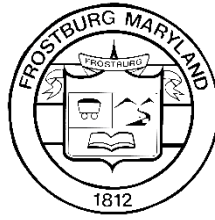


City of Frostburg
Monthly Reports



For the month of August 2024
Reports from the Departments of:

Community Development
Finance
Parks and Recreation
Street
Water

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: August 2024

Submitted by: Bethany Fife, Director of Community Development; Jamie Klink, Planner; Mary Gracie, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer

Permits

Please see attached permit report.

Rental Housing

- Second round of Rental Property Inspections sent to property owners and several inspections from round one completed.
- RH Coordinator assisted property owners with general zoning inquiries.
- Emailed copies of rental license and receipts for 2024 to property owners.
- Spoke with several tenants due to tenant landlord issues and referred tenants to Tenant/Landlord helpline with successful help for issues for tenants. Also handled issues through emails to tenants and landlords with great success.
- Owner and Agent information was provided to the Frostburg Police Department when requested. Updated spreadsheet sent to both Police Department and Fire Department
- Mailing address updates were made for property owners who needed them.
- Phone contact for noncompliance of property owners for yearly Licensing.
- Meeting with Third Party Inspector Bobbie Bell and touched base about several issues she was having seems satisfied with outcome.
- Newly owner-occupied properties have been updated from rental status.
- Continued effort is being made to obtain all delinquent rental registrations and letters sent to owners about being posted in July of properties being uninhabitable.
- New rental properties brought into program and property owners were provided RH materials.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Combined effort for compliance was made with Code Enforcement with non-compliant properties.
- Confirmation of outstanding registration issues were given by RH and CE per our Finance Department's request.
- Updates have been made to systems to reflect property transfers and changes. Pending changes will be updated upon confirmation from Finance.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission did not meet in August due to a lack of applications received.
- *Planning Commission* – The Frostburg Planning Commission met on August 14, to review three projects: a Lot Split Plan located at 33 Water Street/45 Ormand Street, a Minor Subdivision Plan located along New Hope Road/Great Allegheny Passage, and a Site Plan for Clym Environmental Services, LLC along Laurel Hill Drive; all three projects were approved. Additionally, the Commission approved a favorable recommendation to the Board of Zoning Appeals for Special Exception Use for a Self-Storage Facility in the T-LI Zoning District. The Commission also approved a text amendment to the Frostburg Zoning Ordinance that would allow Body Art Studios as a permitted use in the same zoning districts as Beauty Salons. Furthermore, discussion was held between the Commission and Staff regarding the approval process for a potential Body Art Studio at 6 E. Main Street. Staff also gave a brief update on the status of the Frostburg Comprehensive Plan.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did not meet in August due to a lack of applications received.
- *Green Team* – The Green Team met virtually on Wednesday, August 28. Public Works Director, Hayden Lindsey, was present to discuss cardboard recycling. Additional topics of discussion included: PumpkinFest volunteer recruitment, the Green Team table at the Block Party, scheduled clean-up days, the new Green Team Facebook group, a Costume Swap at the Frostburg Library (an offshoot event of the spring Buy Nothing, Give Freely giveaway), and “Worldwide Get Off Your Phone Day”. Caitlin Molter mentioned that she saw another municipality who plants trees in lieu of monetary prizes for local events.

Director's Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- August 6: CivicPlus email subscriber training
- August 6: Anniversary Certificates: Princess Restaurant, Frostburg Freeze, and Sand Springs
- August 7: Glendening Signage meeting
- August 7: Solid Waste Management Board meeting
- August 8: Webinar – “Main Street Board Essentials for Excellence”
- August 13: Work Session
- August 14: PumpkinFest planning meeting
- August 15: FrostburgFirst Board of Directors meeting
- August 22: Intern Presentations – sidewalk mapping data & BOOMS tracker
- August 22: Attainable Housing workgroup meeting
- August 28: FrostburgFirst Board Development Committee Meeting
- August 28: Green Team meeting
- August 30: PumpkinFest planning meeting

Planning, Economic Development, & Current Projects:

Community Development staff have been collaborating with staff from Allegany County's Economic Development department to create a “redevelopment district,” which would incentivize the rehabilitation of major structures in the downtown district and the creation of upper-story housing. Adam Strott submitted an SDF grant application to support this initiative.

Construction at O'Reilly Auto Parts is moving along as scheduled. As of 8/19, framing and rough-ins for electric and plumbing were complete.

Renovation permits released for the Nickel Building and for Hill Street School. Both projects are moving forward.

Waiting to hear from DHCD whether Strategic Demolition funds were awarded to support blight elimination and other necessary sitework on North Water Street. Award expected to be announced in mid-September.

Currently Working On & On the Radar:

- PumpkinFest planning
- Edible Arboretum development

- Text amendments re: common code enforcement issues (solid waste and real property standards)
- Coffee & Cars (Mechanic Street Parking Lot ribbon cutting event)
- Preparing for DHCD visit in October with Secretary Jacob R. Day
- Subdivision and Land Use Regulations rewrite/update
- Comprehensive Plan & Housing Element
- Glendening signage project
- Development of an address assignment policy



Permit Report

08/01/2024 - 08/31/2024

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Building	Accessory Structure	213 JAMES CT	Construction of a 4' x 11' Wood Shed	Closed
Use & Occupancy		47 E MAIN ST	Commercial Use & Occupancy	Closed
Building	Retaining Wall	85 E. MECHANIC ST	Replacement of existing retaining wall with a new 47" retaining wall	Open
Building	Single Family Dwelling	102 BUTTERMILK CIRCLE	Single Family Residence	Open
Building	Single Family Dwelling	100 BUTTERMILK CIRCLE	Single Family Residence	Pending
Building	Single Family Dwelling	205 MOONLIGHT DRIVE	Single Family Residence	Pending
Building	Single Family Dwelling	201 MOONLIGHT DRIVE	Single Family Residence	Open
Building	Accessory Structure	218 ALBERT AVE	Construction of a 30' x 45' Metal Garage	Open
Use & Occupancy		202 S. Water Street	Construction of a Municipal Childcare Center	Closed
Use & Occupancy	Single Family Dwelling	108 Buttermilk Circle	Single Family Residence	Closed

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Building	Retaining Wall	196 MCCULLOH ST	Installation of a 47" Retaining Wall	Open

Total Records: 11

9/10/2024



Case Activity Report

08/01/2024 - 08/31/2024

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Inspection

8/26/2024	09/04/2024	127 WOOD ST	Trash set out to early	Inspection	First Warning
8/23/2024		50 E COLLEGE AVE	Construction Debris	Inspection	No CE Action Necessary
8/12/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Inspection	Monitoring

Group Total: 3

Group: Issue Citation

8/28/2024	07/17/2024 Second Notice 07/27/2024 Final Notice 08/14/2024	150 E MAIN ST	Unregistered vehicle	Issue Citation	Citation Issued

Group Total: 1

Group: Phone Call/Email

8/26/2024	09/04/2024	127 WOOD ST	Trash set out to early	Phone Call/Email	First Warning
8/21/2024	07/30/2024 Second Notice 08/10/2024	49 DEPOT ST	High Grass Debris	Phone Call/Email	Monitoring
8/21/2024	08/14/2024	30 WASHINGTON ST	Trash set out to soon and also obstructing fire hydrant	Phone Call/Email	Resolved

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
8/13/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Phone Call/Email	Monitoring

Group Total: 4

Group: Re-Inspection

8/28/2024	08/21/2024	141 FROST AVE	Unregistered vehicle in front yard	Re-Inspection	Second Warning
8/28/2024	08/28/2024	102 WOOD ST	Trash set out to early	Re-Inspection	Resolved
8/28/2024	09/04/2024	127 WOOD ST	Trash set out to early	Re-Inspection	First Warning
8/28/2024		206 PINECREST DR	Sea Containers in field across from 204	Re-Inspection	Final Warning
8/26/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Re-Inspection	Monitoring
8/26/2024		50 E COLLEGE AVE	Construction Debris	Re-Inspection	No CE Action Necessary
8/26/2024	Second Warning 08/08/2024	198 E MAIN ST	High Grass Front porch clasped	Re-Inspection	Final Warning
8/26/2024	08/15/2024 Second 09/26/2024	191 SPRING ST	Vacant structure	Re-Inspection	Second Warning
8/16/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Re-Inspection	Monitoring
8/15/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Re-Inspection	Monitoring
8/14/2024	07/30/2024 Second Notice 08/10/2024	49 DEPOT ST	High Grass Debris	Re-Inspection	Monitoring
8/13/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Re-Inspection	Monitoring

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
8/10/2024	08/17/2024	155 CENTER ST	Furniture	Re-Inspection	Resolved
8/2/2024	06/28/2024	51 S BROADWAY	Disabled vehicle	Re-Inspection	Resolved
8/2/2024	08/03/2024	134 BOWERY ST	High Grass	Re-Inspection	Resolved

Group Total: 15

Group: Verbal Warning

8/28/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Verbal Warning	Monitoring

Group Total: 1

Group: Walk-In

8/30/2024	09/09/2024	145 S Water	Unregistered/Disabled Vehicles	Walk-In	Monitoring

Group Total: 1

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Total Records: 25

9/9/2024



Case Detail Report

08/01/2024 - 08/31/2024

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
8/30/2024	09/06/2024	247 SHAW ST	Large pile of trash	First Warning
8/28/2024	09/08/2024	131 MAPLE ST	High Grass	First Warning
8/26/2024	09/04/2024	127 WOOD ST	Trash set out to early	First Warning
8/26/2024	08/28/2024	102 WOOD ST	Trash set out to early	Resolved
8/26/2024		50 E COLLEGE AVE	Construction Debris	No CE Action Necessary
8/26/2024	09/09/2024	15 FROST AVE	Bush encroaching on sidewalk. Compliance date 09/09/2024	First Warning
8/23/2024				
8/16/2024	Immediately 08/16/2024	34 MAPLE ST	Generator Running continuously	Monitoring
8/15/2024	09/09/2024	145 S Water	Unregistered/ Disabled Vehicles	Monitoring
8/15/2024	08/29/2024	210 ARMSTRONG AVE		First Warning
8/7/2024	08/21/2024	141 FROST AVE	Unregistered vehicle in front yard	Second Warning
8/7/2024	08/17/2024	155 CENTER ST	Furniture	Resolved
8/7/2024	08/14/2024	30 WASHINGTON ST	Trash set out to soon and also obstructing fire hydrant	Resolved

