



LEGISLATIVE COVER MEMO

Introduction: November 17, 2025

Agenda Item: **Resolution 2025-81**

AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE WARREN COUNTY HUMANE ASSOCIATION FOR 2026

Submitted by: Jonathan Westendorf, City Manager

Scope/Description: This agreement commits the City to provide \$15,000 in funding to the Warren County Human Association (WCHA) in calendar year 2026, in exchange for the WCHA providing educational and other beneficial animal welfare services programs within the City limits (e.g. spay/neuter programs). The programs will be designed to improve animal welfare and reduce the number of homeless animals in the City.

Budget Impact: \$15,000 annually

Exhibits: Exhibit A: Agreement

Recommendation: Approval

CITY OF FRANKLIN, OHIO
RESOLUTION 2025-81

AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE WARREN COUNTY HUMANE ASSOCIATION FOR 2026

WHEREAS, the Franklin City Council believes it is in the public interest to eliminate/prevent cruelty, neglect and homelessness for animals in the City;

WHEREAS, the City Council believes that public support should be given to the Warren County Humane Association, a private non-profit organization, ("WHCA") to assist with WCHA programming designed to improve the lives of people and animals in the community;

WHEREAS, WCHA operates the only animal shelter and adoption center in Warren County that provides a safe haven and loving care for tens of thousands of homeless dogs and cats;

WHEREAS, the City Council desires to provide certain City funding to WCHA to support WCHA's mission and programming within the City of Franklin limits during calendar year 2026;

WHEREAS, WCHA has agreed that City funding will be used solely to further WCHA's organizational mission within the City of Franklin, and that the funds will result in a demonstrable benefit to the City of Franklin that can be substantiated with evidence provided by WCHA through annual reporting; and

WHEREAS, WCHA will work collaboratively with the City to provide activities and events that educate the community about the importance of animal welfare and reduce the homeless pet population through spay/neuter and other beneficial programs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of the members thereof concurring, that:

Section 1. The City Manager is hereby authorized to execute an Agreement with the Warren County Humane Association in substantially the same for as the attached Exhibit A.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Section 3. This Resolution shall become effective immediately upon its passage.

ADOPTED: November 17, 2025

ATTEST: _____
Khristi Dunn, Clerk of Council

APPROVED: _____
Brent Centers, Mayor

CERTIFICATE

The undersigned Clerk of the City Council of the City of Franklin, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly adopted by the City Council of said City on November 17, 2025.

Khristi Dunn, Clerk of Council



Service Agreement

This Service Agreement entered into on this _____ day of _____ by and between the City of Franklin and The Warren County Humane Association ("Organization").

WHEREAS, the Franklin City Council believes it is in the public interest to eliminate/prevent cruelty, neglect and homelessness for animals in the City; and

WHEREAS, the City Council believes that public support through City funding should be given to the Warren County Humane Association, a private non-profit organization and that such expenditure constitutes a valid public purpose; and

WHEREAS, the City Council understands the Warren County Humane Association operates the only animal shelter and adoption center of this type in Warren County providing a safe haven and loving care for tens of thousands of homeless dogs and cats.

WHEREAS, the Warren County Humane Association understands that funds provided by the City of Franklin will be used solely to further the organizations mission within the City of Franklin and that such expenditure will result in a demonstrable benefit to the City of Franklin that can be substantiated with evidence.

WHEREAS, the Warren County Humane Association will work collaboratively with the City to provide activities and events that educate the community about the importance of animal welfare and the reduction of homeless pets through spay/neuter programs

NOW, THEREFORE, the parties agree as follows:

1. The Parties agree to the following terms and conditions:

- a. The Warren County Humane Association agrees to work collaboratively to promote the City of Franklin.
- b. The Warren County Humane Association will provide annual reports detailing services provided within the City of Franklin and outline how they have met their goals or mission.
- c. The City of Franklin will provide \$15,000 to the Warren County Humane Association for the services described above.
- d. The City agrees to work collaboratively to promote the services of the Warren County Humane Association.
- e. The Organization will provide educational materials, (brochures, posters, etc.) to the City for informing Franklin residents of services.
- f. Warren County Humane Association will provide at least 2 public education/outreach events as part of recreation, corporate or Community Center programming.
- g. The Organization will be a referral resource for City of Franklin to direct resident concerns with stray animal, animal welfare, lost pets, and pet adoption.



2. **The Organization agrees to the following terms and conditions:**
- a) It is understood and acknowledged that the organization is not an employee or agent of the City of Franklin.
 - b) The organization shall hold harmless, defend and indemnify the City of Franklin and its officers, officials, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of work described herein, caused in whole or in part by any negligent act or omission of the organization or anyone for whose acts the organization may be liable, except where caused by the sole negligence or willful misconduct of the City.
 - c) For every dollar of funding provided by the City, the Humane Association will demonstrate at least \$2 of funding from other sources.

This service agreement will remain in effect until December 31, 2026.

City of Franklin

Warren County Human Association