

RESOLUTION 2025-084
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROVING AN EXCEPTION TO THE COMPETITIVE
PURCHASING PROCESS FOR THE PURCHASE OF ANIMAL
CONTROL SERVICES FROM NOCO COUNTY HUMANE
FOR 2025

A. Section 8-161(d)(1)(a) of the Code of the City of Fort Collins authorizes the Purchasing Agent to negotiate the purchase of supplies and services without utilizing a competitive bidding process where the Purchasing Agent determines that only one responsible source exists.

B. The Purchasing Agent has established that NOCO Humane is the only responsible source for the animal control services needed within the City, which includes, without limitation, professional animal control enforcement, public education, operation and maintenance of an animal shelter, transportation of animals, and pick-up and disposal of dead animals ("Animal Control Services").

C. The Purchasing Agent has submitted the requisite written justification for such determination to the City Manager for approval.

D. The City Manager has reviewed and approved the procurement of these Animal Control Services.

E. The cost to purchase these Animal Control Services is \$1,225,107 for the one-year term beginning January 1, 2026.

F. City Code Section 8-161(d)(3) requires approval by the City Council of all procurements which exceed the cost of \$200,000 prior to acquisition.

G. City Code Section 8-161(d)(4) permits the City Council to authorize the Purchasing Agent to negotiate the additional purchase of Animal Control Services from NOCO Humane for up to four additional one-year terms after the initial one-year term.

In light of the foregoing recitals, which the Council hereby makes and adopts as determinations and findings, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. The Council hereby approves, as an exception to the City's competitive purchasing process, the purchase of Animal Control Services for a one-year term beginning January 1, 2026, from NOCO Humane to include, without limitation, the provision of all necessary personnel trained in the area of animal control; the provision of uniforms to all animal control enforcement officers; and the provision of humane and modern vehicles for the safe transportation of animals, for a total payment of One Million Two Hundred Twenty-Five Thousand One Hundred Seven Dollars and Zero Cents

(\$1,225,107) in twelve (12) monthly payments of \$102,092.25 for the one-year term beginning January 1, 2026, together with retained impoundment and license fees.

Section 2. The Purchasing Director may use this approval, as authorized in City Code Section 8-161(d)(4), as the basis for negotiating the additional purchase of Animal Control Services from NOCO Humane for up to four additional one-year terms extending through January 2029.

Passed and adopted on September 16, 2025.

Mayor

ATTEST:

Sr. Deputy City Clerk

Effective Date: September 16, 2025
Approving Attorney: Stefanie Boster

Exhibit: None