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
8/5/2024	Immediately	62 S BROADWAY	Dog waste	Verbal/Courtesy Warning
8/26/2024	09/09/2024	129 S WATER ST	Wild flowers, weeds and bushes encroaching on sidewalk and hindering line of sight at intersection.	First Warning

Total Records: 15

9/9/2024

2025

Assets

01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	9,953,469.33
01-000-1006	RESTRICTED CASH CD - PLAYGROUND FUN	26,734.89
01-000-1008	RESTRICTED CASH-HEALTH INSUR COLLATERAL	20,519.00
01-000-1100	ACCOUNTS RECEIVABLE	247,077.66
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	11,175.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	2,230,250.03
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	2,078.03
01-000-1143	TAXES RECEIVABLE - CORPORATION	27,861.56
01-000-1200	PREPAID EXPENSE	25,683.81
01-000-1220	LEASE RECEIVABLE	840,335.00
01-000-1230	ACCRUED INTEREST RECEIVABLE	7,939.22
01-000-1500	FIXED ASSETS	24,086,396.88
01-000-1504	WIP - CHILDCARE CENTER	1,443,830.19
01-000-1506	WIP - GATEWAY IMPROVEMENT	720,337.76
01-000-1507	WORK IN PROCESS - MISC PROJECTS	558,237.07
01-000-1570	RIGHT OF USE ASSETS	538,139.38
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	13,864.18
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,107,660.51-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	155,478.95-
01-000-1650	RESERVE FOR AMORTIZATION	82,529.44-
01-000-1900	DEFERRED FINANCING OUTFLOW	406,711.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	227,996.00
	Total Assets	<u>32,249,590.78</u>

Liabilities & Fund Balance

01-000-1655	ACCUMULATED AMORTIZATION - ROU	4,621.39
01-000-2010	PRICHARD FARMS RETSA PAYABLE	1,048.95
01-000-2080	INTEREST PAYABLE	24,489.84
01-000-2220	LEASE LIABILITY	385,555.26
01-000-2225	SUBSCRIPTION LIABILITY - ROU	8,949.30
01-000-2250	UNEARNED REVENUE	159,153.86
01-000-2251	UNEARNED REV - PLAYGROUND	26,734.89
01-000-2253	UNEARNED REVENUE - ARPA	4,133,951.39
01-000-2450	DEFERRED FINANCING INFLOW	124,086.00
01-000-2451	DEFERRED FINANCING INFLOW - OPEB	43,848.00
01-000-2452	DEFERRED FINANCING INFLOW-LEASES	823,472.06
01-000-2700	COMPENSATED ABSENCES	434,475.58
01-000-2855	OPEB OBLIGATION	640,591.00
01-000-2860	NET PENSION LIABILITY	1,292,726.00
01-000-2901	BONDS PAYABLE	2,344,000.00
01-000-2905	BOND PREMIUM	253,264.50
	Total Liabilities	<u>10,700,968.02</u>

01-000-3000	INVESTED IN FIXED ASSETS	13,118,573.00
01-000-3200	FUND BALANCE	4,935,250.50
	Total	<u>18,053,823.50</u>

Revenue	3,337,019.19
Less Expenses	<u>1,587,884.56</u>
Net	<u>1,749,134.63</u>
Total Fund Balance	<u>19,802,958.13</u>
Total Liabilities & Fund Balance	30,503,926.15

Audit adjustments for the year ending 6/30/24 are incomplete.

2025

2025

Assets		
02-000-1000	CASH	758,947.34
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,335.01
02-000-1100	ACCOUNTS RECEIVABLE	3,592.50
02-000-1102	WATER ACCOUNTS RECEIVABLE	201,812.79
02-000-1140	INTEREST RECEIVABLE - WATER	396.35
02-000-1500	FIXED ASSETS	3,890,421.39
02-000-1570	RIGHT OF USE ASSETS	93,804.85
02-000-1600	RESERVE FOR DEPRECIATION	2,988,452.36-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	33,517.67-
02-000-1900	DEFERRED FINANCING OUTFLOW	62,675.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	43,132.00
	Total Assets	<u>2,088,147.20</u>
Liabilities & Fund Balance		
02-000-2000	ACCOUNTS PAYABLE	27.51
02-000-2220	LEASE LIABILITY	62,963.48
02-000-2450	DEFERRED FINANCING INFLOW	19,169.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	8,295.00
02-000-2700	COMPENSATED ABSENCES	113,554.94
02-000-2855	OPEB OBLIGATION	121,186.00
02-000-2860	NET PENSION LIABILITY	199,688.00
	Total Liabilities	<u>524,883.93</u>
02-000-3000	INVESTED IN FIXED ASSETS	907,116.00
02-000-3250	FUND BALANCE	456,164.59
	Total	<u>1,363,280.59</u>
	Revenue	280,346.65
	Less Expenses	<u>206,946.48</u>
	Net	<u>73,400.17</u>
	Total Fund Balance	<u>1,436,680.76</u>
	Total Liabilities & Fund Balance	<u>1,961,564.69</u>

2025

Assets

03-000-1000	CASH	1,182,651.87
03-000-1040	BAY RESTORATION FUND CASH	35,901.62
03-000-1041	CSO CASH	445,890.35
03-000-1100	ACCOUNTS RECEIVABLE	226,282.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	246,776.16
03-000-1120	BAY RESTORATION FUND RECEIVABLE	13,556.95
03-000-1121	CSO SURCHARGE RECEIVABLE	27,778.45
03-000-1141	INTEREST REC - CSO SURCHARGE	2,302.85
03-000-1142	INTEREST RECEIVABLE - SEWER	472.57
03-000-1500	FIXED ASSETS	28,348,996.47
03-000-1538	WIP - PHASE X-A	721,071.07
03-000-1539	WIP - PHASE X-B	119,936.60
03-000-1540	WIP - PHASE X-C	138,961.60
03-000-1541	WIP - PHASE IX-D	3,000.00
03-000-1542	WIP - PHASE VIII-C	3,000.00
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	9,429,149.64-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	5,795.55-
03-000-1900	DEFERRED FINANCING OUTFLOW	51,137.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	30,827.00
	Total Assets	<u>22,250,530.61</u>

Liabilities & Fund Balance

03-000-2080	INTEREST PAYABLE	1,843.29
03-000-2220	LEASE LIABILITY	81,322.29
03-000-2270	UNEARNED REVENUE - CSO	36,710.70
03-000-2271	UNEARNED REVENUE - BRF	18,983.90
03-000-2450	DEFERRED FINANCING INFLOW	15,637.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	5,929.00
03-000-2700	COMPENSATED ABSENCES	108,140.31
03-000-2855	OPEB OBLIGATION	86,613.00
03-000-2860	NET PENSION LIABILITY	162,904.00
03-000-2900	NOTES PAYABLE	216,476.23
	Total Liabilities	<u>734,559.72</u>

03-000-3000	INVESTED IN FIXED ASSETS	18,368,433.00
03-000-3200	FUND BALANCE	<u>1,805,770.13</u>
	Total	20,174,203.13

Revenue	275,667.48
Less Expenses	<u>139,418.10</u>
Net	<u>136,249.38</u>
Total Fund Balance	<u>20,310,452.51</u>
Total Liabilities & Fund Balance	<u>21,045,012.23</u>

2025

Assets		
04-000-1000	CASH	1,051,776.67
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,576.06
04-000-1131	WATER SURCHARGE RECEIVABLE	35,620.28
04-000-1500	FIXED ASSETS	28,457,294.14
04-000-1540	LAND	164,021.96
04-000-1600	RESERVE FOR DEPRECIATION	19,425,949.62-
	Total Assets	<u>10,286,339.49</u>
Liabilities & Fund Balance		
04-000-2080	INTEREST PAYABLE	7,384.86
04-000-2250	UNEARNED REVENUE	57,641.92
04-000-2900	NOTES PAYABLE	2,458,595.89
	Total Liabilities	<u>2,523,622.67</u>
04-000-3000	INVESTED IN FIXED ASSETS	6,327,244.00
04-000-3250	FUND BALANCE	616,351.26
	Total	<u>6,943,595.26</u>
	Revenue	115,083.83
	Less Expenses	<u>42,362.69</u>
	Net	<u>72,721.14</u>
	Total Fund Balance	<u>7,016,316.40</u>
	Total Liabilities & Fund Balance	<u>9,539,939.07</u>

2025

Assets		
05-000-1000	CASH	147,168.55
05-000-1100	ACCOUNTS RECEIVABLE	50.00
05-000-1135	TRASH & GARBAGE RECEIVABLE	39,193.44
05-000-1140	INTEREST RECEIVABLE - TRASH	3,911.86
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	330,759.30-
05-000-1900	DEFERRED FINANCING OUTFLOW	30,220.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	18,490.00
	Total Assets	<u>505,211.58</u>
Liabilities & Fund Balance		
05-000-2290	UNEARNED REVENUE - TRASH & GARBAGE	58,828.25
05-000-2450	DEFERRED FINANCING INFLOW	9,248.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	3,556.00
05-000-2700	COMPENSATED ABSENCES	28,259.49
05-000-2855	OPEB OBLIGATION	51,949.00
05-000-2860	NET PENSION LIABILITY	96,341.00
	Total Liabilities	<u>248,181.74</u>
05-000-3000	INVESTED IN FIXED ASSETS	266,178.00
05-000-3200	FUND BALANCE	24,706.13-
	Total	<u>241,471.87</u>
	Revenue	50,135.94
	Less Expenses	<u>63,108.49</u>
	Net	<u>12,972.55-</u>
	Total Fund Balance	<u>228,499.32</u>
	Total Liabilities & Fund Balance	<u>476,681.06</u>

City of Frostburg
COMM DEVELOPMENT SPECIAL PROJECTS FUND
BALANCE SHEET
AS OF: 08/31/24

