

# AGENDA ITEM SUMMARY

City Council



---

## STAFF

Rupa Venkatesh, Assistant City Manager

---

## SUBJECT

**Resolution 2024-078 Approving the Appointment of Delynn Coldiron as City Clerk Effective June 24, 2024.**

---

## EXECUTIVE SUMMARY

The purpose of this item is to approve the appointment of Delynn Coldiron as City Clerk.

---

## STAFF RECOMMENDATION

Staff recommends adoption of the Resolution.

---

## BACKGROUND / DISCUSSION

On January 18, 2024, Anissa Hollingshead separated from her position as City Clerk. Following her departure, an internal recruitment was initiated, and Heather Walls was appointed as Interim City Clerk, which was approved by Council with the adoption of Resolution 2024-007.

A national recruitment for the next City Clerk was conducted in the spring of 2024. Delynn Coldiron was selected as the successful candidate, supported by her experience as the City Clerk of Loveland, former City Clerk for the City of Fort Collins, education, and Municipal Clerk Certification. Coldiron's first day of employment with the City is June 24, 2024.

Per Article II, Section 12 of the Fort Collins City Charter, the City Manager is authorized to appoint a City Clerk to act as Clerk of Council. This Resolution grants Council's approval of the appointment.

---

## CITY FINANCIAL IMPACTS

None.

---

## BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

---

## PUBLIC OUTREACH

None.

---

## ATTACHMENTS

1. Resolution for Consideration