

AGENDA ITEM SUMMARY

City Council



STAFF

Emily Land, Director of Philanthropy & Strategic Partnerships

SUBJECT

First Reading of Ordinance No. 163, 2025, Appropriating Unanticipated Philanthropic Revenue Received Through City Give and Authorizing Transfers of Appropriations.

EXECUTIVE SUMMARY

The purpose of this item is to request an appropriation of \$16,325 in philanthropic revenue received through City Give. These miscellaneous gifts to various City departments support a variety of programs and services and are aligned with both the City's strategic priorities and the respective donors' designation.

In 2019, City Give, a formalized enterprise-wide initiative was launched to create a transparent, non-partisan governance structure for the acceptance and appropriations of charitable gifts.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on First Reading.

BACKGROUND / DISCUSSION

The City has long been the beneficiary of local generosity and has a valuable role in our community's philanthropic landscape. Generosity is demonstrated in both large and modest gifts, each appreciated for its investment in the mission and the range of services the City strives to deliver.

The City received several individual philanthropic donations in 2025 totaling \$16,325 to support various departments, and these funds are currently unappropriated. Both Section 2.5 of the City's Financial Management Policy 2 – Revenue, as approved by Council, and the Administrative Philanthropic Governance Policy 6.04, adopted by the City Manager, (together the "City Give Policies"), provide the bases and processes for the responsible and efficient management of charitable donations to the City.

Gifts totaling \$16,325 have been received for various programs. These gifts include: \$9,325 from individual donors to benefit programs including: The Utilities Payment Assistance Fund, The Parks Department, and The Forestry Department; \$500 from Elevations Credit Union to support the HR Wellness Fair, \$500 from RSLI to benefit the HR Wellness Fair, \$500 from Alerus to benefit the wellness fair, \$500 from Alight to benefit the Wellness Fair, and \$5,000 from Elevations Credit Union to benefit The Recreation Department.

CITY FINANCIAL IMPACTS

Upon adoption, this Ordinance will appropriate in the current fiscal year into the Funds as detailed in the table below in new philanthropic revenue received by City Give in the amount of \$16,325 and authorize expenditures against those revenues for the purposes and in the amounts as directed by donors to support various City departments to support a range of programs and services.

Fund	AMOUNT	DONOR	PROGRAM & CAMPAIGN	LAPSING or NOT
Benefits Fund	\$500	Elevations Credit Union	HR Health Fair	Lapsing
Benefits Fund	\$500	RSLI	HR Health Fair	Lapsing
Benefits Fund	\$500	Alerus	HR Health Fair	Lapsing
Benefits Fund	\$500	Alight	HR Health Fair	Lapsing
General Fund	\$500	Anderson	Living Tree Tribute	Lapsing
General Fund	\$3,000	Kathryn & Brandon Kitzerow	Parks Tribute Bench	Lapsing
Recreation Fund	\$5,000	Elevations Credit Union	Kids in the Park Sponsorship	Lapsing
Light & Power Fund	\$2,800	Miller Family Fund	Utilities Payment Assistance	Non Lapsing
Light & Power Fund	\$25	Kyle Lewis	Payment Assistance Fund	Non Lapsing
Light & Power Fund	\$1,000	Lori and Danny Sandoval	Utilities Payment Assistance	Non Lapsing
Light & Power Fund	\$2,000	Don Novy	Utilities Payment Assistance	Non Lapsing

The donations will be spent from the designated fund solely for the donors' intended purpose. The funds have been received and accepted according to City Give Policies.

The City Manager has also determined that these appropriations are available and previously unappropriated from their designated City Fund and will not cause the total amount appropriated in those Funds to exceed the current estimate of actual and anticipated revenues.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

None.

ATTACHMENTS

1. Ordinance No. 163, 2025