



LEGISLATIVE COVER MEMO

Introduction: May 2, 2022

Agenda Item: **Resolution 2022-38**

AMENDING RESOLUTION 2022-24 AND ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN AND FRANKLIN MUNICIPAL COURT OFFICIALS AND EMPLOYEES FOR THE YEAR 2022

Submitted by: Cindi Chibis, Human Resource

Scope/Description: Resolution 2022-24 is being amended to set the rates of pay for 2022. The Interim Finance Director pay range is being set at \$39.30 - \$48.98/hour
Public Works Seasonal Labor is being raised to \$15.00/hour

Budget Impact: None.

Exhibits: Exhibit A: 2022 Payroll Rates

Recommendation: Approval

CITY OF FRANKLIN, OHIO
RESOLUTION 2022-38

AMENDING RESOLUTION 2022-17 AND ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN AND FRANKLIN MUNICIPAL COURT OFFICIALS AND EMPLOYEES FOR THE YEAR 2022

WHEREAS, section 3.03 of the City of Franklin Charter grants this Council the power to fix the number of employees in the various offices, departments, divisions, bureaus, boards and commissions of the City and to fix the rate of their compensation; and

WHEREAS, Section 1901.33 of the Ohio Revised code provides that the judge of a municipal court may appoint one or more interpreters, one or more mental health professionals, one or more probation officers, an assignment commissioner, deputy assignment commissioners, and other court aides on a full-time, part-time, hourly, or other basis. Each appointee shall receive the compensation out of the city treasury that the legislative authority prescribes in either biweekly installments or semimonthly installments, as determined by the payroll administrator and the judge may appoint one or more typists, stenographers, statistical clerks, and official court reporters, each of whom shall be paid the compensation out of the city treasury that the legislative authority prescribes; and

WHEREAS, Resolution 2022-24 established pay rates for City of Franklin Officials and Employees for the year 2022 and now needs amended;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. The compensation hereafter provided in Exhibit A shall apply to the listed positions for and during the year 2022.

Section 2. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 3. This Resolution shall be immediately effective upon passage.

ADOPTED: May 2, 2022

ATTEST: _____
Khristi Dunn, Clerk of Council

APPROVED: _____
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of a resolution passed by that body on May 2, 2022.

Khristi Dunn, Clerk of Council

Resolution 2022-38 Exhibit A

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Council									
Mayor	\$8,500								
Council Member	\$8,000								
Clerk of Council	\$57,784	\$59,518	\$61,310	\$63,155					
Acting Clerk	\$100 (per meeting)								
Administration									
City Manager	\$115,000 (per employment contract)								
Admin. Asst. to City Manager	\$61,304	\$62,530	\$63,781	\$65,057	\$66,358	\$67,685	\$69,039	\$70,420	
Secretary to City Manager	\$37,196	\$37,940	\$38,699	\$39,473	\$40,262	\$41,067	\$41,889	\$42,727	
Secretary to City Manager, P/T (per hour)	\$17.59	\$18.53	\$19.48	\$21.51	\$22.16				
Human Resources Specialist	\$51,168	\$52,703	\$54,284	\$55,913	\$57,590	\$59,318	\$61,097	\$62,930	
Seasonal Intern (per hour)	Educational Credit Only	\$12.00	\$13.00	\$14.00	\$15.00				
Finance Department									
Finance Director	\$81,746	\$85,425	\$89,270	\$93,287	\$97,485	\$101,872			
<i>Interim Finance Director (per hour)</i>	\$39.30	\$41.07	\$42.92	\$44.85	\$46.87	\$48.98			
Finance Clerk P/T (per hour)	\$16.26	\$17.12	\$18.00	\$18.54					
Finance Division									
Payroll Clerk (per hour)		\$20.89	\$22.18	\$23.38					
Accounts Payable Clerk (per hour)		\$20.89	\$22.18	\$23.38					
Income Tax Division									
Income Tax Administrator	\$54,762	\$56,404	\$57,587	\$58,769	\$59,951	\$61,252	\$62,552	\$63,852	\$65,121
Income Tax Clerk* (per hour)		\$20.89	\$22.18	\$23.38					
Income Tax Clerk, part-time (per hr)	\$17.60	\$18.53	\$19.48	\$21.51					
Income Tax Clerk, seasonal (per hr)	\$16.26	\$16.75	\$17.25	\$17.77					
Utility Billing Division									
Utility Billing Administrator	\$54,762	\$56,404	\$57,587	\$58,769	\$59,951	\$61,252	\$62,552	\$63,852	\$65,121
Utility Clerk* (per hour)		\$20.89	\$22.18	\$23.38					
Utility Clerk, part-time (per hour)	\$17.60	\$18.53	\$19.48	\$21.51					
Law Department									
Law Director		(per employment contract)							
Prosecutor, part-time	\$31,630	(per employment contract)							

