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**City Council Work Session Minutes
Boards and Commissions Interviews**

**Monday, November 28, 2022
Zoom Community Auditorium**

Minutes are unofficial until approved by City Council.

A. Call to Order:

Mayor Peter Truax called the City Council work session to order at 5:00 p.m. via in-person and Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.

1. **ROLL CALL: COUNCIL PRESENT:** Kristy Kottkey; Timothy Rippe; Mariana Valenzuela; Malynda Wenzl, Council President; Donna Gustafson; and Peter Truax, Mayor.

COUNCIL ABSENT: Elena Uhing

2. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director and Jim Musak, Clerk Pro-tem.

3. **Boards and Commissions Interviews – Subcommittee 2:**

Mayor Truax and Councilors Rippe and Valenzuela interviewed applicants for City Board and Commission positions using the Interview Guidelines and Questions script, which was included in the agenda packet. Each interview lasted 10 minutes and included the applicant’s opening statement, questions from Councilors, and the applicant’s closing statement. The Mayor also advised each applicant of next steps.

Discussion and Recommendations:

The City Council discussed each applicant and noted their preferred candidates.

The Council also debated the pros and cons of appointing commissioners who did not live within the City limits. The overarching by-laws for the City’s commission say that members need to live in the City. However, the Council has the authority to make decisions outside of those by-laws and has done so for multiple commissions. Additionally, the Council could change the by-laws by removing the requirement to live in the City. The Council was divided as to whether the by-laws should be changed and whether the Council should continue to make exceptions to the by-laws when appointing commission members who live outside of the City limits.

Ultimately, the Councilors came to a consensus on who to appoint to the Sustainability Commission, Public Arts Commission, Community Forestry Commission, Commission for Community Involvement, Community Policing Advisory Commission, and the Parks and Recreation Commission, all of who are to be announced during a future regular City Council meeting.

B. Adjournment:

Mayor Truax adjourned work session at 6:02 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Anna D. Ruggles". The signature is written in a cursive style.

Anna D. Ruggles, CMC, City Recorder