

City of Frostburg
Monthly Reports



For the month of September 2025
Reports from the Departments of:

Community Development
Finance
Parks and Recreation
Street
Water
Police

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: August 2025

Submitted by: Bethany Fife, Director of Community Development; Jamie Klink, Planner; Mary Gracie, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer

Permits

Please see attached permit report.

Rental Housing

- RH Coordinator assisted property owners with general zoning inquiries.
- Spoke with several tenants due to tenant landlord issues and referred tenants to Tenant/Landlord helpline with successful help for issues for tenants. Also handled issues through emails to tenants and landlords with great success.
- Owner and Agent information was provided to the Frostburg Police Department when requested. Updated spreadsheet sent to both Police Department and Fire Department
- Mailing address and email addresses updates were made for property owners who needed them.
- Updating IWORQ and Rental Housing Spread sheet to reflect inspections done and moved to next tri- yearly inspections.
- Newly owner-occupied properties have been updated from rental status.
- New rental properties brought into program and property owners and provided RH welcoming materials.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Combined effort for compliance was made with Code Enforcement with non-compliant properties.
- Confirmation of outstanding registration issues were given by RH and CE per our Finance Department's request.
- Updated emails, property agents, phone numbers in IWORQ system.
- Updated IWORQ Portal Access for many owners that had been inaccessible.
- Finishing up with third party inspector for last round of triannual inspections.
- Sent out next round of triannual Inspections for properties in coordination with in House Inspector
- Updated filing system with new inspections from in house inspections.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission met on August 11 to review the proposal for the construction of a new garage to be located on the property at 69 S. Broadway. The proposed project was unanimously approved. Additionally, staff discussed the administrative approvals for various projects that were issued since the previous Historic District Commission meeting in June.
- *Planning Commission* – The Frostburg Planning Commission did not meet in August due to a lack of applications received.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did not meet in August due to a lack of applications received.
- *Green Team* – The Green Team met on August 27 and discussed the Edible Arboretum, the Green Team table at the Appalachian Festival, and the Arts and Crafts

Director's Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- August 1 – Tri-County Council Revolving Loan Fund Focus Group
- August 4 – Mountain Maryland Ambassador Program Steering Committee
- August 6 – Solid Waste Management Board meeting
- August 12 – Work Session
- August 14 – FrostburgFirst Board of Directors meeting
- August 19 – City Council
- August 20 – The Scoop
- August 26 – Depot Stakeholder Meeting
- August 27 – Comp Plan consultant check-in (Land Use Map review)
- August 27 – Green Team

Director's Current Project Updates:

- *Comprehensive Plan Re-Write* – The Comp Plan Steering Committee will begin holding regular monthly meetings on the first Friday of each month. Staff has received a SWOT analysis and the first draft of the new Housing element.
- *Edible Arboretum Enhancements* – We are completing some final small projects at the Edible Arboretum and will hold a ribbon cutting ceremony in early October.
- *N. Water Street Townhouse Pre-Development* – At long last, we are in the final phase of receiving proof of site control. Once this is finalized and approved by the State, we hope to be authorized to put the demolition contract out to bid.
- *Stabilization Grant Program* – The deadline for the Stabilization Grant Program has been extended to October 3. This will allow more time for applicants to prepare a strong proposal and gather the necessary contractor/inspector quotes.



Permit Report

08/01/2025 - 08/31/2025

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Building	Accessory Structure	69 S BROADWAY	Construction of a 26' x 26' Garage w/ Upstairs Living Quarters	Pending
Certificate of Appropriateness		65 S BROADWAY	In-kind Roof Replacement	Closed
Certificate of Appropriateness		60 S BROADWAY	In-kind Roof Replacement	Closed
Building	Accessory Structure	177 MOUNT PLEASANT ST	Construction of a 12' x 32' Foot Deck	Pending
Building	Accessory Structure	10 CENTENNIAL ST	Construction of a 6' x 8' Rear Exit Fire Escape/Deck	Open
Building	Retaining Wall	64 FROST AVE	Construction of an 80' Retaining Wall	Pending
Building	Renovation/Conversion	216 W FIRST ST	Renovation/Rebuild of a Single Family Dwelling	Open
Certificate of Appropriateness		33 S WATER ST	Installation of Mini Split Units	Closed
Building	Renovation/Conversion	33 S WATER ST	Phase I - Construction of a 2nd Story Exterior Doorway and Deck	Pending
Certificate of Appropriateness		69 S BROADWAY	Construction of a 26' x 26' Garage	Closed
Use & Occupancy		102 BUTTERMILK CIR	Residential Use and Occupancy	Closed
Use & Occupancy		202 MOONLIGHT DR	Residential Use and Occupancy	Closed
Use & Occupancy		18 S BROADWAY	Commercial Use and Occupancy (Conditional)	Open
Building	Single Family Dwelling	209 FIELDSTONE LN	Townhouse Dwelling	Pending
Building	Single Family Dwelling	207 FIELDSTONE LN	Townhouse Dwelling	Pending
Building	Single Family Dwelling	205 FIELDSTONE LN	Townhouse Dwelling	Pending
Building	Single Family Dwelling	203 FIELDSTONE LN	Townhouse Dwelling	Pending
Building	Accessory Structure	221 ARMSTRONG AVE	Construction of an 8' x 10' Wooden Shed	Closed
Building	Single Family Dwelling	201 FIELDSTONE LN	Townhouse Dwelling	Pending

Use & Occupancy		232 W MAIN ST	Commercial Use and Occupancy	Pending
Fence		128 CENTER ST	Installation of a 6' Chain Link Fence	Closed
Building	Accessory Structure	26 HILL ST	Relocation of a 16' x 10' used wooden shed	Closed
Use & Occupancy		17 W MAIN ST	Commercial Use and Occupancy	Closed
Burning		117 MOUNT PLEASANT ST	Burning Brush	Closed

Total Records: 24

9/12/2025



Case Activity Report

08/01/2025 - 08/31/2025

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Citation Paid

8/4/2025	06/27/2025	144 W MAIN ST	High grass	Citation Paid	Citation Issued

Group Total: 1

Group: Court

8/25/2025	06/20/2025	35 MOUNT PLEASANT ST	High grass	Court	Resolved

Group Total: 1

Group: Inspection

8/13/2025		162 CENTER ST	Storage on porch mattress in rear yard, RV in rear yard	Inspection	Resolved
8/14/2025		162 CENTER ST	Storage on porch mattress in rear yard, RV in rear yard	Inspection	Resolved
8/7/2025	05/09/2025 Schedule inspection	179 E MAIN ST	sewage discharge into storm drain	Inspection	Monitoring
8/6/2025	N/A	326 E MAIN ST	Over grown bushes	Inspection	No CE Action Necessary

Group Total: 4

Group: Issue Citation(s)

8/25/2025	08/13/2025	21 CENTENNIAL ST	High grass	Issue Citation (s)	Citation Issued
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Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
8/18/2025	08/13/2025	201 E. College Avenue	High Grass	Issue Citation (s)	Citation Issued

Group Total: 2

Group: Phone Call/Email

8/29/2025	09/12/2025	138 WOOD ST	Unregistered/disabled vehicle in driveway	Phone Call/Email	Resolved
8/27/2025	08/13/2025	21 CENTENNIAL ST	High grass	Phone Call/Email	Citation Issued
8/27/2025	08/13/2025	21 CENTENNIAL ST	High grass	Phone Call/Email	Citation Issued
8/26/2025	08/19/2025	16 HILL ST	Toilet by garage needs removed or relocated indoors	Phone Call/Email	Resolved
8/19/2025	08/14/2025	109 S BROADWAY	Mattress ay side by dumpster	Phone Call/Email	Resolved
8/13/2025		162 CENTER ST	Storage on porch mattress in rear yard, RV in rear yard	Phone Call/Email	Resolved
8/12/2025	Grass/Building security 07/09/2025 Exterior Maintenance 08/02/2025	118 W MECHANIC ST	High Grass, Unsecure buildings "Possible Squatting", Exterior maintenance issues	Phone Call/Email	Monitoring
8/8/2025	06/20/2025	35 MOUNT PLEASANT ST	High grass	Phone Call/Email	Resolved
8/7/2025	08/14/2025	109 S BROADWAY	Mattress ay side by dumpster	Phone Call/Email	Resolved

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
8/6/2025	08/12/2025	26 W COLLEGE AVE	High Grass	Phone Call/Email	Resolved
8/6/2025	08/13/2025	135 SPRING ST	Sofa in front of house	Phone Call/Email	Resolved

Group Total: 11

Group: Re-Inspection

8/28/2025	03/14/2025	63 SPRING ST	Unregistered/disabled vehicles	Re-Inspection	Citation Issued
8/20/2025	07/21/2025	118 WASHINGTON ST	Unregistered vehicle	Re-Inspection	Resolved
8/25/2025	08/14/2025	109 S BROADWAY	Mattress ay side by dumpster	Re-Inspection	Resolved
8/25/2025	08/13/2025	21 CENTENNIAL ST	High grass	Re-Inspection	Citation Issued
8/19/2025		162 CENTER ST	Storage on porch mattress in rear yard, RV in rear yard	Re-Inspection	Resolved
8/19/2025	08/12/2025	26 W COLLEGE AVE	High Grass	Re-Inspection	Resolved
8/19/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	Re-Inspection	Monitoring
8/18/2025	08/13/2025	21 CENTENNIAL ST	High grass	Re-Inspection	Citation Issued
8/18/2025	08/13/2025	201 E. College Avenue	High Grass	Re-Inspection	Citation Issued
8/15/2025	08/13/2025	201 E. College Avenue	High Grass	Re-Inspection	Citation Issued
8/15/2025	08/13/2025	21 CENTENNIAL ST	High grass	Re-Inspection	Citation Issued

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
8/13/2025	08/13/2025	127 SPRING ST	High grass	Re-Inspection	Resolved
8/12/2025	08/13/2025	135 SPRING ST	Sofa in front of house	Re-Inspection	Resolved
8/12/2025	08/12/2025	26 W COLLEGE AVE	High Grass	Re-Inspection	Resolved
8/9/2025	06/20/2025	35 MOUNT PLEASANT ST	High grass	Re-Inspection	Resolved
8/7/2025		133 CENTER ST	Large pile of cans at rear yard.	Re-Inspection	Resolved
8/6/2025	08/15/2025	43 McCulloh Street	Unregistered/disabled vehicle	Re-Inspection	Resolved
8/6/2025	07/29/2025	248 CENTENNIAL ST	High grass	Re-Inspection	Resolved
8/6/2025	06/25/2025	143 SPRING ST	High Grass	Re-Inspection	Resolved
8/6/2025	08/05/2025	210 CENTER ST	Mattresses along side of house	Re-Inspection	Resolved
8/4/2025	07/14/2025	24 FROST AVE	High Grass	Re-Inspection	Resolved

Group Total: 21

Group: Return Mail

8/14/2025	08/13/2025	143 W MAIN ST	High grass	Return Mail	Final Warning

Group Total: 1

Group: Send Letter

8/27/2025	08/13/2025	21 CENTENNIAL ST	High grass	Send Letter	Citation Issued

Group Total: 1

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Total Records: 42

9/12/2025



08/01/2025 - 08/31/2025

Case Date	Owner Name	Parcel Address	Payment Date	Payment Amount	Payment Type Description	Payment Type
4/16/2025	GETTY CHRISTINA M	254 W MECHANIC ST	8/5/2025	350.00	Citation Payment	Cash
6/20/2025	RENTALS BIZ LLC	144 W MAIN ST	8/5/2025	250.00		
				600.00		