2025

Assets		
07-000-1000	CASH	<u>31,693.09</u>
	Total Assets	<u><u>31,693.09</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	<u>56,091.43</u>
	Total	<u>56,091.43</u>
	Revenue	5.90
	Less Expenses	<u>0.00</u>
	Net	<u>5.90</u>
	Total Fund Balance	<u>56,097.33</u>
	Total Liabilities & Fund Balance	<u><u>56,097.33</u></u>

City of Frostburg
OPIOID SETTLEMENT FUND
BALANCE SHEET
AS OF: 08/31/24

2025

Assets		
08-000-1000	CASH	<u>27,168.71</u>
	Total Assets	<u><u>27,168.71</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
08-000-3200	FUND BALANCE	<u>8,841.32</u>
	Total	<u>8,841.32</u>
	Revenue	3,685.63
	Less Expenses	<u>0.00</u>
	Net	<u>3,685.63</u>
	Total Fund Balance	<u>12,526.95</u>
	Total Liabilities & Fund Balance	<u><u>12,526.95</u></u>

**CITY OF FROSTBURG
MONTHLY REPORT - TAXES
FOR THE MONTH ENDING AUGUST 31, 2024**

Tax Type - Year	Principal		Receipts		Abatements/ Adjustments	Principal	
	Receivable at 07/31/24	Billings	Principal	Interest		Receivable at 08/31/24	
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32	
Real Estate - 21/22	13,694.80	-	-	-	-	13,694.80	
Real Estate - 22/23	40,922.47	-	1,096.90	427.44	-	39,825.57	
Real Estate - 23/24	85,923.90	-	7,120.27	1,084.98	-	78,803.63	
Real Estate - 24/25	2,464,914.19	-	367,225.48	-	-	2,097,688.71	
Real Estate Total	<u>\$ 2,605,692.68</u>	<u>\$ -</u>	<u>\$ 375,442.65</u>	<u>\$ 1,512.42</u>	<u>\$ -</u>	<u>\$ 2,230,250.03</u>	
Personal Prop - 23/24	\$ 1,402.28	\$ -	\$ -	\$ -	\$ -	\$ 1,402.28	
Personal Prop - 24/25	675.75	-	-	-	-	675.75	
Personal Property	<u>\$ 2,078.03</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,078.03</u>	
Public Utility - 23/24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Corporation - 21/22	\$ 27.80	\$ -	\$ -	\$ -	\$ -	\$ 27.80	
Corporation - 22/23	3,531.96	-	-	-	-	3,531.96	
Corporation - 23/24	10,523.40	-	29.85	4.59	(1,807.05)	8,686.50	
Corporation - 24/25	17,370.90	6,023.70	7,779.30	-	-	15,615.30	
Corporation Total	<u>\$ 31,454.06</u>	<u>\$ 6,023.70</u>	<u>\$ 7,809.15</u>	<u>\$ 4.59</u>	<u>\$ (1,807.05)</u>	<u>\$ 27,861.56</u>	
NST - Returned Check Fee Taxes	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30.00</u>	
Total	<u><u>\$ 2,639,254.77</u></u>	<u><u>\$ 6,023.70</u></u>	<u><u>\$ 383,251.80</u></u>	<u><u>\$ 1,517.01</u></u>	<u><u>\$ (1,807.05)</u></u>	<u><u>\$ 2,260,219.62</u></u>	

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4000	TAXES-REAL ESTATE	2,908,000	-	2,936,643.98	101.0
01-000-4001	PERSONAL PROPERTY TAXES	7,000	-	675.75	9.7
01-000-4002	PUBLIC UTILITY TAXES	190,000	-	-	-
01-000-4003	CORPORATION TAXES	95,000	4,216.65	22,290.90	23.5
01-000-4004	PRIOR YEAR TAXES	1,000	-	-	-
01-000-4005	TRAILER TAX	1,600	-	-	-
01-000-4010	INTEREST ON TAXES	50,000	1,517.01	12,946.10	25.9
01-000-4011	TAX CREDITS	(32,400)	-	-	-
01-000-4012	TAX ABATEMENTS	(3,000)	-	(560.70)	18.7
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,200	-	-	-
01-000-4020	MARYLAND INCOME TAXES	640,000	76,753.09	78,789.45	12.3
01-000-4021	ADMISSION TAXES	24,000	-	-	-
01-000-4022	HOTEL MOTEL TAX	155,000	-	-	-
01-000-4023	HIGHWAY USE TAX	510,000	-	-	-
01-000-4024	COAL TAX	2,600	-	-	-
01-000-4025	HOUSING AUTHORITY	14,000	-	-	-
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900	-	-	-
01-000-4031	LIQUOR LICENSES	10,000	-	-	-
01-000-4032	TRADERS LICENSES	10,000	628.54	628.54	6.3
01-000-4040	POLICE GRANTS	40,000	13,774.57	13,774.57	34.4
01-000-4041	PARKING METERS & PERMITS	-	21.52	41.52	-
01-000-4043	POLICE PROTECTION GRANTS	135,000	-	-	-
01-000-4045	FINES & FORFEITURES	15,000	130.00	395.00	2.6
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000	-	-	-
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000	-	-	-
01-000-4050	PERMITS, PLANNING, ETC	2,000	25.00	575.00	28.8
01-000-4051	BUILDING PERMITS	1,500	220.00	345.00	23.0
01-000-4052	RENTAL REGISTRATION	74,000	80.00	1,010.00	1.4
01-000-4054	CONSTRUCTION INSPECTIONS	17,750	2,865.00	3,630.00	20.5
01-000-4055	CODE ENFORCEMENT CITATIONS	750	-	-	-
01-000-4056	COMM DEV GRANT REVENUE	50,000	13,010.82	13,010.82	26.0
01-000-4060	SWIMMING POOL	60,000	8,591.50	29,486.50	49.1
01-000-4062	DAY CAMP REGISTRATIONS	18,000	1,530.00	16,355.00	90.9
01-000-4063	RECREATION ACTIVITIES	22,000	905.00	3,315.00	15.1
01-000-4200	OPERATING TRANSFER - WATER FUND	95,600	7,967.00	15,934.00	16.7
01-000-4201	OPERATING TRANSFER - SEWER FUND	241,750	20,146.00	40,292.00	16.7
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	18,175	1,515.00	3,030.00	16.7
01-000-4250	NSF FEES	-	110.00	280.00	-
01-000-4301	RENTS	111,000	8,124.86	16,249.72	14.6
01-000-4302	HRD APPROPRIATION	10,700	-	-	-
01-000-4303	FRANCHISES - GAS, TV, ETC	72,000	-	-	-
01-000-4304	MISCELLANEOUS REVENUE	1,000	1,475.47	2,107.02	210.7
01-000-4306	PROJECT REIMBURSEMENT	1,948,000	5,875.00	5,875.00	0.3
01-000-4315	PROCEEDS FROM FUND BALANCE	173,870	-	-	-
01-000-4317	SPECIAL REVENUE	1,707,750	-	-	-

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4600	INTEREST INCOME	400,000	61,666.05	121,909.02	30.5
CORPORATE FUND Revenue Totals		9,858,745	231,148.08	3,339,029.19	
EXECUTIVE					
01-100-5000	SALARIES	22,200	1,850.00	3,700.00	16.7
01-100-5010	SOCIAL SECURITY	1,700	141.55	283.10	16.7
01-100-5012	WORKERS COMP	175	13.00	55.00	31.4
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000	406.22	406.22	6.8
01-100-5104	INSURANCE - PUBLIC OFFICIALS	7,000	-	8,072.00	115.3
01-100-5110	CONTRIBUTIONS	500,000	500,000.00	500,000.00	100.0
01-100-5150	TRAINING	2,800	-	-	-
01-100-5160	TRAVEL	5,700	-	-	-
01-100-5185	PROFESSIONAL FEES	20,000	1,750.00	11,100.00	55.5
100 Executive		565,575	504,160.77	523,616.32	
ADMINISTRATIVE					
01-110-5000	SALARIES	176,000	21,728.83	28,387.63	16.1
01-110-5010	SOCIAL SECURITY	13,300	1,578.54	2,061.10	15.5
01-110-5011	PENSION	16,000	-	-	-
01-110-5012	WORKERS COMP	600	51.00	193.00	32.2
01-110-5013	INSURANCE - HEALTH	46,500	2,968.38	10,572.38	22.7
01-110-5014	INSURANCE - HEALTH RETIREE	43,500	3,425.53	10,978.43	25.2
01-110-5015	CONTRIBUTION - 457	2,000	190.99	313.75	15.7
01-110-5030	EMPLOYEE WELLNESS	7,500	167.28	234.36	3.1
01-110-5050	RESERVE FOR CONTINGENCIES	10,000	-	1,973.97	19.7
01-110-5100	INSURANCE - AUTO	700	-	-	-
01-110-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-110-5105	INSURANCE - PROPERTY	7,700	3,146.93	10,995.70	142.8
01-110-5106	INSURANCE - AD&D AND LIFE	4,500	311.86	910.78	20.2
01-110-5111	CONTRIBUTIONS - TOURISM	130,900	29,000.00	48,299.00	36.9
01-110-5150	TRAINING	450	118.00	833.00	185.1
01-110-5160	TRAVEL	1,800	-	-	-
01-110-5185	PROFESSIONAL FEES	1,100	87.88	87.88	8.0
01-110-5191	COMMUNICATIONS	8,000	778.42	1,227.42	15.3
01-110-5200	ADVERTISING	6,400	-	-	-
01-110-5205	LEGAL	42,500	-	-	-
01-110-5207	PENSION ADMINISTRATIVE FEE	7,350	-	-	-
01-110-5210	OFFICE SUPPLIES	11,000	1,763.97	2,505.76	22.8
01-110-5220	POSTAGE	23,000	3,245.52	5,878.31	25.6
01-110-5230	COMPUTER EXPENSE	9,000	740.00	1,480.00	16.4
01-110-5232	IT LICENSING AND FEES	33,000	-	-	-
01-110-5235	DIGITAL ENGAGEMENT	29,000	-	2,884.12	10.0
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,500	-	-	-
01-110-5500	BUILDING - ARMORY	12,000	257.48	513.59	4.3
01-110-5502	BUILDING MAINTENANCE	21,000	359.75	847.50	4.0

