

RESOLUTION 2026-026
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROVING AMENDMENTS TO THE BOARDS AND COMMISSIONS MANUAL

A. On March 15, 2016, City Council adopted Resolution 2016-026, adopting the 2016 Boards and Commission Manual (the "Manual").

B. On September 19, 2023, City Council adopted Resolution 2023-089 adopting revisions to the Manual.

C. City staff has recommended revisions to the Manual to reflect changes in City Council membership as well as the merger of two boards into the Arts and Culture Board.

D. These Manual revisions:

- (1) provide an updated explanation of the board and commission member selection process and qualifications used to evaluate candidates for board and commission member appointments; and
- (2) include updates to language about communication, media and promotional events to align with City policy and practice; and
- (3) include updates to discussion about the Rules of Procedure for boards and commission meetings; and
- (4) note that board and commission members are required to complete biannual training about the Council-adopted Anti-Discrimination and Anti-Harassment Policy.

F. The City Council finds that the Manual revisions as described above and shown on the 2026 Boards and Commissions Manual, attached hereto and incorporated herein by this reference, are in the best interests of the City and its residents.

In light of the foregoing recitals, which the Council hereby makes and adopts as determinations and findings, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. The City Council hereby adopts the 2026 Boards and Commissions Manual attached hereto as Exhibit A.

Section 2. The City Clerk's Office is authorized to make such administrative revisions to the Manual, in consultation with the City Attorney, as may be necessary to keep the Manual current, including, without limitation, changes in the membership lists, meeting times and places, and such other changes as may be consistent with related resolutions and ordinances that are, from time to time, adopted by the Council. Such

revisions may be made without express approval of the City Council, except as provided in Section 3 below.

Section 3. Amendments to the Manual that constitute policy changes shall be made by the Council by Resolution.

Passed and adopted on March 3, 2026.

Mayor

ATTEST:

City Clerk

Effective Date: March 3, 2026

Approving Attorney: Jenny Lopez Filkins

Exhibit: Exhibit A – Boards and Commission Manual dated February 25, 2026