Total Records: 2

Case Payment Report

Receipt #
18
17

9/12/2025



Case Detail Report

08/01/2025 - 08/31/2025

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
8/29/2025	09/12/2025	138 WOOD ST	Unregistered/ disabled vehicle in driveway	Resolved
8/29/2025	09/05/2025	117 W MAIN ST	Hedges overgrown impeding pedestrian foot traffic on sidewalk	First Warning
8/29/2025	09/05/2025	115 W MAIN ST	Trees obstructing pedestrian foot traffic on sidewalk	First Warning
8/21/2025	Linked to Case# 639	30 BEALL ST	Property grass has not been mowed over the summer. Grass is currently two to three feet tall.	
8/20/2025	Linked to Case # 689	21 CENTENNIAL ST	resident refuses to maintain yard. Extremely overgrown leading to rodents and other problems.	
8/19/2025	08/26/2025	271 E MAIN ST	Grass on sidewalks	Resolved

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
8/14/2025		162 CENTER ST	Storage on porch mattress in rear yard, RV in rear yard	Resolved
8/12/2025	08/19/2025	16 HILL ST	Toilet by garage needs removed or relocated indoors	Resolved
8/11/2025		9 CENTENNIAL ST	Minors driving 4 wheeler up and down street.	Referred to FPD
8/7/2025	08/14/2025	109 S BROADWAY	Mattress ay side by dumpster	Resolved
8/6/2025	08/13/2025	21 CENTENNIAL ST	High grass	Citation Issued
8/6/2025	08/13/2025	135 SPRING ST	Sofa in front of house	Resolved
8/6/2025	N/A	326 E MAIN ST	Over grown bushes	No CE Action Necessary
8/6/2025	08/13/2025	127 SPRING ST	High grass	Resolved
8/6/2025	08/13/2025	143 W MAIN ST	High grass	Final Warning
8/6/2025	08/13/2025	201 E. College Avenue	High Grass	Citation Issued
8/5/2025	08/12/2025	26 W COLLEGE AVE	High Grass	Resolved
8/1/2025	08/15/2025	43 McCulloh Street	Unregistered/ disabled vehicle	Resolved
8/25/2025	08/30/2025	30 BEALL ST	High Grass	Citation Issued

Total Records: 19

9/12/2025

2026

Assets

01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	8,994,488.47
01-000-1008	RESTRICTED CASH-HEALTH INSUR COLLATERAL	20,519.00
01-000-1100	ACCOUNTS RECEIVABLE	38,584.12
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	10,440.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	2,390,648.75
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	3,636.53
01-000-1143	TAXES RECEIVABLE - CORPORATION	22,777.01
01-000-1200	PREPAID EXPENSE	22,882.55
01-000-1201	PREPAID INSURANCE	167,175.76
01-000-1220	LEASE RECEIVABLE	780,013.55
01-000-1230	ACCRUED INTEREST RECEIVABLE	10,838.26
01-000-1500	FIXED ASSETS	26,512,972.13
01-000-1504	WIP - CHILDCARE CENTER	1,366.12
01-000-1506	WIP - GATEWAY IMPROVEMENT	833,078.26
01-000-1507	WORK IN PROCESS - MISC PROJECTS	463,250.49
01-000-1508	WORK IN PROCESS - 82-84 E MAIN	91,200.00
01-000-1570	RIGHT OF USE ASSETS	588,251.69
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	196,633.48
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,491,147.14-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	263,587.51-
01-000-1650	RESERVE FOR AMORTIZATION	92,845.62-
01-000-1900	DEFERRED FINANCING OUTFLOW	505,273.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	191,069.00
	Total Assets	<u>32,204,141.59</u>

Liabilities & Fund Balance

01-000-1655	ACCUMULATED AMORTIZATION - ROU	45,184.07
01-000-2000	ACCOUNTS PAYABLE	26,716.30
01-000-2207	HEALTH INSURANCE WITHHELD	10,326.16-
01-000-2209	MUTUAL OF OMAHA WITHHOLDING	2,579.60-
01-000-2220	LEASE LIABILITY	335,097.34
01-000-2225	SUBSCRIPTION LIABILITY - ROU	95,100.57
01-000-2250	UNEARNED REVENUE	156,517.86
01-000-2253	UNEARNED REVENUE - ARPA	1,331,036.61
01-000-2450	DEFERRED FINANCING INFLOW	65,759.00
01-000-2451	DEFERRED FINANCING INFLOW - OPEB	184,710.00
01-000-2452	DEFERRED FINANCING INFLOW-LEASES	747,667.95
01-000-2700	COMPENSATED ABSENCES	397,717.09
01-000-2855	OPEB OBLIGATION	506,723.00
01-000-2860	NET PENSION LIABILITY	1,434,463.00
01-000-2901	BONDS PAYABLE	2,288,000.00
01-000-2905	BOND PREMIUM	253,264.50
	Total Liabilities	<u>7,855,051.53</u>

01-000-3000	INVESTED IN FIXED ASSETS	14,712,902.00
01-000-3200	FUND BALANCE	5,684,750.62
	Total	<u>20,397,652.62</u>

Revenue	3,673,563.77
Less Expenses	<u>877,841.36</u>
Net	<u>2,795,722.41</u>
Total Fund Balance	23,193,375.03

Audit Adjustments for the year ending 06/30/25 are incomplete.

2026

Total Liabilities & Fund Balance	<u><u>31,048,426.56</u></u>
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2026

Assets

02-000-1000	CASH	1,089,657.11
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,395.86
02-000-1100	ACCOUNTS RECEIVABLE	1,337.24
02-000-1102	WATER ACCOUNTS RECEIVABLE	56,151.03
02-000-1115	SERVLINE FEES RECEIVABLE	2,640.11
02-000-1140	INTEREST RECEIVABLE - WATER	181.50
02-000-1201	PREPAID INSURANCE	43,757.03
02-000-1500	FIXED ASSETS	4,095,203.29
02-000-1520	WORK IN PROGRESS	206,286.03
02-000-1570	RIGHT OF USE ASSETS	140,277.91
02-000-1600	RESERVE FOR DEPRECIATION	2,984,026.14-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	54,602.29-
02-000-1900	DEFERRED FINANCING OUTFLOW	90,253.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	31,845.00
	Total Assets	<u>2,774,356.68</u>

Liabilities & Fund Balance

02-000-2000	ACCOUNTS PAYABLE	10,473.44
02-000-2207	HEALTH INSURANCE WITHHELD	2,007.54-
02-000-2220	LEASE LIABILITY	88,475.40
02-000-2450	DEFERRED FINANCING INFLOW	11,747.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	30,785.00
02-000-2700	COMPENSATED ABSENCES	110,817.38
02-000-2855	OPEB OBLIGATION	84,454.00
02-000-2860	NET PENSION LIABILITY	256,226.00
	Total Liabilities	<u>590,970.68</u>

02-000-3000	INVESTED IN FIXED ASSETS	1,314,663.00
02-000-3250	FUND BALANCE	753,091.24
	Total	<u>2,067,754.24</u>

Revenue	225,317.25
Less Expenses	<u>228,169.50</u>
Net	<u>2,852.25-</u>
Total Fund Balance	<u>2,064,901.99</u>
Total Liabilities & Fund Balance	<u>2,655,872.67</u>

Audit Adjustments for the year ending 06/30/25 are incomplete.

2026

Assets

03-000-1000	CASH	947,659.56
03-000-1040	BAY RESTORATION FUND CASH	31,617.18
03-000-1041	CSO CASH	798,669.25
03-000-1100	ACCOUNTS RECEIVABLE	50,943.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	99,816.08
03-000-1120	BAY RESTORATION FUND RECEIVABLE	14,440.69
03-000-1121	CSO SURCHARGE RECEIVABLE	33,205.76
03-000-1141	INTEREST REC - CSO SURCHARGE	2,389.20
03-000-1142	INTEREST RECEIVABLE - SEWER	354.49
03-000-1201	PREPAID INSURANCE	15,340.07
03-000-1500	FIXED ASSETS	28,294,006.47
03-000-1538	WIP - PHASE X-A	1,458,737.90
03-000-1539	WIP - PHASE X-B	137,130.99
03-000-1540	WIP - PHASE X-C	150,159.40
03-000-1541	WIP - PHASE IX-D	163,246.30
03-000-1542	WIP - PHASE VIII-C	191,527.92
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	10,300,066.20-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	23,182.20-
03-000-1900	DEFERRED FINANCING OUTFLOW	71,776.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	26,537.00
	Total Assets	<u>22,251,242.10</u>

Liabilities & Fund Balance

03-000-2000	ACCOUNTS PAYABLE	9,065.50
03-000-2207	HEALTH INSURANCE WITHHELD	1,936.97-
03-000-2220	LEASE LIABILITY	66,362.62
03-000-2450	DEFERRED FINANCING INFLOW	9,341.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	25,654.00
03-000-2700	COMPENSATED ABSENCES	105,127.59
03-000-2855	OPEB OBLIGATION	70,378.00
03-000-2860	NET PENSION LIABILITY	203,770.00
03-000-2900	NOTES PAYABLE	192,910.41
	Total Liabilities	<u>680,672.15</u>

03-000-3000	INVESTED IN FIXED ASSETS	18,618,002.00
03-000-3200	FUND BALANCE	1,799,175.99
	Total	<u>20,417,177.99</u>

Revenue	489,348.09
Less Expenses	<u>275,928.03</u>
Net	<u>213,420.06</u>
Total Fund Balance	<u>20,630,598.05</u>
Total Liabilities & Fund Balance	<u>21,311,270.20</u>

Audit Adjustments for the year ending 06/30/25 are incomplete.

City of Frostburg
PINEY SURCHARGE FUND
BALANCE SHEET
AS OF: 08/31/25

2026

Assets		
04-000-1000	CASH	1,270,454.67
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,625.95
04-000-1131	WATER SURCHARGE RECEIVABLE	41,997.73
04-000-1500	FIXED ASSETS	28,467,670.69
04-000-1540	LAND	164,021.96
04-000-1600	RESERVE FOR DEPRECIATION	20,222,047.29-
	Total Assets	<u>9,725,723.71</u>
Liabilities & Fund Balance		
04-000-2005	CUSTOMER REFUND	40.00
04-000-2250	UNEARNED REVENUE	7,532.28
04-000-2900	NOTES PAYABLE	2,043,489.26
	Total Liabilities	<u>2,051,061.54</u>
04-000-3000	INVESTED IN FIXED ASSETS	5,951,050.00
04-000-3250	FUND BALANCE	953,224.56
	Total	<u>6,904,274.56</u>
	Revenue	138,166.93
	Less Expenses	<u>7,373.50</u>
	Net	<u>130,793.43</u>
	Total Fund Balance	<u>7,035,067.99</u>
	Total Liabilities & Fund Balance	<u>9,086,129.53</u>

Audit Adjustments for the year ending 06/30/25 are incomplete.

