.8
01-000-4600	INTEREST INCOME	400,000.00	40,085.61	473,287.07	118.3
CORPORATE FUND Revenue Totals		8,427,995.00	381,540.23	8,124,766.29	

**CITY OF FROSTBURG
MAY 2025 BUDGET REPORT**

Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
	EXECUTIVE				
01-100-5000	SALARIES	22,200.00	1,850.00	20,350.00	91.7
01-100-5010	SOCIAL SECURITY	1,700.00	141.55	1,557.05	91.6
01-100-5012	WORKERS COMP	175.00	-	146.00	83.4
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000.00	-	2,790.96	46.5
01-100-5104	INSURANCE - PUBLIC OFFICIALS	8,100.00	-	8,072.00	99.7
01-100-5110	CONTRIBUTIONS	524,750.00	-	524,730.00	100.0
01-100-5150	TRAINING	2,800.00	13.24	3,158.24	112.8
01-100-5160	TRAVEL	5,700.00	816.79	4,286.45	75.2
01-100-5185	PROFESSIONAL FEES	20,000.00	1,750.00	27,488.00	137.4
	100 Executive	591,425.00	4,571.58	592,578.70	
	ADMINISTRATIVE				
01-110-5000	SALARIES	176,000.00	9,978.50	141,204.48	80.2
01-110-5001	SALARIES - BONUS	15,115.00	-	15,115.00	100.0
01-110-5010	SOCIAL SECURITY	13,300.00	759.40	11,483.23	86.3
01-110-5011	PENSION	17,800.00	-	17,765.00	99.8
01-110-5012	WORKERS COMP	600.00	-	548.00	91.3
01-110-5013	INSURANCE - HEALTH	46,500.00	251.30	23,112.62	49.7
01-110-5014	INSURANCE - HEALTH RETIREE	43,500.00	656.79	24,397.49	56.1
01-110-5015	CONTRIBUTION - 457	2,000.00	99.74	1,439.62	72.0
01-110-5030	EMPLOYEE WELLNESS	7,500.00	206.44	5,749.66	76.7
01-110-5050	RESERVE FOR CONTINGENCIES	16,000.00	77.89	11,438.50	71.5
01-110-5100	INSURANCE - AUTO	700.00	-	-	-
01-110-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-110-5105	INSURANCE - PROPERTY	11,700.00	-	11,421.70	97.6
01-110-5106	INSURANCE - AD&D AND LIFE	4,500.00	307.83	3,643.43	81.0
01-110-5111	CONTRIBUTIONS - TOURISM	130,900.00	14,501.00	109,300.00	83.5
01-110-5150	TRAINING	1,200.00	-	1,121.64	93.5
01-110-5160	TRAVEL	1,800.00	-	2,405.02	133.6
01-110-5185	PROFESSIONAL FEES	1,100.00	-	124.88	11.4
01-110-5191	COMMUNICATIONS	8,000.00	885.11	12,426.28	155.3
01-110-5200	ADVERTISING	6,400.00	-	2,435.64	38.1
01-110-5205	LEGAL	42,500.00	3,290.00	30,586.25	72.0
01-110-5207	PENSION ADMINISTRATIVE FEE	7,350.00	-	7,327.60	99.7
01-110-5210	OFFICE SUPPLIES	11,000.00	1,829.73	12,551.11	114.1
01-110-5220	POSTAGE	23,000.00	3,099.21	22,608.44	98.3
01-110-5230	COMPUTER EXPENSE	9,000.00	686.00	7,961.98	88.5
01-110-5232	IT LICENSING AND FEES	33,000.00	772.67	30,839.97	93.5
01-110-5235	DIGITAL ENGAGEMENT	29,000.00	-	18,113.76	62.5
01-110-5301	ELECTION	-	-	-	-
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,500.00	-	130,007.76	84.1
01-110-5500	BUILDING - ARMORY	12,000.00	269.64	9,403.84	78.4
01-110-5502	BUILDING MAINTENANCE	22,800.00	5,163.07	35,851.13	157.2
01-110-5550	UTILITIES - BUILDING	16,000.00	1,113.23	15,110.29	94.4
01-110-5700	BANK FEES	1,000.00	-	34.00	3.4
01-110-5807	CAPITAL OUTLAY	656,000.00	10,427.76	1,120,730.91	170.8
	110 Administrative	1,521,940.00	54,375.31	1,836,371.23	

FINANCE

**CITY OF FROSTBURG
MAY 2025 BUDGET REPORT**

Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-120-5000	SALARIES	88,000.00	5,480.43	70,795.47	80.5
01-120-5010	SOCIAL SECURITY	6,700.00	397.89	5,188.66	77.4
01-120-5011	PENSION	8,900.00	-	8,883.00	99.8
01-120-5012	WORKERS COMP	250.00	-	203.00	81.2
01-120-5013	INSURANCE - HEALTH	32,500.00	1,345.01	16,266.86	50.1
01-120-5015	CONTRIBUTION - 457	625.00	37.27	465.41	74.5
01-120-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-120-5105	INSURANCE - PROPERTY	3,500.00	-	3,448.39	98.5
01-120-5150	TRAINING	1,000.00	-	100.00	10.0
01-120-5185	PROFESSIONAL FEES	1,000.00	63.00	951.73	95.2
01-120-5310	AUDITING	75,000.00	-	73,050.00	97.4
01-120-5311	ACTUARIAL STUDY	5,000.00	-	-	-
01-120-5313	TAX COLLECTION	1,300.00	340.07	1,385.52	106.6
01-120-5810	RETSA OBLIGATION	9,600.00	-	2,869.80	29.9
120 Finance		233,550.00	7,663.67	183,719.84	

	COMMUNITY DEV				
01-130-5000	SALARIES	125,000.00	9,520.02	109,480.14	87.6
01-130-5010	SOCIAL SECURITY	9,500.00	696.32	8,007.68	84.3
01-130-5011	PENSION	12,650.00	-	12,617.00	99.7
01-130-5012	WORKERS COMP	350.00	-	282.00	80.6
01-130-5013	INSURANCE - HEALTH	23,000.00	1,691.33	21,594.40	93.9
01-130-5015	CONTRIBUTION - 457	1,500.00	53.90	646.00	43.1
01-130-5100	INSURANCE - AUTO	800.00	-	720.00	90.0
01-130-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-130-5105	INSURANCE - PROPERTY	4,600.00	-	4,597.85	100.0
01-130-5150	TRAINING	750.00	-	665.00	88.7
01-130-5160	TRAVEL	900.00	-	257.66	28.6
01-130-5185	PROFESSIONAL FEES	1,000.00	-	806.00	80.6
01-130-5320	ECONOMIC DEVELOPMENT	6,800.00	-	36,351.45	534.6
01-130-5322	PLANNING	155,000.00	8,155.00	40,375.00	26.1
01-130-5323	PUBLIC ART	2,000.00	-	-	-
01-130-5401	AUTO EXPENSE	500.00	66.24	267.24	53.5
01-130-5820	COMMUNITY LEGACY PROJECTS	50,000.00	-	23,507.00	47.0
01-130-5822	SPECIAL PROJECTS	13,300.00	81.75	888.38	6.7
130 Community Dev		407,825.00	20,264.56	261,174.80	

	CODE ENFORCEMENT				
01-140-5000	SALARIES	63,000.00	3,913.92	46,439.10	73.7
01-140-5010	SOCIAL SECURITY	4,800.00	278.16	3,297.55	68.7
01-140-5011	PENSION	5,700.00	-	6,359.00	111.6
01-140-5012	WORKERS COMP	200.00	-	168.00	84.0
01-140-5013	INSURANCE - HEALTH	22,800.00	1,783.76	22,521.60	98.8
01-140-5015	CONTRIBUTION - 457	750.00	38.82	482.48	64.3
01-140-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-140-5105	INSURANCE - PROPERTY	2,900.00	-	3,448.39	118.9
01-140-5150	TRAINING	500.00	-	288.96	57.8
01-140-5160	TRAVEL	500.00	-	36.50	7.3
01-140-5185	PROFESSIONAL FEES	400.00	-	20.00	5.0
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	13,700.00	-	13,166.67	96.1

