



**COLORADO**  
Department of Local Affairs  
Division of Local Government

GBMJ
CTGG1 NLAA 202500003137

November 13, 2024

The Honorable Jeni Arndt  
Mayor  
City of Fort Collins  
P.O. Box 580  
Fort Collins, CO 80522

**RE: GBMJ-25-112 Fort Collins FY 2024-2025 Gray and Black Marijuana Enforcement Grant Program Award and Next Steps**

Dear Mayor Arndt:

As DOLA's Executive Director, I am pleased to inform you that I have approved the funding recommendation for The City of Fort Collins.

This award letter and your application will serve as your contract with the State. Grantees of these funds do **not** require any additional contracts. By opting in to this grant program, you are eligible to receive an award in the amount of **\$39,500.00** for expenses related to investigations and prosecutions of unlicensed marijuana cultivation and/or distribution operations. This grant expires on **May 31, 2026**. The statute does not allow extension(s) to the grant period.

Should you choose to accept this award you agree to the following:

- Grant funds will only be spent on costs associated with the investigation and prosecution (including large-scale operations, organized crime, and operations that divert marijuana outside of Colorado) of unlicensed marijuana cultivation or distribution operations conducted in violation of state law. Recipient counties and municipalities understand that any grant funds expended outside of this statutory intent must be returned to the Department of Local Affairs within 30 days of the ruling of improper fund use.
- Recipient counties agree to cooperate with and make grant funds available to District Attorneys for costs associated with prosecution of unlicensed marijuana cultivation or distribution operations conducted in violation of state law.
- Recipient counties and municipalities must provide DOLA with quarterly itemized reports detailing how grant funds were spent in that quarter, the Quarterly Report form, invoices and proof of payment must be provided to support the expenditures.
- **A required survey must also be submitted quarterly, please copy and paste the hyperlink into your browser and complete this survey each quarter.** <https://forms.gle/FPuLgvp6UEtKeq9Y9>
- **Quarterly report must be submitted in the grant portal.**
- All recipients' grant fund expenditures will be monitored to ensure compliance with the programmatic requirements and allowable expenses. DOLA or the State reserves the right to initiate detailed monitoring or auditing of any recipient at its sole discretion.
- Monitoring may be onsite or by desk review and will include verification of quarterly reports using receipts and other financial documentation provided by the Grantee. The review shall provide assurance that the



information reported by the Grantee is accurate and complete, and only includes allowable expenses. If concerns are noted during the review process, documentation to verify the eligible entities' expenditures or accounting practices shall be provided to DOLA. Funds spent outside of the statutory intent must be returned to DOLA within 30 days of substantiation of improper use.

- Recipient counties and municipalities acknowledge that, if NO grant funds are spent in any given state fiscal year, they may not receive grant funds in the following year. Due to appropriation limitations in statute, ANY grant funds not spent by the expiration date specified in this document must be returned to the Department of Local Affairs by the date that will be provided to grantees.

Next Steps:

- **An updated W-9 is required of each grantee and an EFT form (optional) will be emailed to each grantee. Please complete and return to Ella Bowman at [ella.bowman@state.co.us](mailto:ella.bowman@state.co.us) as soon as possible**
- You will make a single request for your full award amount within 90 days after the performance start date of this signed grant award letter.
- Payment requests will be made using DOLA's online portal system using the "Advance Payment Request" form provided in the grant portal.

These grant funds are from state marijuana tax proceeds that may cause you to go to an election to receive and spend these funds. Please confer with your appropriate staff to determine if such an election is necessary.

Thank you for your interest in the Gray and Black Market Marijuana Enforcement Grant Program. Please contact Ella Bowman at (303) 864-7896 if you have any questions.

Sincerely,

Maria De Cambra  
Executive Director

cc: Kerri Ishmael, Fiscal Agent  
Ella Bowman, DOLA Program Manager  
Chris La May, DOLA Regional Manager  
[chris.la.may@state.co.us](mailto:chris.la.may@state.co.us)

In accordance with §24-30-202 C.R.S., this Grant is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER  
Robert Jaros, CPA, MBA, JD

DocuSigned by:  
  
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By: Beulah Messick, Controller Delegate  
Department of Local Affairs

Effective Date 11/19/2024 | 8:06 PM MST

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