

NOMINATION AND ELECTION OF CHAIRMAN

The process for election of Chairman is as follows:

1. **The Chairman calls for Nominations.** (Any number of nominations may be made).

"I nominate _____ for the position of Chairman for the 20__ term."

" I second that nomination. "

The Chairman announces the name of the nominee.

The Chairman then calls for further nominations, which are taken in the same manner.

NOTE THAT THERE IS NO VOTE ON A NOMINATION AFTER IT IS SECONDED

2. **The Chairman Closes the Nominations.** After receiving no further nominations, the Chairman closes the nominations.

CHAIRMAN: *"Hearing no more nominations, I close the nominations for Chairman."*

NOTE THAT CLOSING NOMINATIONS IS AN ADMINISTRATIVE TASK – NO MOTION OR VOTE IS NEEDED

3. **The Chairman Calls for the Vote on Each Nomination in the Order it was Received.** The nominations are voted upon in the order the names were announced by the Chairman, until one of the nominees receives a majority vote.

CHAIRMAN: *"Rachel, please call the roll on _____ being appointed to the position of Chairman for the 20__ term."*

REMINDERS:

* The position of Chairman and Vice-Chairman shall be nominated and filled separately.