



# LEGISLATIVE COVER MEMO

**Meeting Date:** September 15, 2025

**Agenda Item:** Ordinance 2025-21

APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF FRANKLIN, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY

**Submitted by:** Jenna Trice, Finance Director

**Scope/Description:**

- General Fund**
  - Increase Other Government by \$36,500 for Duke Electric
  - Increase Other Government by \$16,318 for Admin and park Cameras
  - Increase Building Division Other by \$50,000 for McBride.
  - Increase Other Government by \$4,500 for burials.
  - Increase Other Police by \$3,600 for the Fury 5k.
- Street Fund**
  - Increase Other by \$7,293 for guardrail insurance claim.
- Water Fund**
  - Increase Other in general and water plant for \$66,000 for Duke.
- MCD Fund**
  - Increase Other by \$48,500 for MCD Fees.
- Sewer Replacement Fund**
  - Increase other by \$18,000 for Infrastructure.
- Fire Replacement Fund**
  - Decrease Other by \$60,800 for rightsizing.
- Employee Benefits Fund**
  - Decrease Personnel Fire by \$100,000 and Other Parks and Rec by \$53,000 for rightsizing.

**Emergency Legislation:** Yes – Necessary to provide for the financial operations of the City through the end of the fiscal year. This ordinance will become effective on September 15<sup>th</sup>, 2025.

**Vote Required for Passage:** Per Section 4.14 of the City Charter, the passage of this Ordinance requires the affirmative vote of not less than four members of Council.

**Exhibits:** Exhibit A: 2025 Budget

**Recommendation:** Approval.

CITY OF FRANKLIN, OHIO  
ORDINANCE 2025-21

**APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF FRANKLIN, OHIO, FOR  
THE FISCAL YEAR ENDING DECEMBER 31, 2025 AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the City of Franklin finds it necessary, upon the recommendation of the Finance Committee, the City Manager and the Finance Director, to make the following appropriations, which provides appropriations for the fiscal year ending December 31, 2025, in order to meet current expenses and to authorize certain other expenditures; and

WHEREAS, Section 4.14 of the City's Charter authorizes emergency appropriations, when such appropriations are made pursuant to an emergency ordinance.

THE CITY OF FRANKLIN HEREBY ORDAINS, at least four (4) members of Council elected thereto concurring, that:

Section 1. This Ordinance is an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Franklin, Ohio. The reason for such necessity arises from the need to provide appropriations for current expenses and other expenditures for the fiscal year ending December 31, 2024, to ensure the continued, usual, daily operation of the City Government.

Section 2. To provide for current expenses and other expenditures of the City of Franklin, Ohio, for the fiscal year ending December 31, 2025, the sums contained within the attached Exhibit A, as amended, are hereby appropriated.

Section 3. The Finance Director is hereby authorized to make payments from any of the appropriations herein made, upon receiving proper claims, certificates and or vouchers approved by the officials, department heads, or their respective designees, authorized by law to approve the same, or upon an ordinance or resolution of Council to make expenditures; provided, however, that no payments for salaries or wages shall be made except to persons employed in accordance with the ordinances of the City of Franklin and/or laws of the State of Ohio.

Section 4. The Finance Director is hereby authorized to adjust appropriations within any Fund or Department, so long as the adjustments made do not exceed the total appropriations authorized within any Fund. In addition, the Finance Director is hereby authorized to establish additional accounts within any Fund as may from time to time be required to ensure proper accounting or by the State of Ohio.

Section 5. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Chapter 121 of the Ohio Revised Code, and the Rules of Council.

Section 6. This Ordinance shall take effect on September 15, 2025, and in accordance with Sections 4.05 and 4.14 of the City's Charter, shall not be automatically repealed.

ADOPTED: September 15, 2025

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of Ordinance 2025-21 passed by that body on September 15, 2025.

