



LEGISLATIVE COVER MEMO

Introduction: February 2, 2026

Agenda Item: Grant Writing Services

Submitted by: Jonathan Westendorf, City Manager

Scope/Description: The City of Franklin issued a Request for Proposals (RFP) seeking qualified professional firms to provide grant writing and grant management services to support the City's public services and capital infrastructure improvement projects. The intent of the RFP was to identify a firm with demonstrated experience assisting public entities in identifying, applying for, securing, and administering state and federal grant funding.

Budget Impact: Not to exceed budgeted amount.

Recommendation: Approval