

**JULY 1, 2025**  
(Amended Nov 2025)

**CITY OF FROSTBURG**  
**SCHEDULE OF MUNICIPAL FEES**

**REAL ESTATE TAXES:** \$0.70 per \$100 of Assessed Value  
The interest rate on real estate taxes is 1.5% per month after the due date.

**TRAILER/MOBILE HOME TAXES:** \$5.00 per lot per month on each occupied mobile home lot;  
taxes are payable monthly by the landowner

**PERSONAL PROPERTY TAXES:** \$1.50 per \$100 of Assessed Value

Personal property taxes are assessed and billed monthly throughout the fiscal year by the City as assessment certifications are received from the State Department of Assessments and Taxation. The due date for personal property taxes is not less than 30 days after the billing date. The interest rate on personal property tax is 1.5% and is added monthly to any delinquent amount due.

**WATER SHUT OFF PENALTY:** \$48

**AFTER HOURS WATER RECONNECTION FEE:** \$80

**SUPPLEMENTAL WATER METER READINGS** \$10

**REJECTED PAYMENT CHARGES (CHECK, ACH, CREDIT AND DEBIT CARD)**

First Offense \$30  
Second and Continuing Offense \$50

**OTHER FEES**

Administrative rebilling fee \$10 per billing  
Interest 1½ % per month on unpaid balances

**ELECTRONIC PAYMENT PROCESSING FEES (For payments processed in person at the Municipal Center at 37 Broadway and online tax payments and utility payments)**

Credit Cards percentage of the total transaction as required per Vendor (not less than 2.95%)  
E-Checks (Remitted via the City's website) Transaction fee is paid by the City

**ELECTRONIC PAYMENT PROCESSING FEES (Permit and rental licensing online payments only)**

Credit or debit card 3.25% of the total transaction amount (\$2.00 minimum)

**ELECTRONIC PAYMENT PROCESSING FEES (Debit or credit card payments through Square only)**

Card presented in person and entered electronically 3.75%  
Card entered manually 4.75%

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**WATER RATES**

WATER CONSUMPTION	<u>IN CITY CUSTOMERS</u>
0 – 50,000 gallons per billing	<b>\$7.39/1,000 gallons</b>
50,001 gallons per billing and over	<b>\$14.14 /1,000 gallons</b>

Based on an evaluation of water consumption on an annual basis in February each year, in-city customers who typically consume an average of 1,000,000 gallons per month over a 12 month period are billed for water consumption as follows:

0 – 500,000 gallons per billing	<b>\$7.39/1,000 gallons</b>
500,001 gallons per billing and over	<b>\$14.14/1,000 gallons</b>

WATER CONSUMPTION	<u>INDIVIDUAL CUSTOMER ACCOUNTS OUTSIDE CITY</u>
0 – 50,000 gallons per billing	<b>\$11.09/1,000 gallons</b>
50,001 gallons per billing and over	<b>\$21.21/1,000 gallons</b>

	<u>BULK DELIVERY TO ALLEGANY COUNTY</u>
All water consumption	<b>\$4.38/1,000 gallons</b>

**SEWER RATES**

Billed based on water consumption	<u>ALL CUSTOMERS</u>
0 – 50,000 gallons per billing	<b>\$11.80/1,000 gallons</b>
50,001 gallons per billing and over	<b>\$15.25/1,000 gallons</b>

**WATER SURCHARGE**

Surcharge per unit or equivalent	
In-City Frostburg customers	\$8.30/month
Out of City customers	\$8.30/month
County customers except Eckhart	\$8.30/month
County customers - Eckhart	\$2.96/month

**CSO (Combined Sewer Overflow) SURCHARGE**

Surcharge per unit or equivalent \$7.00/month

**ServLine Residential Leak Insurance**.....\$1.70/month

Single family residential units are automatically enrolled in the program coverage unless the customer opts out of this service by contacting ServLine at 1-888-752-0339.

**GARBAGE RATES**

Residential customers \$18.00/month

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In-City residential recycling credit (requires enrollment with Burgmeier’s)      \$3.00 per month  
**Special Garbage Charges**

A special garbage collection can be scheduled for a prepaid fee of \$75 per load.

An excess trash charge of \$75 will be assessed to the property owner for each load over the first pick-up truck sized load during bulk pick-up.