Resolution 2022-38 Exhibit A

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Public Works Department									
Public Works Director	\$89,616	\$92,304	\$95,073	\$97,925	\$100,863				
Secretary to PW Director (per hour)	\$38,585	\$39,743	\$41,822	\$44,024	\$46,225				
Custodian* (per hour)		\$17.08	\$18.09	\$19.12					
Seasonal Labor (per hour)	\$11.51 \$15.00	\$12.08	\$12.73	\$13.40					
Parks Division									
Parks Superintendent	(filled by Public Works Director)								
Lead Park Worker* (per hour)	\$24.43	\$25.96	\$27.23	\$28.52					
Park Worker* (per hour)	\$23.60	\$25.11	\$26.38	\$27.64					
Recreation and Events Coordinator (per hour)	\$18.00	\$18.50	\$19.00						
Pool Manager				\$10,000					
Assistant Pool Manager (per hour)	\$14.00	\$14.50	\$15.00	\$15.50					
Head Lifeguard (per hour)	\$12.00	\$12.50	\$13.00	\$13.50					
Lifeguards (per hour)	\$11.00	\$11.50	\$12.00	\$12.50					
(additional hourly rate for pool parties)	+\$0.50								
Recreation and Event Team Member(per hour)	\$9.50	\$10.00	\$10.50	\$11.00					
(additional hourly rate for opening/closing)	+\$0.50								
Stormwater Division									
Stormwater Superintendent	(filled by Public Works Director)								
Utility Person I* (per hour)		\$24.74	\$26.28	\$27.64					
Utility Person II* (per hour)		\$27.93	\$28.67	\$29.20					
Utility Person III* (per hour)		\$29.33	\$30.13	\$30.69					
Street Division									
Street Superintendent		\$70,072	\$73,756	\$77,622					
Utility Person I* (per hour)		\$24.74	\$26.28	\$27.64					
Utility Person II* (per hour)		\$27.93	\$28.67	\$29.20					
Utility Person III* (per hour)		\$29.33	\$30.13	\$30.69					
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Public Works Department									
Water Division & Sewer Division									
Water & Sewer Superintendent		\$70,072	\$73,756	\$77,622					
Utility Person I* (per hour)		\$24.74	\$26.28	\$27.64					
Utility Person II* (per hour)		\$27.93	\$28.67	\$29.20					
Utility Person III* (per hour)		\$29.33	\$30.13	\$30.69					

Resolution 2022-38 Exhibit A

Public Works Department contd	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Water Treatment Division									
Water Treatment Superintendent		\$70,072	\$73,756	\$77,622					
Safety Department									
Safety Director	(filled by City Manager)								
Building & Zoning Division									
City Engineer	\$84,274	\$86,881	\$89,570	\$94,687	\$97,246				
Zoning Official* (per hour)	(filled by City Engineer & Fire Lieutenant)								
Code Official* (per hour)	\$29.71	31.56	33.06						
Property Maintenance	(per employment contract)								
Fire & EMS Division									
Chief	\$94,064	\$96,886	\$99,146	\$101,315	\$104,315	\$107,315	\$110,315		
Division Secretary (per hour)	\$17.61	\$18.14	\$18.69	\$19.25	\$19.82	\$20.42	\$21.03	\$21.66	\$22.31
Captain* (per hour)	\$25.44	\$26.23	\$27.04	\$27.52					
Lieutenant* (per hour)	\$21.51	\$22.18	\$22.87	\$23.58	\$24.30	\$25.05			
Firefighter-Paramedic* (per hour)	\$18.91	\$19.20	\$19.49	\$19.77	\$20.07	\$20.38	\$20.67	\$20.99	
Firefighter-EMT* (per hour)	\$16.82	\$17.08	\$17.33	\$17.59	\$17.86	\$18.12	\$18.40	\$18.68	
Volunteers: (per hour)									
Firefighter	\$10.78	\$11.10	\$11.43	\$11.78	\$12.13	\$12.49	\$12.86	\$13.25	\$13.66
EMT	\$11.32	\$11.66	\$12.01	\$12.36	\$12.73	\$13.11	\$13.50	\$13.91	\$14.34
Paramedic	\$12.98	\$13.38	\$13.77	\$14.18	\$14.61	\$15.05	\$15.49	\$15.95	\$16.44
Firefighter/Paramedic	\$17.10	\$17.61	\$18.14	\$18.68	\$19.24	\$19.82	\$20.41	\$21.03	\$21.65
Firefighter/EMT	\$13.91	\$14.33	\$14.77	\$15.21	\$15.67	\$16.13	\$16.62	\$17.12	\$17.64
Second Lieutenant	(additional stipend per hour)			\$0.25	\$0.50	\$0.75	\$1.00	\$1.25	\$1.50
Fire Inspector (per hour)	\$14.33	\$14.76	\$15.19	\$15.65	\$16.13	\$16.60	\$17.11	\$17.61	\$18.14
Police Division									
Chief	\$95,754	\$98,717	\$101,769	\$104,860	\$107,860	\$110,860	\$113,860		
Lieutenant ^(d) (per hour) PROBATION	\$35.90								
Lieutenant ^(d) (per hour)	\$37.78	\$42.94							
Lieutenant* ^(e) (per hour)	\$39.49	\$40.64	\$42.94						
Sergeant* ^(d) (per hour) PROBATION	\$33.32								
Sergeant* ^(d) (per hour)	\$35.08	\$38.34							
Sergeant* ^(e) (per hour)	\$35.26	\$36.28	\$38.34						
Patrol Officer* ^(b) (per hour) PROBATION	\$23.85								
Patrol Officer* ^(b) (per hour)	\$25.28	\$26.79	\$28.35	\$29.82	\$34.23				