2026

Assets

05-000-1000	CASH	108,313.73
05-000-1100	ACCOUNTS RECEIVABLE	50.00
05-000-1135	TRASH & GARBAGE RECEIVABLE	48,886.66
05-000-1140	INTEREST RECEIVABLE - TRASH	4,487.08
05-000-1201	PREPAID INSURANCE	8,554.76
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	373,223.90-
05-000-1900	DEFERRED FINANCING OUTFLOW	43,350.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	15,922.00
	Total Assets	<u>453,277.36</u>

Liabilities & Fund Balance

05-000-2000	ACCOUNTS PAYABLE	2,150.28
05-000-2207	HEALTH INSURANCE WITHHELD	539.28-
05-000-2450	DEFERRED FINANCING INFLOW	5,642.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	15,392.00
05-000-2700	COMPENSATED ABSENCES	29,318.47
05-000-2855	OPEB OBLIGATION	42,227.00
05-000-2860	NET PENSION LIABILITY	123,069.00
	Total Liabilities	<u>217,259.47</u>

05-000-3000	INVESTED IN FIXED ASSETS	223,712.00
05-000-3200	FUND BALANCE	14,772.24-
	Total	<u>208,939.76</u>

Revenue	85,972.60
Less Expenses	<u>57,153.38</u>
Net	<u>28,819.22</u>
Total Fund Balance	<u>237,758.98</u>
Total Liabilities & Fund Balance	<u>455,018.45</u>

Audit Adjustments for the year ending 06/30/25 are incomplete.

2026

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Assets		
07-000-1000	CASH	<u>31,717.01</u>
	Total Assets	<u><u>31,717.01</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	<u>31,687.19</u>
	Total	<u>31,687.19</u>
	Revenue	4.67
	Less Expenses	<u>0.00</u>
	Net	<u>4.67</u>
	Total Fund Balance	<u>31,691.86</u>
	Total Liabilities & Fund Balance	<u><u>31,691.86</u></u>

2026

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Assets		
08-000-1000	CASH	35,620.94
	Total Assets	<u>35,620.94</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
08-000-3200	FUND BALANCE	23,483.08
	Total	<u>23,483.08</u>
	Revenue	3,981.40
	Less Expenses	<u>0.00</u>
	Net	<u>3,981.40</u>
	Total Fund Balance	<u>27,464.48</u>
	Total Liabilities & Fund Balance	<u>27,464.48</u>

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
01-000-4000	TAXES-REAL ESTATE	3,080,000.00	(323.40)	3,113,668.98	101.1
01-000-4001	PERSONAL PROPERTY TAXES	6,000.00	-	-	0.0
01-000-4002	PUBLIC UTILITY TAXES	220,000.00	-	-	0.0
01-000-4003	CORPORATION TAXES	85,000.00	-	-	0.0
01-000-4004	PRIOR YEAR TAXES	1,000.00	-	-	0.0
01-000-4005	TRAILER TAX	1,600.00	420.00	420.00	26.3
01-000-4010	INTEREST ON TAXES	35,000.00	454.15	6,226.90	17.8
01-000-4011	TAX CREDITS	(30,000.00)	-	-	0.0
01-000-4012	TAX ABATEMENTS	(3,000.00)	-	-	0.0
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,000.00	-	-	0.0
01-000-4020	MARYLAND INCOME TAXES	700,000.00	96,084.65	99,442.31	14.2
01-000-4021	ADMISSION TAXES	18,000.00	-	76.21	0.4
01-000-4022	HOTEL MOTEL TAX	150,000.00	20,435.03	39,836.77	26.6
01-000-4023	HIGHWAY USE TAX	550,000.00	-	94,182.07	17.1
01-000-4024	COAL TAX	2,600.00	-	-	0.0
01-000-4025	HOUSING AUTHORITY	12,000.00	-	-	0.0
01-000-4027	PAYMENT IN LIEU OF TAXES	390.00	-	-	0.0
01-000-4031	LIQUOR LICENSES	10,000.00	342.00	1,572.25	15.7
01-000-4032	TRADERS LICENSES	10,000.00	528.26	681.39	6.8
01-000-4040	POLICE GRANTS	40,000.00	8,182.78	10,360.64	25.9
01-000-4041	PARKING REVENUE	700.00	-	-	0.0
01-000-4043	POLICE PROTECTION GRANTS	120,000.00	-	-	0.0
01-000-4045	FINES & FORFEITURES	4,500.00	150.00	430.00	9.6
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000.00	-	-	0.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000.00	-	-	0.0
01-000-4050	PERMITS, PLANNING, ETC	2,500.00	145.00	580.00	23.2
01-000-4051	BUILDING PERMITS	3,000.00	40.00	140.00	4.7
01-000-4052	RENTAL REGISTRATION	75,000.00	(80.00)	40.00	0.1
01-000-4054	CONSTRUCTION INSPECTIONS	28,000.00	835.00	2,115.00	7.6
01-000-4055	CODE ENFORCEMENT CITATIONS	1,250.00	600.00	1,705.00	136.4
01-000-4056	COMM DEV GRANT REVENUE	110,000.00	-	36,753.82	33.4
01-000-4060	SWIMMING POOL	65,000.00	11,854.50	34,829.45	53.6
01-000-4062	DAY CAMP REGISTRATIONS	18,000.00	2,048.50	9,728.50	54.1
01-000-4063	RECREATION ACTIVITIES	22,000.00	2,810.00	6,125.00	27.8
01-000-4200	OPERATING TRANSFER - WATER FUND	126,300.00	10,525.00	21,050.00	16.7
01-000-4201	OPERATING TRANSFER - SEWER FUND	242,300.00	20,192.00	40,384.00	16.7
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	24,500.00	2,042.00	4,084.00	16.7
01-000-4250	NSF FEES	-	170.00	330.00	0.0
01-000-4301	RENTS	111,000.00	9,249.86	26,624.58	24.0
01-000-4302	HRD APPROPRIATION	10,700.00	-	-	0.0
01-000-4303	FRANCHISES - GAS, TV, ETC	68,000.00	17,708.07	17,708.07	26.0
01-000-4304	MISCELLANEOUS REVENUE	4,000.00	300.00	876.14	21.9
01-000-4306	PROJECT REIMBURSEMENT	2,169,000.00	-	7,197.26	0.3
01-000-4307	INSURANCE REIMBURSEMENTS	-	-	68.20	0.0
01-000-4315	PROCEEDS FROM FUND BALANCE	268,425.00	-	-	0.0
01-000-4317	SPECIAL REVENUE	666,000.00	-	-	0.0
01-000-4600	INTEREST INCOME	475,000.00	48,462.50	96,942.23	20.4
CORPORATE FUND Revenue Totals		9,559,765.00	253,175.90	3,674,178.77	
EXECUTIVE					
01-100-5000	SALARIES	22,200.00	1,850.00	3,700.00	16.7
01-100-5010	SOCIAL SECURITY	1,700.00	141.55	283.10	16.7
01-100-5012	WORKERS COMP	175.00	-	-	0.0
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000.00	316.00	316.00	5.3
01-100-5104	INSURANCE - PUBLIC OFFICIALS	9,700.00	816.75	1,633.50	16.8
01-100-5110	CONTRIBUTIONS	-	-	-	0.0
01-100-5150	TRAINING	2,800.00	-	1,350.00	48.2
01-100-5160	TRAVEL	5,700.00	-	-	0.0
01-100-5185	PROFESSIONAL FEES	30,000.00	1,750.00	11,100.00	37.0
100 Executive		78,275.00	4,874.30	18,382.60	
ADMINISTRATIVE					
01-110-5000	SALARIES	175,800.00	12,481.20	25,935.56	14.8
01-110-5001	SALARIES - BONUS	-	-	2,720.25	0.0
01-110-5010	SOCIAL SECURITY	13,400.00	933.94	2,150.89	16.1
01-110-5011	PENSION	21,100.00	-	-	0.0
01-110-5012	WORKERS COMP	600.00	-	-	0.0

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
01-110-5013	INSURANCE - HEALTH	34,600.00	665.40	1,193.83	3.5
01-110-5014	INSURANCE - HEALTH RETIREE	30,600.00	523.73	590.30	1.9
01-110-5015	CONTRIBUTION - 457	2,000.00	124.82	330.99	16.6
01-110-5030	EMPLOYEE WELLNESS	7,500.00	335.63	289.43	3.9
01-110-5050	RESERVE FOR CONTINGENCIES	10,000.00	-	4,228.80	42.3
01-110-5102	INSURANCE - GEN LIAB	150.00	14.50	29.00	19.3
01-110-5105	INSURANCE - PROPERTY	12,000.00	779.00	1,558.00	13.0
01-110-5106	INSURANCE - AD&D AND LIFE	4,500.00	-	-	0.0
01-110-5111	CONTRIBUTIONS - TOURISM	120,000.00	4,500.00	30,459.00	25.4
01-110-5150	TRAINING	1,200.00	580.00	1,780.00	148.3
01-110-5160	TRAVEL	1,800.00	166.44	166.44	9.3
01-110-5185	PROFESSIONAL FEES	1,100.00	524.13	524.13	47.7
01-110-5191	COMMUNICATIONS	12,000.00	1,533.39	2,293.29	19.1
01-110-5200	ADVERTISING	6,400.00	-	-	0.0
01-110-5205	LEGAL	42,500.00	3,290.00	3,290.00	7.7
01-110-5207	PENSION ADMINISTRATIVE FEE	7,800.00	-	-	0.0
01-110-5210	OFFICE SUPPLIES	11,000.00	1,509.75	2,217.23	20.2
01-110-5220	POSTAGE	28,000.00	599.21	5,732.00	20.5
01-110-5230	COMPUTER EXPENSE	14,000.00	686.00	1,483.72	10.6
01-110-5232	IT LICENSING AND FEES	40,500.00	10,831.80	11,119.80	27.5
01-110-5235	DIGITAL ENGAGEMENT	29,000.00	7,947.59	13,459.59	46.4
01-110-5301	ELECTION	12,000.00	-	-	0.0
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,700.00	-	-	0.0
01-110-5500	BUILDING - ARMORY	12,000.00	137.41	274.82	2.3
01-110-5502	BUILDING MAINTENANCE	26,000.00	1,950.51	2,937.51	11.3
01-110-5550	UTILITIES - BUILDING	16,000.00	1,315.83	2,519.83	15.8
01-110-5700	BANK FEES	300.00	-	-	0.0
01-110-5807	CAPITAL OUTLAY	2,270,000.00	5,239.39	5,239.39	0.2
110 Administrative		3,118,550.00	56,669.67	122,523.80	
	FINANCE				
01-120-5000	SALARIES	82,000.00	5,875.81	7,511.01	9.2
01-120-5010	SOCIAL SECURITY	6,200.00	426.85	507.61	8.2
01-120-5011	PENSION	9,700.00	-	-	0.0
01-120-5012	WORKERS COMP	200.00	-	-	0.0
01-120-5013	INSURANCE - HEALTH	13,000.00	7,514.67	8,507.41	65.4
01-120-5015	CONTRIBUTION - 457	625.00	44.67	150.68	24.1
01-120-5102	INSURANCE - GEN LIAB	150.00	14.50	29.00	19.3
01-120-5105	INSURANCE - PROPERTY	4,500.00	292.10	584.20	13.0
01-120-5150	TRAINING	1,000.00	-	-	0.0
01-120-5185	PROFESSIONAL FEES	1,000.00	-	-	0.0
01-120-5310	AUDITING	85,000.00	-	-	0.0
01-120-5311	ACTUARIAL STUDY	6,500.00	-	-	0.0
01-120-5313	TAX COLLECTION	1,300.00	108.65	108.65	8.4
01-120-5810	RETSA OBLIGATION	16,000.00	-	-	0.0
120 Finance		227,175.00	14,277.25	17,398.56	
	COMMUNITY DEV				
01-130-5000	SALARIES	128,500.00	9,804.80	19,119.37	14.9
01-130-5010	SOCIAL SECURITY	9,800.00	721.34	1,389.20	14.2
01-130-5011	PENSION	15,400.00	-	-	0.0
01-130-5012	WORKERS COMP	350.00	-	-	0.0
01-130-5013	INSURANCE - HEALTH	26,700.00	426.09	349.12	1.3
01-130-5015	CONTRIBUTION - 457	1,500.00	55.52	137.99	9.2
01-130-5102	INSURANCE - GEN LIAB	150.00	14.50	29.00	19.3
01-130-5105	INSURANCE - PROPERTY	4,500.00	389.46	778.92	17.3
01-130-5150	TRAINING	750.00	-	-	0.0
01-130-5160	TRAVEL	900.00	-	-	0.0
01-130-5185	PROFESSIONAL FEES	750.00	-	-	0.0
01-130-5320	ECONOMIC DEVELOPMENT	8,000.00	1,000.00	2,000.00	25.0
01-130-5322	PLANNING	15,000.00	22,665.00	22,665.00	151.1
01-130-5323	PUBLIC ART	2,000.00	-	-	0.0
01-130-5401	AUTO EXPENSE	-	70.25	106.25	0.0
01-130-5822	SPECIAL PROJECTS	20,000.00	8,985.00	8,985.00	44.9
130 Community Development		234,300.00	44,131.96	55,559.85	

