

AGENDA ITEM SUMMARY

City Council



STAFF

James Reed, Transportation Operations Senior Manager
Monica Martinez, FP&A Manager
Heather N. Jarvis, Assistant City Attorney

SUBJECT

Second Reading of Ordinance No. 163, 2023, Appropriating Unanticipated Revenue in the Transportation Services Fund for “Work For Others” Program Expenses.

EXECUTIVE SUMMARY

This Ordinance, unanimously adopted on First Reading on December 5, 2023, appropriates \$700,000 in unanticipated revenue in the Transportation Services Fund received for work to be completed through the Planning, Development, and Transportation’s “Work for Others” program. This appropriation will be used for costs corresponding to the program and the generated revenue.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on Second Reading.

BACKGROUND / DISCUSSION

The Planning, Development and Transportation (PDT) Department “Work for Others” program is a self-supported program for all “Work for Others” activities within the Streets and Traffic Departments, where these Departments contract with other City departments and divisions and external entities to provide convenient and cost-effective services such as patching, sweeping, and minor capital construction. Project expenses are incurred by PDT and then billed out to customers including other City departments and external entities. The program’s original budget of \$3,822,819 for this year was estimated based on scheduled projects and historical project levels. Due to increased customer demand, the Streets and Traffic Departments are anticipating unprecedented levels of traffic control, patching, and traffic signal projects resulting in the need for an additional \$700,000 in appropriated expenses. These expenses will be billed out to customers and offset by the resulting revenue.

CITY FINANCIAL IMPACTS

This Ordinance appropriates \$700,000 of unanticipated Transportation Services Fund revenues for work to be completed for various City departments and outside entities.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None.

PUBLIC OUTREACH

None.

ATTACHMENTS

First Reading attachments not included.

1. Ordinance for Consideration