

# AGENDA

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



## Active Modes Advisory Board

### REGULAR MEETING

May 19, 2025 – 6:00 to 8:00 p.m.  
281 N College Ave.  
Zoom – See Link Below

**Participation for this Active Modes Advisory Board Meeting will be in person at 281 N College Ave.**

**You may also join online via Zoom, using this link:**

<https://us06web.zoom.us/j/88164942985?pwd=6lTv5XeAgdPAlt2Xb3K4zJEXbebgrG.1>

#### **Online Public Participation:**

The meeting will be available to join beginning at **5:55 p.m., March 17, 2025**. Participants should try to sign in prior to the 6:00 p.m. meeting start time, if possible. For public comments, the Chair will ask participants to click the “Raise Hand” button to indicate you would like to speak at that time. Staff will moderate the Zoom session to ensure all participants have an opportunity to address the Board or Commission.

#### **To Participate:**

- Use a laptop, computer, or internet-enabled smartphone. (Using earphones with a microphone will greatly improve your audio).
- You need to have access to the internet.
- **Keep yourself on muted status.**

#### **Provide Comments Via Email**

Individuals who are uncomfortable or unable to access the Zoom platform or participate by phone are encouraged to participate by emailing comments to [lnagle@fcgov.com](mailto:lnagle@fcgov.com) at least 24 hours prior to the meeting. If your comments are specific to any of the discussion items on the agenda, please indicate that in the subject line of your email. Staff will ensure your comments are provided to the Active Modes Advisory Board.

## **1. CALL TO ORDER**

## **2. ROLL CALL**

## **3. AGENDA REVIEW**

## **4. PUBLIC PARTICIPATION (3 min per participant)**

## **5. APPROVAL OF MINUTES**

## **6. UNFINISHED BUSINESS**

- a. Memo to Council re: Strategic Trails Plan (review draft) | Bruce Henderson (15 minutes) (ACTION)**

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## Active Modes Advisory Board

### REGULAR MEETING

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#### 7. NEW BUSINESS

- a. **Revisit of shared micromobility regulatory framework** | Rachel Ruhlen **(15 min)** (ACTION)
- b. **Northern Front Range Metropolitan Planning Organization's 2025 Coordinated Public Transit Human Services Transportation Plan** | Aaron Hull **(30 min)** (INFORM, INPUT)
- c. **Restructuring Board Member Reports** | Kat Steele **(5 min)** (INFORM, INPUT)

#### 8. BOARD MEMBER REPORTS

- a. **Kat Steele**

#### 9. STAFF LIASON REPORT

- a. [Council Six Month Agenda Planning Calendar](#)
- b. June: Bike Month in Colorado

#### 10. ADJOURNMENT



FC Moves  
200 W Mountain Ave Suite A  
PO Box 580, Fort Collins, CO 80522

970-221-6705  
rruhlen@fcgov.com

## MEMORANDUM

Date: May 19, 2025  
To: Active Modes Advisory Board  
From: Rachel Ruhlen, Transportation Planner  
Subject: Shared Micromobility Code Changes

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### BOTTOM LINE

We are seeking an updated recommendation from the Active Modes Advisory Board on establishing a regulatory framework for shared micromobility services.

### BACKGROUND

On November 18, 2024, the Active Modes Advisory Board recommended requiring shared micromobility services to have a permit and enter into a contract with the City of Fort Collins in order to operate in the City, because the issue was to be considered by City Council soon after. However, the item was re-worked internally and rescheduled for Council consideration.

Staff revised the ordinance to require shared micromobility services to have a services contract with the City but would not require services to obtain a separate outdoor vendor license or encroachment permits for such operations, since all necessary requirements would be addressed in the services contract.

Because the November recommendation from the Active Modes Advisory Board recommended requiring a contract and a permit, we are seeking an updated recommendation aligned with the proposed ordinance language requiring a contract but not a permit (see attachment).

### NEXT STEPS

Sample motion: "I move that the Active Moves Advisory Board recommend that Council adopt the proposed Code changes to establish a regulatory framework for shared micromobility services operating in the City of Fort Collins as presented in the materials for this meeting."