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-110-5550	UTILITIES - BUILDING	16,000	1,389.71	1,738.26	10.9
01-110-5700	BANK FEES	1,000	-	-	-
01-110-5807	CAPITAL OUTLAY	2,375,000	585,985.49	596,254.00	25.1
110 Administrative		3,211,475	657,295.56	729,281.94	
FINANCE					
01-120-5000	SALARIES	88,000	14,010.71	17,244.13	19.6
01-120-5010	SOCIAL SECURITY	6,700	1,046.48	1,286.81	19.2
01-120-5011	PENSION	8,000	-	-	-
01-120-5012	WORKERS COMP	250	18.00	77.00	30.8
01-120-5013	INSURANCE - HEALTH	32,500	1,231.56	4,212.66	13.0
01-120-5015	CONTRIBUTION - 457	625	57.55	94.83	15.2
01-120-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-120-5105	INSURANCE - PROPERTY	3,000	505.10	3,448.39	115.0
01-120-5150	TRAINING	1,000	-	-	-
01-120-5185	PROFESSIONAL FEES	1,000	396.00	396.00	39.6
01-120-5310	AUDITING	75,000	-	-	-
01-120-5311	ACTUARIAL STUDY	5,000	-	-	-
01-120-5313	TAX COLLECTION	1,300	-	-	-
01-120-5810	RETSA OBLIGATION	9,600	-	-	-
120 Finance		232,150	17,265.40	26,871.82	
COMMUNITY DEV					
01-130-5000	SALARIES	125,000	14,280.03	19,040.03	15.2
01-130-5010	SOCIAL SECURITY	9,500	1,044.48	1,392.64	14.7
01-130-5011	PENSION	11,400	-	-	-
01-130-5012	WORKERS COMP	350	25.00	107.00	30.6
01-130-5013	INSURANCE - HEALTH	23,000	1,630.58	5,728.35	24.9
01-130-5015	CONTRIBUTION - 457	1,500	80.85	133.95	8.9
01-130-5100	INSURANCE - AUTO	700	-	720.00	102.9
01-130-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-130-5105	INSURANCE - PROPERTY	3,800	673.46	4,597.85	121.0
01-130-5150	TRAINING	500	-	-	-
01-130-5160	TRAVEL	900	-	-	-
01-130-5185	PROFESSIONAL FEES	1,000	-	-	-
01-130-5320	ECONOMIC DEVELOPMENT	3,300	454.00	2,362.00	71.6
01-130-5322	PLANNING	155,000	-	-	-
01-130-5323	PUBLIC ART	2,000	-	-	-
01-130-5401	AUTO EXPENSE	500	-	33.00	6.6
01-130-5820	COMMUNITY LEGACY PROJECTS	50,000	-	-	-
01-130-5822	SPECIAL PROJECTS	18,800	-	-	-
130 Community Dev		407,425	18,188.40	34,226.82	
CODE ENFORCEMENT					
01-140-5000	SALARIES	63,000	6,813.68	9,234.25	14.7

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-140-5010	SOCIAL SECURITY	4,800	482.29	653.29	13.6
01-140-5011	PENSION	5,700	-	-	-
01-140-5012	WORKERS COMP	200	15.00	63.00	31.5
01-140-5013	INSURANCE - HEALTH	22,800	1,673.62	5,780.53	25.4
01-140-5015	CONTRIBUTION - 457	750	67.13	113.73	15.2
01-140-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-140-5105	INSURANCE - PROPERTY	2,900	505.10	3,448.39	118.9
01-140-5150	TRAINING	500	-	-	-
01-140-5160	TRAVEL	500	36.50	36.50	7.3
01-140-5185	PROFESSIONAL FEES	400	-	-	-
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	11,700	11,500.00	11,500.00	98.3
01-140-5330	CODE ENFORCEMENT	5,000	-	-	-
01-140-5331	CONSTRUCTION INSPECT	20,000	1,460.00	1,460.00	7.3
01-140-5332	RENTAL INSPECTION	37,500	3,100.00	3,100.00	8.3
	140 Code Enforcement	175,925	25,653.32	35,501.69	
	PUBLIC WORKS ADMIN				
01-150-5000	SALARIES	76,000	8,479.81	11,336.41	14.9
01-150-5010	SOCIAL SECURITY	5,800	623.34	833.40	14.4
01-150-5011	PENSION	6,400	-	-	-
01-150-5012	WORKERS COMP	1,600	116.00	493.00	30.8
01-150-5013	INSURANCE - HEALTH	14,000	1,016.18	3,556.06	25.4
01-150-5015	CONTRIBUTION - 457	700	80.26	130.84	18.7
01-150-5100	INSURANCE - AUTO	700	-	717.00	102.4
01-150-5102	INSURANCE - GEN LIAB	175	-	112.00	64.0
01-150-5105	INSURANCE - PROPERTY	1,900	336.73	2,298.93	121.0
01-150-5150	TRAINING	1,000	1,500.00	1,500.00	150.0
01-150-5160	TRAVEL	1,000	-	-	-
01-150-5185	PROFESSIONAL FEES	2,100	-	-	-
01-150-5193	ONE CALL CONCEPTS	2,200	90.28	90.28	4.1
01-150-5340	ENGINEERING EQUIPMENT	3,000	275.58	275.58	9.2
01-150-5341	MAPPING SUPPLIES	8,000	-	5,000.00	62.5
01-150-5342	PUBLIC WORKS	7,400	-	-	-
01-150-5400	GAS, OIL, GREASE	3,000	197.15	197.15	6.6
01-150-5420	FLEET LEASE	11,000	842.93	1,685.86	15.3
	150 Public Works Admin	145,975	13,558.26	28,226.51	
	PUBLIC SAFETY				
01-160-5000	SALARIES	1,062,000	111,447.05	152,522.81	14.4
01-160-5002	SALARIES - POLICE GRANTS	40,000	3,234.51	3,936.77	9.8
01-160-5003	COURT TIME	13,000	1,766.24	2,377.13	18.3
01-160-5010	SOCIAL SECURITY	85,000	8,531.00	11,647.95	13.7
01-160-5011	PENSION	285,000	-	-	-
01-160-5012	WORKERS COMP	72,000	5,218.00	22,177.00	30.8
01-160-5013	INSURANCE - HEALTH	257,000	15,557.26	54,620.84	21.3

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-160-5015	CONTRIBUTION - 457	7,500	712.86	1,180.90	15.8
01-160-5100	INSURANCE - AUTO	6,200	644.00	7,304.00	117.8
01-160-5102	INSURANCE - GEN LIAB	1,200	31.00	1,041.00	86.8
01-160-5103	INSURANCE - POLICE PROFESSIONAL	16,700	-	10,596.00	63.5
01-160-5105	INSURANCE - PROPERTY	6,000	(812.53)	5,136.05	85.6
01-160-5150	TRAINING	25,500	1,500.00	2,900.00	11.4
01-160-5170	UNIFORMS	15,000	112.00	112.00	0.8
01-160-5180	SAFETY EQUIPMENT	1,200	90.00	90.00	7.5
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500	1,371.79	3,124.79	16.9
01-160-5191	COMMUNICATIONS	30,500	1,976.07	2,742.34	9.0
01-160-5206	C3I CLERICAL SUPPORT	6,000	-	-	-
01-160-5210	OFFICE SUPPLIES	5,000	379.06	594.06	11.9
01-160-5230	COMPUTER EXPENSE	8,500	-	-	-
01-160-5350	FSU MOU	10,000	-	-	-
01-160-5380	POLICE REFORM	23,000	-	-	-
01-160-5390	MISCELLANEOUS EXPENSE	4,000	159.21	976.63	24.4
01-160-5400	GAS, OIL, GREASE	33,000	2,058.87	2,058.87	6.2
01-160-5401	AUTO EXPENSE	18,000	458.26	765.60	4.3
01-160-5420	FLEET LEASE	43,000	4,834.08	8,330.73	19.4
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000	183.97	222.39	5.6
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000	828.68	1,067.16	10.7
01-160-5851	FIRE DEPT APPROPRIATION	255,670	-	63,917.50	25.0
160 Public Safety		2,362,470	160,281.38	359,442.52	
PUBLIC WORKS - STREET					
01-170-5000	SALARIES	296,000	33,111.00	44,746.81	15.1
01-170-5010	SOCIAL SECURITY	22,600	2,406.21	3,254.08	14.4
01-170-5011	PENSION	27,500	-	-	-
01-170-5012	WORKERS COMP	20,000	1,449.00	6,160.00	30.8
01-170-5013	INSURANCE - HEALTH	80,000	5,024.78	17,657.20	22.1
01-170-5015	CONTRIBUTION - 457	1,500	140.16	231.20	15.4
01-170-5018	UNEMPLOYMENT	200	-	-	-
01-170-5100	INSURANCE - AUTO	7,800	-	9,267.00	118.8
01-170-5102	INSURANCE - GEN LIAB	575	-	449.00	78.1
01-170-5105	INSURANCE - PROPERTY	6,000	2,664.91	7,993.93	133.2
01-170-5150	TRAINING	5,000	-	-	-
01-170-5170	UNIFORMS	8,000	324.25	324.25	4.1
01-170-5180	SAFETY EQUIPMENT	7,200	1,180.00	2,205.98	30.6
01-170-5191	COMMUNICATIONS	15,000	182.12	364.27	2.4
01-170-5210	OFFICE SUPPLIES	1,500	-	-	-
01-170-5400	GAS, OIL, GREASE	30,000	1,242.09	1,944.77	6.5
01-170-5420	FLEET LEASE	29,000	3,372.51	6,745.02	23.3
01-170-5550	UTILITIES - BUILDING	6,000	241.04	315.80	5.3
01-170-5711	SALT & ABRASIVES	150,000	-	-	-
01-170-5712	SIGN MAINTENANCE	15,000	-	-	-