CODE ENFORCEMENT

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
01-140-5000	SALARIES	81,000.00	6,154.00	9,949.20	12.3
01-140-5010	SOCIAL SECURITY	6,200.00	449.96	708.84	11.4
01-140-5011	PENSION	9,800.00	-	-	0.0
01-140-5012	WORKERS COMP	2,400.00	-	-	0.0
01-140-5013	INSURANCE - HEALTH	26,700.00	2,354.55	2,478.27	9.3
01-140-5015	CONTRIBUTION - 457	750.00	61.14	141.69	18.9
01-140-5100	INSURANCE - AUTO	850.00	65.23	130.46	15.4
01-140-5102	INSURANCE - GEN LIAB	150.00	14.50	29.00	19.3
01-140-5105	INSURANCE - PROPERTY	4,500.00	292.10	584.20	13.0
01-140-5150	TRAINING	500.00	40.00	280.00	56.0
01-140-5160	TRAVEL	500.00	-	-	0.0
01-140-5185	PROFESSIONAL FEES	400.00	-	-	0.0
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	13,700.00	-	-	0.0
01-140-5330	CODE ENFORCEMENT	5,000.00	849.45	849.45	17.0
01-140-5331	CONSTRUCTION INSPECT	20,000.00	1,555.00	2,560.00	12.8
01-140-5332	RENTAL INSPECTION	1,000.00	-	5,500.00	550.0
01-140-5401	AUTO EXPENSE	500.00	-	-	0.0
140 Code Enforcement		173,950.00	11,835.93	23,211.11	
	PUBLIC WORKS ADMIN				
01-150-5000	SALARIES	82,500.00	6,202.88	12,002.65	14.6
01-150-5010	SOCIAL SECURITY	6,600.00	463.38	889.92	13.5
01-150-5011	PENSION	9,800.00	-	-	0.0
01-150-5012	WORKERS COMP	1,800.00	-	-	0.0
01-150-5013	INSURANCE - HEALTH	20,600.00	350.36	429.71	2.1
01-150-5015	CONTRIBUTION - 457	800.00	62.00	142.96	17.9
01-150-5100	INSURANCE - AUTO	850.00	64.96	129.92	15.3
01-150-5102	INSURANCE - GEN LIAB	150.00	14.50	29.00	19.3
01-150-5105	INSURANCE - PROPERTY	3,000.00	194.73	389.45	13.0
01-150-5150	TRAINING	1,750.00	580.00	580.00	33.1
01-150-5160	TRAVEL	1,000.00	486.76	486.76	48.7
01-150-5185	PROFESSIONAL FEES	2,100.00	-	-	0.0
01-150-5193	ONE CALL CONCEPTS	2,200.00	93.94	93.94	4.3
01-150-5340	ENGINEERING EQUIPMENT	3,000.00	105.99	105.99	3.5
01-150-5341	MAPPING SUPPLIES	8,000.00	-	-	0.0
01-150-5342	PUBLIC WORKS	7,400.00	1,959.39	1,959.39	26.5
01-150-5400	GAS, OIL, GREASE	3,000.00	261.02	433.93	14.5
01-150-5420	FLEET LEASE	11,000.00	842.93	1,698.61	15.4
150 Public Works		165,550.00	11,682.84	19,372.23	
	PUBLIC SAFETY				
01-160-5000	SALARIES	1,152,300.00	85,600.54	174,833.65	15.2
01-160-5002	SALARIES - POLICE GRANTS	40,000.00	-	(168.20)	-0.4
01-160-5003	COURT TIME	13,000.00	1,637.96	2,441.67	18.8
01-160-5010	SOCIAL SECURITY	91,000.00	6,412.38	12,889.71	14.2
01-160-5011	PENSION	347,000.00	-	-	0.0
01-160-5012	WORKERS COMP	72,000.00	-	-	0.0
01-160-5013	INSURANCE - HEALTH	259,700.00	12,984.81	12,915.71	5.0
01-160-5015	CONTRIBUTION - 457	7,500.00	570.34	1,412.89	18.8
01-160-5100	INSURANCE - AUTO	9,600.00	1,269.42	1,872.84	19.5
01-160-5102	INSURANCE - GEN LIAB	1,300.00	130.25	260.50	20.0
01-160-5103	INSURANCE - POLICE PROFESSIONAL	12,000.00	886.50	1,773.00	14.8
01-160-5105	INSURANCE - PROPERTY	6,900.00	341.38	786.76	11.4
01-160-5150	TRAINING	35,000.00	2,034.00	3,483.00	10.0
01-160-5170	UNIFORMS	13,000.00	307.00	649.83	5.0
01-160-5180	SAFETY EQUIPMENT	1,200.00	90.00	90.00	7.5
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500.00	-	-	0.0
01-160-5191	COMMUNICATIONS	30,500.00	2,567.70	9,105.79	29.9
01-160-5206	C3I CLERICAL SUPPORT	6,000.00	-	-	0.0
01-160-5210	OFFICE SUPPLIES	5,000.00	251.37	853.84	17.1
01-160-5230	COMPUTER EXPENSE	8,500.00	452.99	452.99	5.3
01-160-5350	FSU MOU	10,000.00	-	-	0.0
01-160-5380	POLICE REFORM	31,000.00	-	-	0.0
01-160-5390	MISCELLANEOUS EXPENSE	4,000.00	442.45	565.48	14.1
01-160-5400	GAS, OIL, GREASE	30,000.00	1,474.25	1,474.25	4.9
01-160-5401	AUTO EXPENSE	18,000.00	3,269.94	3,269.94	18.2
01-160-5420	FLEET LEASE	61,000.00	4,214.60	8,492.43	13.9

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000.00	432.84	690.23	17.3
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000.00	751.22	1,573.40	15.7
01-160-5851	FIRE DEPT APPROPRIATION	269,525.00	-	67,381.25	25.0
160 Public Safety		2,567,525.00	126,121.94	307,100.96	
PUBLIC WORKS - STREET					
01-170-5000	SALARIES	340,000.00	23,892.33	46,770.18	13.8
01-170-5010	SOCIAL SECURITY	26,000.00	1,750.38	3,380.90	13.0
01-170-5011	PENSION	40,800.00	-	-	0.0
01-170-5012	WORKERS COMP	18,000.00	-	-	0.0
01-170-5013	INSURANCE - HEALTH	99,300.00	367.82	203.94	0.2
01-170-5015	CONTRIBUTION - 457	1,500.00	97.44	241.60	16.1
01-170-5018	UNEMPLOYMENT	200.00	-	-	0.0
01-170-5100	INSURANCE - AUTO	11,500.00	839.63	1,679.26	14.6
01-170-5102	INSURANCE - GEN LIAB	600.00	57.84	115.67	19.3
01-170-5105	INSURANCE - PROPERTY	12,900.00	836.25	1,704.47	13.2
01-170-5150	TRAINING	5,000.00	-	-	0.0
01-170-5170	UNIFORMS	8,000.00	370.97	963.54	12.0
01-170-5180	SAFETY EQUIPMENT	7,000.00	96.00	1,562.93	22.3
01-170-5191	COMMUNICATIONS	15,000.00	309.42	498.21	3.3
01-170-5210	OFFICE SUPPLIES	1,500.00	-	-	0.0
01-170-5400	GAS, OIL, GREASE	30,000.00	1,595.16	2,182.97	7.3
01-170-5420	FLEET LEASE	51,000.00	4,224.59	8,512.55	16.7
01-170-5550	UTILITIES - BUILDING	7,000.00	202.21	438.26	6.3
01-170-5710	LOADER RENTAL	-	73.45	73.45	0.0
01-170-5711	SALT & ABRASIVES	150,000.00	-	-	0.0
01-170-5712	SIGN MAINTENANCE	15,000.00	984.50	984.50	6.6
01-170-5713	STREET EQUIPMENT MAINTENANCE	120,000.00	6,924.25	8,468.21	7.1
01-170-5714	STREET LIGHTING	100,000.00	9,283.02	16,659.34	16.7
01-170-5715	STREET MAINTENANCE REPAIRS	136,000.00	5,561.75	8,364.15	6.2
01-170-5716	STREET SHOP EQUIPMENT	70,000.00	3,651.21	6,922.16	9.9
01-170-5717	STREET LIGHTING REPAIRS	48,500.00	856.00	4,021.00	8.3
01-170-5800	CAPITAL OUTLAY	596,000.00	-	-	0.0
01-170-5861	STREET PAVING	150,000.00	37,075.00	37,075.00	24.7
01-170-5865	PARKING LOT MAINTENANCE	42,500.00	-	-	0.0
170 Public Works - Street		2,103,300.00	99,049.22	150,822.29	
RECREATION					
01-180-5000	SALARIES	305,000.00	23,525.01	45,928.50	15.1
01-180-5010	SOCIAL SECURITY	23,200.00	1,721.85	3,334.04	14.4
01-180-5011	PENSION	33,100.00	-	-	0.0
01-180-5012	WORKERS COMP	16,100.00	-	-	0.0
01-180-5013	INSURANCE - HEALTH	91,700.00	1,396.54	1,484.77	1.6
01-180-5015	CONTRIBUTION - 457	1,750.00	89.92	202.99	11.6
01-180-5100	INSURANCE - AUTO	2,900.00	208.84	417.68	14.4
01-180-5102	INSURANCE - GEN LIAB	600.00	57.84	115.67	19.3
01-180-5105	INSURANCE - PROPERTY	17,600.00	1,065.12	2,215.24	12.6
01-180-5150	TRAINING	300.00	-	-	0.0
01-180-5160	TRAVEL	750.00	-	-	0.0
01-180-5170	UNIFORMS	5,000.00	949.26	949.26	19.0
01-180-5180	SAFETY EQUIPMENT	500.00	-	-	0.0
01-180-5400	GAS, OIL, GREASE	10,000.00	510.00	560.65	5.6
01-180-5420	FLEET LEASE	23,000.00	1,863.65	3,755.25	16.3
01-180-5503	ARMORY EXPENSE - GYM	9,000.00	202.21	438.27	4.9
01-180-5504	COMMUNITY CENTER	18,000.00	1,261.59	2,222.64	12.4
01-180-5510	CITY PLACE	13,000.00	518.81	809.74	6.2
01-180-5550	UTILITIES	9,000.00	383.17	683.91	7.6
01-180-5720	BEAUTIFY THE BURG EXPENSE	1,500.00	-	-	0.0
01-180-5721	REC EQUIPMENT MAINTENANCE	13,000.00	486.30	486.30	3.7
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000.00	-	-	0.0
01-180-5723	REC PARK MAINTENANCE EXPENSE	58,000.00	9,436.51	15,034.54	25.9
01-180-5724	STREET TREE MAINTENANCE	7,500.00	-	-	0.0
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000.00	-	-	0.0
01-180-5726	RECREATIONAL PROGRAMS	11,500.00	2,951.02	3,064.85	26.7
01-180-5772	TRASH REMOVAL	12,000.00	171.00	171.00	1.4
01-180-5800	CAPITAL OUTLAY	55,000.00	6,912.00	6,912.00	12.6
180 Recreation		746,000.00	53,710.64	88,787.30	