Resolution 2022-38 Exhibit A

Safety Department contd	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Police Division contd									
Patrol Officer* ^(c) (per hour) PROBATION	\$25.18								
Patrol Officer* ^(c) (per hour)	\$26.44	\$27.77	\$29.15	\$30.62	\$32.14	\$34.23			
School Resource Officer (per hour)	\$22.70	\$23.84	\$25.03	\$26.28	\$27.59	\$28.97			
Dispatcher* ^(b) (per hour) PROBATION	\$22.02								
Dispatcher* ^(b) (per hour)	\$23.13	\$24.30	\$27.86						
Dispatcher* ^(c) (per hour) PROBATION	\$23.66								
Dispatcher* ^(c) (per hour)	\$24.61	\$25.59	\$26.61	\$27.86					
Reserve Officer (per hour)	\$12.85	\$13.23	13.63						
Reserve Dispatcher (per hour)	\$12.85								
Property Room & Evidence Manager (per hour)	\$20.00	\$20.50							
Municipal Court									
Judge ^(a)	\$22,200								
Magistrate	\$91,982	\$94,742	\$97,584	\$100,512	\$103,527				
Chief Bailiff ^(a)				\$29,232					
Deputy Bailiff	\$2,814	\$2,959	\$3,118	\$3,441					
Security Officer (per hour)	\$20.07								
Clerk of Courts ^(a)	\$36,636	\$37,368	\$38,115	\$38,877	\$39,655	\$40,448	\$41,257		
Court Administrator (additional stipend per hour)	\$3.00	\$3.50	\$4.00	\$4.50	\$5.00				
Chief Deputy Clerk (per hour)	\$25.12	\$25.62	\$25.98	-\$26.66	\$27.19	\$27.73			
Deputy Clerk (per hour)	\$19.53	\$20.56	\$21.65	\$23.23	\$23.92				
Deputy Clerk P/T (per hour)	\$15.00								
Chief Probation Officer	\$61,061	\$62,283	\$63,529	\$64,800	\$66,096	\$67,418	\$68,766		
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Municipal Court									
Probation Officer II (per hour)	\$24.83	\$25.32	\$25.83	\$26.35	\$26.88	\$27.42	\$27.96		
Probation Officer I (per hour)	\$21.41	\$21.84	\$22.27	\$22.72	\$23.17	\$23.63	\$24.11		
Boards & Commissions									
Planning Comm. Secretary	\$75.00 (per meeting)								
Civil Service Secretary	\$125.00 (per month; max. \$1500 per yr)	\$65.00 (per test, per 15 applicants)	\$5.00 (per addtl applicant)						

All wages are shown as annual salaries, unless otherwise noted.

^(a) Figure represents 3/5ths of total comp.; remaining portion paid directly to employee by Warren County Auditor's Office, as required by the ORC.

*Indicates Union Position

^(b) Hired on or before January 1, 2018

^(c) Hired after January 1, 2018

^(d) Promoted on or before January 1, 2018

^(e) Promoted after January 1, 2018