

RESOLUTION 2023-088  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
AUTHORIZING THE PROCUREMENT OF SERVICES FOR AN  
ANNUAL INDEPENDENT AUDIT OF THE CITY'S FINANCIAL RECORDS

WHEREAS, the City Council is required by Section 17 in City Charter Article II to provide an annual independent financial audit of the City's books and accounts conducted by a public accounting firm; and

WHEREAS, City Code Section 8-158 sets out the process by which such accounting services, as well as similar professional services, are procured by the City through competitive sealed proposals; and

WHEREAS, paragraph (n) of Section 8-158 specifically provides that if the proposals are for the services of a public accounting firm to conduct the annual independent audit of the City's books and accounts as required in Section 17 of Charter Article II, those proposals are to be reviewed and the interviews conducted by the City Council or a committee of the Council in a public meeting and Council's selection of the winning proposal is to be conducted in a public meeting; and

WHEREAS, the City's Purchasing Agent recently issued a request for proposals (the "RFP") for a public accounting firm to conduct the City's annual independent audit under a professional services agreement for the City's 2023 fiscal year, with the agreement to be renewable annually for the City's fiscal years 2024 through 2027, and to include the annual audits for the Poudre Fire Authority (the "PFA"), the Fort Collins Urban Renewal Authority (the "URA"), the Fort Collins Downtown Development Authority (the "DDA") and the Poudre River Public Library District (the "Library District"); and

WHEREAS, under intergovernmental agreements or as provided by law, the City provides accounting and other financial services to PFA, the URA, DDA and the Library District and, as part of those services, also contracts for the annual audits for each of these other entities as part of the City's procurement of its annual auditing needs; and

WHEREAS, in response to the RFP, the City received five proposals and these five proposals were reviewed by the Purchasing Agent and other City staff, together with staff representatives from PFA and the Library District, and these reviewers selected three of the proposals for review and interviews by the Council Finance Committee (the "Finance Committee"); and

WHEREAS, on August 16, 2023, the Finance Committee held a special meeting at which it reviewed the three proposals submitted to it by the staff reviewers and it interviewed representatives from the three public accounting firms submitting those proposals; and

WHEREAS, after the interviews, the Finance Committee voted to recommend to City Council that it select the national public accounting firm of Plante Moran PLLC ("Plante Moran")

to conduct the annual audits for the City, PFA, the URA, DDA, and the Library District as requested in the RFP; and

WHEREAS, the City Council agrees with the Finance Committee's recommended selection of Plante Moran and finds that this selection is in the best interests of the City, PFA, the URA, DDA, and the Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO, as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the selection of Plante Moran to conduct the annual independent financial audits requested in the RFP is hereby approved and the City's Purchasing Agent is directed and authorized to enter into a professional services agreement with Plante Moran for it to provide the annual independent financial audits described in the RFP under the terms and conditions set forth in Plante Moran's proposal and the RFP. Provided, however, that the Purchasing Agent is authorized to negotiate with Plante Moran and agree to the final contract price and the precise scope of work as authorized in City Code Section 8-158(l) and to agree to such other terms and conditions that are consistent with the RFP, in the best interest of the City and in a legal form approved by the City Attorney as provided in City Code Section 8-185.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 19th day of September, 2023.

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Mayor

ATTEST:

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City Clerk