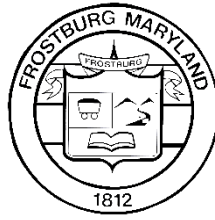


City of Frostburg
Monthly Reports



For the month of April 2025
Reports from the Departments of:

Community Development
Finance
Parks and Recreation
Street
Water
Police

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: April 2025

Submitted by: Bethany Fife, Director of Community Development; Jamie Klink, Planner; Mary Gracie, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer

Permits

Please see attached permit report.

Rental Housing

- Processed Rental Licenses, MDE Lead Certificates, and Owner's Agent Certification Forms. Currently, approximately 95% of rental properties have renewed their Rental License.
- RH Coordinator assisted property owners with general zoning inquiries.
- Working on emailing copies of rental license and receipts for 2025 to property owners.
- Spoke with several tenants due to tenant landlord issues and referred tenants to Tenant/Landlord helpline with successful help for issues for tenants. Also handled issues through emails to tenants and landlords with great success.
- Owner and Agent information was provided to the Frostburg Police Department when requested. Updated spreadsheet sent to both Police Department and Fire Department
- Mailing address and email addresses updates were made for property owners who needed them.
- Updating IWORQ and Rental Housing Spreadsheet in reference to tri- yearly inspections.
- Sent several emails to owners in reference to completing owner's agent form and providing a copy of their driver's license
- Newly owner-occupied properties have been updated from rental status responsibilities.
- Attended monthly Landlord Tenant Meeting HRDC
- New rental properties brought into program and property owners and provided RH welcoming materials.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Combined effort for compliance was made with Code Enforcement with non-compliant properties.

- Confirmation of outstanding registration issues were given by RH and CE per our Finance Department's request.
- All owners were sent emails to request a copy of the most current lead licenses for their rental properties
- I WORQ Training reference to revamp and updating system of rental housing.
- Sent citations to owners that have not registered properties.
- Posted written citations on properties that were returned undeliverable to Rental Housing Program.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission met on April 14 to review the proposal for alterations and additions to the property at 33 S. Water Street. The proposal included new windows, alterations to the front porch, the addition of a second-story doorway, deck, and staircase, the construction of rear-yard fence, and the installation of an electric vehicle charger. The proposed projects were unanimously approved. Additionally, staff discussed the staff approvals for projects that were issued since the previous Historic District Commission meeting in February.
- *Planning Commission* – The Frostburg Planning Commission met on April 9 to discuss the Annual Report to the Maryland Department of Planning; the Commissioners voted unanimously to approve the report. Additionally, Staff gave a brief update on the Comprehensive Plan and the status of the recently concluded community survey.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did not meet in April due to a lack of applications received.
- *Green Team* – The Green Team met on April 30. The North 40 Robotics Team gave a presentation about their litter tracking and collection efforts. The Green Team also discussed the upcoming Buy Nothing, Give Freely event, our social media calendar for the upcoming month, and Edible Arboretum updates.

Director's Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- April 2 – iWorQ Rental Housing module training #6
- April 2 – Solid Waste Management Board meeting
- April 6-9 – National Main Street Conference in Philadelphia
- April 14 – Comp Plan consultant check-in
- April 15 – City Council meeting
- April 16 – FrostburgFirst Board of Directors meeting
- April 21 – Glendening playground ribbon cutting & Arbor Day celebration
- April 23 – FrostburgFirst Board Development Committee meeting
- April 23 – MD Dept. of Planning Regional Planning Roundtable
- April 24 – Hagerstown Dept. of Housing & Community Development visit to Frostburg
- April 25 – iWorQ Rental Housing module training #7
- April 30 – Green Team meeting

Director's Current Project Updates:

- *Rental Housing Program Revamp* –The Code Enforcement Officer has begun trainings to obtain his rental housing inspector certification. The process of upgrading the CD Department's iWorQ software to include a new rental housing module has begun, and we are attending weekly trainings to develop the new portal.
- *Comprehensive Plan Re-Write* – We are currently working with FSU to collect additional student input on the planning process. Stakeholder interviews are underway, and we expect to receive a finalized community survey data report soon.
- *Edible Arboretum Enhancements* – We have met with Amie Armstrong of ACA Design Group to discuss improvements at the Edible Arboretum. Amie expects to have a finalized plan completed soon.
- *N. Water Street Townhouse Pre-Development* – Our SDF award agreement is currently on hold while we wait for the City Attorney to provide proof of site control for 36 N. Water Street. Once we are given the notice to proceed, we will release bid documents for the demolition and sitework.
- *Glendening Signage Project* – Several sign mock-ups have been received from the designer, and we expect to send these to production within the next 2 months. The project will be complete no later than June 30.
- *Stabilization Grant Program* – The Allegany County Commissioners are expected to formally announce the Stabilization Grant Program at one of their upcoming

meetings in May. The next step will be to sign an MOU with the City of Frostburg before accepting applications.

- *Green Team Spring Initiatives* – The Green Team has been working to plan several spring initiatives, including:
 - Green Team member Kirsten Getz developed an Earth Month Bingo Card to encourage sustainable practices throughout the month of April. The initiative saw modest participation, and three participants were selected to receive \$25 in Burg Bucks.
 - The 3rd annual Buy Nothing, Give Freely event will be held at City Place on May 17 and 18. This event has been wildly popular, and we are expecting an even better turnout this year.



Permit Report

04/01/2025 - 04/30/2025

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Fence		118 BOWERY ST	Installation of a 3' Wrought Iron Fence	Closed
Grading	Major Grading	INDUSTRIAL PARK RD	Grading of a Spoil Pile over a 42,000 Square Foot Area	Closed
Certificate of Appropriateness		33 S WATER ST	Window Replacement, Exterior Alterations, Rear Deck Construction, Fence Installation, and Electric Vehicle Charger Installation	Closed
Use & Occupancy		24 W MAIN ST	Commercial Office Space	Closed
Fence		33 S WATER ST	Installation of 5' Fence in Rear Yard	Closed
Building	Accessory Structure	47 MOUNT PLEASANT ST	Construction of an 8' x 10' Metal Shed	Closed
Burning		217 EAST ST	Burning Brush	Closed
Building	Solar	10801 LAUREL HILL DR SW	Installation of 2,699 Roof-Mounted Solar Panels at 1,578.92 kW	Open
Burning		68 HILL ST	Burning Brush	Closed
Use & Occupancy	Single Family Dwelling	203 MOONLIGHT DR	Residential Use and Occupancy	Closed
Demolition		5 W MAIN ST	Prep Work for Future Renovation Permit (Repair of Foundation, Water, Sewer, and Electric)	Closed
Grading	Minor Grading	18 STANDISH ST	Grading of an 18' x 20' Area for Patio	Closed
Certificate of Appropriateness		68 E MAIN ST	Installation of 8' x 3' Commercial Sign (Mounted Banner)	Closed
Sign		68 E MAIN ST	8' x 3' Commercial Sign	Closed
Fence		172 MOUNT PLEASANT ST	Installation of 3' High Split Rail Fence	Closed
Building	Addition	216 BRADDOCK ROAD	Phase 2 - 13' x 11' Addition	Open
Burning		PRICHARD FARMS - CHERRY LANE SW	Burning Brush	Closed

Total Records: 17

5/7/2025



Case Activity Report

04/01/2025 - 04/30/2025

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Issue Citation

4/1/2025	01/13/2025	108 S BROADWAY	Furniture in front yard. Compliance date 01/13/2025	Issue Citation	Resolved

Group Total: 1

Group: Phone Call/Email

4/28/2025		319 BRADDOCK ST	Multiple refrigerators in front of garage	Phone Call/Email	First Warning
4/28/2025	08/29/2024	210 ARMSTRONG AVE		Phone Call/Email	Resolved
4/9/2025		133 CENTER ST	Large pile of cans at rear yard.	Phone Call/Email	Monitoring
4/9/2025		133 CENTER ST	Large pile of cans at rear yard.	Phone Call/Email	Monitoring
4/4/2025	4/9/2025	101 Charles Street	Disabled vehicle in driveway	Phone Call/Email	Resolved
4/2/2025	04/09/2025 Extension 04/23/2025	41 MILL ST	Vehicles at rear of property	Phone Call/Email	Resolved
4/2/2025	04/09/2025 Extension 04/23/2025	41 MILL ST	Vehicles at rear of property	Phone Call/Email	Resolved

Group Total: 7

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Re-Inspection

4/28/2025	04/09/2025 Extension 04/23/2025	41 MILL ST	Vehicles at rear of property	Re-Inspection	Resolved
4/23/2025	04/23/2025	144 W MAIN ST	Special pick up	Re-Inspection	Resolved
4/21/2025	04/23/2025	144 W MAIN ST	Special pick up	Re-Inspection	Resolved
4/14/2025	04/05/2025 (Sofa) 04/14/2025 (Vehicle)	162 E COLLEGE AVE	Sofa on front porch, Unregistered vehicle at rear.	Re-Inspection	Resolved
4/11/2025	04/04/2025	135 CENTER ST	Loose trash and debris in yard	Re-Inspection	Resolved
4/11/2025	04/16/2025	154 CENTER ST	Recliner on front porch	Re-Inspection	Resolved
4/11/2025	04/11/2025	123 WOOD ST	Unregistered/disabled vehicle at rear of property	Re-Inspection	Resolved
4/11/2025	03/31/2025 Extension 04/07/2025	37 WASHINGTON ST	Unregistered/disabled vehicle	Re-Inspection	Resolved
4/11/2025	04/07/2025 Extension 04/21/2025	33 HILL ST	Unregistered/disabled vehicles at rear of property. Compliance 04/04/2025	Re-Inspection	Resolved
4/11/2025	Referred to FPD	37 STOYER ST	Disabled/expired Chevy SUV on street across from 39 Stoyer	Re-Inspection	Referred to FPD
4/11/2025	4/9/2025	101 Charles Street	Disabled vehicle in driveway	Re-Inspection	Resolved
4/9/2025	04/11/2025	134 CENTER ST	Unregistered/disabled motor vehicle	Re-Inspection	Resolved

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
4/4/2025	04/05/2025 (Sofa) 04/14/2025 (Vehicle)	162 E COLLEGE AVE	Sofa on front porch, Unregistered vehicle at rear.	Re-Inspection	Resolved
4/2/2025	03/24/2025 03/31/2025 Vehicle	62 S BROADWAY	Unregistered/disabled vehicle, hot water heater, improper storage of trash	Re-Inspection	Resolved
4/17/2025	04/07/2025 Extension 04/21/2025	33 HILL ST	Unregistered/disabled vehicles at rear of property. Compliance 04/04/2025	Re-Inspection	Resolved

Group Total: 15

Group: Send Letter

4/22/2025	4/23/2025	118 BOWERY ST	Unregistered Camper at rear of property	Send Letter	On Hold

Group Total: 1

Group: Verbal Warning

4/9/2025	04/16/2025	154 CENTER ST	Recliner on front porch	Verbal Warning	Resolved

