

Code Enforcement Public Workshop Series

Apalachee Regional Planning Council



Proposal for Franklin County Board of County Commissioners

April 6, 2021



Overview

Apalachee Regional Planning Council (ARPC) seeks to partner with Franklin County to provide technical assistance related to code enforcement. Specifically, ARPC proposes conducting a series of five workshops on code enforcement in various locations in Franklin County, during which ARPC staff will provide an overview of what code enforcement is, share examples of what has worked well in similar communities, and provide opportunity for public comment. Public input will be compiled, organized into a summary on public opinion of code enforcement, and shared with the Franklin County Board of County Commissioners (BoCC) to inform their ongoing code enforcement discussions.

Background

The ARPC is an intergovernmental, not-for-profit regional organization that works on behalf of its 9-county region, including Franklin County, to provide technical assistance in the areas of economic development, emergency preparedness, transportation, housing, quality of life, and growth management, which encompasses the topic of code enforcement. ARPC staff seek to assist Franklin County as a neutral third party to understand and document community perspectives on code enforcement.

Proposed Activities

The primary activity of this project is a series of five public workshops, which will provide a forum to inform citizens about code enforcement, provide examples of what worked in similar communities, and solicit public input that can inform discussions taking place at the county-level.

PUBLIC WORKSHOPS

ARPC staff propose facilitating a series of five public workshops, on behalf of Franklin County, in various locations throughout Franklin County, which will target residents of:

- Unincorporated areas of Apalachicola
- Eastpoint
- St. George Island
- Unincorporated areas of Carrabelle
- Lanark Village

A summary of public input collected at the workshops will be presented by ARPC staff after the conclusion of the workshop series at a Franklin County Board of County Commissioners (BoCC) meeting.

Outcome

This summary report on public comments from the five workshops will be used by the Franklin County BoCC to inform their discussions on code enforcement. The project will begin June 1, 2021 and conclude by September 30, 2021.

Proposed Budget

This project proposes a cost-reimbursement contract in the amount of \$6,000, which will support the three ARPC staff members needed to perform all services. Staff salary is calculated using an hourly rate of \$55, which factors in indirect costs. Travel costs reflect three persons travelling in a shared vehicle between Tallahassee (Leon County) and Franklin County.

Task	Amount	Cost Categories
Code Enforcement Research and Workshop Preparation	\$550	Staff Salary, Indirect
Workshop 1 – unincorporated areas of Apalachicola	\$ 900	Staff Salary, Indirect, Travel
Workshop 2 – Eastpoint	\$ 900	Staff Salary, Indirect, Travel
Workshop 3 – St. George Island	\$ 900	Staff Salary, Indirect, Travel
Workshop 4 – unincorporated areas of Carrabelle	\$ 900	Staff Salary, Indirect, Travel
Workshop 5 – Lanark Village	\$ 900	Staff Salary, Indirect, Travel
Summary Report and presentation to Franklin County BoCC	\$ 950	Staff Salary, Indirect, Travel
Total Project	\$6,000	