



# LEGISLATIVE COVER MEMO

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**Introduction:** May 18, 2026

**Agenda Item:** **Resolution 2026-36**

AMENDING RESOLUTION 2026-16 AND ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN OFFICIALS AND EMPLOYEES FOR THE YEAR 2026

**Submitted by:** Cindi Chibis, Human Resource Specialist

**Scope/Description:** Resolution 2026-16 is being amended to set the rates of pay for 2026. The salary rate for the Zoning Official has a range of \$60,000 - \$73,792. The hourly rate for the Part-Time Public Works Labor is \$17.13 – \$18.17. Clerical errors are being corrected on the Clerk of Council position and wording was added to clarify how the city handles salary staff during 27 pay period years.

**Budget Impact:** Can be accommodated within the current budget.

**Exhibits:** Exhibit A: 2026 Payroll Rates

**Recommendation:** Approval

CITY OF FRANKLIN, OHIO  
RESOLUTION 2026-36

**AMENDING RESOLUTION 2026-16 AND ESTABLISHING THE ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN OFFICIALS AND EMPLOYEES FOR THE YEAR 2026**

WHEREAS, section 3.03 of the City of Franklin Charter grants this Council the power to fix the number of employees in the various offices, departments, divisions, bureaus, boards and commissions of the City and to fix the rate of their compensation;

WHEREAS, Section 1901.33 of the Ohio Revised code provides that the judge of a municipal court may appoint one or more interpreters, one or more mental health professionals, one or more probation officers, an assignment commissioner, deputy assignment commissioners, and other court aides on a full-time, part-time, hourly, or other basis. Each appointee shall receive the compensation out of the city treasury that the legislative authority prescribes in either biweekly installments or semimonthly installments, as determined by the payroll administrator and the judge may appoint one or more typists, stenographers, statistical clerks, and official court reporters, each of whom shall be paid the compensation out of the city treasury that the legislative authority prescribes; and

WHEREAS, Resolution 2026-16 established pay rates for City of Franklin Officials and Employees for the year 2026 and now needs amended to update pay rates for the Zoning Official, Part-Time Public Works Laboer, and to make clerical corrections.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. The compensation hereafter provided in Exhibit A shall apply to the listed positions for and during the year 2026.

Section 2. It is hereby found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 3. This Resolution shall become effective immediately upon its passing.

ADOPTED: May 18, 2026

ATTEST: \_\_\_\_\_  
Khristi Dunn, Clerk of Council

APPROVED: \_\_\_\_\_  
Brent Centers, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the Franklin City Council, do hereby certify that the foregoing is a true and correct copy of a resolution passed by that body on May 18, 2026.