Group Total: 1

Group: Walk-In

4/18/2025		351 ALLEGANY ST	Failure to License Rental	Walk-In	Resolved
4/9/2025	03/07/2025	62 SPRING ST	Furniture	Walk-In	Resolved

Group Total: 2

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Total Records: 27

5/7/2025



Case Detail Report

04/01/2025 - 04/30/2025

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
4/28/2025	05/08/2025	72 E COLLEGE AVE	High grass	First Warning
4/25/2025	05/05/2025	88 BOWERY ST	Recliner on front porch	Resolved
4/24/2025	05/09/2025 Schedule inspection	179 E MAIN ST	sewage discharge into storm drain	First Warning
4/21/2025	05/05/2025	247 SHAW ST	Unregistered/disabled vehicle	First Warning
4/21/2025	05/01/2025	4 BOB CAT CT	Mattresses by dumpster	First Warning
4/21/2025	05/05/2025		Unregistered/disabled vehicle	First Warning
4/21/2025	05/05/2025	57 CEMETERY ROAD	Unregistered/disabled vehicle	Resolved
4/16/2025	04/23/2025	144 W MAIN ST	Special pick up	Resolved
4/16/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	First Warning
4/16/2025	04/01/2025	110 COLLEGE AVE	Failure to License Rental	Citation Issued
4/16/2025	04/01/2025	149 BOWERY ST	Failure to License Rental	Citation Issued
4/16/2025		351 ALLEGANY ST	Failure to License Rental	Resolved

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
4/16/2025	04/01/2025	27 HILL ST	Failure to License Rentals	Citation Issued
4/16/2025	04/01/2025	45 MCCULLOH ST	Failure to License Rental units	Citation Issued
4/16/2025	4/15/2025	146 BOWERY ST	Failure to License Rental Property	Citation Issued
4/14/2025	04/28/2025	59 BOWERY ST	Unregistered/ disabled vehicle	First Warning
4/14/2025	04/28/2025	122 CENTER ST	Unregistered/ disabled vehicle	First Warning
4/9/2025	04/16/2025	154 CENTER ST	Recliner on front porch	Resolved
4/11/2025	04/25/2025	150 MAPLE ST	Disabled vehicles/ trash storage, storage of tools, equipment, and other materials.	First Warning
4/9/2025		133 CENTER ST	Large pile of cans at rear yard.	Monitoring
4/9/2025	4/23/2025	118 BOWERY ST	Unregistered Camper at rear of property	On Hold
4/2/2025	04/05/2025 (Sofa) 04/14/2025 (Vehicle)	162 E COLLEGE AVE	Sofa on front porch, Unregistered vehicle at rear.	Resolved
4/2/2025	4/5/2025	119 BOWERY ST	Trash set out too early	Resolved

Total Records: 23

5/7/2025



04/01/2025 - 04/30/2025

Case Date	Owner Name	Parcel Address	Payment Date	Payment Amount	Payment Type Description	Payment Type
4/16/2025	LANGSCHULTZ CHARLES E	351 ALLEGANY ST	4/18/2025	250.00	Voided	Check
2/28/2025	James Francis Larrimore	62 SPRING ST	4/9/2025	250.00	Citation	Check
12/18/2024	MURPHY STEWART ETAL MURPHY DOROTHY	108 S BROADWAY	4/1/2025	100.00		Check
				600.00		

Total Records: 3

Case Payment Report

Receipt #
9
8
7

5/7/2025

CITY OF FROSTBURG
APRIL 2025 BUDGET REPORT

Account Id	Account Description	Amended Budget	Apr 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4000	TAXES-REAL ESTATE	2,908,000	(871.89)	2,928,741.06	100.7
01-000-4001	PERSONAL PROPERTY TAXES	7,000	-	7,081.05	101.2
01-000-4002	PUBLIC UTILITY TAXES	220,000	-	221,842.35	100.8
01-000-4003	CORPORATION TAXES	95,000	2,966.25	88,366.80	93.0
01-000-4004	PRIOR YEAR TAXES	1,000	-	-	-
01-000-4005	TRAILER TAX	1,600	700.00	1,260.00	78.8
01-000-4010	INTEREST ON TAXES	50,000	7,007.80	38,353.97	76.7
01-000-4011	TAX CREDITS	(32,400)	-	(35,331.80)	109.0
01-000-4012	TAX ABATEMENTS	(3,000)	-	(2,801.94)	93.4
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,200	-	-	-
01-000-4020	MARYLAND INCOME TAXES	640,000	-	427,612.05	66.8
01-000-4021	ADMISSION TAXES	24,000	52.67	10,355.81	43.2
01-000-4022	HOTEL MOTEL TAX	155,000	-	113,364.25	73.1
01-000-4023	HIGHWAY USE TAX	510,000	-	219,554.42	43.1
01-000-4024	COAL TAX	2,600	-	-	-
01-000-4025	HOUSING AUTHORITY	14,000	-	-	-
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900	-	-	-
01-000-4031	LIQUOR LICENSES	10,000	57.00	66.50	0.7
01-000-4032	TRADERS LICENSES	10,000	187.45	2,096.55	21.0
01-000-4040	POLICE GRANTS	40,000	9,700.81	27,683.64	69.2
01-000-4041	PARKING REVENUE	1,000	-	1,488.37	148.8
01-000-4043	POLICE PROTECTION GRANTS	135,000	-	91,905.00	68.1
01-000-4045	FINES & FORFEITURES	15,000	780.00	4,715.00	31.4
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000	-	10,000.00	100.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000	-	22,500.00	75.0
01-000-4050	PERMITS, PLANNING, ETC	2,000	205.00	2,260.00	113.0
01-000-4051	BUILDING PERMITS	1,500	85.00	4,645.00	309.7
01-000-4052	RENTAL REGISTRATION	74,000	7,480.00	78,110.00	105.6
01-000-4054	CONSTRUCTION INSPECTIONS	17,750	1,625.00	20,005.00	112.7
01-000-4055	CODE ENFORCEMENT CITATIONS	750	350.00	600.00	80.0
01-000-4056	COMM DEV GRANT REVENUE	50,000	-	62,507.00	125.0
01-000-4060	SWIMMING POOL	60,000	195.00	29,791.50	49.7
01-000-4062	DAY CAMP REGISTRATIONS	18,000	2,640.00	18,475.00	102.6
01-000-4063	RECREATION ACTIVITIES	22,000	2,920.00	18,866.00	85.8
01-000-4200	OPERATING TRANSFER - WATER FUND	95,600	7,967.00	79,670.00	83.3
01-000-4201	OPERATING TRANSFER - SEWER FUND	241,750	20,146.00	201,460.00	83.3
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	18,175	1,515.00	15,150.00	83.4
01-000-4250	NSF FEES	-	90.00	1,610.00	-
01-000-4301	RENTS	111,000	9,249.86	91,853.60	82.8
01-000-4302	HRD APPROPRIATION	10,700	-	10,761.00	100.6
01-000-4303	FRANCHISES - GAS, TV, ETC	72,000	-	39,125.83	54.3
01-000-4304	MISCELLANEOUS REVENUE	4,000	175.28	4,940.87	123.5
01-000-4306	PROJECT REIMBURSEMENT	88,000	206,665.67	499,841.13	568.0
01-000-4315	PROCEEDS FROM FUND BALANCE	173,870	-	-	-
01-000-4317	SPECIAL REVENUE	2,103,000	-	1,951,499.59	92.8
01-000-4600	INTEREST INCOME	400,000	49,022.35	433,201.46	108.3
CORPORATE FUND Revenue Totals		8,427,995	330,911.25	7,743,226.06	

CITY OF FROSTBURG
APRIL 2025 BUDGET REPORT

Account Id	Account Description	Amended Budget	Apr 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
	EXECUTIVE				
01-100-5000	SALARIES	22,200	1,850.00	18,500.00	83.3
01-100-5010	SOCIAL SECURITY	1,700	141.55	1,415.50	83.3
01-100-5012	WORKERS COMP	175	-	146.00	83.4
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000	-	2,790.96	46.5
01-100-5104	INSURANCE - PUBLIC OFFICIALS	8,100	-	8,072.00	99.7
01-100-5110	CONTRIBUTIONS	524,750	-	524,730.00	100.0
01-100-5150	TRAINING	2,800	-	3,145.00	112.3
01-100-5160	TRAVEL	5,700	188.03	3,469.66	60.9
01-100-5185	PROFESSIONAL FEES	20,000	1,750.00	25,738.00	128.7
	100 Executive	591,425	3,929.58	588,007.12	
	ADMINISTRATIVE				
01-110-5000	SALARIES	176,000	9,978.49	131,225.98	74.6
01-110-5001	SALARIES - BONUS	15,115	-	15,115.00	100.0
01-110-5010	SOCIAL SECURITY	13,300	759.40	10,723.83	80.6
01-110-5011	PENSION	17,800	-	17,765.00	99.8
01-110-5012	WORKERS COMP	600	-	548.00	91.3
01-110-5013	INSURANCE - HEALTH	46,500	256.67	22,861.32	49.2
01-110-5014	INSURANCE - HEALTH RETIREE	43,500	2,728.87	23,740.70	54.6
01-110-5015	CONTRIBUTION - 457	2,000	99.74	1,339.88	67.0
01-110-5030	EMPLOYEE WELLNESS	7,500	29.87	5,543.22	73.9
01-110-5050	RESERVE FOR CONTINGENCIES	16,000	318.52	11,360.61	71.0
01-110-5100	INSURANCE - AUTO	700	-	-	-
01-110-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-110-5105	INSURANCE - PROPERTY	11,700	-	11,421.70	97.6
01-110-5106	INSURANCE - AD&D AND LIFE	4,500	316.20	3,335.60	74.1
01-110-5111	CONTRIBUTIONS - TOURISM	130,900	-	94,799.00	72.4
01-110-5150	TRAINING	1,200	25.00	1,121.64	93.5
01-110-5160	TRAVEL	1,800	-	2,405.02	133.6
01-110-5185	PROFESSIONAL FEES	1,100	-	124.88	11.4
01-110-5191	COMMUNICATIONS	8,000	1,847.74	11,541.17	144.3
01-110-5200	ADVERTISING	6,400	424.61	2,435.64	38.1
01-110-5205	LEGAL	42,500	4,345.00	27,296.25	64.2
01-110-5207	PENSION ADMINISTRATIVE FEE	7,350	-	7,327.60	99.7
01-110-5210	OFFICE SUPPLIES	11,000	471.36	10,721.38	97.5
01-110-5220	POSTAGE	23,000	2,632.79	19,509.23	84.8
01-110-5230	COMPUTER EXPENSE	9,000	1,236.00	7,275.98	80.8
01-110-5232	IT LICENSING AND FEES	33,000	-	30,067.30	91.1
01-110-5235	DIGITAL ENGAGEMENT	29,000	-	18,113.76	62.5
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,500	105,248.80	130,007.76	84.1
01-110-5500	BUILDING - ARMORY	12,000	307.89	9,134.20	76.1
01-110-5502	BUILDING MAINTENANCE	22,800	7,675.21	30,688.06	134.6
01-110-5550	UTILITIES - BUILDING	16,000	1,112.01	13,997.06	87.5
01-110-5700	BANK FEES	1,000	-	34.00	3.4
01-110-5807	CAPITAL OUTLAY	656,000	-	1,116,105.91	170.1
	110 Administrative	1,521,940	139,814.17	1,787,798.68	