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Khristi Dunn, Clerk of Council

APPROVED AS TO FORM:

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Ben Yoder, Law Director

<u>FUND</u>	<u>ACTIVITY</u>	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>
<b>100</b>	<b><u>GENERAL FUND</u></b>			
	<u>Public Safety</u>			
	Police Division	\$4,624,710	\$791,814 <b>\$788,214</b>	\$5,416,524
	Reserve Police	\$0	\$0	\$0
	Total	\$4,624,710	\$791,814	\$5,416,524
	<u>General Government</u>			
	Economic Development	\$0	\$101,900	\$101,900
	Clerk & Council	\$205,156	\$50,450	\$255,606
	Municipal Court	\$832,500	\$261,170	\$1,093,670
	Probation Division	\$309,850	\$52,790	\$362,640
	City Manager	\$475,990	\$32,200	\$508,190
	Finance Department	\$369,225	\$120,945	\$490,170
	Income Tax Division	\$241,800	\$965,470	\$1,207,270
	Law Department	\$0	\$457,500	\$457,500
	Civil Service Commission	\$0	\$5,750	\$5,750
	Planning Commission	\$0	\$10,200	\$10,200
	Building & Grounds	\$72,280	\$144,600	\$216,880
	Other Government	\$0	\$637,348 <b>\$580,030</b>	\$637,348
	Building Division	\$210,200	\$452,650 <b>\$402,650</b>	\$662,850
	Total	\$2,717,001	\$3,292,973	\$6,009,974
	<u>Transfers</u>			
	Transfers & Advances	\$0	\$5,172,178	\$5,172,178
	Total	\$0	\$5,172,178	\$5,172,178
	<b>TOTAL GENERAL FUND</b>	<b>\$7,341,711</b>	<b>\$9,256,965</b>	<b>\$16,598,676</b>
<b>200</b>	<b><u>STREET FUND</u></b>			
	Street Constr, Maint, & Repair	\$930,200	\$643,034 <b>\$635,741</b>	\$1,573,234
	Total	\$930,200	\$643,034	\$1,573,234
<b>210</b>	<b><u>STATE HIGHWAY FUND</u></b>			
	Street Constr, Maint, & Repair	\$0	\$53,000	\$53,000
	Total	\$0	\$53,000	\$53,000
<b>212</b>	<b><u>FIRE &amp; EMS LEVY FUND</u></b>			
	Fire & EMS Division (Includes Grant)	\$2,226,600	\$682,791	\$2,909,391
	Volunteer Firefighters	\$752,770	\$1,000	\$753,770
	Transfers & Advances	\$0	\$318,701	\$318,701
	Total	\$2,979,370	\$1,002,492	\$3,981,862
<b>215</b>	<b><u>ISSUE TWO FUND</u></b>			
	Street Constr, Maint, & Repair	\$0	\$785,000	\$785,000
	Total	\$0	\$785,000	\$785,000
<b>219</b>	<b><u>E 9-1-1 WIRELESS FUND</u></b>			
	Police Division	\$106,700	\$56,575	\$163,275
	Total	\$106,700	\$56,575	\$163,275
<b>220</b>	<b><u>JOINT RECREATION FUND</u></b>			
	Swimming Pool	\$0	\$200,550	\$200,550
	Transfers & Advances	\$0	\$350,000	\$350,000
	Total	\$0	\$550,550	\$550,550
<b>225</b>	<b><u>COMPUTER RESEARCH FUND</u></b>			
	Municipal Court	\$0	\$0	\$0

