



AGENDA ITEM SUMMARY

City Council

STAFF

Jill Hueser, Chief Judge, Municipal Court
Blake Visser, Sr. Facilities Project Manager
Brian Hergott, Operation Services Assistant Director
Ingrid Decker, Legal

SUBJECT

First Reading of Ordinance No. 005, 2023, Appropriating Prior Year Reserves and Authorizing Transfers of Appropriations for the 215 North Mason Municipal Court 15-Year Buildout Design and Related Art in Public Places.

EXECUTIVE SUMMARY

The purpose of this item is to receive Council approval for an appropriation for Design of the 215 North Mason Municipal Court 15-year build-out using Capital Expansion Fees.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on First Reading.

BACKGROUND / DISCUSSION

As the Civic Center Masterplan Space Planning for Blocks 32/42 developed, discussions between Operation Services and Municipal Court revealed an overdue need for a Municipal Court expansion from its current location at 215 North Mason Street. The team engaged with Municipal Court and City Attorney's Office prosecution staff and the design firm for the Civic Center Masterplan and commenced space planning specifically for an expansion of Municipal Court. The goal was to identify how much space is needed and which building on the current and future Civic Center would best suit a new or renovated Municipal Court that meets the Court's needs for the next 15+ years and fits within the overall Civic Center Masterplan.

The entire first floor of 215 North Mason Street building was selected as the best location by the team and City Leadership. This would impact Parking Services and Emergency Preparedness and Security Departments that are currently located on the first floor. The team has discussed this and developed options for relocating these Departments.

On December 1, 2022, staff presented the results of the space planning and cost estimating for design and construction of the project to the Council Finance Committee, resulting in support for the design portion of the cost for a 15-Year Municipal Court renovation using Capital Expansion Fees. Upon approval of this appropriation Operation Services would advertise via Request for Proposal (RFP) for a design firm and award. Operation Services and the selected design firm would engage with Cultural Services during design for Arts in Public Places (APP) opportunities. An offer for construction costs would be submitted for the 2025/2026 budget cycle.

CITY FINANCIAL IMPACTS

\$1,507,500 using Capital Expansion Fund Reserves that will be expensed in the Capital Projects Fund (See attachment for budget breakout). The correct amount for Art in Public Places (APP) is \$15,075 which equals 1% of the total budget amount. The amount noted in the attachment has an error in the amount for APP.

BOARD / COMMISSION / COMMITTEE RECOMMENDATION

NA

PUBLIC OUTREACH

NA

ATTACHMENTS

1. Ordinance for Consideration
2. Municipal Court 15-Year Design/Construction Project Budget
3. Municipal Court 15-Year Conceptual Floor Plan