



CITY COUNCIL FINANCE COMMITTEE

Monday, August 15, 2022 at 5:00 PM

1 Benjamin Franklin Way Franklin, Ohio 45005

www.FranklinOhio.org

CLERK'S JOURNAL

1. CALL TO ORDER

Chairman Centers called the meeting to order at 5:02 PM.

2. ROLL CALL

PRESENT

Chair Denny Centers

Michael Aldridge

Matt Wilcher

City Staff and four guests were also in attendance.

3. APPROVE THE CLERK'S JOURNAL AND ACCEPT THE TAPES AS THE OFFICIAL MINUTES

A. July 11, 2022

Motion made by Wilcher, Seconded by Aldridge.

Voting Yea: Chair Centers, Aldridge, Wilcher

Motion passed.

4. NEW BUSINESS

A. Property Maintenance

Mr. Westendorf provided the committee with a memo regarding the current property maintenance situation. The memo is attached as part of the Clerk's Journal. The Committee took no action and planned to discuss the situation at the Council meeting scheduled for that evening.

B. Shared Resource Center Proposal

Representatives from the Shared Resource Center were in attendance. The City is still interviewing candidates for the Finance Director position. Ms. Miller is the Interim Finance Director and will be unavailable to serve in her current role this fall. SRC could provide Franklin with consulting, planning and financial analyst services as requested and directed by the Franklin City Manager. Services would be provided by appropriately trained personnel who are

qualified to perform such services in public finance. The Committee invited the representatives to speak to all of Council at the meeting that evening during executive session.

5. ADJOURNMENT

Motion made by Wilcher, Seconded by Aldridge.

Voting Yea: Chair Centers, Aldridge, Wilcher

Chairmen Centers adjourned the meeting at 5:57 PM.

Chairman Denny Centers

Memo

To: Council

From: Jonathan M. Westendorf

Date: August 15, 2022

Property Maintenance

National Inspection Corporation

- Services officially terminate on September 11, 2022
 - Comprehensive, narrative status of outstanding City matters due by August 18th
 - In person meeting to clarify status of outstanding matters between August 19th and 25th
 - NIC notifies all administrative bodies and courts of law of NIC's withdrawal from representing the City by September 1st
 - Immediately protect and return all city records by September 11th

Short-Term Plan

- Shifted the new SafeBuilt inspector, Mark Freukes' attention from Point of Sale/Rental Inspection to Property Maintenance to fill the gap.
- Kyle Lovelace was also empowered to assist with Property Maintenance, so we have some backup. However, Kyle is already extremely busy with existing Fire Marshal and Zoning duties. It is not possible to add additional duties to his role at this time.

Point of Discussion

- Expand the role of SafeBuilt within the City.
 - Fees are all inclusive of vehicle, IT, Insurance etc.
 - Half-Time Inspector: 1,040 x \$70 = \$72,800
 - Full-Time Inspector: 2,080 x \$70 = \$145,600
- Create a new city position.
 - City bears all additional costs (Vehicle, Health Insurance, Retirement, Pension Pick-Up...)
 - Average Salary Range \$46,954 - \$63,274 (Excluding Benefits) See Pg. 2.
 - Civil Service & Classified Position; Start 9-months or more from now.

Recommendation

- Pause POS/Rental Inspection program; Allow SafeBuilt to Manage Property Maintenance in the meantime; Allow us to continue to vet current costs/options.

Comparable Gross Wages

Jurisdiction	Position Title	Pay Range	
		Lower	Upper
Centerville	Zoning/Code Enforcement Inspector/Code Official	\$58,572.80	\$85,155.20
Montgomery	Zoning & Code Compliance Officer	\$66,185.60	\$84,656.00
Moraine	Building & Zoning Administrator	\$57,221.00	\$76,482.00
Oakwood	Code Enforcement Officer	\$75,220.46	\$75,220.46
Kettering	Property Maintenance Inspector	\$52,249.60	\$74,027.20
Xenia	Code Enforcement Officer	\$46,820.80	\$72,446.40
Tipp City	City Planner/Zoning Administrator/Code Enforcement	\$47,876.14	\$71,345.04
Springboro	Zoning Inspector/Code Enforcement Official	\$37,995.99	\$71,329.36
Vandalia	Building Code Inspector	\$52,603.20	\$67,496.00
Piqua	Code Compliance Coordinator	\$59,083.44	\$67,245.36
West Carrollton	Chief Code Enforcement Officer	\$49,949.38	\$66,920.10
Fairborn	Code Enforcement Officer II	\$47,528.00	\$66,435.20
Lebanon	Code Enforcement Inspector	\$35,464.00	\$61,900.80
Troy	Property/Zoning Inspector	\$53,772.13	\$58,386.87
Fairborn	Code Enforcement Officer	\$38,854.40	\$54,828.80
Miamisburg	Code Enforcement Officer	\$37,291.87	\$49,666.08
West Carrollton	Code Enforcement Officer	\$36,732.80	\$49,150.40
Huber Heights	Code Enforcement Officer	\$28,953.60	\$43,451.20
Springdale	Property Maintenance Inspector	\$27,580.80	\$36,067.20
Wyoming	Code Enforcement Officer/Fire Inspector	\$29,120.00	\$33,280.00
Average		\$46,953.80	\$63,274.48