Total		\$0	\$0	\$0		
230	<b><u>COURT SPECIAL PROJECTS</u></b>					
	Municipal Court	\$100,000	\$296,600	\$396,600		
	Probation Division	\$30,000	\$63,200	\$93,200		
	Total	\$130,000	\$359,800	\$489,800		
235	<b><u>CLERK'S COMPUTERIZATION</u></b>					
	Municipal Court	\$0	\$41,400	\$41,400		
	Total	\$0	\$41,400	\$41,400		
238	<b><u>FEMA FUND</u></b>					
	Fire & EMS Division	\$0	\$0	\$0		
	Transfers & Advances	\$0	\$873,200	\$873,200		
	Total	\$0	\$873,200	\$873,200		
239	<b><u>LOCAL CORONAVIRUS RELIEF FUND</u></b>					
	Police Division	\$0	\$0	\$0		
	Fire & EMS Division (Includes Volunteers)	\$0	\$0	\$0		
	Total	\$0	\$0	\$0		
240	<b><u>COUNTY VEHICLE TAX FUND</u></b>					
	Street & Road Repair	\$0	\$250,000	\$250,000		
	Transfer & Advance	\$0	\$0	\$0		
	Total	\$0	\$250,000	\$250,000		
250	<b><u>DRUG LAW ENFORCEMENT</u></b>					
	Police Division	\$0	\$3,000	\$3,000		
	Total	\$0	\$3,000	\$3,000		
255	<b><u>LAW ENFORCEMENT FUND</u></b>					
	Police Division	\$0	\$3,500	\$3,500		
	Total	\$0	\$3,500	\$3,500		
258	<b><u>ONE OHIO OPIOIOD FUND</u></b>					
	Police Division	\$0	\$0	\$0		
	Total	\$0	\$0	\$0		
260	<b><u>RECREATION FUND</u></b>					
	Parks & Recreation	\$362,100	\$270,400	\$632,500		
	Special Events	\$0	\$60,100	\$60,100		
	Beautification	\$95,800	\$52,850	\$148,650		
	Total	\$457,900	\$0	\$383,350	\$0	\$841,250
265	<b><u>LAW ENFORCEMENT ASST. FUND</u></b>					
	Police Division	\$0	\$10,000	\$10,000		
	Total	\$0	\$10,000	\$10,000		
270	<b><u>IDAT FUND</u></b>					
	Health	\$0	\$0	\$0		
	Total	\$0	\$0	\$0		
272	<b><u>IDIAM FUND</u></b>					
	Health	\$0	\$0	\$0		
	Total	\$0	\$0	\$0		
275	<b><u>ENFORCEMENT &amp; EDUCATION FUND</u></b>					
	Health	\$0	\$5,000	\$5,000		
	Total	\$0	\$5,000	\$5,000		
277	<b><u>IN HOUSE MONITORING FUND</u></b>					
	Municipal Court	\$0	\$0	\$0		
	Total	\$0	\$0	\$0		

**280 AMERICAN RESCUE PLAN FUND**

Other	\$0	\$0	\$0
Total	\$0	\$0	\$0

**290 EMPLOYEE BENEFITS RESERVE FUND**

Police Division	\$118,200	\$0	\$118,200
Fire Division	\$7,000	\$107,000	\$7,000
Parks & Recreation	\$0	\$53,000	\$0
Sanitary Sewer	\$0	\$0	\$0
Water	\$10,000	\$0	\$10,000
Stormwater Utility	\$10,000	\$0	\$10,000
Street Constr, Maint, & Repair	\$59,571	\$0	\$59,571
Clerk & Council	\$0	\$0	\$0
Municipal Court	\$0	\$0	\$0
City Manager	\$0	\$0	\$0
Finance	\$0	\$0	\$0
Income Tax	\$5,000	\$0	\$5,000
Building & Grounds	\$0	\$0	\$0
Building Division	\$29,000	\$0	\$29,000
Total	\$238,771	\$0	\$238,771

**310 BOND RETIREMENT FUND**

Bond Retirement	\$0	\$1,367,096	\$1,367,096
Total	\$0	\$1,367,096	\$1,367,096

**320 SPECIAL ASSESSMENT BOND RETIREMENT**

Bond Retirement	\$0	\$0	\$0
Total	\$0	\$0	\$0

**400 CAPITAL IMPROVEMENTS FUND**

Police Division	\$0	\$288,000	\$288,000
Other Government	\$0	\$468,073	\$468,073
Total	\$0	\$756,073	\$756,073

**401 ODOT PROGRAM FUND**

Street Constr, Maint, & Repair	\$0	\$337,000	\$337,000
Total	\$0	\$337,000	\$337,000

**403 ECONOMIC DEVELOPMENT & REHABILITATION FUND**

Economic Development	\$0	\$2,490,000	\$2,490,000
Total	\$0	\$2,490,000	\$2,490,000