CITY OF FROSTBURG
APRIL 2025 BUDGET REPORT

Account Id	Account Description	Amended Budget	Apr 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
	FINANCE				
01-120-5000	SALARIES	88,000	7,197.60	65,315.04	74.2
01-120-5010	SOCIAL SECURITY	6,700	527.37	4,790.77	71.5
01-120-5011	PENSION	8,900	-	8,883.00	99.8
01-120-5012	WORKERS COMP	250	-	203.00	81.2
01-120-5013	INSURANCE - HEALTH	32,500	2,032.93	14,921.85	45.9
01-120-5015	CONTRIBUTION - 457	625	39.45	428.14	68.5
01-120-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-120-5105	INSURANCE - PROPERTY	3,500	-	3,448.39	98.5
01-120-5150	TRAINING	1,000	100.00	100.00	10.0
01-120-5185	PROFESSIONAL FEES	1,000	10.94	888.73	88.9
01-120-5310	AUDITING	75,000	-	73,050.00	97.4
01-120-5311	ACTUARIAL STUDY	5,000	-	-	-
01-120-5313	TAX COLLECTION	1,300	564.55	1,045.45	80.4
01-120-5810	RETSA OBLIGATION	9,600	-	2,869.80	29.9
	120 Finance	233,550	10,472.84	176,056.17	
	COMMUNITY DEV				
01-130-5000	SALARIES	125,000	9,520.02	99,960.12	80.0
01-130-5010	SOCIAL SECURITY	9,500	696.32	7,311.36	77.0
01-130-5011	PENSION	12,650	-	12,617.00	99.7
01-130-5012	WORKERS COMP	350	-	282.00	80.6
01-130-5013	INSURANCE - HEALTH	23,000	1,724.90	19,903.07	86.5
01-130-5015	CONTRIBUTION - 457	1,500	53.90	592.10	39.5
01-130-5100	INSURANCE - AUTO	800	-	720.00	90.0
01-130-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-130-5105	INSURANCE - PROPERTY	4,600	-	4,597.85	100.0
01-130-5150	TRAINING	750	25.00	665.00	88.7
01-130-5160	TRAVEL	900	-	257.66	28.6
01-130-5185	PROFESSIONAL FEES	1,000	631.00	806.00	80.6
01-130-5320	ECONOMIC DEVELOPMENT	6,800	32,000.00	36,351.45	534.6
01-130-5322	PLANNING	155,000	5,890.00	32,220.00	20.8
01-130-5323	PUBLIC ART	2,000	-	-	-
01-130-5401	AUTO EXPENSE	500	-	201.00	40.2
01-130-5820	COMMUNITY LEGACY PROJECTS	50,000	-	23,507.00	47.0
01-130-5822	SPECIAL PROJECTS	13,300	-	806.63	6.1
	130 Community Dev	407,825	50,541.14	240,910.24	
	CODE ENFORCEMENT				
01-140-5000	SALARIES	63,000	3,913.92	42,525.18	67.5
01-140-5010	SOCIAL SECURITY	4,800	278.16	3,019.39	62.9
01-140-5011	PENSION	5,700	-	6,359.00	111.6
01-140-5012	WORKERS COMP	200	-	168.00	84.0
01-140-5013	INSURANCE - HEALTH	22,800	1,817.33	20,737.84	91.0
01-140-5015	CONTRIBUTION - 457	750	38.82	443.66	59.2
01-140-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-140-5105	INSURANCE - PROPERTY	2,900	-	3,448.39	118.9
01-140-5150	TRAINING	500	25.00	288.96	57.8
01-140-5160	TRAVEL	500	-	36.50	7.3
01-140-5185	PROFESSIONAL FEES	400	-	20.00	5.0

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01-140-5231	SOFTWARE AND SUBSCRIPTIONS	13,700	-	13,166.67	96.1
01-140-5330	CODE ENFORCEMENT	5,000	-	9.00	0.2
01-140-5331	CONSTRUCTION INSPECT	20,000	850.00	13,557.25	67.8
01-140-5332	RENTAL INSPECTION	19,500	-	15,200.00	78.0
140 Code Enforcement		159,925	6,923.23	119,091.84	
PUBLIC WORKS ADMIN					
01-150-5000	SALARIES	76,000	5,171.38	56,204.75	74.0
01-150-5010	SOCIAL SECURITY	5,800	379.72	4,145.79	71.5
01-150-5011	PENSION	7,700	-	7,671.00	99.6
01-150-5012	WORKERS COMP	1,600	-	1,305.00	81.6
01-150-5013	INSURANCE - HEALTH	14,000	1,004.73	12,261.54	87.6
01-150-5015	CONTRIBUTION - 457	700	51.72	579.36	82.8
01-150-5100	INSURANCE - AUTO	800	-	717.00	89.6
01-150-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-150-5105	INSURANCE - PROPERTY	2,600	-	2,298.93	88.4
01-150-5150	TRAINING	1,750	25.00	1,525.00	87.1
01-150-5160	TRAVEL	1,000	60.61	60.61	6.1
01-150-5185	PROFESSIONAL FEES	2,100	-	1,040.00	49.5
01-150-5193	ONE CALL CONCEPTS	2,200	152.50	835.60	38.0
01-150-5340	ENGINEERING EQUIPMENT	3,000	-	713.61	23.8
01-150-5341	MAPPING SUPPLIES	8,000	-	7,757.20	97.0
01-150-5342	PUBLIC WORKS	7,400	37.93	1,029.15	13.9
01-150-5400	GAS, OIL, GREASE	3,000	275.98	1,996.75	66.6
01-150-5420	FLEET LEASE	11,000	842.93	8,429.30	76.6
150 Public Works Admin		148,825	8,002.50	108,682.59	
PUBLIC SAFETY					
01-160-5000	SALARIES	1,062,000	85,008.22	839,789.56	79.1
01-160-5002	SALARIES - POLICE GRANTS	40,000	3,114.90	25,923.55	64.8
01-160-5003	COURT TIME	13,000	1,135.06	11,401.73	87.7
01-160-5010	SOCIAL SECURITY	85,000	6,555.75	64,376.59	75.7
01-160-5011	PENSION	190,000	-	187,419.00	98.6
01-160-5012	WORKERS COMP	72,000	-	58,703.00	81.5
01-160-5013	INSURANCE - HEALTH	257,000	18,089.65	197,771.38	77.0
01-160-5015	CONTRIBUTION - 457	7,500	544.42	5,274.95	70.3
01-160-5100	INSURANCE - AUTO	7,800	-	7,304.00	93.6
01-160-5102	INSURANCE - GEN LIAB	1,200	-	1,041.00	86.8
01-160-5103	INSURANCE - POLICE PROFESSIONAL	16,700	-	10,596.00	63.5
01-160-5105	INSURANCE - PROPERTY	6,000	-	5,136.05	85.6
01-160-5150	TRAINING	25,500	8,499.04	29,183.82	114.5
01-160-5170	UNIFORMS	15,000	(53.01)	9,469.16	63.1
01-160-5180	SAFETY EQUIPMENT	1,200	90.00	810.00	67.5
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500	(10.18)	13,448.11	72.7
01-160-5191	COMMUNICATIONS	30,500	2,239.13	26,203.04	85.9
01-160-5206	C3I CLERICAL SUPPORT	6,000	-	-	-
01-160-5210	OFFICE SUPPLIES	5,000	897.49	5,088.28	101.8
01-160-5230	COMPUTER EXPENSE	8,500	3,408.00	8,976.60	105.6
01-160-5350	FSU MOU	10,000	-	10,000.00	100.0
01-160-5380	POLICE REFORM	23,000	-	-	-

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01-160-5390	MISCELLANEOUS EXPENSE	4,000	556.75	5,090.78	127.3
01-160-5400	GAS, OIL, GREASE	33,000	2,206.53	16,340.25	49.5
01-160-5401	AUTO EXPENSE	18,000	2,343.25	13,973.17	77.6
01-160-5420	FLEET LEASE	61,000	4,214.60	41,697.53	68.4
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000	5,019.33	8,402.77	210.1
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000	1,056.48	9,590.05	95.9
01-160-5851	FIRE DEPT APPROPRIATION	255,670	63,917.50	255,670.00	100.0
160 Public Safety		2,287,070	208,832.91	1,868,680.37	

PUBLIC WORKS - STREET					
01-170-5000	SALARIES	296,000	22,763.01	259,769.29	87.8
01-170-5010	SOCIAL SECURITY	22,600	1,656.85	18,984.80	84.0
01-170-5011	PENSION	30,000	-	29,878.00	99.6
01-170-5012	WORKERS COMP	20,000	-	16,303.00	81.5
01-170-5013	INSURANCE - HEALTH	80,000	5,398.79	61,753.06	77.2
01-170-5015	CONTRIBUTION - 457	1,500	93.44	1,025.44	68.4
01-170-5018	UNEMPLOYMENT	200	-	-	-
01-170-5100	INSURANCE - AUTO	9,800	-	9,547.00	97.4
01-170-5102	INSURANCE - GEN LIAB	975	-	860.20	88.2
01-170-5105	INSURANCE - PROPERTY	9,000	-	8,093.05	89.9
01-170-5150	TRAINING	5,000	-	100.00	2.0
01-170-5170	UNIFORMS	8,000	712.64	3,807.45	47.6
01-170-5180	SAFETY EQUIPMENT	7,200	90.00	5,612.18	78.0
01-170-5191	COMMUNICATIONS	15,000	242.22	2,730.97	18.2
01-170-5210	OFFICE SUPPLIES	1,500	-	1,208.99	80.6
01-170-5400	GAS, OIL, GREASE	30,000	2,078.16	21,715.45	72.4
01-170-5420	FLEET LEASE	29,000	4,224.59	36,390.05	125.5
01-170-5550	UTILITIES - BUILDING	6,000	836.06	6,706.24	111.8
01-170-5711	SALT & ABRASIVES	250,000	-	281,773.54	112.7
01-170-5712	SIGN MAINTENANCE	15,000	-	9,026.00	60.2
01-170-5713	STREET EQUIPMENT MAINTENANCE	90,000	6,052.16	127,771.03	142.0
01-170-5714	STREET LIGHTING	100,000	7,298.55	74,717.52	74.7
01-170-5715	STREET MAINTENANCE REPAIRS	100,000	5,681.53	38,099.52	38.1
01-170-5716	STREET SHOP EQUIPMENT	50,000	3,634.12	54,139.87	108.3
01-170-5717	STREET LIGHTING REPAIRS	48,500	1,435.00	19,726.77	40.7
01-170-5800	CAPITAL OUTLAY	420,150	-	530,936.73	126.4
01-170-5861	STREET PAVING	223,500	-	223,126.03	99.8
01-170-5865	PARKING LOT MAINTENANCE	13,000	770.95	8,781.89	67.6
170 Public Works - Street		1,881,925	62,968.07	1,852,584.07	