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-170-5713	STREET EQUIPMENT MAINTENANCE	90,000	4,509.00	4,619.73	5.1
01-170-5714	STREET LIGHTING	100,000	7,252.69	9,477.90	9.5
01-170-5715	STREET MAINTENANCE REPAIRS	100,000	1,770.81	3,302.93	3.3
01-170-5716	STREET SHOP EQUIPMENT	50,000	3,153.83	4,087.98	8.2
01-170-5717	STREET LIGHTING REPAIRS	20,000	465.00	465.00	2.3
01-170-5800	CAPITAL OUTLAY	565,750	45,486.41	45,486.41	8.0
01-170-5861	STREET PAVING	200,000	77,140.00	80,492.94	40.3
01-170-5865	PARKING LOT MAINTENANCE	13,000	-	510.00	3.9
170 Public Works - Street		1,867,625	191,115.81	250,102.20	
RECREATION					
01-180-5000	SALARIES	284,000	32,340.12	43,121.35	15.2
01-180-5010	SOCIAL SECURITY	21,700	2,376.83	3,169.22	14.6
01-180-5011	PENSION	23,600	-	-	-
01-180-5012	WORKERS COMP	18,200	1,319.00	5,606.00	30.8
01-180-5013	INSURANCE - HEALTH	65,000	4,314.09	14,640.48	22.5
01-180-5015	CONTRIBUTION - 457	1,750	114.45	189.47	10.8
01-180-5100	INSURANCE - AUTO	2,900	-	2,305.00	79.5
01-180-5102	INSURANCE - GEN LIAB	550	-	449.00	81.6
01-180-5105	INSURANCE - PROPERTY	14,500	3,089.08	16,722.13	115.3
01-180-5150	TRAINING	300	-	-	-
01-180-5160	TRAVEL	750	-	-	-
01-180-5170	UNIFORMS	4,800	303.75	303.75	6.3
01-180-5180	SAFETY EQUIPMENT	500	-	-	-
01-180-5400	GAS, OIL, GREASE	9,000	717.25	777.75	8.6
01-180-5420	FLEET LEASE	23,000	1,863.65	3,727.30	16.2
01-180-5503	ARMORY EXPENSE - GYM	16,000	241.02	315.78	2.0
01-180-5504	COMMUNITY CENTER	10,000	1,148.28	1,440.54	14.4
01-180-5510	CITY PLACE	29,500	701.91	979.55	3.3
01-180-5550	UTILITIES	9,000	167.55	370.58	4.1
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000	-	-	-
01-180-5721	REC EQUIPMENT MAINTENANCE	5,000	-	-	-
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000	-	-	-
01-180-5723	REC PARK MAINTENANCE EXPENSE	63,000	6,376.31	11,589.43	18.4
01-180-5724	STREET TREE MAINTENANCE	7,500	-	-	-
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000	-	-	-
01-180-5726	RECREATIONAL PROGRAMS	13,000	2,684.36	3,240.38	24.9
01-180-5800	CAPITAL OUTLAY	100,900	14,559.16	15,910.52	15.8
180 Recreation		733,450	72,316.81	124,858.23	
RECREATION-POOL					
01-181-5000	SALARIES	72,000	30,937.36	42,927.13	59.6
01-181-5010	SOCIAL SECURITY	5,500	2,366.69	3,283.98	59.7
01-181-5012	WORKERS COMP	4,600	334.00	1,418.00	30.8
01-181-5018	UNEMPLOYMENT	200	-	-	-

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-181-5507	POOL OPERATING	35,000	4,301.53	7,744.57	22.1
	181 Recreation-Pool	117,300	37,939.58	55,373.68	
	RECREATION - DAY CAMP				
01-182-5000	SALARIES	24,000	10,488.70	14,723.45	61.4
01-182-5010	SOCIAL SECURITY	1,850	802.41	1,126.41	60.9
01-182-5012	WORKERS COMP	1,500	109.00	463.00	30.9
01-182-5018	UNEMPLOYMENT	200	-	-	-
01-182-5507	DAY CAMP OPERATIONS	800	139.97	139.97	17.5
	182 Recreation - Day Camp	28,350	11,540.08	16,452.83	
	RECREATION - SEASONAL				
01-183-5000	SALARIES	9,500	-	-	-
01-183-5010	SOCIAL SECURITY	725	-	-	-
01-183-5012	WORKERS COMP	600	43.00	184.00	30.7
01-183-5108	UNEMPLOYMENT	200	-	-	-
	183 Recreation - Seasonal	11,025	43.00	184.00	
	CORPORATE FUND Expenditure Totals	9,858,745	1,709,358.37	2,184,138.56	
02-000-4000	WATER SERVICE REVENUE	1,488,000	107,267.90	271,985.52	18.3
02-000-4001	INTEREST EARNED - WATER	1,500	32.87	201.06	13.4
02-000-4317	SPECIAL REVENUE	363,500	-	-	-
02-000-4401	SALE OF BULK WATER	-	-	200.00	-
02-000-4402	SALE OF METERS	5,000	900.00	900.00	18.0
02-000-4403	TAPPING FEES	4,000	1,000.00	1,000.00	25.0
02-000-4404	SUNDRY SALES	10,000	6,009.76	6,049.76	60.5
02-000-4600	INTEREST INCOME	15,000	5.16	10.31	0.1
	WATER FUND Revenue Totals	1,887,000	115,215.69	280,346.65	
	WATER - ADMIN				
02-190-5000	SALARIES	72,000	8,246.42	10,995.24	15.3
02-190-5010	SOCIAL SECURITY	5,400	597.75	797.02	14.8
02-190-5011	PENSION	6,500	-	-	-
02-190-5012	WORKERS COMP	225	16.00	69.00	30.7
02-190-5013	INSURANCE - HEALTH	18,000	1,336.45	4,669.44	25.9
02-190-5015	CONTRIBUTION - 457	850	82.41	135.84	16.0
02-190-5313	COLLECTION EXPENSE	1,000	-	-	-
02-190-5370	FMHA BOND	750	-	832.00	110.9
02-190-5600	CORPORATE OVERHEAD	95,600	7,967.00	15,934.00	16.7
	190 Water - Admin	200,325	18,246.03	33,432.54	
	WATER - FILTRATION				
02-192-5102	INSURANCE - GEN LIAB	1,300	-	1,121.00	86.2
02-192-5105	INSURANCE - PROPERTY	12,500	7,011.79	19,726.56	157.8
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000	-	5,757.41	96.0

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
02-192-5521	PUMPING SYSTEM EXPENSE	95,000	2,226.13	9,161.91	9.6
02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000	-	45.00	0.1
02-192-5710	FILTRATION CONTRACT PAYMENT	654,000	34,567.16	34,567.16	5.3
192 Water - Filtration		818,800	43,805.08	70,379.04	
WATER - SUPPLY					
02-194-5000	SALARIES	34,000	3,960.00	5,280.00	15.5
02-194-5010	SOCIAL SECURITY	2,500	302.94	403.92	16.2
02-194-5011	PENSION	3,000	-	-	-
02-194-5012	WORKERS COMP	2,300	167.00	709.00	30.8
02-194-5015	CONTRIBUTION - 457	100	-	-	-
02-194-5506	HYDRO FACILITY EXPENSE	5,000	-	-	-
02-194-5550	UTILITIES / WATER SUPPLY	5,000	300.51	422.65	8.5
02-194-5730	WATER SUPPLY EXPENSE	50,000	964.04	1,047.06	2.1
194 Water - Supply		101,900	5,694.49	7,862.63	
WATER - DISTRIBUTION					
02-196-5000	SALARIES	275,000	29,770.00	39,660.00	14.4
02-196-5010	SOCIAL SECURITY	21,000	2,187.05	2,913.52	13.9
02-196-5011	PENSION	20,500	-	-	-
02-196-5012	WORKERS COMP	17,600	1,275.00	5,421.00	30.8
02-196-5013	INSURANCE - HEALTH	82,000	4,572.34	15,595.50	19.0
02-196-5015	CONTRIBUTION - 457	1,000	48.60	80.20	8.0
02-196-5100	INSURANCE - AUTO	4,000	-	3,861.00	96.5
02-196-5102	INSURANCE - GEN LIAB	1,300	-	1,121.00	86.2
02-196-5105	INSURANCE - PROPERTY	3,200	1,427.95	4,606.64	144.0
02-196-5150	TRAINING	3,500	-	-	-
02-196-5170	UNIFORMS	4,000	272.50	272.50	6.8
02-196-5180	SAFETY EQUIPMENT	6,575	90.00	180.00	2.7
02-196-5191	COMMUNICATIONS	13,000	879.91	1,587.09	12.2
02-196-5210	OFFICE SUPPLIES	1,000	-	-	-
02-196-5390	MISCELLANEOUS EXPENSE	1,000	-	-	-
02-196-5400	GAS, OIL, GREASE	17,000	483.66	483.66	2.9
02-196-5420	FLEET LEASE	33,000	2,606.94	5,213.88	15.8
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500	525.89	590.28	4.7
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000	217.69	261.94	5.2
02-196-5700	DISTRIBUTION EXPENSE	51,000	7,963.69	9,579.53	18.8
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000	-	-	-
02-196-5702	EQUIPMENT MAINTENANCE	8,000	-	-	-
02-196-5703	FIRE HYDRANTS EXPENSE	8,000	-	-	-
02-196-5704	TRANSMISSION MAINS EXPENSE	95,800	419.63	419.63	0.4
02-196-5740	METERS EXPENSE	70,000	185.64	3,424.90	4.9
196 Water - Distribution		765,975	52,926.49	95,272.27	
WATER FUND Expenditure Totals		1,887,000	120,672.09	206,946.48	

