

AGENDA ITEM SUMMARY

City Council



STAFF

Beth Rosen, Grants Compliance and Policy Manager

SUBJECT

Resolution 2025–071 Adopting the 2025 – 2029 Five-Year Consolidated Plan and the Citizen Participation Plan Required by the U.S. Department of Housing and Urban Development.

EXECUTIVE SUMMARY

The purpose of this item is to consider adoption of the five-year planning documents required by the U.S. Department of Housing and Urban Development (HUD) in order for the City to remain eligible for federal grants, including the Community Development Block Grant (CDBG) and the Home Investment Partnership (HOME) Program.

STAFF RECOMMENDATION

Staff recommend adoption of the Resolution.

BACKGROUND / DISCUSSION

The City is the recipient of nearly \$1.8 million each year in Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funding from the U.S. Department of Housing and Urban Development (HUD) to advance the community's goals around affordable housing, human services, and community development. As a condition of funding, the City is required to engage in comprehensive planning activities every five years to assess the community's affordable housing and community development needs.

The purpose of the CDBG program is to create healthy communities by improving the living conditions and economic outcomes for low-and moderate-income persons. Historically, the City has prioritized its annual funding to support affordable housing and human service programs. The HOME Program was designed exclusively to create affordable housing for low-income households.

Between April 2024 and November 2024, staff conducted data analysis and solicited community and stakeholder input regarding community needs and priorities. This input, along with data gathered from the 2020 Census, HUD's Comprehensive Housing Affordability Strategy, Colorado Department of Housing, Coordinated Assessment and Housing Placement System, Point in Time Count, Housing Catalyst, Poudre School District, City of Fort Collins GIS, and partner plans and reports, was used to develop the following goals for the 2025–2029 Consolidated Plan:

1. **Increase the supply of affordable housing units.** Increase both rental and ownership housing with the following priorities: mixed-income housing, permanent supportive housing, and/or housing with co-location of services (case management, childcare, etc.). Prioritize projects that have nearby access to

transit, grocery, employment, and other amenities/resources. May include construction, acquisition, adaptive re-use, etc.

2. **Preserve existing affordable housing.** Invest in preservation activities that maintain and/or improve affordable housing stock conditions and numbers. Includes rehabilitation of existing units and acquisition to prevent conversion to market rate. Rehabilitation efforts will extend the life of the preserved unit for a minimum of 15 years.
3. **Provide emergency sheltering and services.** Support projects that provide services, emergency shelter, and/or residency programs for individuals and families experiencing homelessness, including comprehensive case management for long-term stabilization. May include extreme weather emergency sheltering.

These goals are carried out through Annual Action Plans which provide a concise summary of the actions, activities and projects that will be undertaken during the program year to address the priority needs and goals identified in the Consolidated Plan. All Annual Action Plan projects receive funding recommendations from the Human Services and Housing Funding Board through the Competitive Process. These recommendations are then submitted to Council for final approval.

The Citizen Participation Plan (CPP), which is updated along with the Consolidated Plan, outlines how the City will engage with the public to receive input regarding the proposed use of federal CDBG and HOME funds and planned projects. This plan includes the statutorily required public notices, hearings and comment periods along with the practices used to obtain meaningful, effective input from people who are intended to directly benefit from the use of the funds.

CITY FINANCIAL IMPACTS

This item creates the priorities and strategies for investing an estimated \$8.5 million in federal funding over the next five years. These funds will leverage additional resources to advance City goals around affordable housing and homelessness response.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

Board or Commission approval or recommendation is not required by HUD. The Plan development and review process included extensive engagement with the following Boards and Commissions: Human Services and Housing Funding Board, Affordable Housing Board, Youth Advisory Board, Senior Advisory Board, the Commission on Disability, and the Super Issues board meeting.

PUBLIC OUTREACH

Between April 2024 and June 2025, staff conducted data collection and analysis and solicited community and stakeholder input regarding community needs and priorities. Community input was received through a variety of methods:

Council Questionnaire: Councilmembers were provided an online questionnaire asking for their input on how to prioritize the funding for eligible uses. Council identified affordable housing, supportive services, and homelessness facilities and services as priorities.

Community Questionnaire: A community questionnaire was conducted for 3 months. Available in both English and Spanish, it received 365 responses.

Listening Session: Thirty-one representatives from 26 organizations attended and participated, providing their perspectives to City Staff, including the Chief Sustainability Officer.

Prioritization Workshop: Thirteen representatives from 12 organizations attended and participated in prioritization exercises.

Focus Groups: Six focus groups were conducted on topics such as homelessness, children and youth, housing, seniors and aging, disabilities, food insecurity, and health.

Lived Experience Groups: Four lived experience groups were consulted, including residents of affordable housing and persons with experience being unhoused.

Stakeholder Interviews: Over 50 individual interviews were conducted with organizations across the community. Emphasis was placed on organizations serving residents with disproportionately impacted identities, as well as seniors, children and youth, people experiencing homelessness, people with disabilities, victims of interpersonal violence, and low- and moderate-income households.

Boards and Commissions: City staff presented to, and solicited input from, the Affordable Housing Board, Human Services and Housing Funding Board, Senior Advisory Board, Commission on Disability, Youth Advisory Board, and a Super Issues Board meeting.

Public Meetings: Two sessions were offered for public meetings. Thirty-seven attendees participated, representing service providers, businesses, and community members.

Public Hearing: The hearing provided an overview of applications received for funding and solicited public comment. Eight organization representatives and one member of the public attended.

ATTACHMENTS

1. Resolution 2025–071