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01-140-5330	CODE ENFORCEMENT	5,000.00	23.99	32.99	0.7
01-140-5331	CONSTRUCTION INSPECT	20,000.00	-	13,557.25	67.8
01-140-5332	RENTAL INSPECTION	19,500.00	1,350.00	16,550.00	84.9
140 Code Enforcement		159,925.00	7,388.65	126,480.49	
PUBLIC WORKS ADMIN					
01-150-5000	SALARIES	76,000.00	5,171.38	61,376.13	80.8
01-150-5010	SOCIAL SECURITY	5,800.00	379.72	4,525.51	78.0
01-150-5011	PENSION	7,700.00	-	7,671.00	99.6
01-150-5012	WORKERS COMP	1,600.00	-	1,305.00	81.6
01-150-5013	INSURANCE - HEALTH	14,000.00	985.10	13,246.64	94.6
01-150-5015	CONTRIBUTION - 457	700.00	51.72	631.08	90.2
01-150-5100	INSURANCE - AUTO	800.00	-	717.00	89.6
01-150-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-150-5105	INSURANCE - PROPERTY	2,600.00	-	2,298.93	88.4
01-150-5150	TRAINING	1,750.00	-	1,525.00	87.1
01-150-5160	TRAVEL	1,000.00	-	60.61	6.1
01-150-5185	PROFESSIONAL FEES	2,100.00	-	1,040.00	49.5
01-150-5193	ONE CALL CONCEPTS	2,200.00	157.38	992.98	45.1
01-150-5340	ENGINEERING EQUIPMENT	3,000.00	-	713.61	23.8
01-150-5341	MAPPING SUPPLIES	8,000.00	-	7,757.20	97.0
01-150-5342	PUBLIC WORKS	7,400.00	-	1,029.15	13.9
01-150-5400	GAS, OIL, GREASE	3,000.00	291.02	2,287.77	76.3
01-150-5420	FLEET LEASE	11,000.00	842.93	9,272.23	84.3
150 Public Works Admin		148,825.00	7,879.25	116,561.84	
PUBLIC SAFETY					
01-160-5000	SALARIES	1,062,000.00	86,686.46	926,476.02	87.2
01-160-5002	SALARIES - POLICE GRANTS	40,000.00	1,836.32	27,759.87	69.4
01-160-5003	COURT TIME	13,000.00	116.60	11,518.33	88.6
01-160-5010	SOCIAL SECURITY	85,000.00	6,508.43	70,885.02	83.4
01-160-5011	PENSION	190,000.00	-	187,419.00	98.6
01-160-5012	WORKERS COMP	72,000.00	-	58,703.00	81.5
01-160-5013	INSURANCE - HEALTH	257,000.00	17,706.06	215,477.44	83.8
01-160-5015	CONTRIBUTION - 457	7,500.00	544.42	5,819.37	77.6
01-160-5100	INSURANCE - AUTO	7,800.00	-	7,304.00	93.6
01-160-5102	INSURANCE - GEN LIAB	1,200.00	-	1,041.00	86.8
01-160-5103	INSURANCE - POLICE PROFESSIONAL	16,700.00	-	10,596.00	63.5
01-160-5105	INSURANCE - PROPERTY	6,000.00	-	5,136.05	85.6
01-160-5150	TRAINING	25,500.00	2,356.23	31,540.05	123.7
01-160-5170	UNIFORMS	15,000.00	1,030.51	10,499.67	70.0
01-160-5180	SAFETY EQUIPMENT	1,200.00	90.00	900.00	75.0
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500.00	474.73	13,922.84	75.3
01-160-5191	COMMUNICATIONS	30,500.00	2,019.89	28,222.93	92.5
01-160-5206	C3I CLERICAL SUPPORT	6,000.00	-	-	-
01-160-5210	OFFICE SUPPLIES	5,000.00	511.41	5,599.69	112.0
01-160-5230	COMPUTER EXPENSE	8,500.00	19.77	8,996.37	105.8
01-160-5350	FSU MOU	10,000.00	-	10,000.00	100.0
01-160-5380	POLICE REFORM	23,000.00	-	-	-
01-160-5390	MISCELLANEOUS EXPENSE	4,000.00	403.11	5,493.89	137.4

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Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-160-5400	GAS, OIL, GREASE	33,000.00	2,148.84	18,489.09	56.0
01-160-5401	AUTO EXPENSE	18,000.00	86.85	14,060.02	78.1
01-160-5420	FLEET LEASE	61,000.00	4,214.60	45,912.13	75.3
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000.00	1,007.56	9,410.33	235.3
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000.00	742.16	10,332.21	103.3
01-160-5851	FIRE DEPT APPROPRIATION	255,670.00	-	255,670.00	100.0
160 Public Safety		2,287,070.00	128,503.95	1,997,184.32	
	PUBLIC WORKS - STREET				
01-170-5000	SALARIES	296,000.00	22,362.26	282,131.55	95.3
01-170-5010	SOCIAL SECURITY	22,600.00	1,626.18	20,610.98	91.2
01-170-5011	PENSION	30,000.00	-	29,878.00	99.6
01-170-5012	WORKERS COMP	20,000.00	-	16,303.00	81.5
01-170-5013	INSURANCE - HEALTH	80,000.00	5,298.07	67,051.13	83.8
01-170-5015	CONTRIBUTION - 457	1,500.00	93.44	1,118.88	74.6
01-170-5018	UNEMPLOYMENT	200.00	-	-	-
01-170-5100	INSURANCE - AUTO	9,800.00	(153.00)	9,394.00	95.9
01-170-5102	INSURANCE - GEN LIAB	975.00	(7.00)	853.20	87.5
01-170-5105	INSURANCE - PROPERTY	9,000.00	-	8,093.05	89.9
01-170-5150	TRAINING	5,000.00	2,700.00	2,800.00	56.0
01-170-5170	UNIFORMS	8,000.00	333.10	4,140.55	51.8
01-170-5180	SAFETY EQUIPMENT	7,200.00	96.00	5,708.18	79.3
01-170-5191	COMMUNICATIONS	15,000.00	781.33	3,512.30	23.4
01-170-5210	OFFICE SUPPLIES	1,500.00	-	1,208.99	80.6
01-170-5400	GAS, OIL, GREASE	30,000.00	1,089.89	22,805.34	76.0
01-170-5420	FLEET LEASE	29,000.00	4,224.59	40,614.64	140.1
01-170-5550	UTILITIES - BUILDING	6,000.00	451.71	7,157.95	119.3
01-170-5711	SALT & ABRASIVES	250,000.00	-	281,773.54	112.7
01-170-5712	SIGN MAINTENANCE	15,000.00	-	9,026.00	60.2
01-170-5713	STREET EQUIPMENT MAINTENANCE	90,000.00	4,675.72	132,446.75	147.2
01-170-5714	STREET LIGHTING	100,000.00	7,510.67	82,228.19	82.2
01-170-5715	STREET MAINTENANCE REPAIRS	100,000.00	18,076.75	56,176.27	56.2
01-170-5716	STREET SHOP EQUIPMENT	50,000.00	2,253.78	56,393.65	112.8
01-170-5717	STREET LIGHTING REPAIRS	48,500.00	-	19,726.77	40.7
01-170-5800	CAPITAL OUTLAY	420,150.00	-	530,936.73	126.4
01-170-5861	STREET PAVING	223,500.00	-	223,126.03	99.8
01-170-5865	PARKING LOT MAINTENANCE	13,000.00	-	8,781.89	67.6
170 Public Works - Street		1,881,925.00	71,413.49	1,923,997.56	
	RECREATION				
01-180-5000	SALARIES	284,000.00	22,093.23	250,455.60	88.2
01-180-5010	SOCIAL SECURITY	21,700.00	1,625.32	18,414.64	84.9
01-180-5011	PENSION	28,800.00	-	28,667.00	99.5
01-180-5012	WORKERS COMP	18,200.00	-	15,324.00	84.2
01-180-5013	INSURANCE - HEALTH	65,000.00	4,387.31	56,220.06	86.5
01-180-5015	CONTRIBUTION - 457	1,750.00	76.30	914.32	52.3
01-180-5100	INSURANCE - AUTO	2,900.00	-	2,305.00	79.5
01-180-5102	INSURANCE - GEN LIAB	550.00	-	449.00	81.6
01-180-5105	INSURANCE - PROPERTY	15,885.00	-	15,213.13	95.8
01-180-5150	TRAINING	300.00	-	-	-