**SALE OF BULK WATER** – \$100 is due with the Application for Bulk Water. Upon approval by the Director of Public Works, water is billed at \$10 per 1,000 gallons and payable within 30 days. Written documentation of water usage must be provided by the approved user.

**WATER CONNECTIONS**

Fee applicable to in-city and out-of-city connections – credits applicable to in-city connections only

Tap Size	Tap & Connection Fee	le ss ap pli ca bl e co nn ec tio n cr ed it	New Connection Credit (new tap is made to line by City Water Dept.)	Residential Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. subdivisions))	Commercial Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. new shopping center))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure for sprinkler system)
3/4"	\$1,500		-	\$1,000	\$1,000	\$600
1"	\$1,800		-	\$1,200	\$1,200	\$800
1 1/2"	\$3,000		-	\$2,000	\$2,000	\$1,500
2"	\$4,500		-	\$2,500	\$2,500	\$2,500
4"	\$6,000		-	n/a	\$3,000	\$3,000
6"	\$9,000		-	n/a	\$4,500	\$4,500
8"	\$12,000		-	n/a	\$6,000	\$6,000

Taps 10" and larger will be priced by City Engineer

**SEWER CONNECTIONS**

Use Type	Tap & Connection Fee	le ss ap pli ca bl e co nn ec tio	New Connection Credit (new tap is made to line by City Street Dept.)	Existing Tap Credit (issued if tap is pre-existing (e.g. subdivisions))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure(s))
Single Family Residential (including townhouse & twin family where each unit is on a fee-simple lot)	\$2,000		\$ -	\$1,500	\$500
Two-family & Multi-family *	\$2,500		\$ -	\$2,000	\$500

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Commercial *	\$3,000	in cr ed it	\$ -	\$2,500	\$500
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\* Fee may be higher if actual costs incurred are greater

**WATER METER FEES complete with 1 check valve and 1 coupling**

Meter size	Meter + Registry	Additional Coupling	Additional Check Valve
Water meter bottom	\$25	-	-
≤ 3/4"	\$450	\$25	\$125
1"	\$900	\$30	\$225
1 1/2"	\$1,000	\$85	Supplier cost plus 10%
2"	\$1,200	\$110	Supplier cost plus 10%
<i>Meters larger than 2" shall be priced by City Engineer</i>			
Water meter registry only	\$225		
Water meter excluding registry	"Meter + Registry" fee above less \$225		

**EXTENDED SEWER & WATER TAPS: RESIDENTIAL/COMMERCIAL**

Note: This extended sewer and water tap charge applies to new building and/or conversion building and shall be assessed at the time the building permit is issued.

Add \$0 for each additional unit over 1 \$0 each (water)

**LAND USE AND BUILDING PERMIT FEES**

*Call City Hall for the number of inspections required as they vary by project. The inspection fee is based on use type.*

Residential Permit Fees

Single Family	\$150.00 + \$.05 for every sq ft finished or unfinished
Twin Dwelling/ Two-Family	\$175.00 + \$.05 for every sq ft finished or unfinished
Renovation (Structural Changes)	\$50.00

Single and Two-Family Sprinkler Rebate \$500

After the Use & Occupancy Permit has been issued by the City following the construction of a new single or two-family home with a sprinkler system (required by State Law), a rebate will be issued to the property owner.

Residential Inspection Fees

Inspections \$105.00 per inspection

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Electric Service	
100-200 amp	\$135.00 per service
400 amp	\$160.00 per service

Plan Review (non-refundable) \$125.00 per hour

Plan Review Deposit Required with Application Fee TBD

Commercial and Multi-Family Permit Fees

Multi-Family Housing	\$50/unit + \$.10 for every sq ft finished or unfinished
Commercial	\$150.00 + \$0.10 for every sq ft finished or unfinished
Renovation (Structural Changes)	\$100.00

Commercial and Multi-Family Housing Inspection Fees

Multi-Family \$105.00/unit inspection plus cost of electric service

Plan Review (non-refundable) \$150.00 per hour

Plan Review Deposit Required with Application Fee TBD

Commercial (retail, assembly, restaurant and similar spaces)

First 5,000 square feet	\$1.05 per square foot
Additional square footage	\$0.38 per square foot
Commercial Kitchen	\$0.25 per square foot
Office Space	\$0.80 per square foot
Hotel	\$400.00 per room for first 20 rooms
Hotel Additional rooms	\$200 per room