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
03-000-4000	SEWER CHARGES	1,817,000	46,352.85	204,070.82	11.2
03-000-4001	INTEREST EARNED - SEWER	1,800	54.08	337.79	18.8
03-000-4315	PROCEEDS FROM FUND BALANCE	23,925	-	-	-
03-000-4317	SPECIAL REVENUE	3,500	-	-	-
03-000-4404	SUNDRY SALES	1,500	-	-	-
03-000-4501	BAY RESTORATION FUND REVENUE	-	2,705.00	21,040.00	-
03-000-4503	SEWER TAP FEES	3,500	1,000.00	1,000.00	28.6
03-000-4530	PROJECT REIMBURSEMENTS	-	-	-	-
03-000-4600	INTEREST INCOME	25,000	-	-	-
000 Total		1,876,225	50,111.93	226,448.61	
03-220-4317	SPECIAL REVENUE	800,000	-	-	-
03-220-4520	CSO SURCHARGE REVENUE	401,000	11,424.00	49,077.00	12.2
03-220-4521	INTEREST EARNED - CSO SURCHARGE	500	12.18	141.87	28.4
03-220-4530	PROJECT REIMBURSEMENTS	3,092,000	-	-	-
220 Total		4,293,500	11,436.18	49,218.87	
SEWER FUND Revenue Totals		6,169,725	61,548.11	275,667.48	
SEWER - ADMIN					
03-210-5000	SALARIES	72,000	8,246.42	10,995.24	15.3
03-210-5010	SOCIAL SECURITY	5,400	597.75	797.02	14.8
03-210-5011	PENSION	6,500	-	-	-
03-210-5012	WORKERS COMP	225	16.00	69.00	30.7
03-210-5013	INSURANCE - HEALTH	18,000	1,336.51	4,669.52	25.9
03-210-5015	CONTRIBUTION - 457	850	82.41	135.84	16.0
03-210-5313	COLLECTION EXPENSE	1,000	-	-	-
210 Sewer - Admin		103,975	10,279.09	16,666.62	
SEWER - OPERATING					
03-211-5000	SALARIES	172,000	24,157.82	32,734.70	19.0
03-211-5010	SOCIAL SECURITY	13,000	1,693.89	2,298.64	17.7
03-211-5011	PENSION	19,000	-	-	-
03-211-5012	WORKERS COMP	11,000	797.00	3,388.00	30.8
03-211-5013	INSURANCE - HEALTH	71,000	5,692.01	19,973.80	28.1
03-211-5015	CONTRIBUTION - 457	1,800	170.46	281.70	15.7
03-211-5100	INSURANCE - AUTO	1,400	-	1,434.00	102.4
03-211-5102	INSURANCE - GEN LIAB	650	-	561.00	86.3
03-211-5105	INSURANCE - PROPERTY	6,800	469.47	7,405.09	108.9
03-211-5150	TRAINING	1,000	-	-	-
03-211-5170	UNIFORMS	3,000	153.70	153.70	5.1
03-211-5180	SAFETY EQUIPMENT	1,000	250.00	637.49	63.8
03-211-5191	COMMUNICATIONS	2,400	166.47	260.72	10.9
03-211-5396	BAY RESTORATION FUND EXPENSE	-	-	-	-
03-211-5400	GAS, OIL, GREASE	10,000	356.50	1,059.15	10.6
03-211-5420	FLEET LEASE	21,000	1,701.50	3,403.00	16.2

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
03-211-5520	PUMPING STATION MAINTENANCE	6,000	853.47	2,313.47	38.6
03-211-5600	CORPORATE OVERHEAD	241,750	20,146.00	40,292.00	16.7
03-211-5761	SANITARY COMMISSION CHARGES	1,100,000	-	-	-
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800	-	2,929.05	24.8
03-211-5763	SEWER OPERATING EXPENSE	50,000	1,077.39	10,543.87	21.1
03-211-5764	SEWER PUMPING EXPENSE	6,000	531.93	565.24	9.4
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	30,000	-	-	-
	211 Sewer - Operating	1,780,600	58,217.61	130,234.62	
	CSO				
03-220-5391	INTEREST EXPENSE	3,200	-	2,224.23	69.5
03-220-5392	DEBT REDEMPTION	23,600	-	-	-
03-220-5800	CAPITAL OUTLAY	4,258,350	193,764.13	193,764.13	4.6
	220 CSO	4,285,150	193,764.13	195,988.36	
	SEWER FUND Expenditure Totals	6,169,725	262,260.83	342,889.60	
04-000-4000	WATER TAP SURCHARGE	668,000	41,262.64	114,895.28	17.2
04-000-4001	INTEREST EARNED SURCHARGE	1,000	14.44	188.55	18.9
04-000-4317	SPECIAL REVENUE	68,000	-	-	-
04-000-4600	INTEREST INCOME	20,000	-	-	-
	PINEY SURCHARGE FUND Revenue Totals	757,000	41,277.08	115,083.83	
	WATER SURCHARGE				
04-200-5313	COLLECTION EXPENSE	1,000	-	-	-
04-200-5390	MISCELLANEOUS EXPENSE	12,000	-	-	-
04-200-5391	INTEREST EXPENSE	56,900	-	1,753.55	3.1
04-200-5392	DEBT REDEMPTION	415,100	-	-	-
04-200-5802	CAPITAL REPAIRS	68,000	30.39	40,609.14	59.7
	PINEY SURCHARGE FUND Expenditure Totals	553,000	30.39	42,362.69	
05-000-4000	TRASH & GARBAGE CHARGES	473,000	624.00	49,375.00	10.4
05-000-4001	INTEREST EARNED - TRASH	800	-	210.94	26.4
05-000-4404	SUNDRY SALES	1,000	150.00	550.00	55.0
05-000-4600	INTEREST INCOME	3,000	-	-	-
	GARBAGE FUND Revenue Totals	477,800	774.00	50,135.94	
	GARBAGE ADMIN.				
05-230-5000	SALARIES	72,000	8,246.36	10,995.10	15.3
05-230-5010	SOCIAL SECURITY	5,400	597.74	797.00	14.8
05-230-5011	PENSION	6,500	-	-	-
05-230-5012	WORKERS COMP	225	16.00	69.00	30.7
05-230-5013	INSURANCE - HEALTH	18,000	1,336.19	4,669.13	25.9
05-230-5015	CONTRIBUTION - 457	850	82.39	135.82	16.0
05-230-5313	COLLECTION EXPENSE	500	-	-	-
	230 Garbage Admin.	103,475	10,278.68	16,666.05	

CITY OF FROSTBURG
AUGUST 2024 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/24 are incomplete.

Account Id	Account Description	Budget	Aug 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
	GARBAGE OPERATING				
05-232-5000	SALARIES	93,000	8,521.78	10,667.49	11.5
05-232-5010	SOCIAL SECURITY	7,100	615.18	771.78	10.9
05-232-5011	PENSION	8,500	-	-	-
05-232-5012	WORKERS COMP	6,000	435.00	1,849.00	30.8
05-232-5013	INSURANCE - HEALTH	22,500	2,866.25	4,926.09	21.9
05-232-5015	CONTRIBUTION - 457	750	-	-	-
05-232-5100	INSURANCE - AUTO	2,200	-	2,166.00	98.5
05-232-5102	INSURANCE - GEN LIAB	400	-	336.00	84.0
05-232-5105	INSURANCE - PROPERTY	4,500	1,081.01	4,826.93	107.3
05-232-5170	UNIFORMS	3,000	49.22	49.22	1.6
05-232-5180	SAFETY EQUIPMENT	1,000	154.00	381.99	38.2
05-232-5210	OFFICE SUPPLIES	1,000	-	-	-
05-232-5400	GAS, OIL, GREASE	14,000	245.57	948.24	6.8
05-232-5600	CORPORATE OVERHEAD	18,175	1,515.00	3,030.00	16.7
05-232-5770	ASH DUMPSTER	8,500	-	-	-
05-232-5771	BULK CLEANUP EXPENSE	10,000	-	-	-
05-232-5772	LANDFILL CHARGES	130,000	6,654.90	13,474.81	10.4
05-232-5773	SANITATION OPERATING EXPENSE	30,000	3,014.89	3,014.89	10.1
	232 Garbage Operating	360,625	25,152.80	46,442.44	
	GARBAGE FUND Expenditure Totals	464,100	35,431.48	63,108.49	

`CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of August 2024

Submitted by: Gene Bittinger maintenance Supervisor

August 1 2024

Checked parks cleaned restrooms and cleaned up trash

Hauled and install new benches and trash can at the new Coal miners memorial

Checked on the number of tables and chairs for the miner memorial event on Tuesday

Took power cords over to Hoffman for the Early child event

Unload trailer

August 2 2024

Checked Parks restrooms and cleaned up trash

Fix skirting around field 8 pavilion

Weedeated grass between the steps football field

August 5 2024

Checked parks

Took appliances to new Child Care Center

Returned dry to Lowes and picked up a new one

August 6 2024

Checked parks

Took tables and chairs and canopy to new miners memorial

Helped set up at miners memorial

Checked on injured hawk at Glendening

Unlocked Hoffman park

Took supplies to the pool

Cleaned up around big pool pavilion

August 7 2024

Checked parks

Put tables, chairs and canopy away

Helped water Dept.

