

**SECOND AMENDMENT  
TO THE BYLAWS OF THE BOARD OF COMMISSIONERS OF THE  
FORT COLLINS URBAN RENEWAL AUTHORITY**

THIS SECOND AMENDMENT TO THE BYLAWS OF THE BOARD OF COMMISSIONERS OF THE FORT COLLINS URBAN RENEWAL AUTHORITY is made in accordance with Article VI of the Bylaws of the Board of Commissioners of the Fort Collins Urban Renewal Authority dated November 7, 2019, as amended by the First Amendment to the Bylaws adopted and approved by the Board of Commissioners on October 26, 2023 (as amended, the "**Bylaws**"), and was adopted and approved by the Board of Commissioners of the Fort Collins Urban Renewal Authority as indicated below.

The Bylaws are hereby amended by the following:

1. ARTICLE III, is amended to add Section 10 as follows:

**"Section 10. Meetings Through Electronic Communications.**

(a) While in-person participation at meetings of the Board is preferred, Commissioners may participate in any meeting of the Board by electronic means, including any public hearing pursuant to Section 10(b) below. Under no circumstances may a Commissioner participate electronically while driving a vehicle.

(b) Written notification, which may be via e-mail, of electronic participation for any reason must be submitted by the Commissioner to the Executive Director, or his or her designee, no later than two (2) hours before the start of the meeting. Requests submitted less than two (2) hours before the start of the meeting will not be accepted and the Commissioner may not participate electronically. The notification shall indicate which meeting(s) the Commissioner would like to attend via electronic means. The Executive Director, or his or her designee, shall have the discretion to approve or deny requests submitted less than two (2) hours before the start of the meeting in an extraordinary situation.

(c) If a Commissioner who is participating electronically has been dropped from the meeting at the time of a vote due to electronic problems, no vote will be counted for such Commissioner unless the Commissioner is able to rejoin the meeting on their own, or after a brief recess the Commissioner is successfully re-connected to the meeting.

(d) With the direction of the Chair or the Executive Director, any meeting of the Board may be noticed and conducted as a fully remote meeting, in which case all Commissioners and the public shall participate by electronic means without the need for written notice provided pursuant to Section 10(b)."

2. Except as expressly amended hereby, the Bylaws shall continue in full force and effect. In the event of a conflict between the Bylaws and this Second Amendment, the terms of this Second Amendment shall control.

EXHIBIT "A" to RESOLUTION NO. 158

**APPROVED AND ADOPTED BY THE BOARD BY RESOLUTION NO. 158 AT ITS MARCH 26, 2026 MEETING:**

\_\_\_\_\_  
Emily Francis, Chair

**ATTEST:**

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Amani Chamberlin, Acting Secretary

By: \_\_\_\_\_  
Caitlin Quander, URA Attorney