

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



Human Services & Housing Funding Board

DRAFT

SPECIAL MEETING

April 25, 2023 at 5:30 PM

1200 Raintree Dr, Fort Collins – Foxtail 1 Meeting Room

1. CALL TO ORDER

- At 5:45 PM the meeting was called to order by Josh Johnson.

2. ROLL CALL

- Board Members Present
 - Josh Johnson, Chair
 - Olga Duvall, Vice Chair
 - Christine Koepnick
 - Erma Woodfin
 - Michaela Ruppert
 - Mike Kulisheck
 - Mike Nielsen
 - Pat Hastings
- Staff Members Present
 - Adam Molzer, Staff Liaison, Social Sustainability – City of Fort Collins
 - Beth Rosen, Social Sustainability – City of Fort Collins
 - Hannah Tinklenberg, Social Sustainability – City of Fort Collins
 - Tamra Leavenworth, Social Sustainability – City of Fort Collins
 - Sue Beck-Ferkiss, Social Sustainability – City of Fort Collins
 - Dianne Tjalkens, Social Sustainability – City of Fort Collins
- Community Members in Attendance
 - Kim Iwanski, CARE Housing
 - Dustin Barrington, L'Arche Fort Collins
 - Linda Drees, L'Arche Fort Collins
 - Lori Kempter, Crossroads Safehouse

Due to the duration and extent of the housing preliminary grant review, the summary of the meeting reflected in the minutes below may not include all details of the HSHF-Board's discussion. For further information, details and insight, and audio recording, resources are available by contacting the HSHF-Board staff liaison.

3. AGENDA REVIEW

Adam Molzer reviewed the agenda. The Board accepted the agenda without modification.

4. PUBLIC PARTICIPATION

Guests from the public introduced themselves. No additional public comments.

5. BOARD MEMBER REPORTS

Human Services & Housing Funding Board

SPECIAL MEETING

None.

6. STAFF REPORTS

- The Wednesday, April 26th meeting will begin at 4:00pm to deliberate funding for the human services grant applications.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

- a. Deliberations to Formulate Funding Recommendations – CDBG Public Services (renewal funding)
 - Beth Rosen provided a brief overview of the CDBG Public Service funds to the Board, explaining that since these awards were originally allocated in FY22, then FY23 is the first year the Board must consider and vote on renewal funding. CDBG Public Service funds are distributed to organizations that provide emergency sheltering and services or provide housing stabilization services. The funds are distributed in percentages (of the eligible CDBG funding total for Public Service) over a 5-year period.
 - Beth Rosen gave an overview of each organization's funding request, what the funds will be used for, how many clients will be served, and the organization's progress over the last year. Several board members followed up with clarifying questions for Beth Rosen and Hannah Tinklenberg.
 - Olga Duvall motioned to approve the 2023 CDBG Public Service funding recommendations at the percentages presented. Mike Nielsen seconded. Approved 8-0.
 - The CDBG Public Service funds will be renewed for FY23 as follows:
 - Catholic Charities – Samaritan House Fort Collins Shelter – \$52,618 (31% of available funding)
 - Crossroads Safehouse – Domestic Violence Emergency Shelter Advocacy – \$44,132 (26% of available funding)
 - Family Housing Network of Fort Collins, Inc. – Family Housing Network Shelter Program – \$18,670 (11% of available funding)
 - Neighbor to Neighbor, Inc. – N2N Housing Solutions – Direct Rental Assistance – \$54,316 (32% of available funding)
- b. Deliberations to Formulate Funding Recommendations – Affordable Housing
 - The Affordable Housing Board's rankings of the housing proposals were presented.
 - A total of 6 proposals were submitted, requesting \$2.8 million total for housing projects and programs. Adam Molzer explained that the Board would first vote to support funding for each project, then rank each project in order of priority.
 - Beth Rosen provided an overview of the funding considerations and reviewed the Housing Strategic Plan goals, encouraging Board members to consider how each project relates to these goals when making their decisions.

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



Human Services & Housing Funding Board

SPECIAL MEETING

- Olga Duvall motioned to approve funding for HO-1 CARE Housing. Josh Johnson seconded. Approved 8-0.
- The Board engaged in discussion about HO-2 City of Fort Collins Forestry Department. They discussed several conditions that could be added to the contract to ensure the program operates smoothly and equitably. The Board also discussed other funding possibilities the Forestry Department could pursue in future years to assess the project's financial sustainability.
- Josh Johnson motioned to support funding for HO-2 City of Fort Collins Forestry Division with the condition that funding is only applied to owner-occupied primary residences and that they serve a minimum of 20 households with the funds. Olga Duvall seconded. Approved 8-0.
- Olga Duvall motioned to approve funding for HO-3 Elevation Community Land Trust. Michaela Ruppert seconded. Approved 8-0.
- Pat Hastings motioned to approve funding for HO-4 Habitat for Humanity. Erma Woodfin seconded. Approved 8-0.
- The Board engaged in discussion about HO-5 L'Arche Fort Collins – expressing concerns about the program's commitment to diversity, equity, and inclusion, and readiness to proceed.
- Olga Duvall motioned to approve funding for HO-5 L'Arche Fort Collins. Pat Hastings seconded. Approved 6-1-1. Erma Woodfin abstained.
- Josh Johnson motioned to approve funding for HO-6 Villages, Ltd. Mike Nielsen seconded. Approved 8-0.
- Erma Woodfin motioned to adopt the Affordable Housing Board's prioritized ranking of projects. Olga Duvall seconded. Josh Johnson proposed a friendly amendment to move HO-2 City of Fort Collins Forestry Division to Priority #5 and HO-5 L'Arche Fort Collins to Priority #6. Erma Woodfin and Olga Duvall accepted the friendly amendment. The final priority ranking list was presented as follows:

Priority #1 – **HO-1: CARE Housing – Heartside Hill**

Priority #2 – **HO-3: Elevation Community Land Trust – Kechter Townhomes**

Priority #3 – **HO-6: Villages, Ltd. – 2155 W. Plum**

Priority #4 – **HO-4: Fort Collins Habitat for Humanity – Harmony Cottages**

Priority #5 – **HO-2: City of Fort Collins Forestry Division – Tree Removal Pilot Program**

Priority #6 – **HO-5: L'Arche Fort Collins – L'Arche Housing**

Motion to pass the FY23 prioritization as presented passed 8-0.

Housing projects are ranked in priority order. If a project receives funding through the City from another source and/or withdraws their proposal, the funding recommendation will be withdrawn, and funds will be made available to the next eligible, prioritized project.

9. OTHER BUSINESS

None.

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



Human Services & Housing Funding Board

SPECIAL MEETING

10. NEXT MEETING

Wednesday, April 26, 2023 | 4:00 PM | Location: 222 Laporte Avenue – Colorado River Room

13. ADJOURNMENT

Josh Johnson adjourned meeting at 7:57 PM.

Minutes were finalized and approved by the Human Services & Housing Funding Board on _____

DRAFT