

WORK SESSION AGENDA ITEM SUMMARY

City Council



STAFF

Travis Storin, Chief Financial Officer
Lawrence Pollack, Budget Director

SUBJECT FOR DISCUSSION

Development of the 2025-2026 Budget.

EXECUTIVE SUMMARY

The purpose of this item is to review the revenue and expense assumptions included in the 2025-2026 City Manager's Recommended Budget, which will be delivered to Council and available to the public on August 30, 2024. This work session will also provide an overview of the emerging budget themes in the City's biennial budget, a 2050 Tax update, and a brief summary of the online budget resources and public engagement tools available.

GENERAL DIRECTION SOUGHT AND SPECIFIC QUESTIONS TO BE ANSWERED

1. What initial feedback or guidance does Council have as the Budget Leadership Team begins their work in July?

BACKGROUND / DISCUSSION

Budgeting for Outcomes (BFO) Process Status

The 2025-2026 Budget is again a biennial, or every other year, budget. The process includes Budgeting for Outcomes (BFO) Teams comprised of City staff members providing their team recommendations to the City's executive team on which offers should be funded. Public engagement for the 2025-2026 Budget also kicked off in June with a focus on utilization of the City's online public engagement tool called 'OurCity,' which includes requested in person opportunities. This is promoted via the City's social media interactions. Initial feedback received will help inform the decisions for the City Manager's Recommended Budget. All input received through September will be shared with Council during the third scheduled work session, as final decisions are being made for the adopted 2025-2026 Budget.

Key components of our budgeting process continued this cycle, including budget requests based on the programs and services provided to the community, a key aspect of Budgeting for Outcomes. These budget requests specify direct linkage to at least one strategic objective in the City's adopted 2024 Strategic Plan, which encompasses the Council's adopted priorities. Further, performance measures directly related to the proposed program or service are required in each budget request. These three integrated components of program/service level offers, linkage to strategic objectives, and inclusion of performance metrics are

an important part of the City’s ongoing organizational performance management process and executive review.

The City Manager’s Recommended 2025-2026 Budget will be published before the first Monday in September, as required by City Charter. It is currently targeted to be delivered to Council on August 30 and be available to the public thereafter. The traditional Council process will then continue with 2 public hearings interspersed between 3 work sessions scheduled prior to first reading.

City Council Budget Meetings

The City Manager’s Recommended Budget is targeted for publication on August 30 and the Council has a series of work sessions scheduled in September and October to discuss that proposal. Each work session will include staff presentations regarding specific Outcomes, followed by an opportunity for questions and discussion.

Key dates for Council discussions and public hearings are as follows:

Meeting Date	Topic
September 10, 2024 Work Session #1	Presentations, Questions and Discussion: <ul style="list-style-type: none"> • Order of Outcomes yet to be determined
September 17, 2024 Regular Meeting	Budget Public Hearing #1 of 2
September 24, 2024 Work Session #2	Presentation, Questions and Discussion: <ul style="list-style-type: none"> • Order of Outcomes yet to be determined
October 1, 2024 Regular Meeting	Budget Public Hearing #2 of 2
October 8, 2024 Work Session #3	General Discussion – Final Council Direction
November 4, 2024 Regular Meeting (Scheduled for Monday due to elections)	First Reading of the 2025-26 Budget and the 2025 Appropriation Ordinance
November 19, 2024 Regular Meeting	Second Reading of the 2025-26 Budget and the 2025 Appropriation Ordinance

NEXT STEPS

Public engagement on the 2025-2026 Budget and delivery of the 2025-2026 City Manager’s Recommended Budget at the end of August

ATTACHMENTS

1. Presentation