

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



HUMAN SERVICES AND HOUSING FUNDING BOARD SPECIAL MEETING

Wednesday, April 29, 2025 – 5:30 PM

In-Person at 222 Laporte Avenue, Colorado River Conference Room and online via TEAMS Video Call.

1. CALL TO ORDER: 5:39 PM

2. ROLL CALL

- Board Members Present –
 - Erma Woodfin, Chair
 - Lori Warren, Vice Chair
 - Olga Duvall
 - Michaela Ruppert
 - Chris Coy
 - Christine Koepnick
 - Mike Kulisheck
- Board Members Excused –
 - Jan Stallones
- Staff Members Present –
 - Adam Molzer, Staff Liaison, Social Sustainability – City of Fort Collins
 - Jessi Kauffmann, Social Sustainability – City of Fort Collins
 - Halley Pucker, Social Sustainability – City of Fort Collins
 - Beth Rosen, Social Sustainability – City of Fort Collins
 - Sue Beck-Ferkiss – Social Sustainability - City of Fort Collins
 - Beth Yonce – Social Sustainability – City of Fort Collins
 - Vanessa Fenley - Social Sustainability – City of Fort Collins
 - Marcy Yoder – Neighborhood Services – City of Fort Collins
 - Brittany Depew – Social Sustainability – City of Fort Collins
- Guest(s) –
 - Annette Zacharias
 - Claire Bouchard
 - Donna “D” Lopez
 - Dustin Barrington
 - Kristin Fritz
 - Paula Ordaz
 - Tim Pierz
 - Kimberly Conner
 - Elizabeth Lok
 - Bob Pawlikowski
 - Jonathan Lemar
 - Linda Wright
 - Kim Iwanski

Due to the duration and extent of the preliminary grant review, the summary of the meeting reflected in the minutes below may not include all details of the HSHF Board's discussion. For further information, details and insight and video recording, contact the HSHF Board staff liaison.

3. AGENDA REVIEW – Adam Molzer reviewed the agenda. The Board accepted the agenda without modification.

4. CITIZEN PARTICIPATION –

Guests from the public introduced themselves. No additional public comments.

5. APPROVAL OF MINUTES – April 9, 2025 Regular Meeting

Erma Woodfin motioned to approve the April 9, 2025 Human Services and Housing Funding Board regular meeting minutes as presented. Chris Coy seconded. Approved 7-0.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

- **Deliberations to Formulate Funding Recommendations** – CDBG Public Service and Homelessness Response & Prevention
- Adam Molzer provided a review of the deliberations protocol and funding available: (CDBG \$170,000 and Homelessness Response \$270,000). The funding recommendations will be shared with Council in June.

CDBG – A total of 4 CDBG proposals were submitted, requesting \$250,000

- Olga Duvall motioned to support funding for CDBG-2 Crossroads Safehouse at \$70,000 (equivalent of approx. 41% of available CDBG Public Service funds). Chris Coy seconded. Approved 6-0. 1 recusal - Lori Warren.
- Olga Duvall motioned to support funding for CDBG-1 Catholic Charities at \$70,000 (equivalent of approx. 41% of available CDBG Public Service funds). Erma Woodfin seconded. Approved 7-0.
- The Board engaged in discussion about moving CDBG-4 Neighbor to Neighbor over to the Homelessness Response section.
- Lori Warren motioned to move CDBG-4 Neighbor to Neighbor over to the Homelessness Response funding category. Erma Woodfin seconded. Approved 6-1. Opposed by Chris Coy.
- Olga Duvall motioned to support funding for CDBG-3 Family Housing Network at \$30,000 (equivalent of approx. 18% of available CDBG Public Service funds).. Lori Warren seconded. Approved 7-0.
- Chris Coy motioned to approve the funding slate as presented. Michaela Ruppert seconded. Approved 7-0.

Homelessness – A total of 11 Homelessness proposals were submitted, requesting \$455,000