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Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-180-5160	TRAVEL	750.00	-	-	-
01-180-5170	UNIFORMS	4,800.00	311.05	3,495.85	72.8
01-180-5180	SAFETY EQUIPMENT	500.00	-	-	-
01-180-5400	GAS, OIL, GREASE	9,000.00	1,375.87	7,085.56	78.7
01-180-5420	FLEET LEASE	23,000.00	1,863.65	20,500.15	89.1
01-180-5503	ARMORY EXPENSE - GYM	16,000.00	451.73	7,555.34	47.2
01-180-5504	COMMUNITY CENTER	17,500.00	587.14	19,737.34	112.8
01-180-5510	CITY PLACE	29,500.00	585.58	18,916.54	64.1
01-180-5550	UTILITIES	9,000.00	316.01	2,931.01	32.6
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000.00	729.60	729.60	36.5
01-180-5721	REC EQUIPMENT MAINTENANCE	12,400.00	444.63	13,084.82	105.5
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000.00	-	5,999.14	120.0
01-180-5723	REC PARK MAINTENANCE EXPENSE	63,000.00	2,175.19	53,785.08	85.4
01-180-5724	STREET TREE MAINTENANCE	7,500.00	-	6,358.00	84.8
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000.00	-	97.00	4.9
01-180-5726	RECREATIONAL PROGRAMS	13,000.00	232.65	13,002.08	100.0
01-180-5800	CAPITAL OUTLAY	384,800.00	69.69	358,135.35	93.1
180 Recreation		1,038,835.00	37,324.95	919,375.61	
RECREATION-POOL					
01-181-5000	SALARIES	72,000.00	-	43,737.88	60.8
01-181-5010	SOCIAL SECURITY	5,500.00	-	3,346.01	60.8
01-181-5012	WORKERS COMP	4,600.00	-	3,756.00	81.7
01-181-5018	UNEMPLOYMENT	200.00	-	-	-
01-181-5507	POOL OPERATING	35,000.00	4,251.82	36,350.77	103.9
181 Recreation-Pool		117,300.00	4,251.82	87,190.66	
RECREATION - DAY CAMP					
01-182-5000	SALARIES	24,000.00	-	14,723.45	61.4
01-182-5010	SOCIAL SECURITY	1,850.00	-	1,126.41	60.9
01-182-5012	WORKERS COMP	1,500.00	-	1,226.00	81.7
01-182-5018	UNEMPLOYMENT	200.00	-	-	-
01-182-5507	DAY CAMP OPERATIONS	800.00	-	159.42	19.9
182 Recreation - Day Camp		28,350.00	-	17,235.28	
RECREATION - SEASONAL					
01-183-5000	SALARIES	9,500.00	-	-	-
01-183-5010	SOCIAL SECURITY	725.00	-	-	-
01-183-5012	WORKERS COMP	600.00	-	-	-
01-183-5108	UNEMPLOYMENT	200.00	-	-	-
183 Recreation - Seasonal		11,025.00	-	-	
CORPORATE FUND Expenditure Totals		8,427,995.00	343,637.23	8,061,870.33	

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Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
02-000-4000	WATER SERVICE REVENUE	1,716,000.00	135,216.56	1,490,415.06	86.9
02-000-4001	INTEREST EARNED - WATER	1,500.00	166.10	1,965.12	131.0
02-000-4317	SPECIAL REVENUE	85,500.00	-	82,844.96	96.9
02-000-4401	SALE OF BULK WATER	-	-	458.25	-
02-000-4402	SALE OF METERS	5,000.00	675.00	5,800.00	116.0
02-000-4403	TAPPING FEES	5,600.00	-	6,100.00	108.9
02-000-4404	SUNDRY SALES	10,000.00	776.00	12,069.76	120.7
02-000-4408	SUNDRY SALES - CASH BASIS	-	-	712.50	-
02-000-4409	FUND BALANCE	75,400.00	-	-	-
02-000-4600	INTEREST INCOME	15,000.00	5.17	33,029.84	220.2
WATER FUND Revenue Totals		1,914,000.00	136,838.83	1,633,395.49	
	WATER - ADMIN				
02-190-5000	SALARIES	72,000.00	5,211.81	63,996.05	88.9
02-190-5010	SOCIAL SECURITY	5,400.00	374.36	4,658.28	86.3
02-190-5011	PENSION	7,300.00	-	7,268.00	99.6
02-190-5012	WORKERS COMP	225.00	-	181.00	80.4
02-190-5013	INSURANCE - HEALTH	18,000.00	1,475.25	18,377.84	102.1
02-190-5015	CONTRIBUTION - 457	850.00	52.10	649.75	76.4
02-190-5313	COLLECTION EXPENSE	1,000.00	240.07	844.23	84.4
02-190-5370	FMHA BOND	850.00	-	832.00	97.9
02-190-5600	CORPORATE OVERHEAD	95,600.00	7,967.00	87,637.00	91.7
190 Water - Admin		201,225.00	15,320.59	184,444.15	
	WATER - FILTRATION				
02-192-5102	INSURANCE - GEN LIAB	1,300.00	-	1,121.00	86.2
02-192-5105	INSURANCE - PROPERTY	18,500.00	-	18,426.56	99.6
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000.00	-	5,757.41	96.0
02-192-5521	PUMPING SYSTEM EXPENSE	95,000.00	4,531.99	91,367.62	96.2
02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000.00	-	5,418.87	10.8
02-192-5710	FILTRATION CONTRACT PAYMENT	654,000.00	-	478,481.20	73.2
192 Water - Filtration		824,800.00	4,531.99	600,572.66	
	WATER - SUPPLY				
02-194-5000	SALARIES	34,000.00	2,640.00	30,360.00	89.3
02-194-5010	SOCIAL SECURITY	2,500.00	201.96	2,322.54	92.9
02-194-5011	PENSION	3,500.00	-	3,432.00	98.1
02-194-5012	WORKERS COMP	2,300.00	-	1,878.00	81.7
02-194-5015	CONTRIBUTION - 457	100.00	-	-	-
02-194-5506	HYDRO FACILITY EXPENSE	5,000.00	-	-	-
02-194-5550	UTILITIES / WATER SUPPLY	5,000.00	319.13	4,198.79	84.0
02-194-5730	WATER SUPPLY EXPENSE	50,000.00	103.78	8,870.52	17.7
194 Water - Supply		102,400.00	3,264.87	51,061.85	
	WATER - DISTRIBUTION				
02-196-5000	SALARIES	275,000.00	19,590.00	226,615.65	82.4
02-196-5010	SOCIAL SECURITY	21,000.00	1,438.40	16,643.35	79.3
02-196-5011	PENSION	27,800.00	-	27,758.00	99.9
02-196-5012	WORKERS COMP	17,600.00	-	14,346.00	81.5
02-196-5013	INSURANCE - HEALTH	82,000.00	4,643.12	59,390.53	72.4