\_\_\_\_\_  
Khristi Dunn, Clerk of Council

**Resolution 2026-36 Exhibit A**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Council</b>									
Mayor	\$8,500								
Council Member	\$8,000								
Clerk of Council	\$76,746	\$79,049	\$81,422	\$83,864	\$86,379	\$88,970	<del>\$93,694</del>	\$94,388	
Acting Clerk	\$100 (per meeting)						<u>\$91,639</u>		
<b>Administration</b>									
City Manager	\$150,383								
Assistant City Manager	101,664	104,714	107,855	111,091	114,423	117,856	121,392	125,035	
Admin. Asst. to City Manager	69,997	71,397	72,825	74,282	75,767	77,282	78,828	80,405	
Secretary to City Manager	\$42,470	\$43,320	\$44,186	\$45,070	\$45,970	\$46,890	\$47,829	\$48,785	
Secretary to City Manager, P/T (per hour)	\$20.08	\$21.16	\$22.24	\$24.56	\$25.30				
Human Resources Specialist	\$60,428	\$62,181	\$63,987	\$65,845	\$67,761	\$69,734	\$71,765	\$73,858	
Seasonal Intern (per hour)	Education Credit	\$13.37	\$14.48	\$15.60	\$16.71				
<b>Finance Department</b>									
Finance Director	\$102,761	\$105,844	\$109,019	\$112,291	\$115,659	\$119,129	\$122,703	\$126,384	
Finance Clerk P/T (per hour)	\$18.57	\$19.55	\$20.55	\$21.17					
Custodian*† (per hour)		\$19.41	\$20.55	\$21.73					
<b>Finance Division</b>									
Payroll Clerk*† (per hour)		\$24.84	\$26.31	\$27.67					
Accounts Payable Clerk*† (per hour)		\$23.73	\$25.20	\$26.56					
<b>Income Tax Division</b>									
Income Tax Administrator	\$62,527	\$64,402	\$65,752	\$67,102	\$68,452	\$69,937	\$71,421	\$72,905	\$74,355
Income Tax Clerk*† (per hour)		\$23.73	\$25.20	\$26.56					
Income Tax Clerk, part-time (per hour)	\$20.10	\$21.16	\$22.24	\$24.56					
Income Tax Clerk, seasonal (per hour)	\$18.57	\$19.13	\$19.70	\$20.29					
<b>Utility Billing Division</b>									
Utility Billing Administrator	\$62,527	\$64,402	\$65,752	\$67,102	\$68,452	\$69,937	\$71,421	\$72,905	\$74,355
Utility Clerk*† (per hour)		\$23.73	\$25.20	\$26.56					
Utility Clerk, part-time (per hour)	\$20.10	\$21.16	\$22.24	\$24.56					
<b>Law Department</b>									
Law Director									(per employment contract)
Prosecutor, part-time	\$82,220								(per employment contract)

**Resolution 2026-36 Exhibit A**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Public Works Department</b>									
Public Works Director	111,395	114,737	118,178	121,723	125,376	128,510	131,723		
Assistant Public Works Director	105,825	109,000	112,270	115,638	119,107	122,085	125,137		
Administrative Assistant to Public Works	49,862	51,358	52,899	54,486	56,121				
<b>Public Works Laborer, P/T (per hour)</b>	<b><u>\$17.13</u></b>	<b><u>\$17.64</u></b>	<b><u>\$18.17</u></b>						
Seasonal Labor (per hour)	\$17.13								
<b>Parks Division</b>									
Park Lead*† (per hour)		\$37.65							
Utility Person I*† (per hour)		\$28.11	\$29.85	\$31.40					
Utility Person II*† (per hour)		\$31.73	\$32.58	\$33.18					
Utility Person III*† (per hour)		\$33.33	\$34.24	\$34.87					
Recreation & Events Coordinator (per hour)	\$20.55	\$21.12	\$21.69						
Recreation & Event Team Member(per hour)	\$11.25	\$11.42	\$11.99	\$12.56	\$12.93				
<b>Stormwater Division</b>									
Utility Person I*† (per hour)		\$28.11	\$29.85	\$31.40					
Utility Person II*† (per hour)		\$31.73	\$32.58	\$33.18					
Utility Person III*† (per hour)		\$33.33	\$34.24	\$34.87					
<b>Street Division</b>									
Water Sewer Street Storm Lead*† (per hour)		\$37.65							
Utility Person I*† (per hour)		\$28.11	\$29.85	\$31.40					
Utility Person II*† (per hour)		\$31.73	\$32.58	\$33.18					
Utility Person III*† (per hour)		\$33.33	\$34.24	\$34.87					
<b>Water Division &amp; Sewer Division</b>									
Water Sewer Street Storm Lead*† (per hour)		\$37.65							
Utility Person I*† (per hour)		\$28.11	\$29.85	\$31.40					
Utility Person II*† (per hour)		\$31.73	\$32.58	\$33.18					
Utility Person III*† (per hour)		\$33.33	\$34.24	\$34.87					
<b>Water Treatment Division</b>									
Water Treatment Superintendent		\$80,007	\$84,214	\$88,628					
Water Operator (per hour)	\$29.58	\$30.49	\$31.61	\$32.63	\$33.92	\$35.70			
<b>Landscape Beautification Division</b>									
Landscape Beautification Division Head	\$61,787	\$64,655	\$71,436	\$75,608					
Seasonal Laborer (per hour)	\$17.13								

