

# MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



## Human Services & Housing Funding Board

### REGULAR MEETING

September 11, 2024 at 5:30 PM

Remote/Microsoft Teams

#### 1. CALL TO ORDER

- At 5:32 PM the meeting was called to order by Erma Woodfin.

#### 2. ROLL CALL

- Board Members Present
  - Erma Woodfin, Interim Chair
  - Olga Duvall, Vice Chair
  - Christine Koepnick
  - Jan Stallones
  - Chris Coy
- Board Members Excused
  - Michaela Ruppert
  - Lori Kempter
  - Mike Kulisheck
- Staff Members Present
  - Adam Molzer, Staff Liaison, Social Sustainability – City of Fort Collins
  - Beth Rosen, Social Sustainability – City of Fort Collins
  - Tamra Leavenworth, Social Sustainability – City of Fort Collins
- Guests Present
  - Jane Barber, Disabled Resource Services

For further information, details and insight, and audio recording, resources are available by contacting the HSHF-Board staff liaison.

#### 3. AGENDA REVIEW

Adam Molzer reviewed the agenda. The Board accepted the agenda without modification.

#### 4. COMMUNITY PARTICIPATION

Jane Barber, the Director of Development and Marketing for Disabled Resource Services, introduced herself to the Board.

#### 5. APPROVAL OF MINUTES – August 14, 2024 Regular Meeting

Olga Duvall motioned to approve the August 14, 2024 meeting minutes as presented. Erma Woodfin seconded. Approved 5-0.

#### 6. BOARD MEMBER REPORTS

None.

#### 7. STAFF REPORTS

The City Clerk's Office will be hosting an open house in November to prepare for Boards and Commissions

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recruitment. It will be a full information session for any community member interested in serving on a City Board or Commission. Adam will provide more details as they become available.

The City will be hosting a Community Housing Summit on Thursday, September 26 from 5pm-8pm at The Lincoln Center.

#### 8. UNFINISHED BUSINESS

None.

#### 9. NEW BUSINESS

a. 2024-2025 Officers Nominations – Vote in October

- Erma Woodfin nominated herself for Board Chair and nominated Olga Duvall to continue as Vice Chair. Official motions and a vote will be held at the October meeting.

b. Request from Disabled Resource Services for CDBG Public Facility Funding Retention

- In 2012, Disabled Resource Services received CDBG Public Facility funding through the Competitive Process to acquire their building on Robertson Street in Fort Collins. At that time, public service facilities were eligible to compete for funding in the housing category. However, with the 2015 HUD Consolidated Plan, priorities shifted due to the housing shortage, directing funding to focus specifically on housing projects. As a result, Disabled Resource Services would no longer be eligible to apply for public facility funding. Additionally, these funds were provided as a due-on-sale loan, meaning that when the nonprofit sells the property, the loan would be due back to the City to be reinvested in the Competitive Process. Currently, Disabled Resource Services is considering consolidating its services, which include their Fort Collins and Loveland locations, into a single facility. They are requesting permission to reinvest the public facility funds they received in 2012 into the purchase of a new building. Several board members followed up with clarifying questions for both Beth Rosen and Jane Barber.
- Erma Woodfin motioned to support the transfer of CDBG Public Facility Funds from Disabled Resource Services' current facility on Robertson Street should they decide to sell and move into a new public facility with new due-on-sale terms. Chris Coy seconded. Approved 5-0. This recommendation from the HSHF Board will be considered by Fort Collins City Council at a future date.

c. Human Services Priority Platform Update

- Adam Molzer shared that he and Dianne Tjalkens presented on both the Human Services Priority Platform and the HUD Consolidated Plan at the Super Issues Meeting on Monday, September 9. City staff will begin drafting goals for both initiatives, with plans to make them available for public review and comment in October. Adam aims to have a draft ready for the Board to review at the November meeting.

#### 10. OTHER BUSINESS

Adam Molzer shared that details of the 2025-2026 City Manager's Recommended Budget were available for the public to view. The Board expressed interest in holding a Special Meeting to discuss the proposed elimination of the \$150,000 continuing enhancement to Human Services grant funding. Adam will schedule the meeting accordingly for further discussion.

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Grantee Client Story: Adam Molzer shared a brief impact story submitted by Boys & Girls Club in a recent report.

**11. NEXT MEETING**

Wednesday, October 9, 2024 | 5:30pm | Location: TBD

**13. ADJOURNMENT**

Erma Woodfin adjourned meeting at 6:59 PM.

Minutes were finalized and approved by the Human Services & Housing Funding Board on \_\_\_\_\_.

DRAFT