



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, June 17, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

Mayor Logsdon called the meeting to order at 05:31 PM.

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

ABSENT

Commissioner of Public Works Adam Ritchey

5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion Carried.

6. Approval of the Minutes

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

A. Minutes from the May Council Meeting.

Motion and Second to Approve the Minutes for the May Council Meeting.

7. Mayor and Commissioners Reports and Announcements

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Finance Carter.

Motion Carried.

- A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

8. Public Hearings

- A. Combined Sewer Overflow Monthly Public Hearing

- B. **Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify the Final Decision-Making Authority of the Mayor and City Council Regarding Commercial Rehabilitation Tax Credit Applications.

- C. **Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance, Appendix D of the City Code, to Establish the Positions of Rental Housing Officer and Inspector, Revise Application and Inspection Procedures, and Strengthen Enforcement Provisions.

9. Old Business

- A. **Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify the Final Decision-Making Authority of the Mayor and City Council Regarding Commercial Rehabilitation Tax Credit Applications.

Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Motion Approved.

- B. **Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance, Appendix D of the City Code, to Establish the Positions of Rental Housing Officer and Inspector, Revise Application and Inspection Procedures, and Strengthen Enforcement Provisions.

Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion Carried.

10. New Business

- A. **Resolution 2025-25** Approve FY 2025 Year End Budget Amendments. Amy Phillips, CPA, Director of Finance.

Motion and Second to Approve Resolution 2025-25; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- B. **Resolution 2025-26** Authorize Designation of New Retirement Coordinator for State Pension System. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-26; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- C. Resolution 2025-27** Authorize Executive Personnel to Be Named on City Accounts. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-27; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- D. Resolution 2025-28** Approve Temporary Repeal of Open Container Law for Lemonade Stroll Event. Nick Costello, Chief of Police.

Motion and Second to Approve Resolution 2025-28; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- E. Resolution 2025-29** Authorize Execution of Agreement with Main Street Maryland Program. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-29; PUBLIC COMMENT; Vote of the Mayor and City Council.

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Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- F. Resolution 2025-30** Authorize Execution of MOU with Allegany County for Frostburg Main Street Structural Stabilization Grant Program. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-30; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

11. Open Public Comment

Lisa Vanhouten-318 Barnard Street-Question about leak detection for water & sewer. Clarification of the program being for the cost of water & sewer charge not repair. Also different subject inquired if the fund was for demolition, answer it is not is for stabilization.

Unknown subject- When can you apply and would it be for Frostburg or county wide? Answer Frostburg Main Street only. Estimated to be available two to three weeks after MOU is approved.

Dr. Gretchen Siebert-6 Preston Place-Discussion of the long term health benefits of fluorination in public water from her perspective.

12. Adjournment

Mayor Logsdon adjourned meeting at 06:37 PM

Mayor Todd J Logsdon

Patrick O'Brien, City Administrator