RECREATION					
01-180-5000	SALARIES	284,000	21,735.63	228,362.37	80.4
01-180-5010	SOCIAL SECURITY	21,700	1,597.97	16,789.32	77.4
01-180-5011	PENSION	28,800	-	28,667.00	99.5
01-180-5012	WORKERS COMP	18,200	-	15,324.00	84.2
01-180-5013	INSURANCE - HEALTH	65,000	4,471.23	51,832.75	79.7
01-180-5015	CONTRIBUTION - 457	1,750	76.30	838.02	47.9
01-180-5100	INSURANCE - AUTO	2,900	-	2,305.00	79.5
01-180-5102	INSURANCE - GEN LIAB	550	-	449.00	81.6
01-180-5105	INSURANCE - PROPERTY	15,885	-	15,213.13	95.8

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01-180-5150	TRAINING	300	-	-	-
01-180-5160	TRAVEL	750	-	-	-
01-180-5170	UNIFORMS	4,800	248.84	3,184.80	66.4
01-180-5180	SAFETY EQUIPMENT	500	-	-	-
01-180-5400	GAS, OIL, GREASE	9,000	195.60	5,709.69	63.4
01-180-5420	FLEET LEASE	23,000	1,863.65	18,636.50	81.0
01-180-5503	ARMORY EXPENSE - GYM	16,000	836.07	7,103.61	44.4
01-180-5504	COMMUNITY CENTER	17,500	730.29	19,150.20	109.4
01-180-5510	CITY PLACE	29,500	903.71	18,330.96	62.1
01-180-5550	UTILITIES	9,000	254.85	2,615.00	29.1
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000	-	-	-
01-180-5721	REC EQUIPMENT MAINTENANCE	12,400	834.15	12,640.19	101.9
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000	-	5,999.14	120.0
01-180-5723	REC PARK MAINTENANCE EXPENSE	63,000	3,328.32	51,609.89	81.9
01-180-5724	STREET TREE MAINTENANCE	7,500	-	6,358.00	84.8
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000	-	97.00	4.9
01-180-5726	RECREATIONAL PROGRAMS	13,000	3,999.97	12,769.43	98.2
01-180-5800	CAPITAL OUTLAY	384,800	85,785.53	358,065.66	93.1
180 Recreation		1,038,835	126,862.11	882,050.66	
	RECREATION-POOL				
01-181-5000	SALARIES	72,000	-	43,737.88	60.8
01-181-5010	SOCIAL SECURITY	5,500	-	3,346.01	60.8
01-181-5012	WORKERS COMP	4,600	-	3,756.00	81.7
01-181-5018	UNEMPLOYMENT	200	-	-	-
01-181-5507	POOL OPERATING	35,000	1,767.65	32,098.95	91.7
181 Recreation-Pool		117,300	1,767.65	82,938.84	
	RECREATION - DAY CAMP				
01-182-5000	SALARIES	24,000	-	14,723.45	61.4
01-182-5010	SOCIAL SECURITY	1,850	-	1,126.41	60.9
01-182-5012	WORKERS COMP	1,500	-	1,226.00	81.7
01-182-5018	UNEMPLOYMENT	200	-	-	-
01-182-5507	DAY CAMP OPERATIONS	800	-	159.42	19.9
182 Recreation - Day Camp		28,350	-	17,235.28	
	RECREATION - SEASONAL				
01-183-5000	SALARIES	9,500	-	-	-
01-183-5010	SOCIAL SECURITY	725	-	-	-
01-183-5012	WORKERS COMP	600	-	-	-
01-183-5108	UNEMPLOYMENT	200	-	-	-
183 Recreation - Seasonal		11,025	-	-	
CORPORATE FUND Expenditure Totals		8,427,995	620,114.20	7,724,035.86	

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Account Id	Account Description	Amended Budget	Apr 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
02-000-4000	WATER SERVICE REVENUE	1,716,000	121,555.84	1,355,198.50	79.0
02-000-4001	INTEREST EARNED - WATER	1,500	189.10	1,799.02	119.9
02-000-4317	SPECIAL REVENUE	85,500	-	82,844.96	96.9
02-000-4401	SALE OF BULK WATER	-	-	458.25	-
02-000-4402	SALE OF METERS	5,000	950.00	5,125.00	102.5
02-000-4403	TAPPING FEES	5,600	500.00	6,100.00	108.9
02-000-4404	SUNDRY SALES	10,000	1,026.00	11,293.76	112.9
02-000-4408	SUNDRY SALES - CASH BASIS	-	-	712.50	-
02-000-4409	FUND BALANCE	75,400	-	-	-
02-000-4600	INTEREST INCOME	15,000	5.01	33,024.67	220.2
WATER FUND Revenue Totals		1,914,000	124,225.95	1,496,556.66	
	WATER - ADMIN				
02-190-5000	SALARIES	72,000	7,008.98	58,784.24	81.6
02-190-5010	SOCIAL SECURITY	5,400	509.99	4,283.92	79.3
02-190-5011	PENSION	7,300	-	7,268.00	99.6
02-190-5012	WORKERS COMP	225	-	181.00	80.4
02-190-5013	INSURANCE - HEALTH	18,000	2,165.99	16,902.59	93.9
02-190-5015	CONTRIBUTION - 457	850	54.29	597.65	70.3
02-190-5313	COLLECTION EXPENSE	1,000	123.26	604.16	60.4
02-190-5370	FMHA BOND	850	-	832.00	97.9
02-190-5600	CORPORATE OVERHEAD	95,600	7,967.00	79,670.00	83.3
190 Water - Admin		201,225	17,829.51	169,123.56	
	WATER - FILTRATION				
02-192-5102	INSURANCE - GEN LIAB	1,300	-	1,121.00	86.2
02-192-5105	INSURANCE - PROPERTY	18,500	-	18,426.56	99.6
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000	-	5,757.41	96.0
02-192-5521	PUMPING SYSTEM EXPENSE	95,000	7,618.60	86,835.63	91.4
02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000	265.00	5,418.87	10.8
02-192-5710	FILTRATION CONTRACT PAYMENT	654,000	50,757.23	478,481.20	73.2
192 Water - Filtration		824,800	58,640.83	596,040.67	
	WATER - SUPPLY				
02-194-5000	SALARIES	34,000	2,640.00	27,720.00	81.5
02-194-5010	SOCIAL SECURITY	2,500	201.96	2,120.58	84.8
02-194-5011	PENSION	3,500	-	3,432.00	98.1
02-194-5012	WORKERS COMP	2,300	-	1,878.00	81.7
02-194-5015	CONTRIBUTION - 457	100	-	-	-
02-194-5506	HYDRO FACILITY EXPENSE	5,000	-	-	-
02-194-5550	UTILITIES / WATER SUPPLY	5,000	413.05	3,879.66	77.6
02-194-5730	WATER SUPPLY EXPENSE	50,000	187.16	8,766.74	17.5
194 Water - Supply		102,400	3,442.17	47,796.98	
	WATER - DISTRIBUTION				
02-196-5000	SALARIES	275,000	19,300.00	207,025.65	75.3
02-196-5010	SOCIAL SECURITY	21,000	1,416.21	15,204.95	72.4
02-196-5011	PENSION	27,800	-	27,758.00	99.9
02-196-5012	WORKERS COMP	17,600	-	14,346.00	81.5
02-196-5013	INSURANCE - HEALTH	82,000	4,732.56	54,747.41	66.8

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02-196-5015	CONTRIBUTION - 457	1,000	32.40	355.60	35.6
02-196-5100	INSURANCE - AUTO	4,000	-	3,861.00	96.5
02-196-5102	INSURANCE - GEN LIAB	1,300	-	1,121.00	86.2
02-196-5105	INSURANCE - PROPERTY	4,700	-	4,606.64	98.0
02-196-5150	TRAINING	3,500	-	2,700.00	77.1
02-196-5170	UNIFORMS	4,000	286.08	3,711.14	92.8
02-196-5180	SAFETY EQUIPMENT	6,575	90.00	810.00	12.3
02-196-5191	COMMUNICATIONS	13,000	993.79	9,984.11	76.8
02-196-5210	OFFICE SUPPLIES	1,000	299.49	1,119.09	111.9
02-196-5390	MISCELLANEOUS EXPENSE	1,000	-	120.83	12.1
02-196-5400	GAS, OIL, GREASE	17,000	1,953.68	13,013.19	76.6
02-196-5420	FLEET LEASE	33,000	2,606.94	26,069.40	79.0
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500	556.07	4,882.48	39.1
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000	407.10	4,361.29	87.2
02-196-5700	DISTRIBUTION EXPENSE	61,800	3,738.23	55,928.29	90.5
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000	125.00	1,305.40	11.9
02-196-5702	EQUIPMENT MAINTENANCE	8,000	699.99	699.99	8.8
02-196-5703	FIRE HYDRANTS EXPENSE	8,000	-	-	-
02-196-5704	TRANSMISSION MAINS EXPENSE	95,800	975.00	106,839.71	111.5
02-196-5740	METERS EXPENSE	70,000	24.00	35,991.68	51.4
196 Water - Distribution		785,575	38,236.54	596,562.85	
WATER FUND Expenditure Totals		1,914,000	118,149.05	1,409,524.06	
03-000-4000	SEWER CHARGES	1,817,000	146,075.20	1,408,982.33	77.5
03-000-4001	INTEREST EARNED - SEWER	1,800	350.23	3,255.91	180.9
03-000-4315	PROCEEDS FROM FUND BALANCE	239,825	-	-	-
03-000-4317	SPECIAL REVENUE	8,000	-	7,950.00	99.4
03-000-4404	SUNDRY SALES	1,500	964.90	2,366.86	157.8
03-000-4501	BAY RESTORATION FUND REVENUE	-	14,884.20	136,585.53	-
03-000-4503	SEWER TAP FEES	3,500	500.00	6,000.00	171.4
03-000-4600	INTEREST INCOME	25,000	-	44,905.39	179.6
Sewer Operations Total		2,096,625	162,774.53	1,610,046.02	
03-220-4317	SPECIAL REVENUE	606,500	-	44,390.12	7.3
03-220-4520	CSO SURCHARGE REVENUE	401,000	33,933.79	307,918.95	76.8
03-220-4521	INTEREST EARNED - CSO SURCHARGE	500	180.39	1,230.51	246.1
03-220-4530	PROJECT REIMBURSEMENTS	572,500	-	404,264.00	70.6
CSO Total		1,580,500	34,114.18	757,803.58	
SEWER FUND Revenue Totals		3,677,125	196,888.71	2,367,849.60	
SEWER - ADMIN					
03-210-5000	SALARIES	72,000	7,008.98	58,784.24	81.6
03-210-5010	SOCIAL SECURITY	5,400	509.99	4,283.92	79.3
03-210-5011	PENSION	7,300	-	7,268.00	99.6
03-210-5012	WORKERS COMP	225	-	181.00	80.4
03-210-5013	INSURANCE - HEALTH	18,000	2,166.03	16,902.75	93.9
03-210-5015	CONTRIBUTION - 457	850	54.29	597.65	70.3
03-210-5313	COLLECTION EXPENSE	1,000	123.26	604.16	60.4
210 Sewer - Admin		104,775	9,862.55	88,621.72	

