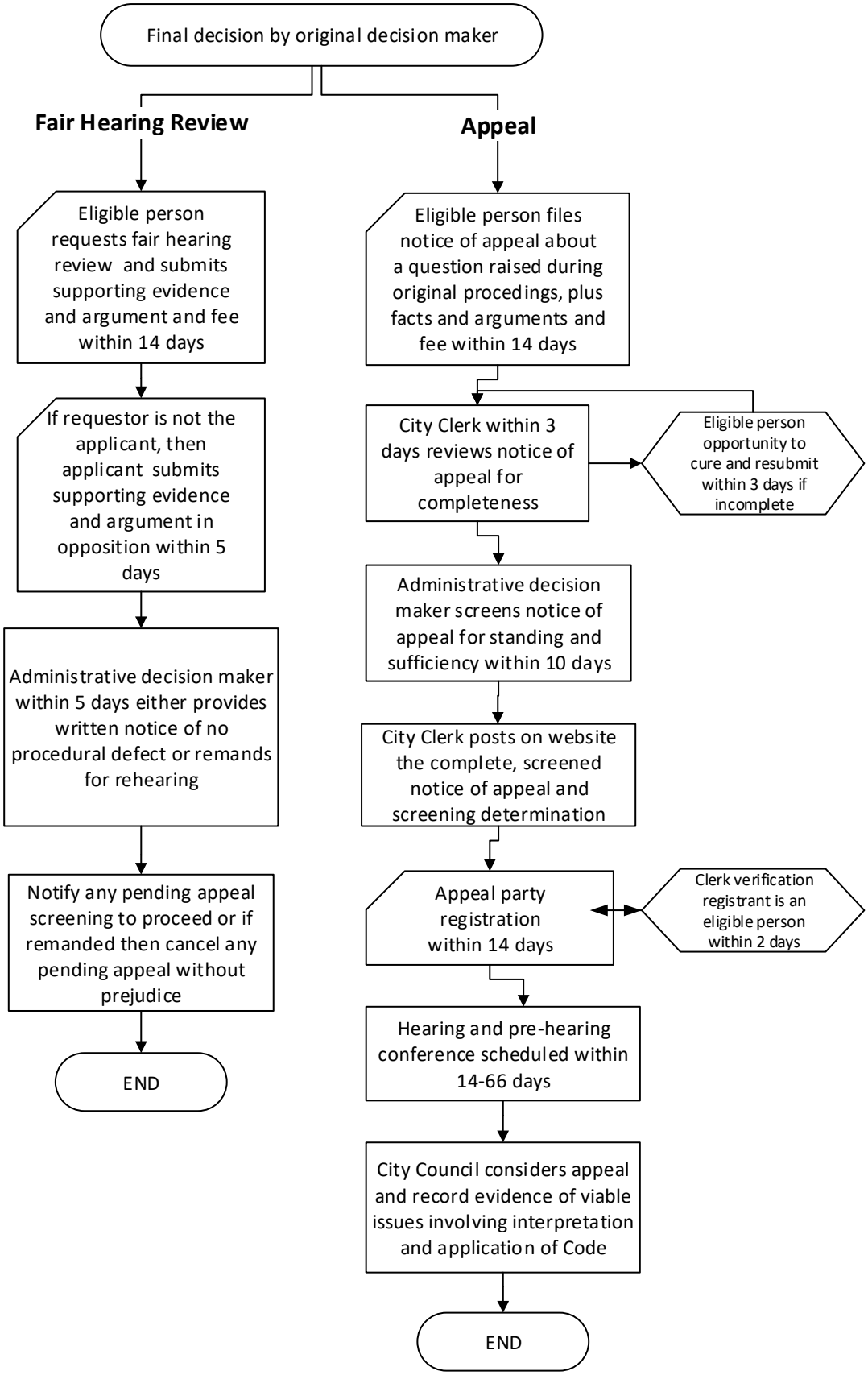
Final decision by original decision maker
Fair Hearing Review
Appeal
Eligible person requests fair hearing review and submits supporting evidence and argument and fee within 14 days
If requestor is not the applicant, then applicant submits supporting evidence and argument in opposition within 5 days
Administrative decision maker within 5 days either provides written notice of no procedural defect or remands for rehearing
Notify any pending appeal screening to proceed or if remanded then cancel any pending appeal without prejudice
END
Eligible person files notice of appeal about a question raised during original procedings, plus facts and arguments and fee within 14 days
City Clerk within 3 days reviews notice of appeal for completeness
Eligible person opportunity to cure and resubmit within 3 days if incomplete
Administrative decision maker screens notice of appeal for standing and sufficiency within 10 days
City Clerk posts on website the complete, screened notice of appeal and screening determination
Appeal party registration within 14 days
Clerk verification registrant is an eligible person within 2 days
Hearing and pre-hearing conference scheduled within 14-66 days
City Council considers appeal and record evidence of viable issues involving interpretation and application of Code
END