

ORDINANCE NO. 002, 2024
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROPRIATING FUNDS FOR CHANGE MANAGEMENT
RESOURCES TO SUPPORT LEGISLATIVE MANAGEMENT
SOFTWARE IMPLEMENTATION FUNDS

A. City staff is actively pursuing several projects, which span many City services and functions, seeking to modernize the City's internal operations and digital footprint for the community.

B. A critical component of each of these projects will be management of the change from current state operations to the future state under new tools and systems.

C. Legislative Management Software (LMS) is used to improve efficiency and transparency of the City's legislative processes, including Council agendas and minutes as well as agendas and minutes for Council committees and City boards and commissions.

D. Due to the scope, scale and importance of the project to replace and implement new LMS, the City Manager has recommended that the project include dedicated support for project execution, training in change management and capacity building in managing change throughout the organization.

E. This appropriation is to fund consulting services to provided that dedicated support.

F. This appropriation benefits the public health, safety and welfare of the residents of Fort Collins and serves the public purpose of effectively and efficiently implementing and transitioning to a new LMS, to improve and streamline the resident and community experience and overall efficiency of the legislative support processes for the City Council and other City bodies.

G. Article V, Section 9 of the City Charter permits the City Council, upon the recommendation of the City Manager, to make supplemental appropriations by ordinance at any time during the fiscal year from such revenues and funds for expenditure as may be available from reserves accumulated in prior years, notwithstanding that such reserves were not previously appropriated.

H. The City Manager has recommended the appropriation described herein and determined that this appropriation is available and previously unappropriated from the General Fund and will not cause the total amount appropriated in the General Fund to exceed the current estimate of actual and anticipated revenues and all other funds to be received in this Fund during this fiscal year.

In light of the foregoing recitals, which the Council hereby makes and adopts as determinations and findings, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

FORT COLLINS that there is hereby appropriated from prior year reserves in the General Fund the sum of THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$375,000) to be expended in the General Fund for the Contracted Change Management Resources to Support Legislative Management Software Implementation:

Introduced, considered favorably on first reading on January 16, 2024, and approved on second reading for final passage on February 6, 2024.

Mayor

ATTEST:

City Clerk

Effective Date: February 16, 2024
Approving Attorney: Carrie Daggett