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02-196-5015	CONTRIBUTION - 457	1,000.00	32.40	388.00	38.8
02-196-5100	INSURANCE - AUTO	4,000.00	-	3,861.00	96.5
02-196-5102	INSURANCE - GEN LIAB	1,300.00	-	1,121.00	86.2
02-196-5105	INSURANCE - PROPERTY	4,700.00	-	4,606.64	98.0
02-196-5150	TRAINING	3,500.00	-	2,700.00	77.1
02-196-5170	UNIFORMS	4,000.00	556.65	4,267.79	106.7
02-196-5180	SAFETY EQUIPMENT	6,575.00	1,365.95	2,175.95	33.1
02-196-5191	COMMUNICATIONS	13,000.00	516.86	10,500.97	80.8
02-196-5210	OFFICE SUPPLIES	1,000.00	73.20	1,192.29	119.2
02-196-5390	MISCELLANEOUS EXPENSE	1,000.00	-	120.83	12.1
02-196-5400	GAS, OIL, GREASE	17,000.00	651.86	13,665.05	80.4
02-196-5420	FLEET LEASE	33,000.00	2,606.94	28,676.34	86.9
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500.00	524.73	5,407.21	43.3
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000.00	284.69	4,645.98	92.9
02-196-5700	DISTRIBUTION EXPENSE	61,800.00	2,916.43	58,844.72	95.2
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000.00	-	1,305.40	11.9
02-196-5702	EQUIPMENT MAINTENANCE	8,000.00	220.14	920.13	11.5
02-196-5703	FIRE HYDRANTS EXPENSE	8,000.00	-	-	-
02-196-5704	TRANSMISSION MAINS EXPENSE	95,800.00	-	106,839.71	111.5
02-196-5740	METERS EXPENSE	70,000.00	10,488.00	46,479.68	66.4
	196 Water - Distribution	785,575.00	45,909.37	642,472.22	
	WATER FUND Expenditure Totals	1,914,000.00	69,026.82	1,478,550.88	
03-000-4000	SEWER CHARGES	1,817,000.00	157,020.03	1,566,002.36	86.2
03-000-4001	INTEREST EARNED - SEWER	1,800.00	288.80	3,544.71	196.9
03-000-4315	PROCEEDS FROM FUND BALANCE	239,825.00	-	-	-
03-000-4317	SPECIAL REVENUE	8,000.00	-	7,950.00	99.4
03-000-4404	SUNDRY SALES	1,500.00	-	2,366.86	157.8
03-000-4501	BAY RESTORATION FUND REVENUE	-	14,964.76	151,550.29	-
03-000-4503	SEWER TAP FEES	3,500.00	-	6,000.00	171.4
03-000-4600	INTEREST INCOME	25,000.00	-	44,905.39	179.6
	Sewer Operations Total	2,096,625.00	172,273.59	1,782,319.61	
03-220-4317	SPECIAL REVENUE	606,500.00	-	44,390.12	7.3
03-220-4520	CSO SURCHARGE REVENUE	401,000.00	33,882.91	341,801.86	85.2
03-220-4521	INTEREST EARNED - CSO SURCHARGE	500.00	170.46	1,400.97	280.2
03-220-4530	PROJECT REIMBURSEMENTS	572,500.00	-	404,264.00	70.6
	CSO Total	1,580,500.00	34,053.37	791,856.95	
	SEWER FUND Revenue Totals	3,677,125.00	206,326.96	2,574,176.56	
	SEWER - ADMIN				
03-210-5000	SALARIES	72,000.00	5,211.81	63,996.05	88.9
03-210-5010	SOCIAL SECURITY	5,400.00	374.36	4,658.28	86.3
03-210-5011	PENSION	7,300.00	-	7,268.00	99.6
03-210-5012	WORKERS COMP	225.00	-	181.00	80.4
03-210-5013	INSURANCE - HEALTH	18,000.00	1,475.29	18,378.04	102.1
03-210-5015	CONTRIBUTION - 457	850.00	52.10	649.75	76.4
03-210-5313	COLLECTION EXPENSE	1,000.00	240.07	844.23	84.4
	210 Sewer - Admin	104,775.00	7,353.63	95,975.35	

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	SEWER - OPERATING				
03-211-5000	SALARIES	172,000.00	16,580.67	180,953.22	105.2
03-211-5010	SOCIAL SECURITY	13,000.00	1,165.63	12,660.81	97.4
03-211-5011	PENSION	21,500.00	-	21,456.00	99.8
03-211-5012	WORKERS COMP	11,000.00	-	8,070.39	73.4
03-211-5013	INSURANCE - HEALTH	71,000.00	5,898.56	72,132.87	101.6
03-211-5015	CONTRIBUTION - 457	1,800.00	113.64	1,361.28	75.6
03-211-5100	INSURANCE - AUTO	1,500.00	-	1,434.00	95.6
03-211-5102	INSURANCE - GEN LIAB	650.00	-	561.00	86.3
03-211-5105	INSURANCE - PROPERTY	6,950.00	-	6,900.97	99.3
03-211-5150	TRAINING	1,000.00	-	-	-
03-211-5170	UNIFORMS	3,000.00	157.65	1,571.58	52.4
03-211-5180	SAFETY EQUIPMENT	1,000.00	-	834.42	83.4
03-211-5191	COMMUNICATIONS	2,400.00	93.36	2,049.90	85.4
03-211-5396	BAY RESTORATION FUND EXPENSE	-	-	106,040.51	-
03-211-5400	GAS, OIL, GREASE	10,000.00	1,034.24	9,191.56	91.9
03-211-5420	FLEET LEASE	21,000.00	1,701.50	18,716.50	89.1
03-211-5520	PUMPING STATION MAINTENANCE	6,000.00	-	2,962.86	49.4
03-211-5600	CORPORATE OVERHEAD	241,750.00	20,146.00	221,606.00	91.7
03-211-5761	SANITARY COMMISSION CHARGES	1,100,000.00	188,184.44	896,180.05	81.5
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800.00	2,929.05	11,716.20	99.3
03-211-5763	SEWER OPERATING EXPENSE	50,000.00	276.30	36,113.38	72.2
03-211-5764	SEWER PUMPING EXPENSE	6,000.00	761.75	9,482.56	158.0
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	30,000.00	-	-	-
	211 Sewer - Operating	1,783,350.00	239,042.79	1,621,996.06	
	CSO				
03-220-5391	INTEREST EXPENSE	3,200.00	-	1,382.11	43.2
03-220-5392	DEBT REDEMPTION	23,600.00	-	23,565.82	99.9
03-220-5800	CAPITAL OUTLAY	1,762,200.00	75,824.44	723,943.80	41.1
	220 CSO	1,789,000.00	75,824.44	748,891.73	
	SEWER FUND Expenditure Totals	3,677,125.00	322,220.86	2,466,863.14	
04-000-4000	WATER TAP SURCHARGE	668,000.00	68,815.59	696,369.72	104.3
04-000-4001	INTEREST EARNED SURCHARGE	1,000.00	239.83	1,923.12	192.3
04-000-4600	INTEREST INCOME	20,000.00	8,340.00	41,017.53	205.1
	PINEY SURCHARGE FUND Revenue Totals	689,000.00	77,395.42	739,310.37	
	WATER SURCHARGE				
04-200-5313	COLLECTION EXPENSE	1,000.00	192.06	675.38	67.5
04-200-5390	MISCELLANEOUS EXPENSE	12,000.00	-	-	-
04-200-5391	INTEREST EXPENSE	56,900.00	-	41,605.77	73.1
04-200-5392	DEBT REDEMPTION	415,100.00	-	410,257.85	98.8
04-200-5802	CAPITAL REPAIRS	68,000.00	13,647.76	135,091.24	198.7
	PINEY SURCHARGE FUND Expenditure Totals	553,000.00	13,839.82	587,630.24	

**CITY OF FROSTBURG
MAY 2025 BUDGET REPORT**

Account Id	Account Description	Amended Budget	May 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
05-000-4000	TRASH & GARBAGE CHARGES	473,000.00	39,721.33	399,401.64	84.4
05-000-4001	INTEREST EARNED - TRASH	800.00	303.57	2,411.36	301.4
05-000-4404	SUNDRY SALES	1,950.00	75.00	1,950.00	100.0
05-000-4600	INTEREST INCOME	3,000.00	-	4,278.28	142.6
GARBAGE FUND Revenue Totals		478,750.00	40,099.90	408,041.28	
	GARBAGE ADMIN.				
05-230-5000	SALARIES	72,000.00	5,211.67	63,995.40	88.9
05-230-5010	SOCIAL SECURITY	5,400.00	374.35	4,658.22	86.3
05-230-5011	PENSION	7,300.00	-	7,268.00	99.6
05-230-5012	WORKERS COMP	225.00	-	181.00	80.4
05-230-5013	INSURANCE - HEALTH	18,000.00	1,475.30	18,377.98	102.1
05-230-5015	CONTRIBUTION - 457	850.00	52.09	649.70	76.4
05-230-5313	COLLECTION EXPENSE	500.00	48.03	168.82	33.8
230 Garbage Admin.		104,275.00	7,161.44	95,299.12	
	GARBAGE OPERATING				
05-232-5000	SALARIES	93,000.00	6,560.04	81,454.06	87.6
05-232-5010	SOCIAL SECURITY	7,100.00	472.62	5,909.38	83.2
05-232-5011	PENSION	9,400.00	-	9,387.00	99.9
05-232-5012	WORKERS COMP	6,000.00	-	4,894.00	81.6
05-232-5013	INSURANCE - HEALTH	22,500.00	1,692.15	20,894.63	92.9
05-232-5015	CONTRIBUTION - 457	750.00	-	-	-
05-232-5100	INSURANCE - AUTO	2,200.00	-	2,166.00	98.5
05-232-5102	INSURANCE - GEN LIAB	400.00	-	336.00	84.0
05-232-5105	INSURANCE - PROPERTY	4,500.00	-	4,476.93	99.5
05-232-5170	UNIFORMS	3,000.00	150.95	1,499.69	50.0
05-232-5180	SAFETY EQUIPMENT	1,000.00	-	578.03	57.8
05-232-5210	OFFICE SUPPLIES	1,000.00	50.00	644.43	64.4
05-232-5400	GAS, OIL, GREASE	14,000.00	484.19	12,565.02	89.8
05-232-5600	CORPORATE OVERHEAD	18,175.00	1,515.00	16,665.00	91.7
05-232-5770	ASH DUMPSTER	8,500.00	-	2,819.87	33.2
05-232-5771	BULK CLEANUP EXPENSE	10,000.00	-	2,573.92	25.7
05-232-5772	LANDFILL CHARGES	130,000.00	11,429.96	106,321.81	81.8
05-232-5773	SANITATION OPERATING EXPENSE	30,000.00	3,051.87	36,594.31	122.0
232 Garbage Operating		361,525.00	25,406.78	309,780.08	
GARBAGE FUND Expenditure Totals		465,800.00	32,568.22	405,079.20	

