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CITY RECORDER USE ONLY:

AGENDA ITEM #: F. 1.

MEETING DATE: 05/23/2022

1st Reading

FINAL ACTION: ORD 2022-02

CITY COUNCIL STAFF REPORT

TO: *City Council*

FROM: *Jesse VanderZanden, City Manager*

MEETING DATE: *May 23 and June 13, 2022*

PROJECT TEAM: *Greg Robertson, Public Works Director
Bryan Pohl, Community Development Director
Daniel Riordan, Senior Planner
Rich Blackmun, Engineering Division Manager*

SUBJECT TITLE: *Forest Grove Comprehensive Plan Amendment to add the Final Water Master Plan, dated May 2022, to the Forest Grove Comprehensive Plan as a technical appendix, File Number 311-22-000006-PLNG*

ACTION REQUESTED:

<input checked="" type="checkbox"/>	Ordinance	<input type="checkbox"/>	Order	<input type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Motion	<input type="checkbox"/>	Informational
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X all that apply

ISSUE STATEMENT:

On April 18, 2022, the Planning Commission held a public hearing on the proposed amendment to add the Forest Grove Water Master Plan to the City of Forest Grove Comprehensive Plan. After the public hearing, the Planning Commission approved a motion recommending the Forest Grove City Council adopt an ordinance amending the text of the Forest Grove Comprehensive Plan to add the Forest Grove Water System Master Plan as a technical appendix.

BACKGROUND:

The City engaged the services of Murraysmith to update the City's 2010 Water System Master Plan (WSMP). The WSMP includes information about the City's water supply, distribution system, anticipated demand, and recommended capital improvements to serve anticipated development and seismic resiliency for the next twenty years.

Prior to holding public hearings on the Comprehensive Plan amendment, a joint work session was held with the City Council and Planning Commission. The work session provided an opportunity to present the purpose of a water system master plan, what elements are included in the WSMP, and allow Commissioners and Councilors an opportunity to comment.

On April 18, 2022, the Planning Commission held a public hearing and passed a motion recommending that the Forest Grove Comprehensive Plan be amended to add the WSMP as a technical appendix.

FISCAL IMPACT:

There is no fiscal impact at this time. Any fiscal impact will be examined and determined during the rates and charges study and subsequent public process and will be part of the budget process. The rates and charges study is expected to start this next fiscal year.

STAFF RECOMMENDATION:

Staff recommends the City Council have a first reading of the ordinance and public hearing on the WSMP amending the Comprehensive Plan on May 23rd. Staff further recommends to keep the public hearing open until June 13th, conduct the second reading of the WSMP amending the Comprehensive Plan, close the public hearing on June 13th, and consider adopting the ordinance.

ATTACHMENTS:

- A. PowerPoint presentation for May 23, 2022, public hearing
- B. Ordinance with exhibits with Exhibits A, B, & C
- C. Planning Commission record: <https://www.forestgrove-or.gov/bc-pc/page/planning-commission-public-hearing-file-no-311-22-000006-plng-water-master-plan-update>