**Resolution 2026-36 Exhibit A**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Safety Department</b>									
Safety Director	(filled by City Manager)								
Admin Assistant to Safety Dept. PT (per hour)	\$20.08	\$21.16	\$22.24	\$24.56	\$25.30	\$26.06	\$26.85		
<b>Building &amp; Zoning Division</b>									
Senior City Engineer	\$103,886	\$107,002	\$110,212	\$113,518	\$116,924	\$120,432	\$124,045	\$127,766	
Senior City Engineer, P/T (per hour)	\$41.38	\$42.62	\$43.89	\$45.21	\$46.57	\$47.97	\$49.40	\$50.89	
City Engineer	\$98,939	\$101,907	\$104,964	\$108,112	\$111,356	\$114,698	\$118,138	\$121,682	
Assistant City Engineer	\$83,719	\$86,231	\$88,819	\$91,525	\$94,227	\$97,054	\$99,966	\$102,965	
Construction Inspector I	\$64,480	\$66,414	\$68,407	\$70,459	\$72,573	\$74,750	\$76,992	\$79,302	
Construction Inspector II	\$81,681	\$84,131	\$86,655	\$89,255	\$91,933	\$94,691	\$97,531	\$100,457	
Zoning Official* (per hour)	<u>\$60,000</u>	<u>\$61,800.00</u>	<u>\$63,654.00</u>	<u>\$65,563.62</u>	<u>\$67,530.53</u>	<u>\$69,556.44</u>	<u>\$71,643.14</u>	<u>\$73,792.43</u>	
Zoning Official, P/T (per hour)	\$23.85	\$25.32	\$26.69						
Code Official*† (per hour)	\$30.45	32.35	33.89						
Property Maintenance	(per employment contract)								
Property Maintenance, P/T (per hour)	\$23.85	\$25.32	\$26.69						
<b>Fire &amp; EMS Division</b>									
Chief	\$107,402	\$110,624	\$113,204	\$115,681	\$119,106	\$122,532	\$125,957		
Administrative Assistant (per hour)	\$23.98	\$24.25	\$24.53	\$24.80	\$25.12	\$25.39	\$25.67	\$25.94	\$26.23
Captain*† (per hour)	\$33.12	\$34.11	\$35.21						
Lieutenant*† (per hour)	\$29.42	\$30.30	\$31.49	\$32.43					
Firefighter-Paramedic*† (per hour)	\$26.14	\$27.19	\$28.28	\$29.42					
Firefighter-EMT*† (per hour)	\$21.47	\$22.13	\$22.78	\$23.46	\$24.17	\$24.90			
Volunteers: (per hour)									
Firefighter	\$15.99	\$16.26	\$16.52	\$16.81	\$17.08	\$17.38	\$17.66	\$17.96	\$18.27
EMT	\$16.38	\$16.67	\$16.93	\$17.23	\$17.51	\$17.81	\$18.11	\$18.41	\$18.73
Paramedic	\$17.13	\$17.40	\$17.67	\$17.95	\$18.23	\$18.52	\$18.81	\$19.10	\$19.41
Firefighter/Paramedic	\$21.12	\$21.61	\$22.11	\$22.62	\$23.14	\$23.68	\$24.23	\$24.80	\$25.37
Firefighter/EMT	\$18.27	\$18.54	\$18.82	\$19.09	\$19.38	\$19.66	\$19.95	\$20.24	\$20.55
Second Lieutenant	(additional stipend per hour)			\$0.58	\$0.85	\$1.11	\$1.38	\$1.64	\$1.91
Fire Inspector (per hour)	\$16.36	\$16.85	\$17.34	\$17.87	\$18.42	\$18.95	\$19.54	\$20.11	\$20.71

