

ORDINANCE NO. 122, 2026
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AMENDING SECTION 2-76 OF THE CODE OF THE CITY OF
FORT COLLINS TO UPDATE THE BOARD AND COMMISSION
MEMBER RESIDENCY REQUIREMENT AND DIRECTING
AMENDMENTS TO THE BOARDS AND COMMISSIONS MANUAL

A. The City has 22 boards and commissions, created by the City Council by ordinance, that perform a wide range of functions from advising City staff and the City Council to making quasi-judicial decisions on a variety of topics. City Council, by City ordinance, establishes the terms of such membership in the Fort Collins Municipal Code, the Boards and Commissions Manual and the Code of Conduct.

B. Currently, Section 2-76 of the City Code requires City board and commission members to reside within the Fort Collins Growth Management Area ("GMA") while serving on a board or commission and must resign their membership if they relocate outside of the GMA.

C. Occasionally, a board or commission member may need to temporarily relocate out of the GMA. The board and commission member selection process requires administrative resources and Councilmember involvement. City staff believes allowing temporary relocation would enable contributing board or commission members to continue to serve when there is a need to temporarily relocate and lessen use of City resources to replace a member who temporarily relocates. This change would not alter a board or commission member's attendance obligations.

D. City staff has recommended limiting the period during which a member may temporarily relocate to no more than 90 days. City staff further recommends that, upon the effective date of this Ordinance, the City Clerk update the administrative requirements for temporary vacancies in the Boards and Commissions Manual ("Manual").

E. On August 18, 2026, City Council approved Resolution 2026-104, which approved amendments to the Code of Conduct Policy recommended by the Ethics Review Board. The Code of Conduct Policy is an exhibit to the Manual. The Manual should therefore be amended to incorporate the updated Code of Conduct Policy.

F. The City Council finds that the proposed changes to the City Code and Manual are in the best interests of the City and its residents.

In light of the foregoing recitals, which the Council hereby makes and adopts as determinations and findings, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. Section 2-76 of the Code of the City of Fort Collins is hereby amended to read as follows:

Sec. 2-76. – Membership; vacancy.

(a) All persons appointed or reappointed to any board or commission shall reside within the Fort Collins Growth Management Area while serving on the board or commission. Any member serving on a board or commission who permanently or indefinitely relocates outside of the Growth Management Area during their term of service on a board or commission, regardless of their date of appointment or reappointment, shall resign their membership. Temporary relocation for no longer than ninety (90) days is permitted. These limitations shall not apply to applicants for, or members of, the General Employees Retirement Committee.

. . .

Section 2. The City Clerk is authorized and directed to make such adjustments to the Boards and Commission Manual, in consultation with the City Attorney, as necessary to effectuate administrative requirements related to this City Code amendment.

Section 3. The City Clerk is authorized and directed to amend the Boards and Commissions Manual to incorporate the updated Code of Conduct Policy adopted by Resolution 2026-104.

Introduced, considered favorably on first reading on September 1, 2026, and approved on second reading for final passage on September 15, 2026.

Mayor

ATTEST:

City Clerk

Effective Date: September 25, 2026

Approving Attorney: Jenny Lopez Filkins

Exhibit: None