

AGENDA ITEM SUMMARY

City Council

July 12, 2022

STAFF

Teresa Roche, Human Resources Executive
Carrie M. Daggett, Legal
Jenny Lopez Filkins, Legal

SUBJECT

Items Relating to the Appointment, Salary, Oath of Office and Employment Contract of the City Manager.

EXECUTIVE SUMMARY

- A. Resolution 2022-071 Appointing Kelly DiMartino as City Manager, Approving the City Manager's Employment Agreement and Directing the City Clerk to Administer the Oath of Office.
- B. First Reading of Ordinance No. 086, 2022, Amending Section 2-596 of the Code of the City of Fort Collins and Setting the Salary of the City Manager.

The purpose of these agenda items is to appoint Kelly DiMartino as the new City Manager effective upon the completion of the City Manager Employment Agreement and administration and delivery of the oath of office, and to approve the employment agreement of the City Manager. Another purpose is to direct the City Clerk to administer the City Manager oath of office to Kelly DiMartino on July 12, 2022. The Ordinance sets the salary of the City Manager effective July 1, 2022.

BACKGROUND / DISCUSSION

On January 24, 2022, Council reviewed all applicants' materials for City Manager, and Mark McDaniel from the recruitment firm Strategic Government Resources invited the semi-finalists to complete the next stage of the application process. On February 15, 2022, Council discussed the semi-finalists and invited six finalists to advance to the final selection phase. One finalist withdrew from consideration prior to the completion of the final materials required by each finalist. The interview process began virtually on March 7 and continued with an onsite schedule from March 24 to March 26, including Council interviews.

On June 7, 2022, Council adopted Resolution 2022-038 authorizing Mayor Jeni Arndt and Mayor Pro Tem Emily Francis to discuss with staff and the named candidate, Kelly DiMartino, the terms and conditions of an employment agreement for the City Manager position, with such agreement to be presented for Council consideration at a future date.

This Resolution appoints Kelly DiMartino as the City Manager for the City upon completion of the City Manager Employment Agreement and administration and delivery of the oath of office and authorizes the Mayor to execute an employment contract with Ms. DiMartino. Additionally, the Ordinance amends Section 2-596 of the City Code to establish the initial base salary of the City Manager. The amount of the initial base salary is proposed in the Employment Agreement and has been inserted in the salary ordinance.