2025

Assets

01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	9,053,748.28
01-000-1008	RESTRICTED CASH-HEALTH INSUR COLLATERAL	20,519.00
01-000-1100	ACCOUNTS RECEIVABLE	27,692.89
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	11,175.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	183,711.76
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	3,636.53
01-000-1143	TAXES RECEIVABLE - CORPORATION	24,180.87
01-000-1200	PREPAID EXPENSE	29,396.15
01-000-1220	LEASE RECEIVABLE	780,013.55
01-000-1230	ACCRUED INTEREST RECEIVABLE	10,838.26
01-000-1500	FIXED ASSETS	26,512,972.13
01-000-1506	WIP - GATEWAY IMPROVEMENT	803,661.17
01-000-1507	WORK IN PROCESS - MISC PROJECTS	441,489.60
01-000-1570	RIGHT OF USE ASSETS	588,251.69
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	196,633.48
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,491,147.14-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	263,587.51-
01-000-1650	RESERVE FOR AMORTIZATION	92,845.62-
01-000-1900	DEFERRED FINANCING OUTFLOW	505,273.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	191,069.00
	Total Assets	<u>29,743,305.78</u>

Liabilities & Fund Balance

01-000-1655	ACCUMULATED AMORTIZATION - ROU	45,184.07
01-000-2000	ACCOUNTS PAYABLE	643.51
01-000-2220	LEASE LIABILITY	335,097.34
01-000-2225	SUBSCRIPTION LIABILITY - ROU	95,100.57
01-000-2250	UNEARNED REVENUE	156,517.86
01-000-2253	UNEARNED REVENUE - ARPA	1,498,669.68
01-000-2450	DEFERRED FINANCING INFLOW	65,759.00
01-000-2451	DEFERRED FINANCING INFLOW - OPEB	184,710.00
01-000-2452	DEFERRED FINANCING INFLOW-LEASES	747,667.95
01-000-2700	COMPENSATED ABSENCES	494,225.81
01-000-2855	OPEB OBLIGATION	506,723.00
01-000-2860	NET PENSION LIABILITY	1,434,463.00
01-000-2901	BONDS PAYABLE	2,288,000.00
01-000-2905	BOND PREMIUM	253,264.50
	Total Liabilities	<u>8,106,026.29</u>

01-000-3000	INVESTED IN FIXED ASSETS	14,712,902.00
01-000-3200	FUND BALANCE	<u>5,684,750.62</u>
	Total	<u>20,397,652.62</u>

Revenue	8,124,766.29
Less Expenses	<u>6,885,139.42</u>
Net	<u>1,239,626.87</u>
Total Fund Balance	<u>21,637,279.49</u>
Total Liabilities & Fund Balance	<u>29,743,305.78</u>

2025

Assets

02-000-1000	CASH	1,149,834.49
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,380.50
02-000-1100	ACCOUNTS RECEIVABLE	2,358.60
02-000-1102	WATER ACCOUNTS RECEIVABLE	90,360.79
02-000-1140	INTEREST RECEIVABLE - WATER	571.53
02-000-1500	FIXED ASSETS	4,095,203.29
02-000-1520	WORK IN PROGRESS	206,286.03
02-000-1570	RIGHT OF USE ASSETS	140,277.91
02-000-1600	RESERVE FOR DEPRECIATION	2,984,026.14-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	54,602.29-
02-000-1900	DEFERRED FINANCING OUTFLOW	90,253.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	31,845.00
	Total Assets	<u>2,823,742.71</u>

Liabilities & Fund Balance

02-000-2000	ACCOUNTS PAYABLE	115.58
02-000-2220	LEASE LIABILITY	88,475.40
02-000-2450	DEFERRED FINANCING INFLOW	11,747.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	30,785.00
02-000-2700	COMPENSATED ABSENCES	129,340.88
02-000-2855	OPEB OBLIGATION	84,454.00
02-000-2860	NET PENSION LIABILITY	256,226.00
	Total Liabilities	<u>601,143.86</u>

02-000-3000	INVESTED IN FIXED ASSETS	1,314,663.00
02-000-3250	FUND BALANCE	753,091.24
	Total	<u>2,067,754.24</u>

Revenue	1,633,395.49
Less Expenses	<u>1,478,550.88</u>
Net	<u>154,844.61</u>
Total Fund Balance	<u>2,222,598.85</u>
Total Liabilities & Fund Balance	<u>2,823,742.71</u>

2025

Assets

03-000-1000	CASH	1,315,047.91
03-000-1040	BAY RESTORATION FUND CASH	29,187.09
03-000-1041	CSO CASH	698,440.62
03-000-1100	ACCOUNTS RECEIVABLE	50,943.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	98,702.96
03-000-1120	BAY RESTORATION FUND RECEIVABLE	15,624.06
03-000-1121	CSO SURCHARGE RECEIVABLE	31,368.99
03-000-1141	INTEREST REC - CSO SURCHARGE	2,430.21
03-000-1142	INTEREST RECEIVABLE - SEWER	628.19
03-000-1500	FIXED ASSETS	28,294,006.47
03-000-1538	WIP - PHASE X-A	1,227,299.94
03-000-1539	WIP - PHASE X-B	131,730.99
03-000-1540	WIP - PHASE X-C	150,159.40
03-000-1541	WIP - PHASE IX-D	27,165.00
03-000-1542	WIP - PHASE VIII-C	30,736.75
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	10,300,066.20-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	23,182.20-
03-000-1900	DEFERRED FINANCING OUTFLOW	71,776.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	26,537.00
	Total Assets	<u>21,965,469.42</u>

Liabilities & Fund Balance

03-000-2000	ACCOUNTS PAYABLE	115.58
03-000-2220	LEASE LIABILITY	66,362.62
03-000-2450	DEFERRED FINANCING INFLOW	9,341.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	25,654.00
03-000-2700	COMPENSATED ABSENCES	124,936.78
03-000-2855	OPEB OBLIGATION	70,378.00
03-000-2860	NET PENSION LIABILITY	203,770.00
03-000-2900	NOTES PAYABLE	<u>192,910.41</u>
	Total Liabilities	693,468.39

03-000-3000	INVESTED IN FIXED ASSETS	18,618,002.00
03-000-3200	FUND BALANCE	<u>1,799,175.99</u>
	Total	20,417,177.99

Revenue	2,574,176.56
Less Expenses	<u>1,719,353.52</u>
Net	<u>854,823.04</u>
Total Fund Balance	<u>21,272,001.03</u>
Total Liabilities & Fund Balance	<u>21,965,469.42</u>

City of Frostburg
PINEY SURCHARGE FUND
BALANCE SHEET
AS OF: 05/31/25

2025

Assets		
04-000-1000	CASH	1,041,623.53
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,764.53
04-000-1131	WATER SURCHARGE RECEIVABLE	67,673.54
04-000-1500	FIXED ASSETS	28,467,670.69
04-000-1540	LAND	164,021.96
04-000-1600	RESERVE FOR DEPRECIATION	20,222,047.29-
	Total Assets	<u>9,522,706.96</u>
Liabilities & Fund Balance		
04-000-2000	ACCOUNTS PAYABLE	92.47
04-000-2250	UNEARNED REVENUE	8,063.91
04-000-2900	NOTES PAYABLE	2,048,338.04
	Total Liabilities	<u>2,056,494.42</u>
04-000-3000	INVESTED IN FIXED ASSETS	5,951,050.00
04-000-3250	FUND BALANCE	953,224.56
	Total	<u>6,904,274.56</u>
	Revenue	739,310.37
	Less Expenses	<u>177,372.39</u>
	Net	<u>561,937.98</u>
	Total Fund Balance	<u>7,466,212.54</u>
	Total Liabilities & Fund Balance	<u>9,522,706.96</u>

