

AGENDA ITEM SUMMARY

City Council



STAFF

Jennifer Poznanovic, Sales Tax & Revenue Director

SUBJECT

Second Reading of Ordinance No. 140, 2025, Amending Article IV of Chapter 15 of the Code of the City of Fort Collins to Update the Door-to-Door Solicitation Permitting Processes.

EXECUTIVE SUMMARY

This Ordinance, unanimously adopted on First Reading on August 19, 2025, recommends amendments and updates to the City's regulation of door-to-door solicitors.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on Second Reading.

FIRST READING BACKGROUND / DISCUSSION

CHAPTER 15, ARTICLE IV – Door-to-Door Solicitation

Door-to-door solicitation program administration

Staff recommends amendment of the door-to-door solicitation provisions of the Fort Collins City Code (the "Code") to better align the administration of solicitor permits with other permitting processes used citywide. Under the proposed changes, businesses engaged in door-to-door solicitation would be required to obtain a company-wide permit and assume full responsibility for the actions of their individual solicitors.

Currently, the City Code mandates that each solicitor must obtain a City-issued badge in addition to any company licensing requirements. The proposed amendments would streamline this by shifting more accountability to the business, fostering a more regulated and compliant program. Notably, under the revised structure, a complaint against a single solicitor could result in the revocation of the entire company's permit.

The Code provisions being recommended for amendment are Subsections 15-106(b)(1), 15-110(b)(3)(4)(c)(d)(e), 15-111(a)(3-7)(b)(c)(d), 15-112(b), 15-114(1)(2), 15-115(3), 15-117(a)(b), 15-120(1)(2), 15-121(3), and 15-122(a)(b), and Sections 15-123, 15-124, 15-125, 15-126, and 15-128.

CITY FINANCIAL IMPACTS

None.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

None.

ATTACHMENTS

First Reading attachments available in August 19, 2025, agenda materials at the following link:
<https://fortcollins-co.municodemeetings.com/>.

1. Ordinance No. 140, 2025