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	SEWER - OPERATING				
03-211-5000	SALARIES	172,000	16,544.69	164,372.55	95.6
03-211-5010	SOCIAL SECURITY	13,000	1,162.86	11,495.18	88.4
03-211-5011	PENSION	21,500	-	21,456.00	99.8
03-211-5012	WORKERS COMP	11,000	-	8,070.39	73.4
03-211-5013	INSURANCE - HEALTH	71,000	6,016.07	66,234.31	93.3
03-211-5015	CONTRIBUTION - 457	1,800	113.64	1,247.64	69.3
03-211-5100	INSURANCE - AUTO	1,500	-	1,434.00	95.6
03-211-5102	INSURANCE - GEN LIAB	650	-	561.00	86.3
03-211-5105	INSURANCE - PROPERTY	6,950	-	6,900.97	99.3
03-211-5150	TRAINING	1,000	-	-	-
03-211-5170	UNIFORMS	3,000	126.12	1,413.93	47.1
03-211-5180	SAFETY EQUIPMENT	1,000	-	834.42	83.4
03-211-5191	COMMUNICATIONS	2,400	167.05	1,956.54	81.5
03-211-5396	BAY RESTORATION FUND EXPENSE	-	37,964.03	106,040.51	-
03-211-5400	GAS, OIL, GREASE	10,000	900.12	8,157.32	81.6
03-211-5420	FLEET LEASE	21,000	1,701.50	17,015.00	81.0
03-211-5520	PUMPING STATION MAINTENANCE	6,000	94.92	2,962.86	49.4
03-211-5600	CORPORATE OVERHEAD	241,750	20,146.00	201,460.00	83.3
03-211-5761	SANITARY COMMISSION CHARGES	1,100,000	155,199.69	707,995.61	64.4
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800	-	8,787.15	74.5
03-211-5763	SEWER OPERATING EXPENSE	50,000	2,818.65	35,837.08	71.7
03-211-5764	SEWER PUMPING EXPENSE	6,000	282.22	8,720.81	145.4
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	30,000	-	-	-
	211 Sewer - Operating	1,783,350	243,237.56	1,382,953.27	
	CSO				
03-220-5391	INTEREST EXPENSE	3,200	-	1,382.11	43.2
03-220-5392	DEBT REDEMPTION	23,600	-	23,565.82	99.9
03-220-5800	CAPITAL OUTLAY	1,762,200	6,181.60	648,119.36	36.8
	220 CSO	1,789,000	6,181.60	673,067.29	
	SEWER FUND Expenditure Totals	3,677,125	259,281.71	2,144,642.28	
04-000-4000	WATER TAP SURCHARGE	668,000	68,875.91	627,554.13	94.0
04-000-4001	INTEREST EARNED SURCHARGE	1,000	253.54	1,683.29	168.3
04-000-4600	INTEREST INCOME	20,000	-	32,677.53	163.4
	PINEY SURCHARGE FUND Revenue Totals	689,000	69,129.45	661,914.95	
	WATER SURCHARGE				
04-200-5313	COLLECTION EXPENSE	1,000	98.60	483.32	48.3
04-200-5390	MISCELLANEOUS EXPENSE	12,000	-	-	-
04-200-5391	INTEREST EXPENSE	56,900	17,892.15	41,605.77	73.1
04-200-5392	DEBT REDEMPTION	415,100	378,000.00	410,257.85	98.8
04-200-5802	CAPITAL REPAIRS	68,000	13,528.99	121,443.48	178.6
	PINEY SURCHARGE FUND Expenditure Totals	553,000	409,519.74	573,790.42	

CITY OF FROSTBURG
APRIL 2025 BUDGET REPORT

Account Id	Account Description	Amended Budget	Apr 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
05-000-4000	TRASH & GARBAGE CHARGES	473,000	39,800.09	359,680.31	76.0
05-000-4001	INTEREST EARNED - TRASH	800	319.15	2,107.79	263.5
05-000-4404	SUNDRY SALES	1,950	225.00	1,875.00	96.2
05-000-4600	INTEREST INCOME	3,000	-	4,278.28	142.6
GARBAGE FUND Revenue Totals		478,750	40,344.24	367,941.38	
	GARBAGE ADMIN.				
05-230-5000	SALARIES	72,000	7,008.83	58,783.73	81.6
05-230-5010	SOCIAL SECURITY	5,400	509.96	4,283.87	79.3
05-230-5011	PENSION	7,300	-	7,268.00	99.6
05-230-5012	WORKERS COMP	225	-	181.00	80.4
05-230-5013	INSURANCE - HEALTH	18,000	2,166.05	16,902.68	93.9
05-230-5015	CONTRIBUTION - 457	850	54.27	597.61	70.3
05-230-5313	COLLECTION EXPENSE	500	24.64	120.79	24.2
230 Garbage Admin.		104,275	9,763.75	88,137.68	
	GARBAGE OPERATING				
05-232-5000	SALARIES	93,000	6,599.53	74,894.02	80.5
05-232-5010	SOCIAL SECURITY	7,100	475.64	5,436.76	76.6
05-232-5011	PENSION	9,400	-	9,387.00	99.9
05-232-5012	WORKERS COMP	6,000	-	4,894.00	81.6
05-232-5013	INSURANCE - HEALTH	22,500	1,725.72	19,202.48	85.3
05-232-5015	CONTRIBUTION - 457	750	-	-	-
05-232-5100	INSURANCE - AUTO	2,200	-	2,166.00	98.5
05-232-5102	INSURANCE - GEN LIAB	400	-	336.00	84.0
05-232-5105	INSURANCE - PROPERTY	4,500	-	4,476.93	99.5
05-232-5170	UNIFORMS	3,000	120.76	1,348.74	45.0
05-232-5180	SAFETY EQUIPMENT	1,000	-	578.03	57.8
05-232-5210	OFFICE SUPPLIES	1,000	90.00	594.43	59.4
05-232-5400	GAS, OIL, GREASE	14,000	1,198.49	12,080.83	86.3
05-232-5600	CORPORATE OVERHEAD	18,175	1,515.00	15,150.00	83.4
05-232-5770	ASH DUMPSTER	8,500	-	2,819.87	33.2
05-232-5771	BULK CLEANUP EXPENSE	10,000	-	2,573.92	25.7
05-232-5772	LANDFILL CHARGES	130,000	11,713.49	94,891.85	73.0
05-232-5773	SANITATION OPERATING EXPENSE	30,000	884.65	33,542.44	111.8
232 Garbage Operating		361,525	24,323.28	284,373.30	
GARBAGE FUND Expenditure Totals		465,800	34,087.03	372,510.98	

2025

Assets

01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	8,978,441.04
01-000-1008	RESTRICTED CASH-HEALTH INSUR COLLATERAL	20,519.00
01-000-1100	ACCOUNTS RECEIVABLE	27,542.89
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	11,175.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	232,380.48
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	3,636.53
01-000-1143	TAXES RECEIVABLE - CORPORATION	25,010.37
01-000-1200	PREPAID EXPENSE	17,466.26
01-000-1220	LEASE RECEIVABLE	780,013.55
01-000-1230	ACCRUED INTEREST RECEIVABLE	10,838.26
01-000-1500	FIXED ASSETS	26,512,972.13
01-000-1506	WIP - GATEWAY IMPROVEMENT	797,858.41
01-000-1507	WORK IN PROCESS - MISC PROJECTS	436,864.60
01-000-1570	RIGHT OF USE ASSETS	588,251.69
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	196,633.48
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,491,147.14-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	263,587.51-
01-000-1650	RESERVE FOR AMORTIZATION	92,845.62-
01-000-1900	DEFERRED FINANCING OUTFLOW	505,273.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	191,069.00
	Total Assets	<u>29,694,989.11</u>

Liabilities & Fund Balance

01-000-1655	ACCUMULATED AMORTIZATION - ROU	45,184.07
01-000-2005	CUSTOMER REFUND	657.60
01-000-2220	LEASE LIABILITY	335,097.34
01-000-2225	SUBSCRIPTION LIABILITY - ROU	95,100.57
01-000-2250	UNEARNED REVENUE	156,517.86
01-000-2253	UNEARNED REVENUE - ARPA	1,498,669.68
01-000-2450	DEFERRED FINANCING INFLOW	65,759.00
01-000-2451	DEFERRED FINANCING INFLOW - OPEB	184,710.00
01-000-2452	DEFERRED FINANCING INFLOW-LEASES	747,667.95
01-000-2700	COMPENSATED ABSENCES	494,225.81
01-000-2855	OPEB OBLIGATION	506,723.00
01-000-2860	NET PENSION LIABILITY	1,434,463.00
01-000-2901	BONDS PAYABLE	2,288,000.00
01-000-2905	BOND PREMIUM	253,264.50
	Total Liabilities	<u>8,106,040.38</u>

01-000-3000	INVESTED IN FIXED ASSETS	14,712,902.00
01-000-3200	FUND BALANCE	<u>5,684,750.62</u>
	Total	<u>20,397,652.62</u>

Revenue	7,743,226.06
Less Expenses	<u>6,551,929.95</u>
Net	<u>1,191,296.11</u>
Total Fund Balance	<u>21,588,948.73</u>
Total Liabilities & Fund Balance	<u>29,694,989.11</u>

2025

Assets

02-000-1000	CASH	1,080,752.48
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,375.33
02-000-1100	ACCOUNTS RECEIVABLE	2,069.84
02-000-1102	WATER ACCOUNTS RECEIVABLE	91,799.89
02-000-1140	INTEREST RECEIVABLE - WATER	580.78
02-000-1500	FIXED ASSETS	4,095,203.29
02-000-1520	WORK IN PROGRESS	206,286.03
02-000-1570	RIGHT OF USE ASSETS	140,277.91
02-000-1600	RESERVE FOR DEPRECIATION	2,984,026.14-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	54,602.29-
02-000-1900	DEFERRED FINANCING OUTFLOW	90,253.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	31,845.00
	Total Assets	<u>2,755,815.12</u>

Liabilities & Fund Balance

02-000-2220	LEASE LIABILITY	88,475.40
02-000-2450	DEFERRED FINANCING INFLOW	11,747.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	30,785.00
02-000-2700	COMPENSATED ABSENCES	129,340.88
02-000-2855	OPEB OBLIGATION	84,454.00
02-000-2860	NET PENSION LIABILITY	256,226.00
	Total Liabilities	<u>601,028.28</u>

02-000-3000	INVESTED IN FIXED ASSETS	1,314,663.00
02-000-3250	FUND BALANCE	753,091.24
	Total	<u>2,067,754.24</u>

Revenue	1,496,556.66
Less Expenses	<u>1,409,524.06</u>
Net	<u>87,032.60</u>
Total Fund Balance	<u>2,154,786.84</u>
Total Liabilities & Fund Balance	<u>2,755,815.12</u>

