

VOLUNTEER APPLICATION

LeAnna Warren

4/22/2026 11:37 PM

Application: **HC - Housing Catalyst**

Applicant Information

Birthdate: [REDACTED] Gender: Female Education Level: Masters degree

Address: [REDACTED] Phone: [REDACTED] <<

Volunteer Groups Applied For

Housing Catalyst

Job Description

I have read the job description

Questions

Which Council District do you live in? Please refer to the map at: <https://gisweb.fcgov.com/HTML5Viewer/Index.html?Viewer=FCMaps&layerTheme=Council%20Districts> 6

I acknowledge I am available when the Housing Catalyst meets: 3rd Thursday of each month at 7:30 a.m. YES

Current Occupation: Program Manager/Grant Manager

Current Employer: The Colorado Energy Office's Weatherization Assistance program.

Prior work experience (please include dates): Program Manager

July 2024 – Current
Colorado Energy Office | Weatherization Assistance Program - Hybrid Grant Management and Budget Oversight: Serve as a pass through entity for several state and federal funding sources to administer the Weatherization Assistance Program. Track and monitor subgrantee expenditures and production metrics, ensuring proper use of funds and creating solution based guidance when needed to support agencies in achieving year round compliance with a vast array of complex policies.

Policy Development and interpretation: Collaboratively write, edit and update policy to adhere to ever evolving federal and state guidelines (program notices, CFR updates, state policy changes, etc.) or enhance existing policy through improved clarification. Provide policy guidance to subgrantees for one-off issues that do not readily align with current guidelines and ensure solutions are rooted

in compliance.

Community Stakeholder Engagement:
Facilitate periodic discussions with subgrantee leadership and staff (mixture of counties and non-profits) to gauge impacts of upcoming programmatic and/or regulatory changes and collaboratively develop change management based approaches that mitigate anticipated pain points or compliance difficulties throughout the network and promote buy-in.

Admin Monitoring: Coordinate and conduct statewide monitoring visits across Colorado to review subgrantee client files and administrative records, interview staff and leadership to assess compliance and training needs, and produce reports with risk assessments and findings submitted to the Department of Energy.

Communication & Relationship Building:
Establish and maintain subgrantee relationships. Working with hundreds of different individuals from varied backgrounds, discreetly code switching with ease, to foster a sense of comfort and professionalism geared toward the achievement of successful program administration and enhancement.

Policy Planning Enhancement Case-Study
Writer - Intern May 2023 – August 2023

The Nature Conservancy - Remote

- **Writing Skills:** Authored a case-study to document efforts focused on strengthening coordination across business units and enhancing team strategies for achieving large scale conservation goals in the Appalachian region. This case-study serves as an example and template for enhancing internal policy planning methods across the organization.
- **Organizational skills:** Served as a note-taker and tracked follow up items in group meetings.

Research Assistant – Political Science
January 2023 – February 2024
Colorado State University, Fort Collins
Colorado

- **Data Management:** Gathered and coded data for long-term policy focused research project.
- **Independent Worker:** Engaged in remote work with little to no oversight.

Reporting: Communicated findings in weekly meetings with supervisors.

Water Quality Research Assistant
September 2020 – August 2022 USGS –
Loch Vale Watershed ITR – Rocky

Loon Vale Watershed ETR - Rocky Mountain National Park, Colorado

- Project Management: Conducted on-site sample collection, and weekly data retrieval from Rocky Mountain National Park. These data support the efforts of CDPHE and the RMNP Nitrogen Reduction Plan working with local farmers and legislators to reduce nitrogen inputs.
- Data analysis: Performed basic lab procedures for water quality testing,

Social Media Campaign Manager - Volunteer June 2025 - November 2025

Emily for FC - Emily Francis' Mayoral Campaign

Coordinated, planned and executed a full social media series to promote Emily's campaign initiatives while focused on capturing her genuine essence as a candidate. Completed and delegated tasks such as story-boarding, recording, directing, editing and posting to create polished, professional, social media content with an occasional whimsical flair. Posted weekly content to keep audiences engaged and build a social media following with attention to collaboration opportunities, desirable content development, and effective tagging.

