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January 27, 2020

Mr. Noah Lockley, Jr., Chairman
Franklin County Board of County Commissioners
33 Market Street, Suite 305
Apalachicola, FL 32320

Dear Chairman Lockley:

CareerSource Gulf Coast is required under the Workforce Innovation and Opportunity Act (WIOA) and by CareerSource Florida to submit a new Local Workforce Services Plan for the years 2020-2024. The CareerSource Gulf Coast Board has also approved modifications to our by-laws and requests the approval of the new bylaws by the Franklin County Board (FCBOCC) of County Commissioners. Each of the documents (WIOA Four Year Plan and CSGC bylaws) require the approval of the FCBOCC, with a signature by the chairman or whomever the FCBOCC designates as the signatory authority.

We respectfully request placement of this item: "Approval of the 2020-2024 CareerSource Gulf Coast Local Workforce Services Plan and related documents" on your Feb 4, 2020 meeting agenda.

Should you have questions or need additional information regarding this request, please contact me at kbodine@careersourcegc.com or 850-913-3284. We appreciate the support that the FCBOCC has shown us over the years and look forward to continuing this strong partnership.

Yours truly,

A handwritten signature in blue ink that reads "Kimberly L. Bodine".

Kimberly L. Bodine

Executive Director

cc: Michael Moron, County Coordinator

