

AGENDA ITEM SUMMARY

City Council



STAFF

Jennifer Poznanovic, Sales Tax & Revenue Director

SUBJECT

Second Reading of Ordinance No. 139, 2025, Amending Section 15-383 of the Code of the City of Fort Collins Regarding the Licensing of Outdoor Vendors.

EXECUTIVE SUMMARY

This Ordinance, unanimously adopted on First Reading on August 19, 2025, recommends amending the Outdoor Vendors Code to adopt an annual expiration date of the license issued by the City to align with the cadence of regulation by other local governments and for purposes of efficient regulation of vendors by the City.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on Second Reading.

FIRST READING BACKGROUND / DISCUSSION

Staff recommend amending Code Sec. 15-383(b)(c) for an outdoor vendor license to set an annual license term that expires each year on December 31st.

Currently an outdoor vendor license is issued for a period of either six or twelve months, a rolling time period which may commence and expire at any time during the calendar year.

This proposed amendment to the Code will align with the expiration and renewal dates of Poudre Fire Authority and the County Health Department ensuring there is not overlap in outdoor vendors that have an outdoor vendor license but an expired fire or health permit. Having one date for all required inspections and renewals creates an easier application and renewal process for outdoor vendors and ensures that outdoor vendors operating in Fort Collins are properly licensed.

CITY FINANCIAL IMPACTS

None.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

None.

ATTACHMENTS

First Reading attachments available in August 19, 2025, agenda materials at the following link:
<https://fortcollins-co.municodemeetings.com/>.

1. Ordinance No. 139, 2025