2025

Assets

03-000-1000	CASH	1,476,591.97
03-000-1040	BAY RESTORATION FUND CASH	14,985.82
03-000-1041	CSO CASH	664,523.38
03-000-1100	ACCOUNTS RECEIVABLE	50,943.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	101,863.37
03-000-1120	BAY RESTORATION FUND RECEIVABLE	14,862.54
03-000-1121	CSO SURCHARGE RECEIVABLE	31,304.52
03-000-1141	INTEREST REC - CSO SURCHARGE	2,411.07
03-000-1142	INTEREST RECEIVABLE - SEWER	665.68
03-000-1500	FIXED ASSETS	28,294,006.47
03-000-1538	WIP - PHASE X-A	1,154,790.99
03-000-1539	WIP - PHASE X-B	128,844.50
03-000-1540	WIP - PHASE X-C	150,090.90
03-000-1541	WIP - PHASE IX-D	27,165.00
03-000-1542	WIP - PHASE VIII-C	30,376.25
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	10,300,066.20-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	23,182.20-
03-000-1900	DEFERRED FINANCING OUTFLOW	71,776.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	26,537.00
	Total Assets	<u>22,005,423.30</u>

Liabilities & Fund Balance

03-000-2220	LEASE LIABILITY	66,362.62
03-000-2450	DEFERRED FINANCING INFLOW	9,341.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	25,654.00
03-000-2700	COMPENSATED ABSENCES	124,936.78
03-000-2855	OPEB OBLIGATION	70,378.00
03-000-2860	NET PENSION LIABILITY	203,770.00
03-000-2900	NOTES PAYABLE	<u>192,910.41</u>
	Total Liabilities	693,352.81

03-000-3000	INVESTED IN FIXED ASSETS	18,618,002.00
03-000-3200	FUND BALANCE	<u>1,799,175.99</u>
	Total	20,417,177.99

Revenue	2,367,849.60
Less Expenses	<u>1,472,957.10</u>
Net	<u>894,892.50</u>
Total Fund Balance	<u>21,312,070.49</u>
Total Liabilities & Fund Balance	<u>22,005,423.30</u>

City of Frostburg
PINEY SURCHARGE FUND
BALANCE SHEET
AS OF: 04/30/25

2025

Assets		
04-000-1000	CASH	980,318.90
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,618.30
04-000-1131	WATER SURCHARGE RECEIVABLE	67,498.93
04-000-1500	FIXED ASSETS	28,467,670.69
04-000-1540	LAND	164,021.96
04-000-1600	RESERVE FOR DEPRECIATION	20,222,047.29-
	Total Assets	<u>9,461,081.49</u>
Liabilities & Fund Balance		
04-000-2005	CUSTOMER REFUND	1,059.47
04-000-2250	UNEARNED REVENUE	9,027.04
04-000-2900	NOTES PAYABLE	2,048,338.04
	Total Liabilities	<u>2,058,424.55</u>
04-000-3000	INVESTED IN FIXED ASSETS	5,951,050.00
04-000-3250	FUND BALANCE	953,224.56
	Total	<u>6,904,274.56</u>
	Revenue	661,914.95
	Less Expenses	<u>163,532.57</u>
	Net	<u>498,382.38</u>
	Total Fund Balance	<u>7,402,656.94</u>
	Total Liabilities & Fund Balance	<u>9,461,081.49</u>

2025

Assets

05-000-1000	CASH	89,451.91
05-000-1100	ACCOUNTS RECEIVABLE	50.00
05-000-1135	TRASH & GARBAGE RECEIVABLE	46,237.32
05-000-1140	INTEREST RECEIVABLE - TRASH	4,301.97
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	373,223.90-
05-000-1900	DEFERRED FINANCING OUTFLOW	43,350.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	15,922.00
	Total Assets	<u>423,026.33</u>

Liabilities & Fund Balance

05-000-2450	DEFERRED FINANCING INFLOW	5,642.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	15,392.00
05-000-2700	COMPENSATED ABSENCES	32,326.17
05-000-2855	OPEB OBLIGATION	42,227.00
05-000-2860	NET PENSION LIABILITY	123,069.00
	Total Liabilities	<u>218,656.17</u>

05-000-3000	INVESTED IN FIXED ASSETS	223,712.00
05-000-3200	FUND BALANCE	14,772.24-
	Total	<u>208,939.76</u>

Revenue	367,941.38
Less Expenses	<u>372,510.98</u>
Net	<u>4,569.60-</u>
Total Fund Balance	<u>204,370.16</u>
Total Liabilities & Fund Balance	<u>423,026.33</u>

2025

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Assets		
07-000-1000	CASH	18,258.48
	Total Assets	<u>18,258.48</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	31,687.19
	Total	<u>31,687.19</u>
	Revenue	21.79
	Less Expenses	<u>13,450.50</u>
	Net	<u>13,428.71-</u>
	Total Fund Balance	<u>18,258.48</u>
	Total Liabilities & Fund Balance	<u>18,258.48</u>

2025

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Assets		
08-000-1000	CASH	29,568.33
	Total Assets	<u>29,568.33</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
08-000-3200	FUND BALANCE	23,483.08
	Total	<u>23,483.08</u>
	Revenue	6,085.25
	Less Expenses	<u>0.00</u>
	Net	<u>6,085.25</u>
	Total Fund Balance	<u>29,568.33</u>
	Total Liabilities & Fund Balance	<u>29,568.33</u>

CITY OF FROSTBURG
MONTHLY REPORT - TAXES
FOR THE MONTH ENDING APRIL 30, 2025

Tax Type - Year	Principal		Receipts		Abatements/ Adjustments	Principal
	Receivable at 03/31/25	Billings	Principal	Interest		Receivable at 04/30/25
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32
Real Estate - 21/22	244.30	-	-	-	-	244.30
Real Estate - 22/23	14,174.91	-	10,293.41	5,200.34	-	3,881.50
Real Estate - 23/24	46,282.19	-	1,979.83	564.30	-	44,302.36
Real Estate - 24/25	192,726.74	-	9,011.73	847.56	-	183,715.01
Real Estate Total	<u>\$ 253,665.46</u>	<u>\$ -</u>	<u>\$ 21,284.97</u>	<u>\$ 6,612.20</u>	<u>\$ -</u>	<u>\$ 232,380.49</u>
Personal Prop - 23/24	\$ 1,402.28	\$ -	\$ -	\$ -	\$ -	\$ 1,402.28
Personal Prop - 24/25	2,234.25	-	-	-	-	2,234.25
Personal Property	<u>\$ 3,636.53</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,636.53</u>
Public Utility - 23/24	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Corporation - 21/22	\$ 27.80	\$ -	\$ -	\$ -	\$ -	\$ 27.80
Corporation - 22/23	3,523.86	-	-	-	-	3,523.86
Corporation - 23/24	8,097.30	-	115.50	31.14	-	7,981.80
Corporation - 24/25	20,919.12	2,966.25	10,408.46	364.46	-	13,476.91
Corporation Total	<u>\$ 32,568.08</u>	<u>\$ 2,966.25</u>	<u>\$ 10,523.96</u>	<u>\$ 395.60</u>	<u>\$ -</u>	<u>\$ 25,010.37</u>
NST - Returned Check Fee	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total	<u><u>\$ 289,900.07</u></u>	<u><u>\$ 2,966.25</u></u>	<u><u>\$ 31,838.93</u></u>	<u><u>\$ 7,007.80</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 261,027.39</u></u>

`CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of April 2025

Submitted by: Gene Bittinger maintenance Supervisor

April 1 2025

Checked parks

Started putting mulch in the new Glendening playground

Helped water Dept. on new water line at Lion bathrooms

April 2 2025

Checked parks

Cleaned Hoffman park and restrooms

Worked on water regulator at Hoffman

Ran the drag on Community field

Filled in around cross country trial bridge

Graded parking lot at Lions field

Ran a drag on field 6

April 3 2025

Checked parks

Turned water on at the pool bath house, Small pool pavilion bathroom

Turned water on at the Lyons bathrooms

Started putting more mulch in the new Glendening play ground

April 4 2025

Checked parks

Put a drain in new play ground at Glendening

Put two loads of mulch in new play ground at Glendening

Turned invoices in

Opened up dumpster in the parks

April 7 2025

Checked parks

Started putting swing set hardware together for new playground

Put another 90 yds of mulch in new playground

Took tractor to Glendening

Unlocked and re locked bathrooms for floor guys

April 8 2025

Checked parks

Went to the Staff meeting

Cleaned up around new playground

Brought equipment back to the shop

Put new culvert pipe in at the new playground entrance

April 9 2025

Checked parks

Unloaded book truck for Patrick

Had City Hall generator, Day Care generator, Shop, Glendening tanks filled

Unlocked and locked bathrooms in parks for floor guys

April 10 2025

Checked parks

Cleaned East End for weekend rental

Picked up 8 skids of mulch

Unlocked and locked up Hoffman bathrooms for the floor guys

Put snow plows away

April 11 2025

Checked parks

Started putting up partitions in field 5 bathrooms

April 14 2025

Checked parks

Put new swings up at the new playground

Worked in bathrooms at field 5

Meant with Patrick at City Place

April 15 2025

Checked parks

Picked up trees for Glendening

Picked up marking lime for baseball teams and distribute it to fields

Installed two new trash cans at new playground

Worked on field 5 bathrooms

April 16 2025

Checked parks

Finished bathrooms at field 5

Put tools away

Took last skid of books to Armstrong's garage

Picked up stakes for Glendening trees

Fixed door closure on Bureau of mines main door

April 17 2025

Checked parks

Cleaned up around Hoffman and the Gym for the Easter egg hunt

Took safety fence down from around new playground

Mulched around trees at the new playground

Cleaned up after food giveaway

Took tables and cones to the Gym for egg hunt

Turned water on at the Trail head

April 21 2025

Checked parks

Took table and chairs to Armstrong's building

Dug holes for tree planting at Glendening

Cleaned up around the new playground

Cleaned up downed trees around the shop

Turned the invoices in

April 22 2025

Checked parks

Went to the Staff meeting

Cut grass at the Armory, Pool, Day Care, Dog Park, Greene ST, MT Pleasant, East End, Hoffman and Glendening