Cleaned trash up at the Miners Memorial

Rolled water hose up at Shaw ST field

Cleaned truck 41

Fueled truck 40

August 8 2024

Checked parks

Picked up plants with Liz

Picked up bleachers from School board

Cleaned up the shop

August 9 2024

Checked parks

Built new picnic tables for Lyon

Delivered supplies to field 8

Fixed light at field 8 concession

August 12 2024

Checked parks

Finished building and cleaned picnic tables

Hooked up water hose for pickle ball

August 13 2024

Checked parks

Installed hand railing at field 8 steps

Picked up top soil and spread it at the Day Care Center

August 14 2024

Checked parks

Cleaned pavilions for rentals

Worked on soap dispensers at field 8

Cleaned up and cut grass on the rifle range road

Dropped off and picked up tools for Lonnie's crew

Took picnic tables to Lyons park

August 15 2024

Checked parks

Fixed soap dispenser at field 8

Drained conduit at Hoffman Amphitheater

Worked on zero mower seat

Took tv to Day Care Center

August 16 2024

Checked parks

Cleaned bathrooms at Hoffman

Cut grass at Glendening

Picked up roof coating for City Place

August 19 2024

Checked parks

Cut East end, MT. Pleasant, Greene Street,

Started cutting the Dog Park

Moved Santa's house to our shop

Fixed breakers at City Place kitchen

August 20 2024

Checked parks

Finished cutting and weed eaten the Dog Park

Fixed tire on zero mower

Cut grass at City Hall, ST Mikes

Fixed fence at Hoffman and filled the dog bags

August 21 2024

Checked parks

Picked up trash cans and installed them at the pickle ball court

Put tools out for Lonnie's crew

August 22 2024

Checked parks

Weed eaten at Glendening

Started sealing City Place roof

Cleaned up after food giveaway

Fixed grill at small pool pavilion

August 23 2024

Checked parks

Cut grass at Hoffman

Got Hoffman ready for Rental

Helped water dept on a water leak

Picked up more roof coating for City Place

August 26 2024

Checked parks

Put shelving up at the Child Care Center

Put storage box together for pickle ball court

Turned bills in

Caught snake at the pool

Changed lock at field 8

August 27 2024

Checked parks

Replaced batteries in thermostats at the Child Care Center

Installed receptacles at Hoffman

Took sign down at the pool

Picked up mower parts and roof sealer

August 28 2024

Checked parks

Meant with Day Star at the Child Care Center

Finished sealing City Place roof

Meant with Castro at the Pickle ball court

August 29 2024

Checked parks

Fixed shelves in Day Care Center

Swept bathrooms at Hoffman

Cleaned weeds up in City Place parking lot

August 30 2024

Checked parks

Cleaned Hoffman bathrooms

Cleaned up around Amphitheater

Took tables and chairs to Hoffman

Drilled signs for disc golf

CITY OF FROSTBURG

Monthly Report: Street Department

For the Month of: August 2024

Submitted by: (Supervisor) Shane Elliott

August 1, 2024 – Thursday

- Picked up garbage route in center section of town
- Checked sewer complaint on Bowery Street
- Put away Napa Auto Parts delivery
- Flushed sewer main on Mt Pleasant Street
- Loaded up new benches and trash can, delivered them down to trailhead
- Checked sewer line above stone wall on Main Street for any further issues
- Marked miss utility tickets and checked them in on computer
- Checked on blacktopping contractor working on Broadway
- Removed litter on Main Street
- Picked up new cards from City Hall and had meeting with City Administrator
- Checked all sewer pumping stations
- Used blowers and brooms to clean debris off of Ormond St.
- Cleaned weed and tree growth along curb and inlets on S. Grant St.

August 2, 2024 – Friday

- Emptied city trash cans where needed on Main Street
- Replaced street name sign on Stoyer St.
- Marked Miss Utility tickets and checked them in on computer
- Swept out garage bays and empties shop trash cans
- Checked all sewer pumping stations
- Removed litter off Main Street
- Worked on smoke testing sites where needed
- Installed new sideboard on Truck 350
- Checked fluids on both garbage trucks and added where needed
- Dropped off package to Rec. Department that was delivered
- Swept and mopped breakroom, restroom and office area
- Popped troublesome manhole on Mechanic St. to check flow rate
- Removed trash debris from roadway on Maple St.
- Made repairs to sign pole on Sleeman St.
- Scheduled CDL training for one employee at Mountain Top Driving School

P.2

August 3, 2024 – Saturday

August 4, 2024 – Sunday

August 5, 2024 – Monday

- Picked up litter on Main Street, Bowery and Center Street
- Trimmed more weeds around town along curb lines
- Removed broken manhole riser on Lee Street
- Checked all sewer pumping stations – ran weekly tests on system
- Helped Parks and Rec. over at the daycare building
- Replaced broken cleanout cap on Pinecrest
- Checked and emptied city trash cans where needed
- Trimmed weeds along stone wall on Main Street
- Marked miss utility tickets and checked them in on computer
- Removed overhanging limbs on First St.
- Checked fluids and added where needed on Backhoe
- Replaced sideboards on truck #6
- Clean off catch basins around town
- Took sign inventory to order signs where needed

August 6, 2024 – Tuesday

- Picked up garbage route on west end of town
- Attended staff meeting at city hall
- Finished up street sign inventory
- Checked all sewer pumping stations
- Sent in big street sign order to Penn Global Signs
- Watered street trees and flower baskets with jetter truck
- Removed any litter on Main Street
- Dropped off traffic cones at Armstrong Insurance
- Marked miss utility tickets and checked them in on computer
- Ran sewer camera in sewer main on Ormand Street
- Used flail mower on Excavator to mow roadsides on Willow and Maple Dr.
- Picked up several dead animals in roadways throughout the day
- Washed off sewer camera equipment after use
- Filled Jetter with water after use and checked all other fluids

P.3

August 7, 2024 – Wednesday

- Picked up garbage route on east end of town
- Checked in on Contractors working on CSO project
- Marked miss utility tickets and checked them in on computer
- Trimmed overhanging tree limbs on First St.
- Readjusted loose sewer manhole on First Street
- Checked on sewer odor complaint on Frost Avenue
- Removed any litter on Main Street
- Checked and added fluids on both garbage trucks
- Installed street sign that was missing on College Avenue
- Checked all sewer pumping stations
- Ran sewer camera to check service lines for any issues
- Picked up supplies at Carquest
- Organized bolt bins and sign inventory
- Checked on blacktop contractor throughout the day
- Washed off sewer camera equipment after use
- Removed dead animal in roadway on Federal Street

August 8, 2024 – Thursday

- Picked up garbage route in center section of town
- Dropped off Truck 6 at Rubys to have tailgate repaired and welded
- Checked all CSO locations after rain event
- Opened up clogged catch basin on Shaw Street
- Marked miss utility tickets and checked them in on computer
- Greased vactor truck and filled fluids where needed
- Removed litter off Main Street
- Checked several troublesome sewer lines for any flow issues
- Installed several new signs and posts over at swimming pool
- Straightened sign post on Shaw Street
- Returned borrowed tools to Parks and Rec.
- Checked all sewer pumping stations
- Unloaded and put away flint order
- Cleaned off catch basin grates where needed
- Installed new blade on chop saw
- Greased garbage truck and added fluids where needed

P.4

August 9, 2024 – Friday

- Checked and emptied city trash cans where needed
- Picked up litter on Main Street
- Measured street signs on Bowery Street
- Checked all CSO locations and turned in report
- Ordered signs and traffic safety equipment from Econo Signs
- Marked Miss Utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Drained water from diesel safety tank
- Cleaned rest room and lunch room
- Turned in invoices to be paid to city hall
- Cleaned off catch basin grates and culvert inlets around town
- Worked on water runoff issues throughout the day
- Cleaned up debris in roadways around town

August 10, 2024 – Saturday

August 11, 2024 – Sunday

August 12, 2024 – Monday

- Picked up yard waste around town
- Straightened sign post over swimming pool parking area
- Watered street trees and flower baskets
- Sealed cracks in pavement on Linden St. with crack sealer
- Cut overhanging limbs on Alley 32
- Emptied city trash cans on Main Street
- Installed new chain on Pole Saw
- Jetted out a few clogged storm lines where needed
- Removed litter off Main Street
- Cleaned out tar caddy after use
- Marked miss utility tickets and checked them in on computer
- Put down flint crosswalk on Park Lane
- Checked all sewer pumping stations – Ran weekly tests
- Picked up packages that had been delivered to MDE

P.5

August 13, 2024 – Tuesday

- Picked up west end of town garbage route
- Used backhoe to clean up around millings pile at Rec. Complex
- Checked all sewer pumping stations
- Added air to tires and checked filters on Backhoe
- Picked up litter on Main Street
- Replaced missing sign post and sign on Center Street
- Unloaded delivery of park tables
- Took measurements of outfalls and inlets in manholes on Mt Pleasant Street
- Picked up truck #6 from Ruby's
- Installed flint cross walk material on Broadway
- Marked miss utility tickets and checked them in on computer
- Picked up cross walk material from Road Safe in Cumberland
- Used tar machine to seal more cracks in roadways
- Assembled new tables for city parking lot
- Finished trimming bushes in Alley 32 for paving crew
- Swept out all garage bays and organized tools

August 14, 2024 – Wednesday

- Picked up garbage route on east end of town
- Applied more tar sealer to cracks in roadway on College Avenue
- Removed litter on Main Street
- Checked all sewer pumping stations
- Installed street sign on Centennial Street
- Removed dead animal in roadway on North Water Street
- Marked miss utility tickets and checked them in on computer
- Checked on blacktop crew throughout the work day
- Trimmed brush away from roadside on Victoria Lane
- Put away napa delivery
- Unloaded street bench delivery
- Repaired broken storm line on Mt. Pleasant
- Assembled two street benches
- Trimmed curb lines on Frost Avenue
- Put sign delivery away
- Measured water dept. holes for future blacktopping
- Picked up supplies from Lowes Home Center

P.6

August 15, 2024 – Thursday

- Picked up garbage route in center section of town
- Trimmed more weeds along curblines and used blowers to clean off debris
- Removed litter off Main Street
- Finished putting new city benches together
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Straightened delineators in city parking lot
- Checked on blacktop crew throughout the work day
- Installed tree guide stakes on Washington Street
- Used tar sealer machine to finish crack sealing on College Avenue
- Picked up package delivery from over at MDE
- Investigated sewer odor on Frost Ave.
- Replaced stop sign and no parking sign on Park Ave.
- Installed new delineator on Graham St.
- Cut and removed overhanging tree limbs on Depot St.
- Replaced damaged sewer cleanout cap on Water Street

August 16, 2024 – Friday

- Emptied city trash cans on Main Street where needed
- Removed litter on Main Street, Water and Broadway
- Swept garage floor and cleaned up tool benches
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Emptied out shop trash cans, cleaned rest room and lunch room
- Used sewer camera in line on Mt. Pleasant St.
- Performed manual Regen on Truck 10
- Made repairs to sewer tap on Mt. Pleasant St.
- Investigated sewer complaint in Braddock Estates
- Ran jetter in line to flush out Debris
- Cut grass in Ditch lines in Quantom and Axon Ct.
- Installed a new sewer cap on a cleanout off of Bannard St.
- Filled jetter truck with fuel and water
- Had an insurance meeting at garage with representative
- Picked up supplies from PVIS and Frostburg Rental

P.7

August 17, 2024 – Saturday

August 18, 2024 – Sunday

August 19, 2024 – Monday

- Removed litter off Main Street
- Greased rear controls on both Garbage Trucks
- Checked all sewer pumping stations and ran weekly tests
- Helped move furniture into the new daycare center
- Checked and emptied all city trash cans where needed
- Ran sewer camera and located sewer on Braddock Heights
- Checked on blacktop crew throughout the day
- Marked miss utility tickets and checked them in on computer
- Cut and trimmed grass along wall on Main St.
- Removed dead animal in roadway on Bowery Street
- Worked at Centennial pumping station due to issues
- Checked on sewer complaint on Armstrong
- Washed off sewer camera equipment after use
- Cut roadway around catch basin on Mt Pleasant Street

August 20, 2024 – Tuesday

- Picked up garbage route on west end of town
- Cleaned off all blacktop tools and filled roller with fluids
- Marked miss utility tickets and checked them in on computer
- Sprayed down blacktop truck bed and tailgate latches with concentrate
- Picked up litter on Main Street, Water and Broadway
- Met with pump station technician to go over issues with valves
- Picked up supplies from Lowes in LaVale
- Brought back Truck 5 from Ruby's after having tailgate repaired
- Patched several Water Department patches and installed new curb on Park Lane
- Ran Jetter Truck in sewer line on Washington St. to break up blockage
- Checked on Blacktopping crew paving Welsh Hill
- Unloaded and put away load of Blacktop Tar
- Took measurements and sizes for grate replacement at new daycare center
- Ran camera in Storm line off Talcott Ave.