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### City Code Amendments Regarding Shared Micromobility Operations

Section 1. That Section 15-381 of the Code of the City of Fort Collins is amended to read as follows:

#### **Sec. 15-381. Definitions.**

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section:

...

*Linden Street* shall mean that portion of Linden Street bounded on the south by the northern edge of the Walnut Street right-of-way and on the north by the southern edge of the Jefferson Street right-of-way.

*Micromobility Device* shall mean any motor-powered or human-powered vehicular unit, including, but not limited to, bicycles, electrical assisted bicycles and electric scooters, or similar apparatuses. Low power scooters, golf carts, and motor vehicles, as those devices are defined in the Fort Collins Traffic Code, shall not be considered shared micromobility devices.

*Mobile food truck* shall mean a motorized wheeled vehicle or towed wheeled vehicle designed and equipped to serve food. Mobile food truck shall include both "hot trucks," upon which food is cooked and prepared for vending, and "cold trucks," from which only commissary-prepared, ready-to-eat or packaged foods in individual servings are handled.

...

*Outdoor vendor* or *vendor* shall mean any person, whether as owner, agent, consignee or employee, who sells or attempts to sell, or who offers to the public free of charge, any services, goods, wares or merchandise, including, but not limited to, food or beverage, from any outdoor location, except that outdoor vendor shall not include a person who:

...

(10) Vends outdoor transportation services as a public utility under a certificate of public convenience and necessity issued by the Colorado Public Utilities Commission; or

(11) Vends food or catering services at an individual private residence for a private event;  
or

(12) Vends shared micromobility services pursuant to § 15-395, below.

...

*Outdoor vendor of transportation services* shall mean an outdoor vendor (not regulated by the Colorado Public Utilities Commission and not exempt from the definition of *outdoor vendor*) who offers transportation services to the public. *Outdoor vendor of transportation services* shall include, but not be limited to, vendors of valet parking services; transportation services by

pedal power such as pedi-cab or conference bicycle services; horse-drawn carriage rides; or other means of transportation service offered for hire.

...

*Ready-to-eat food* shall mean food that is edible and that is in the form in which it is reasonably expected to be consumed without further washing, cooking or additional preparation.

*Shared micromobility service* shall mean a service that makes privately-owned micromobility devices available for use by the public, with the intent that the devices will at times remain in the public right-of-way or other permitted areas when not actively rented or used. This includes all such services, whether or not the micromobility devices are owned and managed as part of a fleet, and whether or not public access is managed through the use of integrated on-board technology or software applications.

*Special vending license* shall mean a temporary outdoor vendor license issued pursuant to Subsection 15-382(c) below for outdoor vending at an occasional, temporary event located solely on a single private lot when the event does not require the issuance of a special events permit under Chapter 23.5 of this Code, which event may include, without limitation, a food truck rally.

...

Section 2. That Chapter 15, Article XIV of the Code of the City of Fort Collins is amended by the addition of a new Section 15-395 which reads in its entirety as follows:

**Sec. 15-395. Shared Micromobility.**

(a) The operation of shared micromobility services, as defined in § 15-381 above, within the City of Fort Collins is prohibited unless pursuant to a services contract with the City pursuant to Chapter 8, Article IV of this Code.

(b) Notwithstanding any other provisions of the Code of the City of Fort Collins and any rules and regulations promulgated thereunder, a person operating a shared micromobility service pursuant to a services contract with the City need not obtain any license otherwise required under this Article in order to operate such service.

(c) The operation of shared micromobility services and devices must comply with all applicable provisions of the Fort Collins Traffic Code. A person that owns or operates shared micromobility services is responsible for ensuring all micromobility devices in its fleet are parked in compliance with the Fort Collins Traffic Code when not being actively rented or used.

Section 3. That Section 23-81 of the Code of the City of Fort Collins is amended to read as follows:

**Sec. 23-81. Permit required; application.**

Any person desiring to place or erect a building, fence, barrier, post or other encroachments within any City-owned property or any street, avenue, alley, sidewalk, highway or public right-of-way in the City shall file a written application for a permit upon a form prepared and provided by the City. The provisions of this Division shall not apply to special events as defined in § 23.5-2 of this Code or to parking spaces as regulated by § 23-61 et seq., above, or to shared micromobility services operated pursuant to § 15-395 of this Code.