Commercial Medical/Educational/Assembly With Alcohol/Live Band 1st 5000 Sq Ft  
\$1.30 per square foot

Commercial Medical/Educational/Assembly With Alcohol/Live Band Over 5000 Sq Ft  
\$0.70 per square foot

Special Occupancies Not Listed Call For Pricing

Commercial Electric Service

100-200 amp	\$135.00 per service
400 amp	starting at \$160.00 per service
600 amp	\$405.00 per service
800 amp	\$735.00 per service
1000 amp	\$1005.00 per service
Transfer Switch -	\$50 in addition to service cost

Residential re-inspection \$105.00 per trip

Commercial re-inspections are minimum of \$135.00 per trip.

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Other occupancies, change of occupancy, and remodel prices are determined by the inspector.

Residential and Commercial Accessory Structures and Additions (sq. ft. based on total floor area)

Less than 300 square feet	\$105.00 per trip
300-899 square feet	\$105.00 per trip
Greater than 900 square feet	\$105.00
Fences/Swimming Pools	\$105.00
Retaining walls >30" in height	\$105.00

Residential and Light Commercial Photovoltaic Inspection

First 5,000 KWA	\$195.00
Price per additional KWA, up to 1 megawatt	\$35.00
Battery	\$135.00
Plan Review (residential installations)	\$130.00 per hour
Plan Review (commercial installations)	\$155.00 per hour
Car charger	\$135.00
<u>Energy/Telecom Structure</u> (per new structure)	\$60.00
<i>Plan review, inspections, and/or grading permit may be required depending on project</i>	

Demolition Permit & Inspection Fees

Demolition	\$50.00
Demolition of Structure damaged by fire or other natural disaster, or listed on the Code Enforcement Blighted Property List	\$0.00
Inspections (typically 2)	\$100.00 per inspection

**Emergency or re-inspections if work is not ready for inspection**  
**\$160.00 per trip**

Grading

*If an Allegany Soil Conservation District review is required, ASCD will charge fees based on the official ASCD fee schedule, in addition to, or in lieu of, City of Frostburg fees.*

Forest Harvest	\$40.00
Minor/Standard Plan	\$40.00
Major Plan	\$130.00
Street Entrance	\$50.00
Stormwater Facility	\$150.00

Sign Permits (See City Zoning Ordinance § 7 for Signs requiring a Permit)

<i>Sign area is determined per the City Zoning Ordinance § 7</i>	
Replacement of lettering or light panel on existing sign structure	\$25.00
Directional, instructional, or "wayfinding" sign	\$25.00

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Less than 25 square feet	\$50.00
25 to 60 square feet	\$65.00
61 to 180 square feet	\$105.00
Greater than 180 square feet	\$185.00
Electronic Messaging Centers (EMCs)	permit fee based on size + \$135.00

Other Permit Fees

Open Cut Permit	\$45.00
Zoning Certification	\$25.00
Home Occupation Permit	\$45.00
Residential Occupancy Permit	\$35.00
Commercial Use and Occupancy Permit	\$45.00

Solicitor Permits

Door to Door (effective for one year from date of issuance)	\$75.00
Short-Term Mobile/Temporary Business Unit	\$150.00
Seasonal Mobile/Temporary Business Unit	\$175.00
Long-Term Mobile/Temporary Business Unit	\$225.00
One-Time Special Event	\$50.00

Subdivision Review

Consultation Meeting	\$50.00
Formal Application (water/sewer/public road available at site)	\$300.00
Formal Application (review of off-site infrastructure extension included)	\$600.00

Board of Zoning Appeals

Special Exception	\$350.00
Variance	\$350.00
Administrative Error	\$250.00

Re-Zoning Request

Zoning Map Error or Map Change	\$200.00
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**MISCELLANEOUS PERMIT FEES**

Burning Permit	\$0
Chicken License 1 Year Expiration .....	\$55.00

**POLICE DEPARTMENT**

Parking Violations	
Handicap Only	\$50

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Fire Hydrant Violations \$50  
All Others \$30

Second offense or continuing violations may be doubled.

Late Fee: A fee of \$5 is added when parking tickets are delinquent. Thirty days after delinquency, a ticket may be flagged with MVA and the original fine will be doubled.