April 23 2025

Checked parks

Cut grass at ST Mikes lot, Trail head and City Place lot

Got paint supplies ready for Finian Center people at East End

Started fixing walking trail to the pool

Took truck 41 to Ruby's for repair

Cleaned up paint supplies

April 24 2025

Checked parks

Picked up trash at Hoffman

Checked water pressure at the East End playground

Cleaned leaves out of the mulch at the Armory

April 25 2025

Checked parks

Started work on Glendening walking trails

Hung a bulletin board up at the Community Center

Checked on truck 41

April 28 2025

Checked parks

Finished spreading trail dust at Glendening

Brought equipment back to the shop

April 29 2025

Checked parks

Went to beautify the burg meeting

Cut grass at the pool, Armory, MT Pleasant, Hoffman, East End,

Meant with the electric company at City Place

Cut grass at the Dog Park

Started cutting Glendening

April 30 2025

Checked parks

Welded roller on table rack at City Place

Took a pump off at the pool and took it for repair
Drug baseball fields

CITY OF FROSTBURG

Monthly Report: Street Department

For the Month of: April 2025

Submitted by: (Supervisor) Shane Elliott & Ryan Whitaker

April 1, 2025 – Tuesday

- Picked up garbage route on west end of town
- Ran street sweeper on west end of town
- Worked on issues on the vacator blower system
- Removed litter off Main Street
- Straightened sign post on Main Street
- Marked miss utility tickets and checked them in on computer
- Cleaned up more debris around town where sweeper couldn't get
- Parged more concrete between the loss stones on parking lot wall
- Helped Rec. Dept. spread mulch at the Rec. Complex
- Picked up a package from over at MDE
- Removed dead animal in roadway on Water Street
- Worked on issues at Centennial pumping station again
- Put away Kimball Midwest order that arrived
- Emptied and cleaned out sweeper over at dump site

April 2, 2025 – Wednesday

- Picked up garbage route on east end of town
- Had spec meeting with Intercon Trucks for the new plow truck
- Checked all sewer pumping stations
- Removed litter on Main Street, Water and Broadway
- Checked on parking lot issue and found it to be on private property
- Took skid steer to Piney Dam to transfer a water valve
- Ran street sweeper on west end of town
- Marked miss utility tickets and checked them in on computer
- Checked on tree complaint and found it to be on homeowner property
- Took bills to be paid to city hall and deliveries over to MDE
- Checked sewer complaint, ran camera and found no issues in sewer main
- Marked an emergency miss utility ticket for sewer line repair
- Emptied and cleaned out sweeper over at dump site
- Washed off all sewer camera equipment after use

P.2

April 3, 2025 – Thursday

- Picked up garbage route in center section of town
- Checked on a sewer complaint – found to be outside city limits
- Fabricated new screen system for street sweeper
- Removed litter off Main Street
- Checked on garbage complaint on McCulloh Street
- Picked up supplies from Surplus City in LaVale
- Checked all sewer pumping stations
- Did much needed maintenance on street sweeper and filter system
- Ran sewer camera to locate service lines and outlets
- Checked on a delivery from PVIS that was deliver to job site
- Marked miss utility tickets and checked them in on computer
- Washed off sewer camera equipment after use
- Cleaned debris off catch basin grates around town
- Helped Rec. Dept. spread mulch at Rec. Complex
- Checked on sewer complaint on East Street, ran sewer camera in sewer main and found no issues and located sewer taps

April 4, 2025 – Friday

- Checked and emptied city trash cans where needed on Main Street
- Swept sidewalks off on Main Street where needed
- Marked miss utility tickets and checked them in on computer
- Checked on clogged storm drain complaint at Prichard Farm
- Picked up litter on Main Street
- Adjusted valves and brooms on sweeper before use
- Checked all sewer pumping stations
- Ran street sweeper in center section of town
- Swept garage bays and emptied shop trash cans
- Helped Rec. Dept. spread more mulch in Rec. Complex
- Checked all CSO locations and made a report
- Ran jetter in storm drain in Prichard Farm
- Emptied out jetter truck and filled fluids where needed
- Cleaned lunch room, office and rest room
- Picked up litter where needed all over town before the weekend
- Emptied and cleaned out sweeper over at dump site
- Called back to work due to sewer clog on Mt Pleasant Street

P.3

April 5, 2025 – Saturday – Checked CSO's and made a report

April 6, 2025 – Sunday – Checked CSO's and made a report

April 7, 2025 – Monday

- Checked and emptied city trash cans where needed on Main Street
- Ran street sweeper in center section of town
- Checked all sewer pumping stations – Ran weekly tests
- Took invoices to be paid to city hall
- Ran jetter truck in sewer main on Main Street
- Marked miss utility tickets and checked them in on computer
- Ran sewer camera to inspect sewer main on Main Street for any issues
- Cleaned and disinfected camera after use
- Removed litter on Main Street, Water and Broadway
- Checked all CSO locations due to rain
- Removed plow and install bucket on backhoe
- Emptied and cleaned out street sweeper over at dump site
- Refilled jetter water tanks and checked other fluids after use
- Cleaned up around old MDE storage area and removed loads of debris

April 8, 2025 – Tuesday

- Picked up garbage route on west end of town
- Hauled a few more loads of debris away from old MDE site
- Changed out batteries and worked on electrical issues on truck #8
- Ran street sweeper in center section of town
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations – Worked on issues at Centennial station
- Used bobcat to level off lower parking area in preparation of catch basin rebuild
- Removed litter on Main Street
- Set out sandbags, detour signs and stands for the Water Dept. due to water leak
- Updated vehicle handheld computer systems
- Removed tags, hand tools and city radio off old truck #3
- Checked out sewer complaint, ran sewer camera and found no issues
- Emptied and cleaned out sweeper over at dump site
- Contacted Gano Communications for a radio install on new truck #3

P.4

April 9, 2025 – Wednesday

- Picked up garbage route on east end of town
- Cleaned up grit and debris around catch basins where needed
- Ran street sweeper in center section of town
- Checked all sewer pumping stations
- Removed litter off Main Street
- Checked on sewer complaint on Main Street
- Marked miss utility tickets and checked them in on computer
- Picked up supplies from Cumberland Outdoor Power and Frostburg Rental
- Ran jetter in sewer service line
- Picked up a packaged that was delivered to MDE side of building
- Marked emergency miss utility ticket for sewer line repair
- Ran sewer inspection camera to locate issues in service line and notified homeowner of issues
- Refilled jetter water tank and other fluids where needed
- Emptied and cleaned out sweeper over at dump site
- Put Napa and Share deliveries away

April 10, 2025 – Thursday

- Picked up garbage route in center section of town
- Installed a metal deflector patch in street sweeper hopper
- Ran street sweeper in center section of town
- Checked all sewer pumping stations
- Ran jetter in sewer main on Water Street
- Checked manhole complaint on Main Street - installed newer lid
- Filled jetter water tanks and checked fluids
- Removed dead animal in roadway on Main Street
- Assisted Gano Communications in transferring city radio from one truck to another
- Picked up truck parts at J&J in Summerset PA
- Drained water from diesel safety tank
- Helped Rec. Dept. unload skids of mulch with bobcat
- Removed litter on Main Street
- Checked all CSO's due to rain event
- Marked miss utility tickets and checked them in on computer
- Emptied and cleaned out sweeper over at dump site
- Cleaned off catch basin grates and curb inlets where needed

P.5

April 11, 2025 – Friday

- Ran street sweeper in center section of town
- Emptied all city trash cans on Main Street
- Removed old and installed all new tarper kit on truck #14
- Cleaned off catch basin grates and curb inlets where needed
- Took all invoices to be paid to city hall
- Checked all CSO locations due to rain event
- Removed litter on Main Street and college section of town
- Checked all sewer pumping stations
- Replaced a few faded out and bent street signs
- Marked miss utility tickets and checked them in on computer
- Ran sewer camera and marked depths of sewer main and service lines
- Emptied and cleaned out sweeper over at dump site after use
- Cleaned rest room, lunch room and swept out garage bays
- Washed off all sewer camera equipment after use

April 12, 2025 – Saturday

April 13, 2025 – Sunday

April 14, 2025 – Monday

- Picked up yard waste all over town
- Worked on electrical issues with tarper system on truck #14
- Checked and emptied city trash cans where needed
- Ran street sweeper in center section of town
- Marked Miss Utility tickets and checked them in on computer
- Picked up package from over MDE side of building
- Worked on new sewer line installation project on State Street
- Picked up litter on Main Street, Water and Broadway
- Checked damaged catch basin to see what supplies are needed for repairs
- Ran sewer camera to inspect sewer main and service lines on Main Street
- Checked all sewer pumping stations – ran weekly tests on systems
- Put away Kimball Midwest delivery
- Used hot water pressure washer to clean the garbage truck
- Picked up supplies at Lowes Home Center
- Emptied and cleaned out sweeper over at dump site
- Washed off all sewer camera equipment after use

P.6

April 15, 2025 – Tuesday

- Picked up garbage route on west end of town
- Used vactor truck to remove debris from catch basins
- Removed litter on Main Street
- Started building new forms in catch basin on Summit Place
- Marked miss utility tickets and checked them in on computer
- Checked on blacktop/curbing complaint just off Blair Street
- Removed dead animal in roadway
- Took sewer camera reel to Mail Room to have sent out for repairs
- Checked all sewer pumping stations
- Ran street sweeper on east end of town
- Emptied and cleaned out vactor truck over at dump site
- Ran sewer inspection camera in sewer main on State Street
- Washed off sewer camera equipment after use
- Filled fuel tanks and other fluids where needed in vactor and sweeper
- Emptied and cleaned out sweeper over at dump site
- Sent out an order to Core & Main for catch basin grates and frames needed
- Picked up litter and debris all over town due to windy conditions

April 16, 2025 – Wednesday

- Picked up garbage route on east end of town
- Checked on streets to be pothole patched next week
- Removed litter off Mian Street
- Finished installing concrete forms in catch basin
- Checked all sewer pumping stations
- Ran street sweeper on east end of town
- Checked on tree complaint in Dogwood Circle
- Took invoices and picked up mail at city hall
- Marked Miss Utility tickets and checked them in on computer
- Straightened a few bent sign posts around town
- Picked up supplies from PVIS in Cumberland
- Loaded up and took load of scrap tires to Smitty's
- Checked on several asphalt and yard damage complaints from the winter months in need of repairs
- Filled jetter water and fuel tanks after use
- Emptied and cleaned out sweeper at dump site
- Loaded up all supplies needed for tomorrows concrete pour

P.7

April 17, 2025 – Thursday

- Picked up garbage route in center section of town
- Loaded up rocks and debris from sewer line repair site on State Street
- Ran streets sweeper on east end of town
- Checked all sewer pumping stations
- Poured new concrete walls in catch basin on Summit Place
- Marked miss utility tickets and checked them in on computer
- Seeded and mulched area where sewer line was repaired
- Removed litter off Main Street
- Hauled a load of debris to Miller Bottom dump site
- Worked on troubleshooting electrical issues on truck #14
- Set out safety cones around work area until concrete has time to set up
- Washed off all concrete tools after use
- Emptied and cleaned out sweeper over at dump site after use

April 18, 2025 – Friday – Good Friday- Called out to mark miss utility ticket

April 19, 2025 – Saturday

April 20, 2025 – Sunday – Checked CSO's and made a report

April 21, 2025 – Monday

- Cleaned off blacktop tools and filled roller
- Ran street sweeper on east end of town
- Cut grass and weed eat several locations around town
- Sprayed blacktop truck bed with concentrate and filled fuel tank
- Removed litter on Main Street, Bowery and Center Street
- Checked all sewer pumping stations - Ran weekly tests
- Pothole patched several roadways/alleyways around town
- Marked miss utility tickets and checked them in on computer
- Seeded and mulched new sewer tap location on Mian Street
- Made new sewer tap at stone wall on Main Street
- Picked up delivery from over at MDE
- Emptied and cleaned out sweeper over at dump site
- Picked up debris that was left behind while blacktopping
- Checked on a few locations in need of blacktop curbing