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
	RECREATION-POOL				
01-181-5000	SALARIES	72,000.00	21,004.31	43,252.57	60.1
01-181-5010	SOCIAL SECURITY	5,500.00	1,606.81	3,308.79	60.2
01-181-5012	WORKERS COMP	3,800.00	-	-	0.0
01-181-5018	UNEMPLOYMENT	200.00	-	-	0.0
01-181-5507	POOL OPERATING	39,000.00	3,762.35	12,200.09	31.3
	181 Recreation - Pool	120,500.00	26,373.47	58,761.45	
	RECREATION - DAY CAMP				
01-182-5000	SALARIES	24,000.00	5,234.90	14,079.95	58.7
01-182-5010	SOCIAL SECURITY	1,850.00	400.47	1,077.11	58.2
01-182-5012	WORKERS COMP	1,300.00	-	-	0.0
01-182-5018	UNEMPLOYMENT	200.00	-	-	0.0
01-182-5507	DAY CAMP OPERATIONS	800.00	764.15	764.15	95.5
01-183-0000	RECREATION - SEASONAL	-	-	-	0.0
01-183-5012	WORKERS COMP	-	-	-	0.0
	182 Recreation - Day Camp	28,150.00	6,399.52	15,921.21	
	CORPORATE FUND Expenditure Totals	9,563,275.00	455,126.74	877,841.36	
02-000-4000	WATER SERVICE REVENUE	1,623,750.00	108,521.08	214,225.83	13.2
02-000-4001	INTEREST EARNED - WATER	3,600.00	192.74	320.77	8.9
02-000-4015	SERVLINE FEES BILLED	-	3,466.30	6,934.30	0.0
02-000-4315	PROCEEDS FROM FUND BALANCE	180,000.00	-	-	0.0
02-000-4402	SALE OF METERS	5,000.00	-	450.00	9.0
02-000-4403	TAPPING FEES	5,600.00	-	500.00	8.9
02-000-4404	SUNDRY SALES	2,500.00	2,716.00	2,876.00	115.0
02-000-4600	INTEREST INCOME	24,000.00	5.18	10.35	0.0
	WATER FUND Revenue Totals	1,844,450.00	114,901.30	225,317.25	
	WATER - ADMIN				
02-190-5000	SALARIES	73,000.00	5,461.89	12,550.79	17.2
02-190-5010	SOCIAL SECURITY	5,500.00	397.18	912.77	16.6
02-190-5011	PENSION	8,700.00	-	-	0.0
02-190-5012	WORKERS COMP	1,300.00	-	-	0.0
02-190-5013	INSURANCE - HEALTH	15,300.00	(270.10)	(705.95)	-4.6
02-190-5015	CONTRIBUTION - 457	850.00	55.44	120.77	14.2
02-190-5313	COLLECTION EXPENSE	2,200.00	108.65	108.65	4.9
02-190-5370	FMHA BOND	900.00	-	-	0.0
02-190-5600	CORPORATE OVERHEAD	126,300.00	10,525.00	21,050.00	16.7
	190 Water - Admin	234,050.00	16,278.06	34,037.03	
	WATER - FILTRATION				
02-192-5102	INSURANCE - GEN LIAB	1,400.00	144.67	289.34	20.7
02-192-5105	INSURANCE - PROPERTY	25,400.00	2,740.78	4,822.72	19.0
02-192-5106	INSURANCE - BOILER & MACHINERY	10,800.00	-	658.83	6.1
02-192-5521	PUMPING SYSTEM EXPENSE	95,000.00	7,290.99	11,674.21	12.3
02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000.00	-	324.58	0.7
02-192-5710	FILTRATION CONTRACT PAYMENT	620,000.00	-	93,253.48	15.0
	192 Water - Filtration	802,600.00	10,176.44	111,023.16	
	WATER - SUPPLY				
02-194-5000	SALARIES	34,500.00	2,676.80	5,261.76	15.3
02-194-5010	SOCIAL SECURITY	2,600.00	204.78	402.53	15.5
02-194-5011	PENSION	4,100.00	-	-	0.0
02-194-5012	WORKERS COMP	1,700.00	-	-	0.0
02-194-5015	CONTRIBUTION - 457	100.00	-	-	0.0
02-194-5506	HYDRO FACILITY EXPENSE	5,000.00	-	-	0.0
02-194-5550	UTILITIES / WATER SUPPLY	5,000.00	323.01	449.42	9.0
02-194-5730	WATER SUPPLY EXPENSE	50,000.00	2,443.58	2,547.36	5.1
	194 Water - Supply	103,000.00	5,648.17	8,661.07	
	WATER - DISTRIBUTION				
02-196-5000	SALARIES	273,000.00	21,325.80	40,288.04	14.8
02-196-5010	SOCIAL SECURITY	20,800.00	1,559.53	2,908.13	14.0
02-196-5011	PENSION	27,000.00	-	-	0.0
02-196-5012	WORKERS COMP	13,300.00	-	-	0.0

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
02-196-5013	INSURANCE - HEALTH	76,400.00	781.74	976.09	1.3
02-196-5015	CONTRIBUTION - 457	1,000.00	33.38	82.96	8.3
02-196-5100	INSURANCE - AUTO	4,600.00	349.82	699.64	15.2
02-196-5102	INSURANCE - GEN LIAB	1,400.00	144.67	289.34	20.7
02-196-5105	INSURANCE - PROPERTY	6,400.00	-	-	0.0
02-196-5150	TRAINING	2,000.00	-	-	0.0
02-196-5170	UNIFORMS	4,000.00	297.24	297.24	7.4
02-196-5180	SAFETY EQUIPMENT	6,600.00	96.00	96.00	1.5
02-196-5191	COMMUNICATIONS	13,000.00	588.29	1,507.10	11.6
02-196-5210	OFFICE SUPPLIES	1,000.00	-	245.20	24.5
02-196-5390	MISCELLANEOUS EXPENSE	1,000.00	261.22	261.22	26.1
02-196-5400	GAS, OIL, GREASE	17,000.00	720.61	720.61	4.2
02-196-5420	FLEET LEASE	33,000.00	2,606.94	5,252.98	15.9
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500.00	444.81	945.44	7.6
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000.00	214.26	430.27	8.6
02-196-5700	DISTRIBUTION EXPENSE	61,800.00	5,807.45	5,971.80	9.7
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000.00	-	-	0.0
02-196-5702	EQUIPMENT MAINTENANCE	8,000.00	279.22	279.22	3.5
02-196-5703	FIRE HYDRANTS EXPENSE	5,000.00	-	-	0.0
02-196-5704	TRANSMISSION MAINS EXPENSE	80,000.00	2,000.00	9,620.00	12.0
02-196-5740	METERS EXPENSE	20,000.00	-	3,576.96	17.9
196 Water - Distribution		704,800.00	37,510.98	74,448.24	
WATER FUND Expenditure Totals		1,844,450.00	69,613.65	228,169.50	
03-000-4000	SEWER CHARGES	1,799,000.00	118,616.54	235,773.26	13.1
03-000-4001	INTEREST EARNED - SEWER	4,275.00	409.23	689.78	16.1
03-000-4404	SUNDRY SALES	1,500.00	-	877.07	58.5
03-000-4501	BAY RESTORATION FUND REVENUE	-	15,047.92	30,023.07	0.0
03-000-4503	SEWER TAP FEES	5,500.00	-	500.00	9.1
03-000-4600	INTEREST INCOME	44,000.00	-	-	0.0
Sewer Operations Total		1,854,275.00	134,073.69	267,863.18	
03-220-4317	SPECIAL REVENUE	150,000.00	-	-	0.0
03-220-4520	CSO SURCHARGE REVENUE	401,000.00	34,007.31	67,907.57	16.9
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,800.00	177.59	305.36	17.0
03-220-4530	PROJECT REIMBURSEMENTS	1,489,000.00	153,271.98	153,271.98	10.3
03-220-4540	PROCEEDS OF DEBT	952,000.00	-	-	0.0
CSO Total		2,993,800.00	187,456.88	221,484.91	
SEWER FUND Revenue Totals		4,848,075.00	321,530.57	489,348.09	
SEWER - ADMIN					
03-210-5000	SALARIES	73,000.00	5,461.89	12,550.79	17.2
03-210-5010	SOCIAL SECURITY	5,500.00	397.18	912.77	16.6
03-210-5011	PENSION	8,700.00	-	-	0.0
03-210-5012	WORKERS COMP	1,300.00	-	-	0.0
03-210-5013	INSURANCE - HEALTH	15,300.00	(270.10)	(705.95)	-4.6
03-210-5015	CONTRIBUTION - 457	850.00	55.44	120.77	14.2
03-210-5313	COLLECTION EXPENSE	2,700.00	108.65	108.65	4.0
210 Sewer - Admin		107,350.00	5,753.06	12,987.03	
SEWER - OPERATING					
03-211-5000	SALARIES	202,000.00	17,986.91	34,840.92	17.3
03-211-5010	SOCIAL SECURITY	15,300.00	1,295.31	2,452.55	16.0
03-211-5011	PENSION	28,400.00	-	-	0.0
03-211-5012	WORKERS COMP	11,000.00	-	-	0.0
03-211-5013	INSURANCE - HEALTH	53,500.00	1,389.06	1,139.53	2.1
03-211-5015	CONTRIBUTION - 457	1,800.00	117.04	290.90	16.2
03-211-5100	INSURANCE - AUTO	1,700.00	129.93	259.86	15.3
03-211-5102	INSURANCE - GEN LIAB	750.00	72.33	144.67	19.3
03-211-5105	INSURANCE - PROPERTY	9,000.00	580.53	1,161.06	12.9
03-211-5150	TRAINING	1,000.00	-	-	0.0
03-211-5170	UNIFORMS	3,000.00	138.32	138.32	4.6
03-211-5180	SAFETY EQUIPMENT	1,000.00	189.99	379.98	38.0
03-211-5191	COMMUNICATIONS	2,400.00	235.66	318.94	13.3
03-211-5396	BAY RESTORATION FUND EXPENSE	-	-	42,432.62	0.0
03-211-5400	GAS, OIL, GREASE	10,000.00	478.94	1,066.77	10.7
03-211-5420	FLEET LEASE	21,000.00	1,701.50	3,428.52	16.3