2025

Assets

05-000-1000	CASH	93,759.96
05-000-1100	ACCOUNTS RECEIVABLE	50.00
05-000-1135	TRASH & GARBAGE RECEIVABLE	49,258.89
05-000-1140	INTEREST RECEIVABLE - TRASH	4,552.15
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	373,223.90-
05-000-1900	DEFERRED FINANCING OUTFLOW	43,350.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	15,922.00
	Total Assets	<u>430,606.13</u>

Liabilities & Fund Balance

05-000-2000	ACCOUNTS PAYABLE	48.12
05-000-2450	DEFERRED FINANCING INFLOW	5,642.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	15,392.00
05-000-2700	COMPENSATED ABSENCES	32,326.17
05-000-2855	OPEB OBLIGATION	42,227.00
05-000-2860	NET PENSION LIABILITY	<u>123,069.00</u>
	Total Liabilities	218,704.29

05-000-3000	INVESTED IN FIXED ASSETS	223,712.00
05-000-3200	FUND BALANCE	<u>14,772.24-</u>
	Total	208,939.76

Revenue	408,041.28
Less Expenses	<u>405,079.20</u>
Net	<u>2,962.08</u>
Total Fund Balance	<u>211,901.84</u>
Total Liabilities & Fund Balance	<u>430,606.13</u>

2025

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Assets		
07-000-1000	CASH	<u>31,710.69</u>
	Total Assets	<u><u>31,710.69</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	<u>31,687.19</u>
	Total	<u>31,687.19</u>
	Revenue	23.50
	Less Expenses	<u>0.00</u>
	Net	<u>23.50</u>
	Total Fund Balance	<u>31,710.69</u>
	Total Liabilities & Fund Balance	<u><u>31,710.69</u></u>

2025

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Assets		
08-000-1000	CASH	29,571.09
	Total Assets	<u>29,571.09</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
08-000-3200	FUND BALANCE	23,483.08
	Total	<u>23,483.08</u>
	Revenue	6,088.01
	Less Expenses	<u>0.00</u>
	Net	<u>6,088.01</u>
	Total Fund Balance	<u>29,571.09</u>
	Total Liabilities & Fund Balance	<u>29,571.09</u>

CITY OF FROSTBURG
MONTHLY REPORT - TAXES
FOR THE MONTH ENDING MAY 31, 2025

Tax Type - Year	Principal		Receipts		Abatements/ Adjustments	Principal
	Receivable at 04/30/25	Billings	Principal	Interest		Receivable at 05/31/25
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32
Real Estate - 21/22	244.30	-	-	-	-	244.30
Real Estate - 22/23	3,881.50	-	-	20.26	-	3,881.50
Real Estate - 23/24	44,302.36	-	1,445.53	468.56	-	42,856.83
Real Estate - 24/25	183,715.01	64.26	47,287.45	4,951.96	-	136,491.82
Real Estate Total	<u>\$ 232,380.49</u>	<u>\$ 64.26</u>	<u>\$ 48,732.98</u>	<u>\$ 5,440.78</u>	<u>\$ -</u>	<u>\$ 183,711.77</u>
Personal Prop - 23/24	\$ 1,402.28	\$ -	\$ -	\$ -	\$ -	\$ 1,402.28
Personal Prop - 24/25	2,234.25	-	-	-	-	2,234.25
Personal Property	<u>\$ 3,636.53</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,636.53</u>
Public Utility - 23/24	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Corporation - 21/22	\$ 27.80	\$ -	\$ -	\$ -	\$ -	\$ 27.80
Corporation - 22/23	3,523.86	-	-	-	-	3,523.86
Corporation - 23/24	7,981.80	-	-	-	-	7,981.80
Corporation - 24/25	13,476.91	1,055.55	1,885.05	38.94	-	12,647.41
Corporation Total	<u>\$ 25,010.37</u>	<u>\$ 1,055.55</u>	<u>\$ 1,885.05</u>	<u>\$ 38.94</u>	<u>\$ -</u>	<u>\$ 24,180.87</u>
NST - Returned Check Fee	<u>\$ -</u>	<u>\$ 90.00</u>	<u>\$ 60.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30.00</u>
Total	<u><u>\$ 261,027.39</u></u>	<u><u>\$ 1,209.81</u></u>	<u><u>\$ 50,678.03</u></u>	<u><u>\$ 5,479.72</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 211,559.17</u></u>

`CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of May 2025

Submitted by: Gene Bittinger maintenance Supervisor

May 1 2025

Checked parks

Started getting the tools ready for Beautify the burg

Separated the mulch on skids

Took mulch to Hoffman and Glendening

Fixed a door on handicap door at field 5 bathroom

May 2 2025

Checked parks

Put mulch out for Beautify the Burg

May 5 2025

Fixed toilet at City Place

Checked parks

Cut the Dog Parks

May 6 2025

Cut MT Pleasant, East End, Hoffman

Worked on Armory roof

May 7 2025

Checked parks

Started weed eating Glendening

Hunted down stolen weed eaters

May 8 2025

Checked parks

Weed eaten at the Dog Park

Fixed water leak at the Dog Park

Put sails up At the Dog Park

Weed eaten at Glendening

May 9 2025

Checked parks

Cleaned Lions pavilion for week end rental

Removed a dead turtle from Cotton pond

Got wood chipper started and took it to Hoffman

Turned the water on at Field 8 concession stand

Put a sign on a bench at the new playground

Weed eaten at Glendening

Hung signs at the pool parking lots

May 12 2025

Checked parks

Cut grass at Glendening with help from the water dept.

Went to a meeting at City Hall

May 13 2025

Checked parks

Put new table and ice maker in at the pool concession stand

Put new drain in at the pool concession stand

Cleaned rain spout drains at the Gym and Armory

Installed new table at the pool concession stand

May 14 2025

Checked parks

Worked on pool concession stand

Hauled donations to Lonaconing

Took supplies to Hoffman

May 15 2025

Took donations to Lonaconing

Made cloths racks for City Place

May 16 2025

Went to Westernport to help with flood cleanup

May 19 2025

Checked parks

Put trash cans away after the fishing rodeo

Cut grass at MT Pleasant, Hoffman, Dog Park, East End, Greene ST.

Cleaned mowers

Turned invoices in

Received lumber for new food pantry

May 20 2025

Helped with City wide Cleanup

May 21 2025

Helped with City Wide Clean up

May 22 2025

Checked parks

Helped with City Wide Clean up

Cleaned up after food giveaway

May 23 2025

Checked parks

Hung new breaker box up for new scoreboard at Sowers field

Cleaned and greased the Bobcat and truck 41

Cleaned up the shop

May 26 2025

Holiday

May 27 2025

Checked parks

Cleaned the rain spouts at the Community Center and the Armory

Went to the insurance meeting

Meant with Brian at City Place

May 28 2025

Checked parks

Hung new speakers at City Place

Hung new signs at the pool pavilion and small pool pavilion

Replaced an eye on City Place outside lights

May 29 2025

Checked parks

Weed eated around the pool and the Armory

Unloaded the steel for the Food Pantry

Started cutting grass at Glendening

May 30 2025

Checked parks

Cut grass at City Hall, ST Mikes, Hoffman, East End, Greene Street, MT. Pleasant

CITY OF FROSTBURG

Monthly Report: Street Department

For the Month of: May 2025

Submitted by: Shane Elliott & Ryan Whitaker

May 1, 2025 – Thursday

- Picked up garbage route in center section of town
- Checked sewer complaint on West Main Street
- Ran street sweeper on east end of town
- Demolished old MDE storage shed and hauled material away
- Painted lane divider lines on roadways on Broadway and Center Street
- Ran sewer camera to inspect sewer main and service line on Main Street
- Marked miss utility tickets and checked them in on computer
- Greased backhoe attachments and installed new fittings where needed
- Removed litter on Main Street
- Used sweeper bucket to clean up debris around town along curblines
- Checked all sewer pumping stations
- Leveled off ash dumpster and called to have it removed for the year
- Emptied and cleaned out sweeper over at dump site
- Washed off all sewer camera equipment after use
- Picked up pool passes and bills at city hall

