

AGENDA ITEM SUMMARY

City Council



STAFF

Davina Lau, Public Engagement Specialist

SUBJECT

Resolution 2024-068 Making an Appointment to the Planning and Zoning Commission.

EXECUTIVE SUMMARY

The purpose of this item is to fill a vacancy on the Planning and Zoning Commission.

In March 2024, Planning and Zoning Commission member Samantha Stegner resigned.

Pursuant to Council policy, the recommended appointee, Shirley Peel, has completed or will complete the required acknowledgement and acceptance of the Code of Conduct and the applicable laws and policies that govern service on City boards and commissions.

STAFF RECOMMENDATION

Staff recommends adoption of the Resolution.

BACKGROUND / DISCUSSION

In 2023, the Council adopted a Code of Conduct and updated Boards and Commissions Policy, along with other policies and procedures that apply to service on City boards and commissions. Each board and commission appointee is required to acknowledge and accept these requirements in order to take appointed office.

This Resolution appoints one individual to fill a vacancy left by a previous commission member. The appointment will begin and expire as noted next to the recommended name shown below and in the individual resolution.

Planning and Zoning Commission

Appointments	Term Effective Date	Expiration of Term
Shirley Peel (Seat D)	May 8, 2024	March 31, 2028

CITY FINANCIAL IMPACTS

None.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

Public outreach to seek applicants for boards and commissions included a spotlight and press release on the City website, media releases for earned coverage in local media sources, and social media promotion of opportunities.

ATTACHMENTS

1. Resolution for Consideration
2. Appointment Application (Redacted)