

AGENDA ITEM SUMMARY

City Council



STAFF

Davina Lau, Public Engagement Specialist

SUBJECT

Second Reading of Ordinance No. 122, 2026, Amending Section 2-76 of the Code of the City of Fort Collins to Update the Board and Commission Member Residency Requirement and Directing Amendments to the Boards and Commissions Manual.

EXECUTIVE SUMMARY

This Ordinance, unanimously adopted on First Reading on September 1, 2026, amends Section 2-76 of the Code of the City of Fort Collins to allow board and commission members to temporarily relocate outside the Fort Collins Growth Management Area for up to 90 days without losing their board or commission membership. If adopted, the City Clerk will amend the Boards and Commissions Manual to reflect the revised residency requirement and incorporate recent changes to the Code of Conduct.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on Second Reading.

FIRST READING BACKGROUND / DISCUSSION

City Code Section 2-76 requires City board and commission members to reside within the Fort Collins Growth Management Area ("GMA") while serving on a board or commission and must resign their membership if they relocate outside of the GMA.

Occasionally, a board or commission member may need to temporarily relocate out of the GMA. The board and commission member selection process requires administrative resources and Councilmember involvement. City staff believes allowing temporary relocation would enable contributing board or commission members to continue to serve when there is a need to temporarily relocate and lessen use of City resources to replace a member who temporarily relocates. This change would not alter a board or commission member's attendance obligations.

City staff recommends limiting the period during which a member may temporarily relocate to no more than 90 days. City staff further recommends that, upon the effective date of this Ordinance, the City Clerk update the administrative requirements for temporary vacancies in the Boards and Commissions Manual ("Manual").

On August 18, 2026, City Council approved Resolution 2026-104, which approved amendments to the Code of Conduct Policy recommended by the Ethics Review Board. The Code of Conduct Policy is an

exhibit to the Manual. The Manual should therefore be amended to incorporate the updated Code of Conduct Policy.

CITY FINANCIAL IMPACTS

None.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

None.

ATTACHMENTS

First Reading attachments available in September 1, 2026, agenda materials at the following link:
<https://fortcollins-co.municodemeetings.com/>.

1. Ordinance No. 122, 2026