P.8

August 21, 2024 – Wednesday

- Picked up garbage route on east end of town
- Added sealant to tires on mower due to leak
- Installed new lockout safety kit at Pump Station
- Used vactor truck to clean sewer line and work area on First Street
- Checked all sewer pumping stations
- Repaired hydraulic leak on vactor truck
- Picked up package that was delivered to MDE
- Cut grass in several locations where needed
- Jetted out storm line for contractor doing CSO work
- Cut roadway and began catch basin rebuild
- Emptied and cleaned out vactor over at dump site
- Poured new concrete floor in catch basin on Mt. Pleasant St.
- Washed out mixer and cleaned all concrete tools after use
- Cleaned out beds of work trucks and organized tools
- Disassembled hose assembly to break up clog on catch vac truck

August 22, 2024 – Thursday

- Picked up garbage route in center section of town
- Cut grass in front of high school
- Started to rebuilt catch basin on Mt. Pleasant St.
- Used sewer camera to locate and mark sewer taps
- Removed debris from accident on Main Street
- Checked all sewer pumping stations
- Ran jetter truck on Centennial St.
- Checked on sewer complaint on Bowery Street
- Marked miss utility tickets and checked them in on computer
- Ran jetter truck in sewer main on Bowery Street
- Checked on sewer complaint on Centennial St.
- Washed off sewer camera equipment after use
- Removed litter on Main Street
- Cut grass along curb lines on Center Street
- Washed off concrete tools after use
- Refilled water tank and checked fluids on jetter truck

P.9

August 23, 2024 – Friday

- Checked all sewer pumping stations
- Set out benches and table at the new city parking lot
- Washed off work trucks and cleaned out beds
- Took garbage truck to Cobers Cummins for repair
- Removed litter from Main Street
- Took invoices to be paid to city hall
- Cleaned rest room, lunch room and garage bays
- Marked miss utility tickets and checked them in on computer
- Emptied out all shop trash cans
- Checked and emptied all city trash cans where needed on Main Street
- Worked traffic control for water dept. on Grant Street
- Finished pouring new walls in catch basin on Mt Pleasant Street
- Used jetter truck to water street trees and flower baskets where needed
- Washed off all concrete tools after use

August 24, 2024 – Saturday

August 25, 2024 – Sunday

August 26, 2024 – Monday

- Picked up litter on Main Street, Bowery and Center Street
- Removed dead animal off of Rynex Ave.
- Used loader to push up milling pile at park
- Checked all sewer pumping stations – Ran weekly tests
- Trimmed weeds around Hoffman Pump Station
- Marked miss utility tickets and checked them in on computer
- Straightened bent sign pole hit by truck on Centennial St.
- Polished off all tables in lunch room and wiped down appliances
- Checked and emptied all city trash cans on Main Street
- Scheduled valve replacement for Centennial Hill Pump Station with contractor
- Removed concrete forms and reset catch basin grate and frame on Mt Pleasant Street
- Cut and trimmed grass in all City Lots
- Dye tested several sewer lines on east end of town
- Removed dead animal off sidewalk by elementary school
- Inspected catch basins around town to see what needs repaired

P.10

August 27, 2024 – Tuesday

- Picked up garbage route on west end of town
- Assisted with Com Bros working on Centennial Pump Station Valve replacement
- Checked on loose Manhole complaint on Main St.
- Shutdown pressurized sewer line off of Shaw St. for repairs
- Assembled new detour and traffic devices for road closures
- Marked miss utility tickets and checked them in on computer
- Replaced blown out tire on Rear of Truck 2
- Checked all sewer pumping stations
- Primed sewer pumps after work was completed
- Installed new tar seal ring in manhole on Main St.
- Used vacor truck to clean out several catch basins
- Removed litter and debris of Main Street
- Used jetter truck to unclog sewer main on Broadway
- Picked up supplies from Lowes
- Emptied and cleaned out vacor truck over at dump site
- Scrubbed and disinfected entire control and valve room of Pump Station

August 28, 2024 – Wednesday

- Picked up garbage route on the east end of town
- Checked all sewer pumping stations
- Removed glass and debris from roadway on College Avenue
- Marked miss utility tickets and checked them in on computer
- Pulled Hoffman sewer pump to unclog and reprime
- Filled water tanks on jetter and checked all fluids
- Picked up sign order from Road Safe in Cumberland
- Removed litter on Main Street and trimmed weeds
- Installed street signs in new parking lot off Mechanic Street
- Picked up supplies from Lowes Home Center
- Installed more flint material around manholes where needed
- Replaced street sign and straightened sign post on Mechanic Street
- Organized and assigned new sign cades for upcoming events
- Remove snakes from Hoffman pump station
- Trimmed tree limbs away from street signs where needed
- Replaced floor mats at Centennial hill pumping station

P.11

August 29, 2024 – Thursday

- Picked up garbage route in center section of town
- Marked miss utility tickets and checked them in on computer
- Picked up supplies from PVIS in Cumberland
- Checked all sewer pumping stations
- Put down cold patch blacktop on Main Street at handicap ramps
- Loaded up all traffic control devices for tonight's event
- Removed any litter on Main Street
- Checked on blacktop sites to check progress and any issues
- Picked up garbage truck in Grantsville after repairs were made
- Ran sewer camera on Park Ln.
- Removed dead animal on Center St.
- Checked all CSO locations
- Installed lamp post at bottom of Park Ln.
- Set up and took down traffic control devices before and after the cruise-in event

August 30, 2024 – Friday

- Checked and emptied all city trash cans where needed
- Remove litter on Main Street, Bowery and Center Street
- Cleaned rest room, lunch room and office area
- Emptied out all shop trash cans
- Removed debris off catch basin grates around town
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Checked all CSO's and made a report
- Loaded up detour signs, stands and barricades needed for Saturdays Military Parade
- Reset traffic barrels on Main Street
- Had all propane tanks filled at Frostburg rental
- Trimmed branches overhanging sidewalk on Center St.
- Cleaned out storage shed and removed trash
- Unloaded a delivery with skid steer bobcat
- Set out trash can at new city parking lot
- Clean off sewer camera and tools after use

August 31, 2024 - Saturday

City of Frostburg

Monthly Report: Water Department

For the Month of August 2024

Submitted by: Jim Williams, Supervisor

August 1, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the building out back
- Greased the backhoe's & dump truck

August 2, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Data log Talcott Ave.

August 5, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read Monthly Master Meters
- 3-final readings

August 6, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Attended staff meeting

- Cleaned the shop
- Hauled trash away
- Cleaned up brush on upper road beside shop
- Turn water on Depot Rd

August 7, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Checked water valve boxes blacktopping crew

August 8, 2024

- Checked Pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Pick up back hoe from Andy Ruby's

August 9, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final readings Braddock Hight's & Graham St.
- Delivered water meter to contractor for O Raily's Auto Store

August 12, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Assisted contractor with installing new service line Ormand St. (Galvanized)
- Final readings McCulloh St. & Hill St.
- Installed new meter Ormand St.
- Data log S. Grant St.

August 13, 2024

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Assisted Rec. Dept. with installing hand railing field #8
- Cleaned the shop
- Hauled the trash away
- Data log Braddock Rd.

August 14, 2024

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Repaired a 6-inch water main Mt. Pleasant St.
- Meet with plumber Depot Rd.
- Checked leak in house on Welsh Hill Rd. (pressure reducer leaking)

August 15, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Hauled junk dirt away
- Cut the grass @ shop
- Checked dirty water Beall's Lane (must have been a heavy draw in that area)

August 16, 2024

- Checked Pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Turn water back on from nonpayment Beall St. & Bowery St.
- Final reading E. College Ave.

August 19, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Pasted out lead & copper bottles
- Tried to turn water off for plumber Allegany St. (curb stop must be dug up & repaired)
- Took truck 17 to smitty's to get tire repaired
- Assisted contractor on Washington St. with new water main insulation

August 20, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Dug out holes from water leaks to be black top
- Pick up lead & copper bottles
- Cleaned the shop
- Hauled trash away
- Final reading Graham St.
- Reread water meter Victoria Lane due to low usage (owners out of town)

August 21, 2024

- Checked pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Turn water off for non-payment
- Installed new curb box & rod Allegany St. with the assisted from Street Dept. with vac truck
- Assisted contractor with clearing city right aways (water mains lines)
- Turn water back on from non-payment
- Pick up lead & copper bottles
- Installed new brake pads on truck 20

- Repaired water meter Maple St. (installed new base)

August 22, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Ticket
- Turn water off & back on for plumber to due repairs Allegany St.
- Installed new water line sighs on city right aways that were needed
- Pick up lead & copper bottles
- Turn water back on from non-payment

August 23, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading Grandview Dr.
- Repaired leak Grant St.

August 26, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Turned water back on to fire system E. Main St
- Final readings Water St. and Grandview

August 27, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Reread meters for non-payment to see if still off
- Cleaned shop
- Located water stop Grant St.

August 28, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading Shaw St.
- Greased Backhoe

August 29, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final readings Armstrong Ave. & Bowery St
- Repaired door on Backhoe

August 30, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned up Crestview Pump Station
- Final reading National Pike & Paul St.