Vehicles may be towed if they have accumulated three or more unpaid violations thirty (30) days after the issuance of first violation.

Parking Permits (City Place lot)

The permit fee is \$40 per month or \$400 for an annual permit which is purchased in advance.

Parking Permits (all other City parking lots)

The permit fee is \$20 per month or \$200 for an annual permit which is purchased in advance.

Copies \$10.00

**RENTAL HOUSING LICENSING & INSPECTION**

Initial Rental Licensing

License per unit, prior to occupancy.....\$48.00

Rental License Renewal

Annual License per unit, by February 1.....\$48.00

Annual License per unit, by March 1..... \$58.00

Annual License per unit, by April 1.....\$110.00

Annual License per unit, after April 1.....\$150.00 + \$275.00 citation

Rental units will forfeit any “*grandfathering*” if not licensed and fees paid by June 1<sup>st</sup>.

Rental Housing Annual License Fee includes one primary rental housing inspection to occur once every three (3) years by City licensed Rental Housing Inspector, and one reinspection (if required).

Second and Subsequent Re-inspection Fee (if required); to be paid to the City..... \$50.00

**DOCUMENTS**

Zoning Ordinance \$12.00

Subdivision Regulations \$12.00

Rental Housing Code \$12.00

Rental Unit Verification \$12.00

Comprehensive Plan \$12.00

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Personnel Policy  
Miscellaneous copies

\$12.00  
\$0.20 per page

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**RECREATION FEES**

	<b>City Resident</b>	<b>Non-City Resident</b>	
<b>Community Center</b>	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
<b>Preston Amphitheater</b>	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$250 Security Deposit)
<b>City Place</b>			
Hall	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
Meeting Room	\$150/day \$ 25/hour	\$175/day \$ 35/hour	
<b>Pavilion Rentals</b>			
8:00 am – 2:00 pm	\$ 40/6 hours	\$ 50/6 hours	
2:00 pm – 8:00 pm	\$ 40/6 hours	\$ 50/6 hours	
Full Day	\$ 75/day	\$ 90/day	

Additional charges may apply for damages and police response as set forth in the rental agreement.

<b>Armory Gym Rental</b>	\$ 35/hour/month \$ 15/hour	\$ 50/hour/month \$ 20/hour	
	\$ 55/hour/month \$ 25/hour		
Armory Special Event	\$ 40/hour	\$ 50/hour	(\$150 Security Deposit)
<b>Field &amp; Court Rentals</b>	\$ 100/day \$ 25/hour	\$ 130/day \$ 35/hour	
<b>Rec Facility Key Deposit</b>	\$40/key	\$40/key	
<b>Special Event Fee (all buildings; events ending after 11:00pm)</b>			\$50 per hour
<b>League Participation Fee (non-City residents)</b>			\$5 per person

**RECREATION FEES – DAY CAMP**

Daily Rate.....	\$22 per child
Weekly Rate (5 day weeks).....	\$105 per child
Weekly Rate (3 day weeks).....	\$66 per child

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**RECREATION FEES – SWIMMING POOL**

**Daily Pool Admissions**

Adults - \$6.00

Children (age 5 – 17) - \$5.00

Children (age 4 and under) – Free with a paying adult

Group Rate (15 or more ages 5 & up) - \$1.00 off each admission

<b>Pool Passes</b>		<b>City Resident</b>	<b>Non-City Resident</b>
Individual Season Pass	1 Pass	\$ 60.00	\$ 70.00
	2 Passes	\$115.00	\$135.00
	3 Passes	\$165.00	\$195.00
	4 Passes	\$210.00	\$250.00
	5 Passes	\$250.00	\$300.00
	6 Passes	\$285.00	\$345.00

Individual Season Passes can only be purchased in increments of 6 or less.

15 Swim Punch Pass:	1 for \$60.00	15 admissions ~	\$4.00/admission
	2 for \$110.00	30 admissions ~	\$3.67/admission
	3 for \$150.00	45 admissions ~	\$3.33/admission
	4 for \$180.00	60 admissions ~	\$3.00/admission

\*If purchasing 4 or more punch passes, each additional 15 swim punch pass is \$45.00 if purchased on the same day. **Punch passes are valid for individual or group entry for up to 15 admissions per pass.**