

# AGENDA ITEM SUMMARY

City Council



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## STAFF

Ken Zetye, Construction Inspection Manager, Engineering  
Brad Buckman, City Engineer, Engineering

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## SUBJECT

**Second Reading of Ordinance No. 095, 2025, Amending Section 15-361 of the Code of the City of Fort Collins to Clarify Right-of-Way Contractor Licensing Requirements.**

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## EXECUTIVE SUMMARY

This Ordinance, unanimously adopted on First Reading on June 3, 2025, clarifies the types of work that require a right-of-way contractor license under City Code Section 15-361. As that section is currently written, it is ambiguous what types of “work” it is intended to apply to, leaving it unclear whether operations like shared micromobility services or outdoor vendors would require a right-of-way contractor license or not. This item defines “work” to mean constructing, installing or repairing any sidewalk, curb, gutter, driveway, curb cut, street, alley or any other improvement in or under a public right-of-way, in the City.

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## STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on Second Reading.

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## FIRST READING BACKGROUND / DISCUSSION

This item came from staff working on micromobility updates that needed this clarification for implications that it has with their work. It is primarily to clarify that the types of work requiring a right-of-way contractor license are installing or repairing any sidewalk, curb, gutter, driveway, curb cut, street alley, or other improvements in or under a public right-of-way.

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## CITY FINANCIAL IMPACTS

None.

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## BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

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## PUBLIC OUTREACH

None.

## ATTACHMENTS

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First Reading attachments available in June 3, 2025 agenda materials at the following link:  
<https://fortcollins-co.municodemeetings.com/>.

1. Ordinance No. 095, 2025