P.8

April 22, 2025 – Tuesday

- Picked up garbage route on west end of town
- Cleaned off blacktop tools and filled roller
- Attended staff meeting at city hall
- Removed litter on Main Street
- Marked miss utility tickets and checked them in on computer
- Ran street sweeper on east end of town
- Straightened bed pan and sprayed bed on blacktop truck
- Checked all sewer pumping stations
- Investigated sewer backup on Main St.
- Pothole patched roadways and alleyways
- Ran sewer camera in main to locate tap location
- Installed new blacktop curbing in several locations where damaged
- Used Jetter truck to clean out sewer line on Main St.
- Checked on Pothole complaint on Shaw St.
- Emptied and cleaned out sweeper over at dump site
- Filled Jetter with fuel and water after use
- Picked up safety cones around catch basin work area

April 23, 2025 – Wednesday

- Picked up garbage route on east end of town
- Ran sewer push camera in service line to inspect for any issues
- Checked all sewer pumping stations – added degreaser in all pumping stations
- Ran street sweeper on east end of town
- Cleaned blacktop tools and filled roller
- Installed new starter on Water Department pickup truck
- Picked up litter on Main Street
- Rode West end of town to plan pothole patching
- Changed oil and filters in City Jeep
- Picked up parts and fluids from Carquest
- Had a special garbage pickup on Lee St.
- Put away Napa order
- Marked miss utility tickets and checked them in on computer
- Replaced sewer clean out cap on Broadway
- Washed off sewer camera equipment after use
- Emptied and cleaned out sweeper over at dump site

P.9

April 24, 2025 – Thursday

- Picked up garbage route in center section of town
- Filled sweeper water, fuel tanks and checked other fluids
- Cleaned off blacktop tools and filled roller
- Ran street sweeper in Prichard Farm
- Picked up a load of top soil to repair yards damaged by snow plows
- Checked all sewer pumping stations
- Pothole patched roadway and alleyways on east end of town
- Began repairing broken storm drain line on First St.
- Picked up litter on Main Street
- Installed new blacktop curb in alleyway off Blair Street
- Marked miss utility tickets and checked them in on computer
- Picked up grass seed and straw bales from Southern States
- Checked on sinkhole complaint on Timber Ridge Dr.
- Had a meeting in garage area with salesman from Mid-Atlantic waste systems
- Picked up chunks of blacktop and debris left behind while blacktopping
- Emptied and cleaned out sweeper over at dump site
- Started repairing plow damaged areas with top soil, seed and mulch

April 25, 2025 – Friday

- Checked and emptied city trash cans on Main Street before weekend
- Ran street sweeper on east end of town
- Cleaned rest room, lunch room and office area
- Swept out garage bays and emptied out shop trash cans
- Checked all sewer pumping stations
- Removed litter off Main Street, Bowery Street and College Avenue
- Cut grass on stone wall on Main Street
- Ran sewer camera to inspect storm drain for issues
- Marked miss utility tickets and checked them in on computer
- Cut roadway and used vac truck to excavate area around damaged storm line
- Used Backhoe to haul gravel to work site and backfill storm hole
- Jetted out storm line on Timber Ridge
- Poured concrete around storm inlet and reinstalled concrete curbing
- Washed mixer and all concrete tools off
- Emptied and cleaned out sweeper over at dump site

P.10

April 26, 2025 – Saturday

April 27, 2025 – Sunday

April 28, 2025 – Monday

- Checked and emptied city trash cans on Main Street
- Loaded up all blacktop tools and roller on Truck
- Washed off both garbage trucks and cleaned out both hopper bays
- Picked up litter on Main Street
- Fueled up roller and filled water tanks
- Checked all sewer pumping stations
- Pothole patched roadways in the West end of town
- Greased both garbage trucks and checked all fluids
- Ran Street Sweeper on Hill Top and Jones Ct.
- Cleaned off all blacktop tools after use
- Picked up blacktop debris after patching on Russel Ave.
- Removed cardboard debris blown around dog park
- Marked miss utility tickets and checked them in on computer
- Fixed street sign on Lee St. with new insert
- Removed tree limb from roadway on Frost Ave.
- Emptied and cleaned out sweeper at dump site

April 29, 2025 – Tuesday

- Picked up garbage route on west end of town
- Ran street sweeper on the East end of town
- Filled blacktop roller with furl and water
- Cleaned up around garage yard area
- Checked all sewer pumping stations
- Blacktop patched roadways on West end of town
- Marked miss utility tickets and checked them in on computer
- Looked over a few places to be blacktopped tomorrow
- Cleaned off Blacktop tools after use
- Emptied and cleaned out sweeper over at dump site
- Met with public works director to discuss bollard installation at Fire Department
- Ordered pump station locks from Frostburg Rental
- Called in a Miss Utility ticket for bollard installation at FD
- Picked up safety cones from work area on Timber Ridge
- Trimmed overhanging tree limb on Pine St.

P.11

April 30, 2025 – Wednesday

- Picked up garbage route on the east end of town
- Cleaned off all blacktop tools and filled roller with fuel and water
- Packaged up sewer camera for repairs
- Wiped down kitchen cabinets and countertops
- Ran street sweeper on East end of town
- Patched holes with blacktop throughout the West end of town
- Unloaded and put away East Jordan order
- Checked all sewer pumping stations
- Dropped off sewer camera at Mail Room to be shipped to repair center
- Picked up litter on Main Street
- Emptied and cleaned out bed of Truck 350
- Marked miss utility tickets and checked them in on computer
- Investigated sewer complaint on Village Parkway
- Added floater/ degreaser to sewer pump stations
- Greased tailgate latches on Truck 14
- Made a list of trees to be trimmed by contractor
- Emptied and cleaned out sweeper over at dump site

City of Frostburg

Monthly Report: Water Department

For the Month of April, 2025

Submitted by: Jim Williams, Supervisor

April 1, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed 200 foot of water line Sowers Field
- Final reading Victoria Lane
- Cleaned shop Hauled trash away

April 2, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Finished water line Sowers Field
- Changed meter Shaw St
- Read meter and turned water on W. Main St
- Hauled junk dirt away
- Data log Meshach Frost Village
- Turned water off 210 Lower Consul Rd leaking

April 3, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading First St.

- Read Monthly meters
- Drop off truck 20 to Red Ridge for oil change
- Spread mulch Glendening Park

April 4,2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read Monthly Meters
- Read Monthly meters
- Spread mulch Glendening Park

April 7, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading Candlewick
- Installed new meter Armstrong Ave.
- Spread mulch Glendening Park
- Turn water on Talcott Ave.
- Repaired curb box Talcott Ave.

April 8, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Attended staff meeting
- Cleaned the shop
- Hauled the trash away
- Repaired a 6"-water line with assisted by contractor N. Water St.

April 9, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Missed Utility Tickets
- Final reading McCulloh St.
- Installed new meter Beall's Lane
- Checked low water compilate Ormand St. homeowner service line leaking
- Hauled junk dirt from shop to Miller Bottom

April 10, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Turn water on East End Playground
- Installed new sink faucet shop
- Repaired water meter Washington St. (plastic bottom)

April 11, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Final reading Armstrong Ave.
- Reread water meter Oak St. High Usage
- Installed new meter First St.
- Witness water pressure test Prichard Farm
- Turn water on Mill St.

April 14, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets

- Data log Tenant's Lane
- Installed new transmitter on meter Tenant's Lane
- Turn water on Depot for owner
- Installed new meter Armstong Ave.

April 15, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Pushed up 3-loads of crusher run
- Final reading Braddock Rd.
- Installed new meter Centennial St.

April 16, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- 6-final readings
- Attended meeting with Allegany County concerning new water line Depot Rd.
- Installed new water meter Centennial St.

April 17, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Emergency locate Burger King
- Final reading Wood St.
- Turn water on Trial Head
- Installed new meter Spring St.

- Repaired water meter Hill St.
- Turn water on Hill St. paid the bill
- Turn water on W. Main St. for homeowner was off for the winter
- Reread water meters Tennants Lane

April 18, 2025 City Holiday

April 21, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Out looking for major leak (Parkersburg Rd)
- Turned water on Tarn Terrace
- Final reading W. Main St
- Data log Jenkins St
- Read meters on Tennant's Lane "
- Helped Rec. Dept. Cut up trees

April22, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meter Bowery St
- Read meter E. Main St possible leak
- Cleaned Shop

April 23,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed meter W. mechanic St

- Hauled trash away
- To truck 20 to Street Dept. for new starter
- Turn water on W. Mechanic St

April 24,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Greased fittings on back hoe
- Maintenance on cut off saws

April 25, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Ormand St.
- Cleaned interior cab of utility truck

April 28, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Braddock Rd.
- Located, uncovered & marked water valve boxes on Main St. for S.H.A. for paving
- Installed new meter S. Water St.
- Installed new curb box & rod Ormand St.

April 29, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop

- Hauled trash away
- Turn water off & back on Braddock Height's for plumber to installed new inside valve
- Installed new meter Braddock Height's
- Took truck 20 to Timbrook for a recall
- 4-final readings
- Cut the grass

April 30, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Emergency locate Aspinal St.
- Turn water off for nonpayment
- Final reading Paul St.
- Turn water back on from nonpayment
- Blew out curb box W. Main St. was on the shut off list

CITY OF FROSTBURG

Monthly Report: Police Department

For the Month of: April 2025

Submitted by: PCO II Charon Clark & Chief Nicholas Costello

IDENTIFIED INCIDENTS & COMPLAINTS for the Month

2024	580	2025	709
ARRESTS	On-View/Citations		3
	Warrants Served/Obtained		2
	Summonses Served		2
	Juvenile Arrests & Citations		1
	TOTAL		8
C3I INVESTIGATIONS	Cases		1
COMMUNITY POLICING	Logged Activities		5
PARKING	Parking Violations		21
PUBLIC SERVICE	Well-Being Checks		20
	Emergency Petitions		2
	Assist Other Agency		8
	Request for Officer		32
	Follow-Ups		24
	Disturbance (Multiple Inc. Types)		28
TRAFFIC	M/V Crashes		8
	Traffic Details		43
	DWI/DUI Arrests		1
TRAFFIC STOPS	Total Number of Stops		157
	Citations		20
	Warnings		157
	SEROs		1
COLLECTIONS	Parking Meter Fines		\$0.00
	Other Parking Fines		\$690.00
	Parking Meter Collections		\$0.00
	Municipal Infractions Paid		\$100.00
	Parking Permits		\$0.00
	Miscellaneous		\$70.00
	Park Mobile		\$0.00
	TOTAL		\$860.00

Respectfully Submitted,

Nicholas J. Costello
Chief of Police