- Olga Duvall motioned to support funding for HRP-5 Homeward Alliance Murphy Center at \$40,000. Chris Coy seconded. Approved 7-0.
- Olga Duvall motioned to support funding for HRP-4 Homeward Alliance Family Services at \$40,000. Lori Warren seconded. Approved 4-2. Erma Woodfin abstained.
- Erma Woodfin motioned to issue a re-vote on HRP-4 at \$40,000. Chris Coy seconded. Approved 5-2. Opposed by Chris Coy and Christine Koepnick.
- Olga Duvall motioned to support funding for CDBG-4 Neighbor to Neighbor at \$70,000. Erma Woodfin seconded. Approved 6-1. Opposed by Chris Coy.
- Olga Duvall motioned to support funding for HRP-11 United Way of Weld County at \$40,000. Mike Kulisheck seconded. Approved 6-0. Christine Koepnick recused.
- Lori Warren motioned to support funding for HRP-10 The Matthews House at \$25,000. Olga Duvall seconded. Approved 7-0.
- Chris Coy motioned to support funding for HRP-1 Catholic Charities at \$55,000. Olga Duvall seconded. Approved 4-2. Christine Koepnick abstained. Opposed by Lori Warren and Erma Woodfin.
- Lori Warren motioned to support funding for HRP-3 Family Housing Network at \$0. Michaela Ruppert seconded. Approved 7-0.
- Chris Coy motioned to support funding for HRP-7 Outreach Fort Collins at \$0. Mike Kulisheck seconded. Approved 5-2. Opposed by Christine Koepnick and Michaela Ruppert.
- Erma Woodfin motioned to support funding for HRP-2 Denver Rescue Mission at \$0. Mike Kulisheck seconded. Approved 5-2. Opposed by Chris Coy and Lori Warren.
- Olga Duvall motioned to support funding for HRP-9 Poudre School District at \$0. Erma Woodfin seconded. Approved 6-1. Opposed by Chris Coy.
- Michaela Ruppert motioned to support funding for HRP-8 Poudre River Public Library at \$0. Chris Coy seconded. Approved 7-0.
- Chris Coy motioned to support funding for HRP-6 Lutheran Campus Ministry at \$0. Lori Warren seconded. Approved 6-1. Opposed by Erma Woodfin.
- Erma Woodfin motioned to approve the funding slate as presented. Olga Duvall seconded. Approved 7-0.
- Erma Woodfin motioned to approve the funding slate for CDBG & HRP as presented. Olga Duvall seconded. Approved 7-0.
- **Deliberations to Formulate Project Ranked Order for Funding - Affordable Housing**

- A total of 7 proposals were submitted, requesting \$4.4 million total for housing projects and programs. Adam Molzer explained that the Board would first vote to support funding for each project, then rank each project in order of priority.
- Beth Rosen provided an overview of the funding considerations and reviewed the Housing Strategic Plan goals, encouraging Board members to consider how each project relates to these goals when making their decisions.
- Erma Woodfin motioned to consider funding for HO-1 CARE Housing. Michaela Ruppert seconded. Approved 6-1. Opposed by Chris Coy.
- Erma Woodfin motioned to consider funding for HO-2 Fort Collins Habitat for Humanity. Olga Duvall seconded. Approved 7-0.
- Michaela Ruppert motioned to consider funding for HO-3 Housing Catalyst. Chris Coy seconded. Approved 5-2. Opposed by Chris Coy and Lori Warren.
- Chris Coy motioned to consider funding for HO-4 L'Arche Fort Collins. Olga Duvall seconded. The motion fails 4-3. Opposed by Chris Coy, Christine Koepnick, Lori Warren, and Erma Woodfin.
- Lori Warren motioned to consider funding for HO-5 Loveland Housing Development Corp. Michaela Ruppert seconded. Approved 7-0.
- Chris Coy motioned to consider funding for HO-6 Volunteers of America Handyperson Program. Lori Warren seconded. Approved 7-0.
- Erma Woodfin motioned to consider funding for HO-7 Volunteers of America Switchgrass Crossing. Michaela Ruppert seconded. Approved 7-0.
- The board engaged in discussion around separating out the Habitat for Humanity request into two parts, HO-2A and HO-2B. This was agreed and applied to the priority ranked order below.
- Erma Woodfin motioned to recommend allocating funding to all supported projects in rank order until the funds are exhausted. If a project later withdraws their proposal, funding would be made available to the next eligible prioritized project. Chris Coy seconded. The final priority ranking list was presented as follows:

Priority #1: HO-2.A Fort Collins Habitat for Humanity Homes

Priority #2: HO-1 CARE Communities

Priority #3: HO-5 Loveland Housing Development

Priority #4: HO-6 Volunteers of America Handyperson

Priority #5: HO-7 Volunteers of America Switchgrass Crossing

Priority #6: HO-2.B Fort Collins Habitat for Humanity Amenities

Priority #7: HO-3 Housing Catalyst Remington

Erma Woodfin motioned to pass the FY25 Affordable Housing prioritization as presented. Chris Coy seconded. Approved 7-0.

Housing projects are ranked in priority order. If a project receives funding through the City from another source and/or withdraws their proposal, the funding recommendation will be withdrawn, and funds will be made available to the next eligible, prioritized project.

8. BOARD MEMBER REPORTS – None.

9. STAFF REPORTS – None.

10. OTHER BUSINESS – None.

11. ADJOURNMENT

- **Meeting was adjourned at 8:38 pm.**

Minutes approved by the Chair and a vote of the Board on 05/14/2025.