Climate Policy and Climate Equity Volunteer Intern June 2023 – November 2023

The Office of Larimer County Commissioner, Kristin Stephens Engaged in Metropolitan Planning Organization (MPO) meetings and environmental policy and air quality planning sessions focused on developing cross-county climate policy goals. Actively participated in coalition building with community stakeholders in county wide environmental planning meetings with a special focus on promoting justice and equity in climate action. Interviewed local leaders to help inform the county's Climate Smart Future Ready strategic plan.

Volunteer Conservation Educator October 2015 – May 2016

The Houston Arboretum & Nature Center – Houston Texas

As a volunteer at the Houston Arboretum I led classes in conservation education geared towards aiding low-income, primarily BIPOC elementary students in connecting with nature via hikes, animal introductions, plant identification classes, etc.

The Colorado Food Summit - Denver CO December 7th & 8th 2023

Served as a volunteer panelist and

Volunteer experience (please include dates):

Served as a volunteer panelist and facilitator for a policy brief workshop designed to help the general public create succinct messaging to engage with their legislators on important issues in their communities, specifically in agriculture.

Fair Council Pay Campaign - Fort Collins CO October 2022 - November 2022

Created campaign materials for campaign manager Ethnie Treick, such as social media advertisements and "letters to the editor" information packets for willing supporters.

Emailed campaign supporters on Ethnie's behalf.

Composed "letters to the editor" for both the Coloradoan and Rocky Mountain Collegian.

Beto O'Rourke's Power to the People Campaign October 2020- November 2020

Assisted remotely, from Colorado, in phone banks for voter registration and polling efforts in Texas.

No

As an individual raised in a low-income household and neighborhood, I grew up with a deep appreciation for the persistence and close-knit community that can be found in these spaces. It was not without immense support from my own community that I became a first generation college student with a GED and recently obtained my masters in public policy. Housing Catalyst's mission to create and sustain affordable housing options for all Coloradans aligns with my vision for a more equitable and people centered future. I have a keen interest in housing, and I feel this opportunity would allow me to grow a better understanding of the specifics in this space, while offering my skills and passion to serve my community in this role.

My master's thesis focused on the impacts of lobbying efforts on bills that aimed to support the expansion of protections for undocumented farm workers in our country. In my program I also focused heavily on environmental justice policies and understand that safe and affordable housing is a keystone element for providing a holistic, justice driven approach to a sustainable future for all.

I currently serve as a Program Manager for the State of Colorado's Weatherization Assistance Program, which seeks to reduce energy burdens and improve the

Are you currently serving on a City board or Commission? If so, which one?

Why do you want to become a member of this particular board or commission?

overall health and safety of homes of the most vulnerable populations in our state. I actively work on policy development and clarification while providing direct support to the agencies administering our program across Colorado. Ensuring compliance, while also acting as an advocate for our agency's needs in the space policy is created and enhanced in our program.

I believe my understanding of public policy and legislative affairs would prove useful in the Advocacy Role for the HC Board and would bring a tireless passion in contributing to efforts that support and enhance our city's ability to increase and sustain affordable housing in Fort Collins. Thank you for your time and consideration.

Have you already had any formal public housing authority commissioners training? (This is not a requirement)

NO

Have you had any exposure to the board or commission you are applying for? If yes, please explain:

Yes;
I recently sat in on a Housing Catalyst Board meeting and have also tuned into HC's work with the City of Fort Collins over the last couple of years, via council meeting updates.

Specify any activities which might create a serious conflict of interest if you are appointed:

None.


Are you willing to complete the required training if appointed?

YES

How did you learn of a vacancy on this board or commission?

Other (please specify);
Council Member Anne Nelson shared the vacancy info with me.