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
03-211-5520	PUMPING STATION MAINTENANCE	6,000.00	965.00	965.00	16.1
03-211-5600	CORPORATE OVERHEAD	242,300.00	20,192.00	40,384.00	16.7
03-211-5761	SANITARY COMMISSION CHARGES	1,216,000.00	122,329.34	122,329.34	10.1
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800.00	-	2,929.05	24.8
03-211-5763	SEWER OPERATING EXPENSE	50,000.00	3,213.17	4,819.26	9.6
03-211-5764	SEWER PUMPING EXPENSE	9,000.00	372.80	1,343.85	14.9
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	50,000.00	-	-	0.0
211 - Sewer Operating		1,946,950.00	171,387.83	260,825.14	
CSO					
03-220-5391	INTEREST EXPENSE	3,025.00	-	2,115.86	70.0
03-220-5392	DEBT REDEMPTION	23,750.00	-	-	0.0
03-220-5800	CAPITAL OUTLAY	2,767,000.00	-	-	0.0
220 CSO		2,793,775.00	-	2,115.86	
SEWER FUND Expenditure Totals		4,848,075.00	177,140.89	275,928.03	
04-000-4000	WATER TAP SURCHARGE	652,000.00	68,963.09	137,777.13	21.1
04-000-4001	INTEREST EARNED SURCHARGE	3,000.00	229.01	389.80	13.0
04-000-4315	PROCEEDS FROM FUND BALANCE	120,000.00	-	-	0.0
04-000-4600	INTEREST INCOME	40,000.00	-	-	0.0
PINEY SURCHARGE FUND Revenue Totals		815,000.00	69,192.10	138,166.93	
WATER SURCHARGE					
04-200-5313	COLLECTION EXPENSE	2,200.00	86.92	86.92	4.0
04-200-5391	INTEREST EXPENSE	42,425.00	-	1,673.72	4.0
04-200-5392	DEBT REDEMPTION	421,675.00	-	-	0.0
04-200-5800	CAPITAL OUTLAY	172,000.00	-	-	0.0
04-200-5802	CAPITAL REPAIRS	45,000.00	1,112.86	5,612.86	12.5
PINEY SURCHARGE FUND Expenditure Totals		683,300.00	1,199.78	7,373.50	
05-000-4000	TRASH & GARBAGE CHARGES	534,600.00	45,021.67	84,751.88	15.9
05-000-4001	INTEREST EARNED - TRASH	3,000.00	315.85	545.72	18.2
05-000-4404	SUNDRY SALES	1,950.00	150.00	675.00	34.6
05-000-4600	INTEREST INCOME	3,500.00	-	-	0.0
GARBAGE FUND Revenue Totals		543,050.00	45,487.52	85,972.60	
GARBAGE ADMIN.					
05-230-5000	SALARIES	55,000.00	4,118.66	11,207.53	20.4
05-230-5010	SOCIAL SECURITY	4,100.00	299.26	814.86	19.9
05-230-5011	PENSION	6,400.00	-	-	0.0
05-230-5012	WORKERS COMP	800.00	-	-	0.0
05-230-5013	INSURANCE - HEALTH	12,200.00	(206.76)	(547.29)	-4.5
05-230-5015	CONTRIBUTION - 457	850.00	41.99	107.34	12.6
05-230-5313	COLLECTION EXPENSE	750.00	21.74	21.74	2.9
230 Garbage Admin.		80,100.00	4,274.89	11,604.18	
GARBAGE OPERATING					
05-232-5000	SALARIES	91,000.00	3,854.66	10,157.94	11.2
05-232-5010	SOCIAL SECURITY	6,900.00	285.85	735.89	10.7
05-232-5011	PENSION	10,900.00	-	-	0.0
05-232-5012	WORKERS COMP	4,400.00	-	-	0.0
05-232-5013	INSURANCE - HEALTH	34,400.00	234.12	169.81	0.5
05-232-5015	CONTRIBUTION - 457	750.00	-	-	0.0
05-232-5100	INSURANCE - AUTO	2,600.00	196.24	392.48	15.1
05-232-5102	INSURANCE - GEN LIAB	400.00	43.08	86.17	21.5
05-232-5105	INSURANCE - PROPERTY	5,900.00	382.68	765.36	13.0
05-232-5170	UNIFORMS	3,000.00	132.36	132.36	4.4
05-232-5180	SAFETY EQUIPMENT	1,000.00	199.99	342.47	34.3
05-232-5210	OFFICE SUPPLIES	1,000.00	-	85.00	8.5
05-232-5400	GAS, OIL, GREASE	14,000.00	633.21	876.51	6.3
05-232-5600	CORPORATE OVERHEAD	24,500.00	2,042.00	4,084.00	16.7
05-232-5770	ASH DUMPSTER	8,500.00	-	-	0.0
05-232-5771	BULK CLEANUP EXPENSE	10,000.00	-	-	0.0
05-232-5772	LANDFILL CHARGES	130,000.00	11,787.55	19,469.85	15.0
05-232-5773	SANITATION OPERATING EXPENSE	60,000.00	5,910.95	8,251.36	13.8
05-232-5774	YARD WASTE COMPOSTING	1,500.00	-	-	0.0
232 Garbage Operating		410,750.00	25,702.69	45,549.20	

CITY OF FROSTBURG
AUGUST 2025 BUDGET REPORT

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	August 2025 Rev/Expd	YTD Rev/Expd	% of Budget Earned/Incurred
GARBAGE FUND Expenditure Totals		490,850.00	29,977.58	57,153.38	
07-000-4600	INTEREST INCOME	-	2.96	4.67	0.0
COMM DEVELOPMENT SPECIAL PROJECTS FUND		-	2.96	4.67	
08-000-4600	INTEREST INCOME	-	3.24	6.20	0.0
08-000-4800	OPIOID SETTLEMENT RECEIPTS	-	3,975.20	3,975.20	0.0
OPIOID SETTLEMENT FUND Revenue Totals		-	3,978.44	3,981.40	

**CITY OF FROSTBURG
MONTHLY REPORT - TAXES
FOR THE MONTH ENDING AUGUST 31, 2025**

Tax Type - Year	Principal Receivable at 07/31/25	Billings	Receipts		Abatements/ Adjustments	Principal Receivable at 08/31/25
			Principal	Interest		
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32
Real Estate - 21/22	244.30	-	-	-	-	244.30
Real Estate - 22/23	244.30	-	-	-	-	244.30
Real Estate - 23/24	32,326.71	-	935.66	298.35	-	31,391.05
Real Estate - 24/25	110,311.98	-	1,013.14	155.80	-	109,298.84
Real Estate - 25/26	2,698,638.61	-	449,119.71	-	(323.40)	2,249,195.50
Real Estate Total	<u>\$ 2,842,003.22</u>	<u>\$ -</u>	<u>\$ 451,068.51</u>	<u>\$ 454.15</u>	<u>\$ (323.40)</u>	<u>\$ 2,390,611.31</u>
Personal Prop - 23/24	\$ 1,402.28	\$ -	\$ -	\$ -	\$ -	\$ 1,402.28
Personal Prop - 24/25	2,234.25	-	-	-	-	2,234.25
Personal Property	<u>\$ 3,636.53</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,636.53</u>
Public Utility - 23/24	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Corporation - 21/22	\$ 27.80	\$ -	\$ -	\$ -	\$ -	\$ 27.80
Corporation - 22/23	3,523.86	-	-	-	-	3,523.86
Corporation - 23/24	7,981.80	-	-	-	-	7,981.80
Corporation - 24/25	11,243.55	-	-	-	-	11,243.55
Corporation Total	<u>\$ 22,777.01</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,777.01</u>
NST - Returned Check Fee	<u>\$ -</u>	<u>\$ 60.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60.00</u>
Total	<u><u>\$ 2,868,416.76</u></u>	<u><u>\$ 60.00</u></u>	<u><u>\$ 451,068.51</u></u>	<u><u>\$ 454.15</u></u>	<u><u>\$ (323.40)</u></u>	<u><u>\$ 2,417,084.85</u></u>

`CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of August 2025

Submitted by: Gene Bittinger maintenance Supervisor

August 1 2025

Checked parks

Removed refrigerators from Lion Concession stand

Helped with the water line at the Food Pantry

Tree destroyed Lion concession Stand

Helped with the City Picnic

August 4 2025

Checked parks

Took softball supplies out of Lion's concession stand

Cut grass at MT Pleasant, East End, Dog Park and Greene ST

Started cutting Glendening

August 5 2025

Checked parks

Finished cutting Glendening

Weed eated around field 8

Fixed and painted benches on field 8

Meant with Darrel at Lion's concession stand

Unlocked Hoffman

August 6 2025

Checked parks

Put new roof on a little pavilion at the Day Care

Took a tote to the Arboretum and filled it up with water

Drop off plastic pipe at Armstrong's

August 7 2025

Checked parks

Installed temporary water line at the Arboretum

Picked up our work boots

Hauled millings to Hoffman parking lot

August 8 2025

Checked parks

Put banners up

Cut grass around the pool. Shop and Armory

Finished Hoffman parking lot

Cleaned ditches at Glendening

Fixed the road at Glendening

August 11 2025

Checked parks

Took tables to Hoffman

Took chairs to City Place

Took HRDC furniture back to Day Care

Loaded brush that was cleaned up at City Hall

Weed eaten at the Miners memorial and the switchbacks

August 12 2025

Checked parks

Killed bees at MT Pleasant playground

Went to the Staff meeting

Hauled mulch to MT Pleasant playground

Cleaned field 5 bathrooms

August 13 2025

Checked parks

Replaced the battery for Glendening fuel pump

Hauled playground mulch and spread it at the pool playground

Checked buildings for Taylor

August 14 2025

Checked parks

Weedeated at Lion's pond and cotton pond

Cut ST Mike's, MT Pleasant, East End and the Dog Parks

Trimmed trees at Lion's pond

Worked on a zero mower

August 15 2025

Checked parks

Cut the grass around the pool; Armory and the Shop

Picked up mower blades

Put mower blades on a zero mower

August 18 2025

Checked parks

Started putting the roof on at Small pool pavilion

Meant with Brian at Hoffman

August 19 2025

Checked parks

Picked up mower parts

Worked on pool pavilion roof

Unlocked the pool for CO2 guy

August 20 2025

Checked parks

Took field paint to field 8

Worked on pool pavilion roof

Checked City Hall generator

Put banners up in playgrounds
Painted pool pavilion bathrooms inside
August 21 2025
Checked parks
Stripped painters tape off of small pool bathroom fixtures
Checked all park cameras in the parks and changed batteries
Fixed zero mower tire
Fixed the bobcat sign at RT 40 intersection
August 22 2025
Checked parks
Cut grass at the Dog Park, East End, MT Pleasant, Greene ST, Hoffman,
Cut grass around the Pool, Shop and Armory
August 25 2025
Checked parks
Graded around small pool pavilion
Spread millings on small pool pavilion road
Started cutting grass at Glendening
August 26 2025
Checked parks
Took tractors and bobcats to Hoffman
Cut trees at Hoffman
Started spreading mulch at Hoffman
August 27 2025
Checked parks
Finished spreading mulch at Hoffman
Replaced a filter in the Day Care Center air conditioner
Cut grass at Hoffman
Checked freezer in City Place
Fixed a toilet at field 5 bathroom
Brought equipment back from Hoffman
August 28 2025
Checked parks
Cleaned bathrooms at Hoffman
Cleaned the walking trails off at Hoffman
Took picnic tables and trash cans to Hoffman
Picked up sticks and rocks up at Hoffman
Cleaned up after the food giveaway
Cleared downed tree off walking trail at MT Pleasant
Fixed a wagon tire
August 29 2025
Checked parks
Fixed the rain spouts and down spouts at the small pool pavilion
Picked up new tires for a Hoffman wagon