**Resolution 2026-36 Exhibit A**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Police Division</b>									
Chief	\$109,331	\$112,715	\$116,199	\$119,728	\$123,154	\$126,580	\$130,005		
Captain	\$103,762	\$106,874	\$110,080	\$113,383	\$116,784	\$120,289	\$123,898		
Lieutenant**† <sup>(e)</sup> (per hour)	\$46.38	\$49.12	\$50.88						
Sergeant**† <sup>(e)</sup> (per hour)	\$41.05	\$42.24	\$45.03						
Patrol Officer**† <sup>(b)</sup> (per hour) <b>PROBATION</b>	\$27.77								
Patrol Officer**† <sup>(b)</sup> (per hour)	\$29.42	\$31.18	\$32.98	\$34.70	\$39.85				
Patrol Officer**† <sup>(c)</sup> (per hour) <b>PROBATION</b>	\$29.30								
Patrol Officer**† <sup>(c)</sup> (per hour)	\$30.79	\$32.32	\$33.93	\$35.63	\$37.41	\$39.85			
Cadet (per hour)*	\$22.00								
School Resource Officer (per hour)	\$25.92	\$27.21	\$28.58	\$30.00	\$31.50	\$33.08			
Lead Dispatcher (per hour)*	\$35.65								
Dispatcher**† <sup>(b)</sup> (per hour) <b>PROBATION</b>	\$25.38								
Dispatcher**† <sup>(b)</sup> (per hour)	\$26.66	\$28.00	\$32.12						
Dispatcher**† <sup>(c)</sup> (per hour) <b>PROBATION</b>	\$27.27								
Dispatcher**† <sup>(c)</sup> (per hour)	\$28.39	\$29.49	\$30.37	\$32.12					
Reserve Officer (per hour)	\$14.67	\$15.11	\$15.56						
Reserve Dispatcher (per hour)	\$14.67								
Property Room & Evidence Manager (per hour)	\$22.84	\$23.41							
<b>Municipal Court</b>									
Judge <sup>(a)</sup>	\$22,200								
Magistrate	\$105,025	\$108,176	\$111,421	\$114,764	\$118,207				
Chief Bailiff <sup>(a)</sup>				\$33,377					
Deputy Bailiff (filled by Probation Officer)									
Clerk of Courts <sup>(a)</sup>	\$41,830	\$42,667	\$43,520	\$44,390	\$45,278	\$46,183		\$47,028	
Court Administrator	\$74,160	\$76,014	\$77,914	\$79,862	\$81,859				
Deputy Clerk (per hour)	\$22.30	\$23.48	\$24.72	\$26.52	\$27.31				
Deputy Clerk P/T (per hour)	\$17.13								
Chief Probation Officer	\$69,719	\$71,114	\$72,537	\$73,988	\$75,467	\$76,977	\$78,517		
Probation Officer (per hour)	\$28.35	\$28.91	\$29.49	\$30.09	\$30.69	\$31.31	\$31.92		
<b>Boards &amp; Commissions</b>									
Civil Service Secretary	\$132.61 (per month; max. \$1650 per yr) \$67.00 (per test, per 15 applicants) \$5.00 (per addtl applicant)								

All wages are shown as annual salaries (unless otherwise noted) **based on 26 pay periods; employees will receive a full additional paycheck in 27-pay-period years.**

\*Indicates Union Position

<sup>(a)</sup> Figure represents 3/5ths of total comp.; remaining portion paid directly to employee by Warren County Auditor's Office, as required by the ORC.

†Indicates Civil Service Position

<sup>(b)</sup> Hired on or before January 1, 2018

<sup>(c)</sup> Hired after January 1, 2018

<sup>(d)</sup> Promoted on or before January 1, 2018

<sup>(e)</sup> Promoted after January 1, 2018