May 2, 2025 – Friday

- Emptied city trash cans where needed on Main Street
- Cleaned off blacktop tools and filled roller
- Marked Miss Utility tickets and checked them in on computer
- Swept out garage bays and empties shop trash cans
- Checked all sewer pumping stations
- Removed litter off Main Street
- Pothole patched roadways on west end of town
- Worked on pump station issues at Hoffman Pumping station
- Ran street sweeper on east end of town
- Used vacor truck to clean debris from pumping stations
- Cut grass and weed eat around town in several locations
- Swept and mopped breakroom, restroom and office area
- Emptied and cleaned out sweeper over at dump site
- Refilled vacor truck water tank and other fluids after use

P.2

May 3, 2025 – Saturday

May 4, 2025 – Sunday – Checked CSO's and made a report

May 5, 2025 – Monday

- Picked up litter on Main Street, Bowery and Center Street
- Met with Fire Department to go over placement of ballards for new sign
- Cut and trimmed grass on wall along Main St.
- Ran Street Sweeper around center section of Town
- Checked all sewer pumping stations – ran weekly tests on system
- Finalized scheduling of CDL training for one employee
- Picked up materials from PVIS and Lowes
- Checked and emptied city trash cans where needed
- Used street saw to cut concrete and begin excavation for safety bollards
- Marked miss utility tickets and checked them in on computer
- Dropped Truck 6 off at Cober Cummins for transmission work
- Ran Jetter truck in sewer line off of Braddock Road
- Coned off work area at Fire Department
- Clean off catch basins around town
- Emptied and cleaned out sweeper over at Dump Site

May 6, 2025 – Tuesday

- Picked up garbage route on west end of town
- Attended staff meeting at city hall
- Ran street sweeper on Water St. and garage parking lot
- Checked all sewer pumping stations
- Loaded up mixer and water for concrete pour
- Had one employee attend CDL training at Hill Top driving school
- Removed any litter on Main Street
- Poured concrete around bollards at Fire Department
- Marked miss utility tickets and checked them in on computer
- Emptied and cleaned out Sweeper over at Dump Site
- Cleaned off all concrete tools and mixer after use
- Picked up several dead animals in roadways throughout the day
- Fueled up and added water to Sweeper
- Coned off work zone with safety devices after concrete pour

P.3

May 7, 2025 – Wednesday

- Picked up garbage route on east end of town
- Cleaned off blacktop tools and filled roller
- Marked miss utility tickets and checked them in on computer
- Blacktop patched potholes around town
- Cut grass around tree grates where needed around town
- Worked on electrical issues at Centennial Pumping station
- Removed any litter off Main Street
- Installed blacktop curbing around town where missing
- Checked all sewer pumping stations
- Worked on mechanical issues on sweeper bucket
- Removed wooden braces from ballards and retrieved our traffic cones
- Installed bucket on backhoe and tightened hydraulic lines
- Assisted CSO contractor with sewer line location on First St.
- Cut up and hauled away tree in roadway on Bowery Ext.
- Added topsoil to plow damage spot on Hitchen St.
- Cleaned off sewer camera equipment after use

May 8, 2025 – Thursday

- Picked up garbage route in center section of town
- Cleaned off blacktop tools and filled roller
- Removed foreign objects from Centennial hill pump station
- Pothole patched roadways on west end of town
- Marked miss utility tickets and checked them in on computer
- Picked up blacktop and debris left behind while blacktopping
- Removed litter off Main Street
- Added enzymes to Victoria Lane pump station
- Put down top soil, seeded and mulched old tree stump sites on Frost Ave
- Cut grass and weed eat city parking lot off Mechanic Street
- Made up posted signs for Main Street sweeping
- Checked all sewer pumping stations
- Picked up supplies from Lowes
- Cleaned off catch basin grates where needed
- Put away Napa delivery
- Used blowers to clean parking area and side walks on Mechanic Street

P.4

May 9, 2025 – Friday

- Checked and emptied city trash cans where needed
- Removed litter off Main Street
- Cleaned along angled curblines on Main Street in preparation of street sweeping
- Had tires installed on garbage truck at Donald B Rice
- Checked all CSO locations and made a report
- Unloaded skid of concrete and water tank off one ton dump truck
- Marked Miss Utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Installed posted signs on Main Street for overnight sweeping
- Cleaned rest room and lunch room
- Had meeting at Rec. Complex to discuss plans for new access road and parking area
- Cleaned off catch basin grates and culvert inlets around town
- Picked up more needed supplies from Lowes Home Improvement
- Cleaned up debris in roadway due to water runoff

May 10, 2025 – Saturday

May 11, 2025 – Sunday

May 12, 2025 – Monday

- Picked up yard waste around town
- Straightened bent sign post on Bowery Street
- Cleaned off blacktop tools and filled roller
- Pothole patched roadways in center section of town
- Took down all Main Street sweeping posted signs and meter bags
- Emptied city trash cans on Main Street
- Installed several new sign posts and street signs on College Avenue that were missing
- Removed litter off Main Street
- Cut grass and weed eat around town where needed
- Marked miss utility tickets and checked them in on computer
- Trimmed brush away from Frostburg sign at street light on route 40
- Removed dead animal in roadway on West Main Street
- Checked all sewer pumping stations – Ran weekly tests
- Trimmed trees on Frost Avenue due to complaint

P.5

May 13, 2025 – Tuesday

- Picked up west end of town garbage route
- Used catch vac to unclog storm line on Allegany St.
- Checked all sewer pumping stations
- Filled up Jetter with water and fuel after use
- Picked up litter on Main Street
- Checked water runoff complaint on Shaw Street
- Had one employee attend CDL training at Garrett College
- Checked all CSO locations
- Coned off manhole that was blowing off due to storm surge
- Cleared debris off multiple roadways from storm runoff
- Marked miss utility tickets and checked them in on computer
- Investigated curb complaint off of Mechanic St.
- Dropped off parts needed for repairs on Truck 6 to Cober Cummins
- Cleaned off catch basin grates and culvert inlets around town
- Installed new fuel and air filters on several weed eaters

May 14, 2025 – Wednesday

- Picked up garbage route on east end of town
- Reset floats and high-water alarm at Centennial Hill Pumping Station
- Removed litter on Main Street
- Checked all sewer pumping stations
- Assisted county roads with road repair around bridge after flooding
- Hauled millings from Rec. Complex to work site
- Marked miss utility tickets and checked them in on computer
- Loaded excavator onto lowboy and transported to work sites
- Picked up Truck 6 from Cober Cummins in Grantsville
- Removed cones from manhole flooding areas
- Investigated sewer complaint on Hawthorne Dr.
- Picked up road debris all over town after heavy rainfall
- Checked CSO's and made a report
- Ran sewer camera in line in Braddock Estates
- Checked roadway washout complaint on Clifton Terr.
- Cleaned off all sewer equipment after use

P.6

May 15, 2025 – Thursday

- Picked up garbage route in center section of town
- Trimmed more weeds along curblines and used blowers to clean off debris
- Removed litter off Main Street
- Finished repairs to rifle range road from heavy rain
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Sent crew to Westernport to help clean up from flooding
- Checked all CSO'S and made report
- Emptied catch vac and refilled with water
- Made repairs to tailgate on Truck 14
- Had one employee attend CDL training at Garrett College
- Reset all CSO detector blocks after rain event
- Set up truck 6 for cleanup week
- Used catch vac for storm clean up in Westernport
- Cut a few overhanging limbs in alley off Bowery St.
- Picked up dead animal on Hill St

May 16, 2025 – Friday

- Emptied city trash cans on Main Street where needed
- Removed litter on Main Street, Water and Broadway
- Swept garage floor and cleaned up tool benches
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Emptied out shop trash cans, cleaned rest room and lunch room
- Ran vacuator in Westernport to help clean out catch basins and roadways
- Installed manhole covers where displaced
- Ran skid steers and dump trucks in Westernport to help haul out debris
- Fixed floats at sewer pumping station due to alarm system
- Removed debris in city streets due to water runoff
- Washed off some equipment after use in Westernport
- Reset overflow blocks where needed in storm/sewer systems
- Checked all troublesome areas for water runoff and more flooding conditions
- Removed dead animal in roadway on West Main Street

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May 17, 2025 – Saturday - Checked all CSO's

May 18, 2025 – Sunday

May 19, 2025 – Monday

- Removed litter off Main Street
- Greased rear controls on both Garbage Trucks
- Checked all sewer pumping stations and ran weekly tests
- Picked up raingear from Fastenal and Tractor Supply
- Checked and emptied all city trash cans where needed
- Turned in and approved all invoices to be paid to City Hall
- Inspected all trucks and equipment to be used for cleanup week
- Marked miss utility tickets and checked them in on computer
- Cut and trimmed grass outside shop area
- Began diagnosing PTO issues on Jetter Truck
- Contacted Atlantic machinery for repairs on catch vac
- Looked over a site for a new electrical control panel on Depot Street
- Checked on sewer complaint on Armstrong Ave
- Washed of both one-ton dump trucks after hauling mud