**410 TIF FUND**

Economic Development	\$0	\$0	\$0
Total	\$0	\$0	\$0

**412 FIRE & EMS REPLACEMENT FUND**

Fire & EMS Division	\$0	\$126,690	\$126,690
Total	\$0	\$126,690	\$126,690

**420 SEWER REPLACEMENT FUND**

Sanitary Sewer	\$0	\$58,000	\$58,000
Total	\$0	\$58,000	\$58,000

**430 WATERWORKS REPLACEMENT FUND**

Water	\$0	\$140,000	\$140,000
Total	\$0	\$140,000	\$140,000

**440 STORMWATER REPLACEMENT FUND**

Stormwater Utility	\$0	\$0	\$0
Total	\$0	\$0	\$0

**520 STREET LIGHTING FUND**

	Street Lighting	\$0	\$395,000	\$395,000
	Total	\$0	\$395,000	\$395,000
<b>530</b>	<b><u>MIAMI CONSERVANCY DISTRICT</u></b>			
	Flood Control	\$0	\$107,500	\$107,500
	Total	\$0	\$107,500	\$107,500
<b>610</b>	<b><u>WATER FUND</u></b>			
	Water Division (Includes Water Treatment Plant)	\$1,283,000	\$3,267,744	\$4,550,744
	Bond Retirement	\$0	\$198,200	\$198,200
	Transfers & Advances	\$0	\$535,000	\$535,000
	Total	\$1,283,000	\$4,000,944	\$5,283,944
<b>611</b>	<b><u>WATER DEPOSIT</u></b>			
	Other	\$0	\$25,000	\$25,000
	Total	\$0	\$25,000	\$25,000
<b>620</b>	<b><u>SEWER FUND</u></b>			
	Sewer Division	\$391,850	\$3,726,516	\$4,118,366
	Transfers & Advances	\$0	\$165,000	\$165,000
	Total	\$391,850	\$3,891,516	\$4,283,366
<b>621</b>	<b><u>SEWER DEPOSIT</u></b>			
	Other	\$0	\$20,000	\$20,000
	Total	\$0	\$20,000	\$20,000
<b>630</b>	<b><u>TRASH COLLECTION FUND</u></b>			
	Trash Collection	\$60,850	\$1,150,433	\$1,211,283
	Total	\$60,850	\$1,150,433	\$1,211,283
<b>640</b>	<b><u>STORMWATER UTILITY FUND</u></b>			
	Stormwater Utility	\$360,800	\$588,306	\$949,106
	Other Financing Uses	\$0	\$25,000	\$25,000
	Total	\$360,800	\$613,306	\$974,106
<b>810</b>	<b><u>POLICE PENSION FUND</u></b>			
	Police Division	\$584,930	\$1,000	\$585,930
	Total	\$584,930	\$1,000	\$585,930
<b>820</b>	<b><u>FIRE PENSION FUND</u></b>			
	Fire & EMS Division (Includes Grant)	\$403,000	\$1,300	\$404,300
	Total	\$403,000	\$1,300	\$404,300
<b>825</b>	<b><u>F.C. DIAL TRUST FUND</u></b>			
	Parks & Recreation	\$0	\$466,000	\$466,000
	Total	\$0	\$466,000	\$466,000
<b>835</b>	<b><u>UNCLAIMED MONIES FUND</u></b>			
	Unclaimed Funds	\$0	\$0	\$0
	Transfers & Advances	\$0	\$10,279	\$10,279
	Total	\$0	\$10,279	\$10,279
<b>840</b>	<b><u>INSURANCE RESERVE FUND</u></b>			
	Insurance Demolition	\$0	\$500,000	\$500,000
	Total	\$0	\$500,000	\$500,000
<b>845</b>	<b><u>BUILDING STANDARDS FUND</u></b>			
	Building Division	\$0	\$4,000	\$4,000
	Total	\$0	\$4,000	\$4,000
	<b>TOTAL BUDGET</b>	<b>\$15,269,082</b>	<b>\$30,738,003</b>	<b>\$46,007,085</b>