Cleaned the bathrooms at Hoffman

Worked on a toilet at Glendening

Took tables and chairs, cones and barriers to Hoffman

Dropped off truck 40 at Hoffman

CITY OF FROSTBURG

Monthly Report: Street Department

For the Month of: August 2025

Submitted by: Shane Elliott & Ryan Whitaker

August 1, 2025 – Friday

- Checked all CSO locations and made a report
- Removed litter all over town in city streets where needed
- Made up new monthly report and sent out old one
- Cleaned up gravel and debris around town due to water runoff
- Took invoices to be paid to city hall
- Cleaned rest room, lunch room and swept out garage bays
- Popped manholes on sewer main to check for any issues
- Checked all sewer pumping stations
- Removed dead animal in roadway on Main Street
- Checked and emptied all city trash cans where needed on Main Street
- Replaced a few faded out street signs
- Marked Miss Utility tickets and checked them in on the computer
- Cleaned off catch basin grates around town after rain event
- Emptied out all shop trash cans
- Checked on water runoff complaint on Maple Drive
- Dropped off material at Piney Dam
- Trimmed low hanging tree limbs in a few Alleyways
- Measured curblines and driveway aprons for next weeks blacktop projects

August 2, 2025 – Saturday

August 3, 2025 – Sunday

P.2

August 4, 2025 – Monday

- Emptied all city trash cans where needed
- Cleaned off blacktop tools and filled roller
- Weeded the wall on Main Street and removed tree limbs
- Removed litter off Main Street
- Applied sealant to new concrete catch basin
- Pothole patched a few roadways and alleyways
- Marked emergency miss utility ticket for sewer repair
- Checked all sewer pumping stations and ran weekly tests
- Installed several blacktop curbs around town due to water runoff issues
- Marked miss utility tickets and checked them in on computer
- Cleaned up debris left behind while blacktopping
- Added degreasing agent to sewer pumping stations
- Cut grass around City of Frostburg signs
- Troubleshoot electrical issues on truck #45
- Ran sewer camera in sewer main off Frost Avenue
- Looked over water damage along roadway on Mechanic Street
- Washed off all sewer camera equipment after use

August 5, 2025 – Tuesday

- Picked up west end of town garbage route
- Installed new starter on truck #45
- Cleaned off blacktop tools and filled roller
- Removed litter off Main Street
- Patched potholes in several locations and installed curbing where needed
- Straightened a few bent sign posts around town
- Checked on a sewer complaint just off Green Street
- Trimmed some trees overhanging side walk on Main Street
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them off on the computer
- Checked on drainage issues on Mt Pleasant Street and East Street
- Picked up supplies from Lowes and Harbor freight
- Cleaned up debris left behind while blacktopping
- Popped manholes from Frost Avenue through the woods down to swimming pool to make sure of no obstructions or flow issues
- Ordered parts for dump truck #4
- Returned parts to Frostburg Carquest

P.3

August 6, 2025 – Wednesday

- Picked up garbage route on east end of town
- Finished trimming street trees where needed on Main Street
- Ran robot camera in sewer main along side Sandspring Run
- Checked all sewer pumping stations
- Picked up truck #4 from Cober Cummins after repairs were made
- Marked miss utility tickets and checked them in on computer
- Turned in invoices to be paid to city hall
- Removed litter off Main Street
- Had meeting with Fastenal sales rep on sewer cleaning and maintenance products
- Used Mini excavator to dig along manholes in woods along Sandspring Run due to root issues
- Trimmed weeds along streets and street trees
- Checked on sewer issue on Armstrong Avenue
- Unloaded and put away Fastenal delivery
- Removed roots out of manhole off Frost Avenue and added root killer
- Washed off all sewer camera equipment after use
- Unloaded equipment from lowboy trailer

August 7, 2025 – Thursday

- Picked up garbage route in center section of town
- Checked all sewer pumping stations
- Removed litter on Main Street
- Installed new manhole lid on Upper Consol Road
- Checked on a signage complaint
- Plugged a hole in rear garage truck tire and checked for any other leaks
- Marked miss utility tickets and checked them in on computer
- Removed old broken sign post off Hill Street
- Trimmed vegetation away from street signs on Federal Street
- Installed new sign and post on Maple Street
- Picked up supplies from Lowes Home Center
- Conducted interviews at city hall
- Replaced broken sewer cleanout cap on Grant Street
- Worked on Hoffman pumping station due to heavy sewer debris
- Removed dead animal in roadway on Depot Street
- Started trimming grass and weeds on Grant and Lee Street

P.4

August 8, 2025 – Friday

- Made repairs to lower storage shed
- Hauled away junk and debris from lower parking area
- Picked up litter on Main Street
- Installed new reflective delineator on Welsh Street
- Checked and emptied city trash cans where needed on Main Street
- Went through applicants to make final decision on new hire
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Erected new storage racks in rear of salt dome
- Cleaned rest room and lunch room
- Emptied out all shop trash cans in garage area
- Removed litter and debris in city streets before the weekend
- Trimmed more weeds and grass off Grant and Lee Street
- Sprayed weeds in preparation of paving certain streets
- Got measurements on manholes in need of replacing
- Removed junk and debris from the Rec Dept. parking area

August 9, 2025 – Saturday

August 10, 2025 – Sunday

August 11, 2025 – Monday

- Picked up yard waste all over town
- Dug out cold patch in storm hole on Armstrong Ave
- Set up DIP signs around area to be blacktop patched
- Checked all sewer pumping stations and ran weekly tests
- Installed flail mower on Excavator and diagnosed hydraulic issue
- Marked miss utility tickets and checked them in on computer
- Loaded up excavator to be dropped off at American Rent All
- Picked up new oil barrels at Surplus City
- Checked other places in need of blacktop patching to get a total in tonnage
- Removed litter off Main Street
- Put Kimball Midwest delivery away
- Cleaned out several inlets and culvert pipes where needed
- Replaced a few faded out street signs around town
- Picked up a delivery at city hall

P.5

August 12, 2025 – Tuesday

- Picked up garbage route on west end of town
- Repaired Transmission line on Truck 8
- Attended staff meeting at city hall
- Blacktop patched several water repair sites and various alley ways
- Cleaned off all blacktop tools and filled roller with water and fuel
- Checked all sewer pumping stations – Ran weekly tests
- Dropped off Mini Excavator to American Rent All to have repaired
- Picked up sewer pump that was repaired from IM Motors in Ft. Ashby
- Assembled new pneumatic jack for heavy equipment
- Removed litter off Main Street
- Unloaded delivery of new Bobcat forks
- Checked on catch basin complaint on Paul St.
- Trimmed damaged tree limb on Frost Ave.
- Marked miss utility tickets and checked them in on computer
- Picked up parts from Carquest
- Disposed of tree limbs that were cut over at Dump Site
- Took down and put away Dip signs and stands from Work Zone

August 13, 2025 – Wednesday

- Picked up east end of town garbage route
- Investigated old pipe on High Street to determine if its still active
- Marked miss utility tickets and checked them in on computer
- Ran vactor truck to help Water Dept. on Allegany Street
- Checked all sewer pumping stations
- Worked on a hydraulic leak on vactor truck
- Looked at a few pothole complaints around town
- Removed litter on Main Street
- Checked sewer complaint on McCulloh Street
- Made sure all sewer overflow blocks are in place before rain event
- Ran street sweeper on Center Street in preparation of blacktopping
- Checked for water leak, popped manholes on and around Allegany Street
- Ran sewer camera in sewer service line on McCulloh Street
- Drained water from diesel safety tank
- Removed dead animal in roadway
- Washed off sewer camera equipment after use
- Picked up supplies from Carquest
- Emptied and cleaned out sweeper over at dump site

P.6

August 14, 2025 – Thursday

- Picked up garbage route in center section of town
- Marked several locations with paint around town to be blacktopped
- Removed litter off Main Street
- Installed new street sign and post on Mechanic Street
- Checked all sewer pumping stations
- Ran sewer camera in a few locations to locate manholes
- Filled in sink hole along Armstrong Avenue
- Marked miss utility tickets and checked them in on computer
- Spread gravel in soft spots to be blacktopped
- Hauled a few loads of debris to dump site
- Cut roadway and driveway entrances and removed debris in Prichard Farm
- Met with blacktop contractor to discuss blacktop program
- Replaced missing street sign on Depot Street
- Washed off sewer camera equipment after use
- Filled jetter trucks water tank on other fluids where needed
- Removed dead animal in roadway on Baptist Street

August 15, 2025 – Friday

- Checked and emptied city trash cans where needed on Main Street
- Measured manholes in need of risers for blacktop program
- Checked all sewer pumping stations
- Marked several locations to be blacktopped
- Ran sewer camera to inspect sewer main on Jenkins Street
- Took invoices to be paid to city hall
- Washed off sewer camera equipment after use
- Removed dead animal in roadway on Main Street
- Cut grass and weed eat several locations around town
- Trimmed overhanging tree limbs on Main Street
- Emptied out all shop trash cans and swept garage bays
- Marked miss utility tickets and checked them in on computer
- Picked up supplies from Harbor Freight in LaVale
- Met with blacktop contractor to discuss blacktopping plan
- Removed litter off Main Street
- Cleaned restroom, lunch room and office area

August 16, 2025– Saturday

August 17, 2025 – Sunday

August 18, 2025 – Monday

- Emptied city trash cans where needed on Main Street
- Ran street sweeper on streets to be blacktopped
- Cut grass and weed eat wall on Main Street
- Trimmed a few trees on Main Street due to blind spots entering roadway
- Greased garbage truck and replaced fittings where needed
- Checked all sewer pumping stations – Ran weekly tests
- Removed handicap sign and post off Hill Street at homeowner's request
- Installed a few manhole risers where needed for blacktop crew
- Called to check on status of sign order
- Marked miss utility tickets and checked them in on computer
- Checked on blacktop contracting crew throughout the day
- Emptied and cleaned sweeper at dump site after use
- Checked a tree complaint on Dogwood Circle in Braddock Estates
- Weed eat around tree grates on Main Street
- Picked up deliveries from city hall

