



AGENDA ITEM SUMMARY

City Council

STAFF

Rupa Venkatesh, Assistant City Manager
Jenny Lopez Filkins, Legal

SUBJECT

First Reading of Ordinance No. 114, 2023, Amending Various Sections of the Code of the City of Fort Collins to Correct References to the Building Review Board and to Correct References to Meeting Minutes Requirements.

EXECUTIVE SUMMARY

The purpose of this item is to amend various sections of City Code. During the work of the Ad Hoc Committee on Boards and Commissions, staff identified necessary edits to all reference to the Building Review Board. Those references should be changed to the Building Review Commission, which is in line with City Ordinance No. 049, 2021. Also, staff identified numerous incorrect references to the requirement for various bodies to record meeting minutes.

STAFF RECOMMENDATION

Staff recommends adoption the Ordinances on First Reading.

BACKGROUND / DISCUSSION

On April 20, 2021, Council adopted Ordinance No. 049, 2021, which renamed all quasi-judicial bodies as "commissions." The "Building Review Board" was renamed the "Building Review Commission." However, there are numerous City Code sections and cross-references that incorrectly use the name "Building Review Board." One of the purposes of this Ordinance is to direct the codifier to correct the name. Also, Ordinance No. 049, 2021, renumbered the City Code section that requires meeting minutes to City Code Section 2-75 and there are numerous sections of the City Code that cite to the former number, 2-73. The Ordinance directs the City's codifier to correct these references.

CITY FINANCIAL IMPACTS

Not applicable.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

Not applicable.

PUBLIC OUTREACH

Not applicable.

ATTACHMENTS

1. Ordinance for Consideration