LeAnna Warren



EDUCATION

Master of Arts, Political Science - Public Policy & American Politics

Colorado State University, Fort Collins, Colorado

Master's Thesis - Interest Groups, Representation, and Partisanship: Exploring the nuance of legislator's participation in the Farm Workforce Modernization Act.

Bachelor of Science - Ecosystem Science and Sustainability

Colorado State University, Fort Collins, Colorado

Undergraduate Thesis – Riparian Corridor Restoration Planning for Trees, Water, People: Invasive species temporal mapping and quantification along the Mancos River for the Ute Mountain Ute Tribe.

WORK EXPERIENCE

Program Manager

July 2024 – Current

Colorado Energy Office/Weatherization Assistance Program - Hybrid

- **Grant Management and Budget Oversight**: Serve as a pass through entity for several state and federal funding sources to administer the Weatherization Assistance Program. Track and monitor subgrantee expenditures and production metrics, ensuring proper use of funds and creating solution based guidance when needed to support agencies in achieving year round compliance with a vast array of complex policies.
- **Policy Development and interpretation**: Collaboratively write, edit and update policy to adhere to ever evolving federal and state guidelines (program notices, CFR updates, state policy changes, etc.) or enhance existing policy through improved clarification. Provide policy guidance to subgrantees for one-off issues that do not readily align with current guidelines and ensure solutions are rooted in compliance.
- **Community Stakeholder Engagement**: Facilitate periodic discussions with subgrantee leadership and staff (mixture of counties and non-profits) to gauge impacts of upcoming programmatic and/or regulatory changes and collaboratively develop change management based approaches that mitigate anticipated pain points or compliance difficulties throughout the network and promote buy-in.
- **Admin Monitoring**: Coordinate and conduct statewide monitoring visits across Colorado to review subgrantee client files and administrative records, interview staff and leadership to assess compliance and training needs, and produce reports with risk assessments and findings submitted to the Department of Energy.
- **Communication & Relationship Building**: Establish and maintain subgrantee relationships. Working with hundreds of different individuals from varied backgrounds,

discreetly code switching with ease, to foster a sense of comfort and professionalism geared toward the achievement of successful program administration and enhancement.

Social Media Campaign Manager

June 2025 - November 2025

Emily for FC - Emily Francis Mayoral Campaign

- Strategic Planning: Coordinated, planned and executed a full social media series to promote Emily's campaign initiatives while focused on capturing her genuine essence as a candidate.
- Project Management: Completed and delegated tasks such as story-boarding, recording, directing, editing and posting to create polished, professional, social media content with an occasional whimsical flair.
- Building Social Networks: Posted weekly content to keep audiences engaged and build a social media following with attention to collaboration opportunities, desirable content development, and effective tagging.

Climate Policy and Climate Equity Intern

June 2023 – November 2023

The Office of Larimer County Commissioner, Kristin Stephens

- Climate Policy Development & Collaboration: Engaged in Metropolitan Planning Organization (MPO) meetings and environmental policy and air quality planning sessions focused on developing cross-county climate policy goals.
- Liaison/Reporting: Interviewed community leaders to assess and report outlooks on equity regarding climate policy initiatives in the county to better inform the county's Climate Smart Future Ready program.
- Stakeholder Engagement: Actively participated in coalition building with community stakeholders in county wide environmental planning meetings with a special focus on promoting justice and equity in climate action.
- Data Collection and Analysis: Researched similar case studies to inform modeling and measurement in climate equity programs.

SKILLS

Project Management, Innovative, Multitasking, Renewable Energy Policy, Detail-Oriented, Environmental Policy, Public Policy, Policy Analysis, Policy Process, Policy Research, Policy Writing, Grant Writing, Strong Analytical Skills, Community Engagement, Collaboration, Process Improvement, Public Speaking, Event Coordination, Time Management, Passionate.

PROGRAMS

Salesforce, R-Studio, Microsoft Suite (PowerPoint, Word, Excel, Teams), GIS, Google Suite.