August 19, 2025 – Tuesday

- Picked up garbage route on west end of town
- Moved all cross bars and barricades from old location
- Checked on blacktop crew and installed water and manhole risers where needed
- Pressure washed barricade cross bars and legs
- Inspected storm drainage issues off Victoria Lane
- Removed litter off Main Street
- Cut up and removed fallen tree from roadway on Dogwood Circle
- Marked miss utility tickets and checked them in on computer
- Unloaded Uline delivery with Bobcat
- Checked all sewer pumping stations
- Installed FSD logo and markings on new trash cans for City events
- Loaded up all barricades, detour signs and stands needed for tomorrow
- Contracted Tree Contractor about removing fallen debris
- Installed new forks on Bobcat and greased all fittings
- Replaced vent nipples on all diesel fuel tanks

P.8

August 20, 2025 – Wednesday

- Picked up garbage route on east end of town
- Had crews work early to set up road closure and detour signs for Au Petit demolition
- Removed litter on Main Street
- Cut and removed several parking meters and posts that were damaged
- Marked miss utility tickets and checked them in on computer
- Performed traffic control on Main St. and kept pedestrians away from work zone most of the day
- Checked all sewer pumping stations
- Used loader to clear debris from Main St. after building was torn down
- Set back up construction fence and barricades after work was completed
- Marked an Emergency Miss Utility ticket
- Picked up trash that was missed during the route
- Took down all barricades and signs then re-opened Main St.
- Put away all barricades, cones, signs, and stands after use

August 21, 2025 – Thursday

- Picked up garbage route in center section of town
- Checked all sewer pumping stations
- Dropped off cones to Blacktop Contractor
- Removed litter on Main Street
- Trimmed tree limbs on Bowery, Mechanic, and High St.
- Marked miss utility tickets and checked them in on computer
- Put away Napa order
- Added degreaser to Centennial Hill Pumping Station
- Swept out and organized all garage bays
- Worked on repairing fuel system on one leaf blower
- Checked oil and hydraulic fluid on roller
- Assembled new street banner holders in preparation for tomorrow
- Organized a few outdoor power equipment items in shed
- Checked in on Blacktop Contractor working in town
- Installed a new strainer valve on pickup hose of trash pump
- Went through riser inventory and organized them
- Greased fittings on Lowboy Trailer and checked brakes and tire pressures

P.9

August 22, 2025 – Friday

- Checked and emptied all city trash cans where needed
- Marked an Emergency Miss Utility ticket
- Emptied out all trash cans in Shop area
- Removed litter on Main Street
- Installed new light pole banners on Main and Bowery St.
- Marked miss utility tickets and checked them in on the computer
- Trimmed weeds and cleaned up around Frostburg sign on Main St.
- Checked all sewer pumping stations
- Moved all vehicles and equipment for paving crew working in parking lot
- Picked up a special trash pickup
- Cleaned bathroom, breakroom and office area
- Organized drill bits and other cutting items in tool box
- Checked fuel level in diesel storage tanks
- Removed a dead animal from roadway on Main St.
- Checked on sidewalk complaint on Welsh St.

August 23, 2025 – Saturday

August 24, 2025 – Sunday

August 25, 2025 – Monday

- Emptied city trash cans where needed on Main Street
- Installed riser at lower baseball field before paving
- Checked all sewer pumping stations – Ran weekly tests on systems
- Marked off area site for sewer repair and called in a Miss Utility ticket
- Removed litter on Main Street, Water and Broadway
- Installed storm outlet cover behind salt barn
- Marked miss utility tickets and checked them in on computer
- Cut grass and trimmed weeds in Mechanic St. parking lot
- Loaded flail mower and dropped off at American Rent All for repairs
- Inspected broken curb on Beall St. and coned off for further repair
- Cut down and plug old gas line with concrete in shop parking lot
- Approved all invoices and turned into City Hall
- Cleaned off concrete tools after use
- Removed dead animal from crawlspace behind elevator

P.10

August 26, 2025 – Tuesday

- Picked up garbage route on west end of town
- Dropped off Truck 5 for engine repairs at Weimer Chevrolet
- Inspected water runoff issue on Ormand Street
- Began concrete work for curb and catch basin on Beall St.
- Checked all sewer pumping stations
- Installed new riser in manhole for Shop parking lot
- Checked on status of Truck 14 being repaired at Rubys
- Marked miss utility tickets and checked them in on computer
- Picked up blacktop curbing that was left behind after patching
- Removed litter on Main Street
- Looked at a few runoff complaints and assessed where blacktop curbing needs installed
- Had phone appointment to discuss the Cruise-in event
- Looked into sidewalk complaint on Welsh St.
- Replaced stop sign and post on State St.
- Delivered mail next door to MDE

August 27, 2025 – Wednesday

- Picked up garbage route on east end of town
- Used Bobcat to dig out an area in parking lot to be paved
- Trimmed weeds and brush from inside of fence line around shop
- Removed litter off Main Street
- Hauled a load of debris to Dump Site
- Checked all sewer pumping stations
- Replaced string head on weed eater
- Marked all miss utility tickets and checked them in on computer
- Set up cones around blacktop repair site
- Had culvert meeting/discussion on Victoria Lane on storm line repair options
- Swept swimming pool parking lot in preparation of blacktop crew
- Retrieved tar box and other equipment out of storage shed in preparation of crack sealing roadways around town where needed – looked over equipment for any safety issues
- Went through flint cross walk inventory and sent out new order
- Emptied out sweeper over at Dump Site
- Removed traffic cones and forms from catch basin repair site
- Filled sweeper with water and fuel after use

P.11

August 28, 2025 – Thursday

- Removed litter off Main Street
- Cleaned off blacktop tools and filled roller
- Blacktopped a few bad spots in roadways around town
- Set up traffic cones in locations that were blacktopped
- Checked all sewer pumping stations
- Marked trees around town that needs to be removed in the near future
- Set out extra trash cans on Main Street for tonight's event
- Marked miss utility tickets and checked them in on computer
- Installed both gates on entrance to parking lot
- Drilled hole in parking lot for gate locking post
- Measured hole and prepped area to be blacktopped
- Loaded up traffic control devices for tonight's event
- Worked throughout the evening during Cruise-in event
- Cleaned up gravel and prepped area to be blacktopped in Prichard Farm

August 29, 2025 – Friday

- Emptied all city trash cans on Main Street
- Cut grass and trimmed weeds around town in several locations
- Picked up traffic cones from blacktopped areas
- Checked all sewer pumping stations
- Used tar machine to seal around blacktopped parking lot
- Trimmed and sprayed weeds on Grant Street Ext.
- Removed litter and debris off Main Street
- Cleaned rest room and lunch room
- Picked up supplies from Frostburg Rental and Carquest
- Marked miss utility tickets and checked them in on computer
- Emptied out all shop trash cans
- Marked more trees in need of removing around town
- Removed concrete forms and sealed concrete
- Unloaded traffic control devices from last night's event
- Put blacktop equipment back on utility trailer

August 30, 2025 – Saturday

August 31, 2025- Sunday

City of Frostburg

Monthly Report: Water Department

For the Month of August, 2025

Submitted by: Jim Williams, Supervisor

August 1, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read monthly meters
- Read monthly master meters
- Assisted contractor with installing new water line New Food Pantry
- Homeowner on Allegany St. called about hearing water running, discovered it is his service line leaking outside
- Turn water on Broadway for owner

August 4, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Met with homeowner Allegany St. about service line leaking

August 5, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Marked water lines for contractor Center St. & E. College Ave.

August 6, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Data log Frost Ave.
- Final readings Center St. & E. Main St.
- Reread water meter E. Main St. high consumption

August 7, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading S. Water St.
- Installed temporary water line Glending for tree farm
- Dug out milling Glending for Rec. Dept.

August 8, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading Greenbriar
- Installed 4-new meters

August 11, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Missed Utility Tickets
- Discovered water running on Bowery St. was an outside meter that was turned on
- Cleaned out the meter reader truck

August 12, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station

- Dug out holes that needed to be blacktop from water leaks
- Final reading Mt. Pleasant St.
- Installed new meter Frost Ave.
- Reread water meter Bowery St.
- Turn water on Hill St. for homeowner

August 13, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Final readings Braddock Height's & Mt. Pleasant St.
- Test pit water service line Allegany St.

August 14, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Installed new meter National Highway
- Met with homeowner Allegany St. regarding leaking service line
- Had new front brakes installed truck 20 Red Ridge

August 15, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cut the grass @ the shop
- Oil change truck 17 Red Ridge
- Final reading Federal St.
- Repaired curb box Victoria Lane

August 17, 2025

Repaired leak Green St. 2"-service line

August 18, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Reread water meter Armstrong Ave. possible leak
- Installed 3-new water meters
- Data log Armstrong Ave.

August 19, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled the trash away
- Delivered water meter to contractor Prichard farm
- 4-final readings
- Met with contractor Baptist St.
- Reread water meters Candlewick & Hill St. possible leak
- Installed new meter National Hwy.

August 20,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meter Candlewick
- Final reading Center St.
- Turn water off for contractor McCulloh St.

- Turn water off & back on for homeowner Mt. Pleasant St. to do repairs
- Reread water meter Crestview Drive toilet leaking
- Emergency locate E. Main St. Gas Company

August 21,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Washington St.& Wenck's Lane
- Data log E. Main St.
- Tried to turn water off for homeowner Stoyer St. needs dug up

August 22, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meters Centennial St. & Standish St.
- Turn water off & back on for homeowner Centennial St. to do repairs

August 25, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meters Pinecrest & National HWY
- Data log Hill St.
- Reread meter Chestnut possible leak
- Final reading Broadway

August 26, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets

- Cleaned the shop
- Hauled trash away
- Final reading Washington St.
- Dug up & installed new curb & rod Stoyer St.
- Turn water off Stoyer St. for homeowner property is vacant
- Emergency locate Potomac Edison

August 27, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Turn water off for nonpayment
- Turn water back on from nonpayment

August 28, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Dug up curb stop Spring St. to be turned off for nonpayment
- Turn water back on from nonpayment
- Final reading Delano Ave.
- Data log McCulloh St.

August 29, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meter Centennial St.
- Final reading S. Water St.
- Turn water back on from nonpayment

CITY OF FROSTBURG

Monthly Report: Police Department

For the Month of: August 2025

Submitted by: PCO II Charon Clark & Chief Nicholas Costello

IDENTIFIED INCIDENTS & COMPLAINTS for the Month

2024	588	2025	543
ARRESTS	On-View/Citations	9	
	Warrants Served/Obtained	3	
	Summonses Served	3	
	Juvenile Arrests & Citations	0	
	TOTAL	15	
C3I INVESTIGATIONS	Cases	3	
COMMUNITY POLICING	Logged Activities	3	
PARKING	Parking Violations	12	
PUBLIC SERVICE	Well-Being Checks	21	
	Emergency Petitions	1	
	Assist Other Agency	14	
	Request for Officer	36	
	Follow-Ups	9	
	Disturbance (Multiple Inc. Types)	23	
TRAFFIC	M/V Crashes	8	
	Traffic Details	8	
	DWI/DUI Arrests	2	
TRAFFIC STOPS	Total Number of Stops	97	
	Citations	36	
	Warnings	103	
	SEROs	0	
COLLECTIONS	Parking Meter Fines	\$0.00	
	Other Parking Fines	\$240.00	
	Parking Meter Collections	\$0.00	
	Municipal Infractions Paid	\$0.00	
	Parking Permits	\$0.00	
	Miscellaneous	\$30.00	
	Park Mobile	\$0.00	
	TOTAL	\$270.00	

Respectfully Submitted,

Nicholas J. Costello
Chief of Police