

ORDINANCE NO. 146, 2026  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
AUTHORIZING THE EXTENSION OF THE CONTRACT TERM  
WITH FELSBURG HOLT AND ULLEVIG, INC., FOR THE WEST  
ELIZABETH CORRIDOR CONCEPT DESIGN PROJECT FOR UP  
TO FIVE ADDITIONAL YEARS

A. The City has identified the West Elizabeth Street travel corridor as the highest priority pedestrian and alternative travel mode area for improvement in the City as highlighted in City Plan and the Transit Master Plan. The West Elizabeth Corridor Concept Design Project (the “Project”) addresses needed improvements along the West Elizabeth Corridor and focuses on improving transit and fostering existing business, future infill, and redevelopment to accommodate the growing number and diversity of users in the corridor.

B. One of the main visions for the West Elizabeth Corridor is to be an easily accessible and reliable enhanced multimodal corridor with an emphasis on connectivity between the Colorado State University (“CSU”) Foothills Campus to the west and CSU’s Main Campus to the east. To accomplish this vision, the Project scope includes a Foothills Transit Station to increase connectivity with the CSU Foothills Campus, a protected roundabout at the intersection of Overland Trail and West Elizabeth Street, detached sidewalks, protected bike lanes, protected intersection improvements, and Bus Rapid Transit service.

C. In January 2021, the City completed a competitive purchasing process and awarded a professional services agreement (“Contract”) to Felsburg Holt and Ullevig, Inc., (“FHU”), for the design of the Project. The City issued a first work order for FHU for the thirty percent (30%) design of the Project and to assist the City with a federal construction grant application. In August 2023, the City chose to issue a second work order to FHU for final design of the Project.

D. The Contract and work orders covered two important portions of the Project: the Foothills Transit Station and protected roundabout at the intersection of Overland Trail and West Elizabeth Street and multimodal improvements along West Plum Street between Shields Street and Meridian Avenue. The Foothills Transit Station and roundabout is currently at ninety percent (90%) design, and the West Plum Street segment is currently at sixty percent (60%) design.

E. The Contract had a term that was renewable for five (5) years, and the City issued one additional extension of the Contract to complete the existing work orders, which extension term expires on December 31, 2026.

F. Section 8-186(a) of the City Code limits contracts for professional services, including renewals, to no longer than five (5) years unless authorized by ordinance. Code Section 8-186(a)(4) allows for master agreements with in-process work orders to be

renewed for up to a maximum of one (1) additional year if required to complete an in-process work order.

G. The final one hundred percent (100%) design of the Project was not completed within the five-year period of the Contract and its one-year extension term due to Project scope and routing revisions as well as pauses in the design while the City navigated construction funding challenges and evaluated alternative options to move the Project forward.

H. It is in the best interests of the City to extend the Contract with FHU for a period of up to five (5) additional years from the end of the current term to complete final design of the Foothills Transit Station and roundabout and the West Plum Street segment because these key portions of the full Project are nearing final design but are not currently funded for construction, and the City has decided that proceeding with final design of these portions of the Project will provide more opportunities to secure construction funding and build out the Project in phases.

I. Extending the existing Contract with FHU would ensure Project continuity and avoid the negative impacts on Project cost and schedule that would result from the time and resources required to complete a competitive purchasing process for completion of the final design.

J. There will be no financial impact for extending the existing Contract outside of already appropriated funding.

K. The City Manager has reviewed and approved the rationale and justification for this Contract extension and recommends authorization by this Ordinance to extend the Contract term with FHU for final design of the identified portions of the Project from December 31, 2026, for up to five (5) additional years.

In light of the foregoing recitals, which the Council hereby makes and adopts as determinations and findings, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS that the Director of Purchasing is authorized to enter into an extension of the professional services agreement with Felsburg Holt and Ullevig, Inc., for up to five (5) additional years from the end of the current term.

Introduced, considered favorably on first reading on October 20, 2026, and approved on second reading for final passage on November 3, 2026.

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Mayor

ATTEST:

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City Clerk

Effective Date: November 13, 2026

Approving Attorneys: Rebecca Bayetti, Assistant City Attorney  
Heather N. Jarvis, Assistant City Attorney

Exhibit: None