

AGENDA ITEM SUMMARY

City Council



STAFF

Tracy Ochsner, Director, Operation Services
Carisa Clinton, Manager, Grants Administration
Kerri Ishmael, FP&A Manager, Utilities Finance

SUBJECT

First Reading of Ordinance No. 063, 2026, Approving an Intergovernmental Agreement and Appropriating Prior Year Reserves and Unanticipated Grant Revenue from the Colorado Energy Office for the Fleet Zero Grant Program.

EXECUTIVE SUMMARY

The purpose of this item is to appropriate \$245,000 of unanticipated grant revenue from the Colorado Energy Office (CEO) Fleet Zero grant program to install fleet Electric Vehicle (EV) charging stations at specific City of Fort Collins facilities. This item also appropriates \$295,300 to meet required match under the grant program and to fund total costs for installation of the EV charging stations.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on First Reading.

BACKGROUND / DISCUSSION

The City was awarded grant funding through the competitive Fleet Zero-Emission Resource Opportunity (Fleet ZERO) program administered by the Colorado Energy Office. This funding will help cover eligible costs to install EV charging infrastructure for City fleet vehicles at five locations.

City Operations Services proposes to use \$187,000 of grant funds to install EV charging stations at Street Operations, Operation Services/City Hall, Car Barn, and Police Services. Operation Services will also provide the matching \$150,000 for infrastructure costs to support these installs.

The City's Utilities is proposed to use \$58,000 of grant funds to install five EV charging stations at 700 Wood Street. These chargers will be utilized by all the Utilities' groups. Based on estimates on costs for EV chargers, shipping, and installation, total costs are estimated at \$203,300. The grant funds will cover \$58,000 of the \$203,300, providing an additional \$145,300 for installation of the five EV charges at 700 Wood Street. The additional \$145,300 includes \$5,800 in cash match required under the Fleet ZERO program.

To meet the required cash match combined with covering total costs for the five EV charging stations at 700 Wood Street, staff requests a \$145,300 supplemental appropriation from Utilities' Customer Service and Administrative Fund (Fund 605) reserves. The \$58,000 in grant funds and \$145,300 from Fund 605

reserves will be appropriated in Fund 605 based on the EV charging stations being capitalized as Utilities capital assets upon the EV charging stations being installed and operable.

CITY FINANCIAL IMPACTS

This item appropriates \$245,000 in unanticipated grant revenue for the installation of fleet EV charging stations at five City of Fort Collins facility locations. This item also appropriates \$295,300 from reserves to the respective project in Utilities’ Customer Service and Administrative Fund and in the Operation Services Fund. The additional \$295,300 includes each fund’s required cash match. Funding splits as follows:

- \$58,000 grant funds appropriated in Utilities Customer Service and Administrative Fund for the EV charging stations project;
- \$145,300 in Utilities Customer Service and Administrative Fund reserves (605) to be used toward required match and infrastructure costs (\$5,800) and to cover total costs of the EV charging stations project in Utilities Customer Service and Administrative Fund ;
- \$187,000 grant funds appropriated in Equipment Fund 601 for the EV charging stations
- \$150,000 matching funds, including infrastructure from Equipment Fund Reserves

The grant from the Colorado Energy Office is a reimbursement type grant, meaning the Equipment Fund expenses will be reimbursed up to \$187,000 and the Utilities Customer Service and Administrative Fund will be reimbursed up to \$58,000.)

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

None.

ATTACHMENTS / LINKS

1. Ordinance No. 063, 2026