

URA Operations: Additional Staff Capacity

June 4, 2026



Tonight's Action

1. Amend the 2026 Budget to **appropriate \$100,000** in support of additional staff capacity essential for meeting the goals and objectives of the Fort Collins Urban Renewal Authority



Business Case

DRIVERS

1. Applications for grants/additional funding opportunities
2. Redevelopment efforts supporting the proposed North Front Range Passenger Rail station
3. Evaluation of potential new URA plan areas
4. Intensifying obligations within

PROPOSAL

- 1.0 Full-Time Equivalent (FTE) **Senior Project Manager**
- Additional **Hourly Admin/Business Operations Support**

EXPECTED OUTCOMES

- Faster implementation
- Improved coordination
- Acceleration of new plan areas
- More consistent and responsive engagement



Current Staffing & Costs

Primary Staff:

1. Executive Director (0.25 FTE)
2. Redevelopment Manager (1.0 FTE)
3. Project Coordinator (29 hours per week)

Supporting Staff:

1. Financial Analyst II (0.50 FTE)
2. Lead Specialist (0.2 FTE)
3. Admin/Business Support IV (0.18 FTE)

Current staffing cost: ~\$300,000



Proposed Staff & Costs

Supporting Staff:

1. Senior Project Manager (1.0 FTE)
2. Admin/Business Operations Support (29 hours per week)

Annual Cost:

1. Salary & Benefits - \$160,000
2. Hourly Compensation - \$40,000

2026 staffing cost: **~\$100,000** (assumes a July 1 start date)



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