



## AGENDA ITEM SUMMARY

City Council

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### STAFF

Davina Lau, Public Engagement Specialist

Rupa Venkatesh, Assistant City Manager

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### SUBJECT

**Review and discuss the Draft Code of Conduct and formal Complaint Process.**

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### EXECUTIVE SUMMARY

The purpose of this item is to review and discuss the draft Code of Conduct as well as the formal Complaint process that accompanies it.

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### STAFF RECOMMENDATION

None

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### BACKGROUND / DISCUSSION

None

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### CITY FINANCIAL IMPACTS

None

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### BOARD / COMMISSION / COMMITTEE RECOMMENDATION

None

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### PUBLIC OUTREACH

None

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### ATTACHMENTS

1. Code of Conduct - Draft.docx
2. Complaint Process – Draft.docx