

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



HUMAN SERVICES AND HOUSING FUNDING BOARD REGULAR MEETING

Wednesday, January 08, 2025 – 5:30 PM

Teams Meeting

1. CALL TO ORDER: 5:02 PM

2. ROLL CALL

- Board Members Present –
 - Erma Woodfin, Chair
 - Olga Duvall
 - Mike Kulisheck
 - Michaela Ruppert
 - Chris Coy
 - Christine Koepnick

- Board Members Absent –
 - Lori Kempter, Vice Chair
 - Jan Stallones

- Staff Members Present –
 - Adam Molzer, Staff Liaison, Social Sustainability – City of Fort Collins
 - Jessi Kauffmann, Social Sustainability – City of Fort Collins
 - Beth Rosen – Social Sustainability – City of Fort Collins

- Guest(s) – Kristi Briles

3. **AGENDA REVIEW** – Adam Molzer reviewed the agenda. The Board accepted the agenda without modification.

4. CITIZEN PARTICIPATION

- Kristi Briles – Executive Director of Respite Care

5. **APPROVAL OF MINUTES** – November 13, 2024 Regular Meeting

Erma Woodfin motioned to approve the November 13, 2024 meeting minutes as presented. Chris Coy seconded. Approved 6-0.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- **Request from Respite Care for CDBG Public Facility Funding Retention**
 - Beth Rosen presented a request from Respite care asking Council to allow them to sell the Lemay property and pay a lien owed to the City toward their new building site rather than paying back the City directly.
 - Erma Woodfin asked about student transport from Fort Collins to

- Timnath, Kristi Briles answered that parents are the majority, with Thompson and Poudre School Districts also providing transportation.
- 10,000 square feet in the new building, will allow to serve 170+ clients. Groundbreaking is February 10th with a goal opening date in February of 2026.
 - The existing location is under contract, closing August 2025.

Erma Woodfin motioned to support the Respite Care Request for CDBG Public Facility Funding Retention as presented. Mike Kulisheck seconded. Approved 6-0. Beth Rosen will submit the request for formal approval to City Council.

- **2024 Annual Report**
 - Adam Molzer shared the 2024 Annual Report draft.

Erma Woodfin motioned to approve the Human Services & Housing Funding Board 2024 Annual Report as presented. Chris Coy seconded. Approved 6-0.

- **Competitive Process Update and Schedule of Activities**
 - Adam Molzer announced the opening of the next grant application cycle and outlined process changes as well as the estimated timeline.
- **Human Services & Homelessness Priority Platforms**
 - Adam Molzer presented an overview of the Human Services & Homelessness Priority Platforms final version.
 - This will be a guiding document for most of the (non-housing) work in the Social Sustainability department.

8. BOARD MEMBER REPORTS – None.

9. STAFF REPORTS

- Councilmember Julie Pignataro will be joining at the beginning of the next board meeting.
- Social Sustainability hired a new Housing Manager, Vanessa Fenley.

10. OTHER BUSINESS

- Adam Molzer shared a story from Teaching Tree Early Childhood Learning Center – a family with 2 children attending was worried about losing childcare due to no longer qualifying for sliding fee from a decrease in pay - they now qualify for CCAP but there is a waiting list. Teaching Tree was able to lower the daily amount cost by adjusting their sliding scale so that CCAP families waiting could still afford childcare and avoid a break in care. This family remains on the waiting list but still has access to childcare.

11. ADJOURNMENT

- **Meeting was adjourned at 6:17 pm.**

Minutes approved by the Chair and a vote of the Board/Commission on 02/12/2025

Signature: _____