



CHARTER REVIEW COMMISSION

Monday, October 27, 2025 at 4:00 PM

1 Benjamin Franklin Way Franklin, Ohio 45005

www.FranklinOhio.org

CLERK'S JOURNAL

1. CALL TO ORDER

The meeting was called to order at 4:15pm.

2. ROLL CALL

PRESENT

Robert Hogan
Robyn Donisi
Dionne Swift
Rick Gabbard

ABSENT

Sonny Lewis

Staff: Mr. Westendorf, Ms. Dunn, Ms. Sherman, Ms. Trice, Ms. Steed, Ms. Chibis

3. OATH OF OFFICE

Ms. Carly Sherman, Assistant Law Director, administered the Oath of Office to the commission members.

4. NEW BUSINESS

A. Elect Chair

Ms. Dionne Swift was nominated as Chair.

Ms. Dunn was nominated as Secretary.

Motion made by Donisi, Seconded by Hogan.

Voting Yea: Hogan, Donisi, Swift, Gabbard

Motion passed.

B. Meetings Timeline:

October 7 – November 30, 2026 – Charter Review Commission meetings window

December 1, 2025 – Presentation of Proposed Amendments to City Council (informal review and input)

December 15, 2025 – Introduction of Charter amendment ordinance

January 5, 2026 – Public hearing on/adoption of Charter amendment ordinance*

*Could do this as an emergency so we can immediately submit the amendments to the BOE without running up against the February 4th submission deadline, but it's not a necessity

February 4, 2026 – Effective date of Charter amendment ordinance and deadline to submit amendments to Warren County BOE
May 5, 2026 – Election Day

Ms. Sherman reviewed the timeline as outlined in the agenda.

C. Charter Overview / Discussion

Ms. Sherman guided a discussion about the Charter and asked for feedback on any proposed amendments. Ms. Sherman will compile all suggestions and present at the next meeting.

5. ADJOURNMENT

Motion made by Gabbard, Seconded by Hogan.

Voting Yea: Hogan, Donisi, Swift, Gabbard

Motion passed. The meeting adjourned at 5:48pm.

Chair