



AGENDA ITEM SUMMARY

City Council

STAFF

Kaley Zeisel, Interim Director, Transit
Chris Hayes, Legal

SUBJECT

First Reading of Ordinance No. 075, 2023, Making Supplemental Appropriation of Unanticipated Grant Revenue and Authorizing Transfers for the Development of a Paratransit Mobile Application and Web Portal.

EXECUTIVE SUMMARY

The purpose of this item is to appropriate unanticipated grant revenue awarded to Transfort by the Colorado Department of Transportation ("CDOT"), together with unencumbered Transit Services Fund amounts that will satisfy the grant's local match requirement.

Transfort has applied for and been awarded a \$50,000 state grant through CDOT's Office of Innovative Mobility, to be used for the development of a paratransit client web portal and mobile application. This grant requires a \$10,000 local match.

This Ordinance appropriates \$50,000 in state grant revenue, and \$10,000 in local match from the Transit Services Fund.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on First Reading.

BACKGROUND / DISCUSSION

On March 7, 2023, the Office of Innovative Mobility ("OIM") of CDOT announced approximately \$600,000 in state discretionary funding aimed at helping communities strengthen their transportation demand management efforts by funding innovative mobility solutions.

Transfort applied for and has been awarded \$50,000 in Fiscal Year 2023 CDOT OIM state discretionary funding. This grant requires a local match of \$10,000. Transfort will satisfy this local match, using unencumbered Transit Services Fund amounts. The City has not yet received the finalized CDOT grant agreement, which is anticipated to be signed under the City Manager's direct authority according to City Code Section 1-22(b)(2)b and 2023-24 Adopted Budget Offer 51.3, "Dial-A-Ride."

Transfort will use the CDOT OIM award to create and implement a new client web portal and mobile application for its Dial-a-Ride paratransit service. These new offerings will allow paratransit clients in the Fort Collins service area to schedule their own trips with 24/7 access to the system, to edit their trips to

receive trip alerts, to view real-time vehicle information, and to track their vehicle’s location, thereby greatly improving the paratransit client experience and overall program efficiency.

CITY FINANCIAL IMPACTS

This Ordinance will appropriate \$50,000 in unanticipated grant revenue.

Additionally, Transfort will satisfy the grant’s local match requirement through appropriating an unexpended and unencumbered amount of \$10,000 of the Transit Services Fund, which was previously appropriated through the 2023 Budget process.

All funds associated with this grant and project will be appropriated through the Transit Services Fund.

Prior Appropriated Funds	
2023 BFO – Transfort Operational Funds	\$10,000
Funds to be Appropriated with this Action	
Office of Innovative Mobility (OIM) Award	\$50,000
Total Project Funds	\$60,000

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

Not applicable.

PUBLIC OUTREACH

Not applicable.

ATTACHMENTS

- 1. Ordinance for Consideration