May 20, 2025 – Tuesday

- West end of town bulk pick-up
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer

May 21, 2025 – Wednesday

- East end of town bulk clean-up
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer

May 22, 2025 – Thursday

- Center section of town bulk pick-up
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer

P.8

May 23, 2025 – Friday

- Checked all sewer pumping stations
- Removed litter from Main Street
- Picked up trash in several locations that had been put out behind us
- Took invoices to be paid to city hall
- Straightened a few bent sign posts around town where needed
- Cleaned rest room, lunch room and garage bays
- Marked miss utility tickets and checked them in on computer
- Emptied out all shop trash cans
- Checked and emptied all city trash cans where needed on Main Street
- Worked on air leak issue on truck #8
- Removed debris on catch basins on McCulloh Street due to complaint
- Checked on water runoff complaint on west end of town

May 24, 2025 – Saturday

May 25, 2025 – Sunday

May 26, 2025 – Monday – Memorial Day

May 27, 2025 – Tuesday

- Picked up garbage route on west end of town
- Installed new drainage pipe at Rec. Complex
- Attended city stall health insurance meeting at city hall
- Cleaned off catch basin grates around town
- Marked miss utility tickets and checked them in on computer
- Checked water runoff complaint in Alley 50
- Replaced air chamber and airlines on truck #8
- Checked all sewer pumping stations
- Hauled millings at Rec. Complex to start roadway for new parking area
- Removed litter and debris of Main Street
- Emptied truck 8 at landfill after repairs were made
- Cleaned culvert inlets n outlets where needed
- Installed street signs where some was missing around town

P.9

May 28, 2025 – Wednesday

- Picked up garbage route on the east end of town
- Checked all sewer pumping stations
- Leveled off more millings and used backhoe to compact roadway at Recreation Complex
- Marked miss utility tickets and checked them in on computer
- Removed dead animal in roadway on Bowery Street
- Checked all CSO's and made a report
- Several employees filled out new benefit package forms online
- Removed litter and debris off Main Street
- Checked on a garbage complaint on Green Street
- Picked up supplies from Harbor Freight
- Removed excessive amounts of debris in roadway due to water runoff
- Cleaned off more catch basin grates during rain event
- Installed new tires and wheels on haul dolly
- Replaced stop sign on College Ave.
- Investigated catch basin complaint on First St.

May 29, 2025 – Thursday

- Picked up garbage route in center section of town
- Marked miss utility tickets and checked them in on computer
- Helped unload material delivery for food pantry
- Checked all sewer pumping stations
- Diagnosed pto pump on Jetter Truck
- Contacted Atlantic Machinery about replacement pump
- Removed any litter on Main Street
- Cut and trimmed grass on City lots throughout town
- Turned in bills and invoices to be paid to City Hall
- Ran sewer camera in line off of Allegany St.
- Marked an emergency Miss Utility ticket
- Checked all CSO locations
- Measured fuel level in diesel fuel tanks
- Cleaned off all sewer camera equipment after use

P.10

May 30, 2025 – Friday

- Checked and emptied all city trash cans where needed
- Remove litter on Main Street, Bowery and Center Street
- Cleaned rest room, lunch room and office area
- Emptied out all shop trash cans
- Removed debris off catch basin grates around town
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Cut grass at all City owned lots throughout town
- Ran sewer camera in line off of Main St.
- Picked up supplies from Carquest
- Made repairs to portable air tank
- Trimmed branches overhanging sidewalk on Center St.
- Installed new ski head on sewer camera
- Cleared trash debris in roadway on Water St.
- Put away Select Products delivery
- Clean off sewer camera and tools after use

May 31, 2025 - Saturday – Checked all CSO's and made a report

City of Frostburg

Monthly Report: Water Department

For the Month of May, 2025

Submitted by: Jim Williams, Supervisor

May 1, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Located & marked water line & services on Lee St. for contractor
- Turn water back on from nonpayment list
- Finished cutting grass @ shop

May 2, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading E. Main St.
- Assisted the Rec. Dept. with passing out mulch

May 5, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read Monthly meters
- Final reading Hill St.
- Read Monthly Master meters

May 6, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read Monthly Meters
- Cleaned the shop
- Hauled trash away
- Final reading Mt. Pleasant St.
- Flushing fire hydrants

May 7, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed new meter Talcott Ave.
- Flushing fire hydrants
- Turn water W. Mechanic St. payment plan failed
- Turn water off for homeowner Tennent's Lane

May 8, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Flushing fire hydrants
- Reread 2-meters due to high usage
- Repaired fire hydrant field 8
- Installed new meter & turn water on Bureau of Mines new building
- Final reading Wood St.

May 9, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Missed Utility Tickets

- Greased the back hoe's

May 12, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Final reading Center St.
- Read meter W. Mechanic St. to confirmed that the water is still off
- Helped the Rec. Dept. with cutting grass
- Repaired water meter Bowery St. installed new clock
- Installed new meter Center St.

May 13, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Cleaned the shop
- Hauled trash away
- Read meter W. Mechanic St. to confirmed that the water is still off

May 14, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final readings Maple St. & Ormand St.

May 15, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Reread 4-meters to confirm zero usage, water was turned off for nonpayment
- Dug up & installed new curb box & rod W. Mechanic St. so we could turn it off for nonpayment

- Turn water on W. Mechanic St. bill was paid in full

May 16, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed 3- new water meters 2- Bowery St. & National Hwy.
- Final reading Center St.
- Cut the grass
- Worked on the back doors of truck 69- needed adjusting

May 19, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Repaired 2-leaks on East Main St. with the assisted of contractor
- Final reading
- Turned fire hydrant off Bowery St. was leaking
- Assisted with leak detection on our water system

May 20, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Attended staff meeting
- Cleaned the shop
- Hauled trash away
- Assisted with city bulk trash pickup
- Assisted with leak detection on our water system
- Repaired water meter Mill St.
- Got straw & seed for contractor for Lion's Field

May 21, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meter N. Water St.
- Assisted with city bulk trash pickup
- Turn water off W. Mechanic St. payment failed
- Turn water back on W. Mechanic St. made payment

May 22,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading W. Mechanic St.
- Assisted with city bulk trash pickup

May 23,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Bowery St.
- Hauled pipe from Piney Dam to Field 8

May 26, 2025 City Holiday

May 27, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- 4-final readings
- Seeded & mulch yard W. Mechanic St.
- Turn water back on Welsh Hill Rd. made payment

- Attended insurance meeting

May 28, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Installed new meter Centennial St.
- Unloaded carbon materials @ W. T. P.

May 29, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- 2-final readings

May 30, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final readings Bowery St. & Mt. Pleasant
- Turn water on Stoyer St. for owner

CITY OF FROSTBURG

Monthly Report: Police Department

For the Month of: May 2025

Submitted by: PCO II Charon Clark & Chief Nicholas Costello

IDENTIFIED INCIDENTS & COMPLAINTS for the Month

2024	701	2025	680
ARRESTS	On-View/Citations		13
	Warrants Served/Obtained		2
	Summonses Served		3
	Juvenile Arrests & Citations		0
	TOTAL		18
C3I INVESTIGATIONS	Cases		2
COMMUNITY POLICING	Logged Activities		7
PARKING	Parking Violations		12
PUBLIC SERVICE	Well-Being Checks		27
	Emergency Petitions		3
	Assist Other Agency		14
	Request for Officer		48
	Follow-Ups		46
	Disturbance (Multiple Inc. Types)		27
TRAFFIC	M/V Crashes		8
	Traffic Details		33
	DWI/DUI Arrests		1
TRAFFIC STOPS	Total Number of Stops		70
	Citations		20
	Warnings		67
	SEROs		1
COLLECTIONS	Parking Meter Fines		\$0.00
	Other Parking Fines		\$760.00
	Parking Meter Collections		\$0.00
	Municipal Infractions Paid		\$200.00
	Parking Permits		\$0.00
	Miscellaneous		\$30.00
	Park Mobile		\$0.61
	TOTAL		\$990.61

Respectfully Submitted,

Nicholas J. Costello

Chief of Police